

MINUTES

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Clallam County Courthouse, Room 160

Port Angeles, Washington

February 27, 2017

3:00 p.m.

COMMISSIONERS

CHERIE KIDD, ANNA MANILDI, BILL PEACH, RANDY JOHNSON, MICHAEL MERIDETH

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Commissioner Bill Peach called the meeting to order at 3:00 p.m. Also present were Commissioners Manildi, Kidd, Johnson, and Merideth.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CRJm to approve agenda with the addition of Resolution 3-2018 and 4-2018, CAMs, mc

PUBLIC COMMENT – Agenda Items Only

None

ACTION ITEMS

- 1a Minutes of January 30, 2018
ACTION TAKEN: CRJm to approve, CCKs, mc
- 1b Ratification of the February 13, 2018 bill payment in the amount of \$24,186.31
ACTION TAKEN: CRJm to approve, CCKs, mc
- 1c Resolution 2-2018: A Resolution adopting the 2018-2019 Comprehensive Plan.
ACTION TAKEN: Decided the Comprehensive Plan will be sent and approved by Commissioners via email.
- 1d Motion to approve the Executive Director to sign Professional Services Agreement with EnviorSound Consulting with Geotechnical Services.
ACTION TAKEN: CRJm to approve with the modification of removal of Phase 1 in the contract, CAMs, mc
- 1e Motion to accept the Engagement Letter from Greg Guedel of Hobbs, Straus, Dean and Walker LLP for GC/CM legal services.
ACTION TAKEN: CAMm to approve with the modification of adding 'not to exceed \$5,000 for services', CRJs, mc
- 1f Motion to approve Executive Director to sign contract with Vanir Construction Management for Project Management Services.
ACTION TAKEN: CRJm to approve, CCKs, mc
- 1g Resolution 3-2018: A Resolution authorizing the issuance of registered warrants. Resolution used as an alternative to Resolution 4-2018. Commissioners approved 4-2018.
ACTION TAKEN: None

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- 1h Resolution 4-2018: A Resolution authorizing a line of credit in a maximum principal amount of \$500,000.
ACTION TAKEN: CRJm to approve, CAMs, mc

ITEMS FOR DISCUSSION

- 2a Executive Director Report
Steve Burke shared highlights from 2017 as well as effects Sequim Aquatic Recreation Center's closing had on the pool.

Update on expansion: Contract for Architect and design now finished. Steve is presenting for the GC/CM project march 22nd, and schematic design is estimated to follow immediately after.
- 2b Financial Report
Charlie McClain explained the budget and finance report in detail and answered questions from the board.
- 2c Staff Report
James Schultz shared the following:
- Swim lessons for January went very well
 - Waiting list for February swim lessons
 - Cardboard Racing- Saturday, March 3rd from 3-5 p.m.
 - Rentals have increased as well.
 - Jessica will be offering a Babysitting Skills Class, starting in April.
 - EGGstravaganza March 24th, 1-2 p.m.
 -
- 2d Advisory Committee Report
Greg Shield shared that they discussed details of the Comprehension Plan, the expansion, and the new babysitting class Jessica will be offering at the last meeting. He shared that the people he has discussed the expansion with at the pool seem very supportive and enthusiastic.

PUBLIC COMMENT

None

NEXT MEETING DATE

The next WSMPD meeting will be held on March 27, 2018 at 3:00 p.m. in the Clallam County Commissioners Board Room, Room 160.

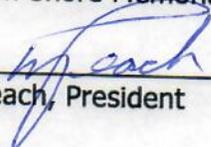
ADJOURNMENT

Anna Manildi adjourned the meeting at 4:10 p.m.

PASSED AND ADOPTED this twenty-seventh of March, 2018

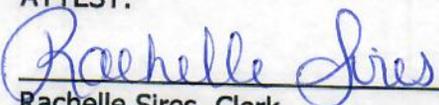
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William Shore Memorial Pool District Commissioners



Bill Peach, President

ATTEST:



Rachelle Sires, Clerk.