

340 Financial Aid/Scholarship Policy

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1.0 Purpose

The William Shore Metropolitan Park District understands that families and individuals due to circumstances beyond their control can experience severe financial problems. For this reason, the Financial Aid/Scholarship Program was created enabling resident to have access to the pool and programs at a reduced fee.

Shore Aquatic Center's Financial Aid and Scholarship program exists for the purpose of helping members through periods of financial hardship. Assistance is provided for residents living within the boundaries of the William Shore Metropolitan Park District. The amount of financial aid awarded is done through discounts of 30% for admission passes and 50-80% for swim lessons. Once qualified, you and/or your child will be allowed to enroll in one swim lesson session per year. Eligibility is not automatic as there is limited financial aid available. Families that apply will have to comply with the requirements set forth below. Failure to do so can lead to the termination or lack of eligibility for aid. Any resident interested in this program may stop by Shore Aquatic Center and pick up an application or download from the Shore Aquatic Center website (www.sacpa.org). If you have any questions, please call 360-417-9767.

The District's goal in the Scholarship Policy is to administer a Financial Aid/Scholarship program in which access to the Shore Aquatic Center and programs are available to the entire community regardless of race, color, religion, sex, national origin, age, or disability.

2.0 Eligibility

To be eligible to receive financial assistance, the applicant must meet the following criteria:

- Must be a resident of the William Shore Metropolitan Park District.
- Must apply for assistance in writing using the financial aid form (see attachment A) provided by the District.
- Must provide written documentation if requested by the District.
- If requested, residents must submit a copy of their most recent federal income tax return (Form 1040) and any additional income verification information required.

3.0 Scope of Financial Aid

The financial aid program is intended to benefit residents in temporary financial need. Financial aid may not be available for all programs or for some direct cost as determined by the District Board. These would include contractual programs, special events and ticket type events. The district offers two types of Financial Aid/Scholarships.

1. Facility admission pass scholarship (not to exceed 50% of pass cost)
2. Swim lesson scholarship (not to exceed 80% of lesson cost, maximum of one lesson per child per year).

The amount of aid may vary, depending on financial need, number of aid applications and money available; however, in no case shall the amount of aid to an individual exceed **50%** of the pass fee, **80%** of the swim lesson fee or **100%** of the SPARK Squad after school program fee. Financial aid is awarded on a first come, first served basis and approval is dependent on space being available.

4.0 Other

1. All information on the application must be true and accurate. **Financial aid provided is legally recoverable if awarded on the basis of false information.** Any applicant who receives financial aid based upon false information, shall pay the entire amount back to the District upon demand, and shall also be responsible for the payment of all costs of collection, including attorney's fees and costs.
2. All information received will remain confidential.

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3. All financial aid shall be awarded solely based upon the individual need of the applicant without regard to race, color, gender, religion or sex.

5.0 Application Procedures

1. Complete the financial aid application form which is available at the District office or the District website. Return the completed form along with all required documentation to:
Shore Aquatic Center
Financial Aid Application
225 E. 5th St.
Port Angeles, WA 98362
2. Upon receipt, the Pool Supervisors and/or Manager will review the application and make a decision of approval/disapproval and if approved, the percentage amount of financial aid to be provided. Aid provided will be based on many factors including, but not limited to, family size, family income, other types/amounts of aid received from agencies and other extenuating circumstances. Another consideration shall be the number of applicants for financial aid.
3. Applications for financial aid will be notified within 2 weeks of receipt of completed application, including all necessary documents as to the grant status.
4. Upon approval, applicants may register for programs through regular District registration procedures.

Financial aid is valid for one calendar year and a new application must be submitted each year.



SHORE
AQUATIC CENTER

Scholarship Application

William Shore Metropolitan Park District

225 E. 5th St. Port Angeles, WA 98362

(360) 417-9767

Must attach previous year taxes or 6 months of all family paystubs and/or benefit documents

Name:		DOB:		Household Members total:	
Address:		City:		Name: DOB:	
Phone:		Email:		Name: DOB:	
Employer:				Name: DOB:	
Spouse:				Name: DOB:	
Spouse's Employer:				Name: DOB:	

Household Monthly Income/Provide Verification of each

Gross wages _____ Child Support/Alimony _____
 SSI/Disability _____ Pension/Retirement _____
 Food Stamps _____ Investments/Trust Fund _____
 Unemployment _____ Other _____

Please bring in copies of current driver's license, passport or valid photo id

Please Circle which programs this scholarship is requested:

Swim Lessons
 Spark Squad
 Classes (non-exercise)
 Memberships

Applicant Signature: _____

Date: _____

Scholarship applications will only be processed when this completed page and all required documents have been attached and approved.

OFFICE USE	
Financial forms attached :	Photo Id:
Staff Name who received paperwork:	Benefits:
Scholarship amount approved for:	Date completed packet received:
Approval letter sent:	Scholarship type awarded:
Scholarship amount approved for:	Type: