

# MINUTES

## WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Clallam County Courthouse, Room 160

Port Angeles, Washington

September 22, 2015

3:00 p.m.

### COMMISSIONERS

MICHAEL CHAPMAN, BRAD COLLINS, CHERIE KIDD, ANNA MANILDI, BILL PEACH

#### CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Commissioner Brad Collins called the meeting to order at 3:00 pm. Also present were Commissioners Manildi, Peach, and Chapman. Commissioner Kidd was excused.

#### REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

**ACTION TAKEN:** CMC approved the agenda as presented, CAMs, mc

#### PUBLIC COMMENT – Agenda Items Only

None

#### ACTION ITEMS

1a Minutes of August 25, 2015

**ACTION TAKEN:** CBPm to approve, MCs, mc

1b Ratification of the September 16, 2015 bill payment in the amount of \$25,950.98

**ACTION TAKEN:** CMCm to approve, AMs, mc

#### ITEMS FOR DISCUSSION

2a Executive Director Report

Steve Burke shared the following:

- Steve shared that it's now 'budget time of the year' - He will be sending out an email to the finance committee to discuss meeting in the next two weeks in regard to the 2016 budget and projected capital projects.
- Lodging Tax for Expansion Study- Currently on the agenda for the next Lodging Tax Committee Meeting, on October 5<sup>th</sup>, to discuss getting a grant for expansion study. If they meet the criteria for the lodging tax they will begin fairly quickly afterwards.
- Received letter from escrow project. Since the energy project finished, they've verified through measurements that the last two years have exceeded the guarantee amount by 130%, saving \$30,000 the first year and \$70,000 the second. Steve will be giving out a copy of the press release to Commissioners.
- Steve will be attending the next school district meeting to thank them for being a part of the 'Everybody Swims' program. They are starting to work out details to get the program started.
- Work needs to be done on the Advisory Committee. Need them reengaged in this process and need to replace Mike Jacobson, who has recently resigned.

2b Financial Report

Charlie McClain explained the budget and finance report in detail and answered questions from the board. Steve mentioned the impact the closure of the pool has on the revenue, which is also partly a result of being a facility with no growth room at this time.

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**2c Staff Report**

Christi Wojnowski shared the following:

- Programs are going well. Christi spoke with Amity at Franklin, and the School Board has approved them to start the 'Everybody Swims' program. Christi mentioned they are planning to begin the week of October 4<sup>th</sup>, but have not received confirmation from the school just yet. Planning is well on it's way and they are moving forward with details.
- Christi shared that Amity would also like to see a special needs program and the possibility of that in the future.
- The 'Homeschool PE' program is still doing well and there is a great possibility of expanding the program.
- Christi mentioned that the private swim lessons are packed. Despite thoughts of losing participants, there are still morning and afternoon participants at this time.
- Luau, led by Leah, was a success.
- New Assistant Manager, James, will be starting October 1<sup>st</sup> and will be taking on a lot of the responsibilities that Leah had. It's expected to be a very smooth transition.
- Christi and Commissioner Collins discussed possibilities of tracking how many kids involved in the 'Everybody Swims' program eventually become swim members

**2d Advisory Committee Report**

No comment from Advisory Committee. However, the commissioners mentioned that it would be nice to acknowledge and give thanks to Mike Jacobson for all of the contributions that he has made.

**PUBLIC COMMENT**

None

**NEXT MEETING DATE**

The next WSMPD meeting will be held on November 24, 2015 at 3:00 p.m. in the Clallam County Commissioners Board Room, Room 160.

**ADJOURNMENT**

Brad Collins adjourned the meeting at 3:35 pm.

**PASSED AND ADOPTED** this twenty-third of June 2015

William Shore Memorial Pool District Commissioners

  
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Brad Collins, President

**ATTEST:**

  
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Rachelle Sires, Administrative Asst.