

# MINUTES-REGULAR MEETING

## WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD OF COMMISSIONERS

Port Angeles, Washington

January 25<sup>th</sup>, 2022

3:00 p.m.

The Shore Metro Park District Board of Commissioners is now meeting in person. The new location for Board meetings is the Shore Aquatic Center at 225 E. 5th. St. Port Angeles, WA. In order to comply with the State of Washington's Governor's rules relating to COVID-19, there is limited space for the public to attend in person. To allow for adequate public attendance and public comment, we are providing a zoom link you can log into and listen in and see the meeting. We will take public comment at the beginning and end of the meeting. Please raise the hand button if you would like to make a public comment. Any questions can be sent to our Clerk of the Board, Virginia Smith at [Virginia@scapra.org](mailto:Virginia@scapra.org).

### COMMISSIONERS

RANDY JOHNSON, BILL PEACH, LATRISHA SUGGS, CHARLIE MCCAUGHAN, GREG SHIELD

### CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Commissioner McCaughan called the meeting to order at 3:02pm. Also present were Commissioners Johnson and Shield. Commissioner Peach was not present and Suggs arrived late via Zoom.

### REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

**ACTION TAKEN:** CRM to approve agenda, CGSS, mc

### PUBLIC COMMENT- none

### CONSENT AGENDA

-Minutes for November 23<sup>rd</sup>, 2021

-Ratification of the December 1-31<sup>st</sup> bill payments in the amount of \$742,552.98

**ACTION TAKEN:** CRM to approve consent agenda, CGSS, mc

### AGENDA ITEMS

1a Appointment of Officers

**ACTION TAKEN:** CRM to approve appointment of Greg Shield as President of the Board, CCMS, mc

### ITEMS FOR DISCUSSION

2a Executive Director Report- Steve Burke updated the Board on maintenance items, including the pool's mechanical system efficiency with the hot tub; Mike Anderson (maintenance staff) and Steve have been sizing and pricing for a new heater in hopes to increase this efficiency.

2b Financial Report- Stan Creasey noted conversations happen often between him and Steve including budget comparisons from 2021 and 2022, reporting conversions from accrual to cash basis for upcoming potential audits, and briefly went over Statements of Financial Position and Activities.

2c Staff Report- Jessica Compton (manager) gave staff updates to the Board, reporting shortages mainly due to COVID positives and exposures, vaccination requirements, and availability with school and Winter/Spring extracurriculars. Due to the shortages, the pool has had to adjust schedules to the public-sometimes day to day-according to lifeguard coverage requirements. Jessica reported a rise in disgruntled patrons and complaints to front desk staff and management because of these schedule changes but SAC doing its best to accommodate

as many as possible with limited staff. Shore Aquatic Center will be hosting swim teams on Feb. 2<sup>nd</sup> for a Divisional Meet, will be running another Lifeguard certification course as well as an Aerobics training course in the next couple months, and upcoming holiday event plans including breakfast with our bunny. Jessica closed staff report with positive updates on our SPARK and new SPLASH preschool program, as well as continued rise in memberships and new family account creations.

2d Advisory Committee Report- Steve Zenovic was not present to give a report.

**PUBLIC COMMENT - none**

**NEXT MEETING DATE**

The next WSMFD meeting will be held on February 22<sup>nd</sup>, 2022 at 3:00 p.m.

**ADJOURNMENT**

Commissioner McCaughan adjourned the meeting at 3:51pm.

PASSED AND ADOPTED this twenty-second of February, 2022.

William Shore Memorial Pool District Commissioners

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Greg Shield, President

ATTEST:  
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Virginia Smith, Clerk