

# MINUTES

## WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Clallam County Courthouse, Room 160

Port Angeles, Washington

January 24, 2017

3:00 p.m.

### COMMISSIONERS

BRAD COLLINS, CHERIE KIDD, ANNA MANILDI, BILL PEACH, RANDY JOHNSON

#### CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Commissioner Brad Collins called the meeting to order at 3:00 p.m. Also present were Commissioner Kidd, Manildi, and Peach.

**ACTION TAKEN: CAMm to excuse Randy Johnson, CBPs, mc**

#### REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

**ACTION TAKEN: CAMm to approve agenda with the decision to delay Action Item 1e until next meeting, CBPs, mc**

#### PUBLIC COMMENT – Agenda Items Only

None

#### ACTION ITEMS

- 1a Minutes of November 22, 2016  
**ACTION TAKEN: CAMm to approve, CBPs, mc**
  - 1b Ratification of the January 12, 2017 bill payment in the amount of \$42,499.57  
Steve Burke explained the \$19,000 expense to WA Cities Insurance, which has increased from the previous year.  
**ACTION TAKEN: CAMm to approve, CCKs, mc**
  - 1c Ratification of the December 10, 2016 bill payment in the amount of \$46,193.64  
Steve Burke explained the \$15,000 expense to TMI was due to the replacement of their salt-cell generator, and \$11,000 to ARC Architects for the expansion plan.  
**ACTION TAKEN: CAMm to approve, CCKs, mc**
  - 1d Ratification of the November 10, 2016 bill payment in the amount of \$14,760.02  
**ACTION TAKEN: CCKm to approve, CBPs, mc**
  - 1e Certificate and Oath of Office for new Board member Randy Johnson  
**ACTION TAKEN: Delayed until the meeting of 2/28/17**
  - 1f Nomination and Appointment of Board Chair  
**ACTION TAKEN: CCKm to nominate Anna Manaldi as Board Chair, CBPs, mc**
  - 1g Nomination and Appointment of Board Vice Chair  
**ACTION TAKEN: CCK to nominate Bill Peach as Board Vice Chair, CAMs, mc**
  - 1h Resolution 1-2017: Appointment of Citizen Advisory Committee Board Member  
**ACTION TAKEN: CAMm to approve, CBPs, mc**
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**ITEMS FOR DISCUSSION**

2a Executive Director Report

1. Review of 2016

- a. Over 100,000 visitors in 2016!
- b. Program Revenue exceeded \$375,000
- c. Reduced debt by \$280,000 since 2013
- d. Cash reserves increased
- e. Saved over \$550,000 in levy taxes
- f. A number of capital projects performed to benefit the pool
- g. Great community involvement, including teaching 325 second graders to swim for free.
- h. Awarded \$6,000 in scholarships, with \$1,800 redeemed
- i. Provided \$1,900 in gift certificates in passes to schools or non-profits

2. Presentation of Expansion Report

- a. Met with Architects to narrow down expansion design details.
- b. Discussed bringing details to the public for further input.
- c. A proposal and timeline would then be laid out for the board to review.

2b Financial Report

Charlie McClain explained the budget and finance report in detail, including the ten-year financial forecast with/without an expansion, and answered questions from the board.

2c Staff Report

Christi Wojnowski shared the following:

- a. Programing over the holidays was strong, and they had a great participation during those events.
- b. Divisionals are next week so they'll be closed for ½ a day.
- c. There's been a great increase in upper levels of swim lessons than the previous year.

2d Advisory Committee Report

Greg Shield was excused by the board as he's been sick with pneumonia this last week.

**PUBLIC COMMENT**

None

**NEXT MEETING DATE**

The next WSMPD meeting will be held on February 28, 2017 at 3:00 p.m. in the Clallam County Commissioners Board Room, Room 160.

**ADJOURNMENT**

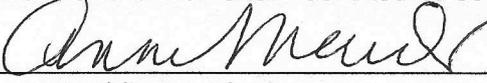
Brad Collins adjourned the meeting at 4:15 p.m.

PASSED AND ADOPTED this twenty-eighth of February, 2016

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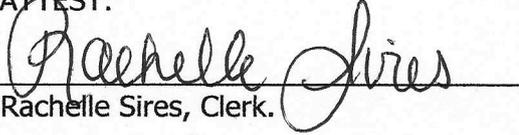
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William Shore Memorial Pool District Commissioners



Anna Manildi, President

ATTEST:



Rachelle Sires, Clerk.

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