

MINUTES

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Clallam County Courthouse, Room 160

Port Angeles, Washington

February 23, 2010 3:00 p.m.

COMMISSIONERS

MICHAEL CHAPMAN, MIKE DOHERTY, PATRICK DOWNIE, GARY HOLMQUIST, CHERIE KIDD

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

CMC called the meeting to order at 3:03 p.m. CPD, CMC, CCK, CGH and CMD were all in attendance.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

Charlie McClain requested the finance committee be presented prior to the draft contract with the YMCA. CPDm to approve the agenda as presented, CCKs, mc

PUBLIC COMMENT – Agenda Items Only

CMC invited the public to hold any comments regarding the draft contract with the YMCA for operations until the attorney presented the information in case additional questions were raised. There was no public comment on any other agenda item.

ACTION ITEMS

Minutes of January 26, 2010

CPDm to approve the minutes from the January 26, 2010 meeting, CGHs, mc

Approval of Vouchers for the Period Ending February 23, 2010

CGHm to approve the vouchers in the amount of \$26,467.34, CCKs, mc

ITEMS FOR DISCUSSION

Finance Committee Update

Charlie McClain shared that the finance committee has been working to present a draft proposal with the YMCA. Charlie presented a year-end financial statement that showed the WSMPD has borrowed \$244,702.00 from Clallam County as of December 31, 2009. A revised 2010 budget was presented reflecting the proposed agreement with the YMCA. Based on the revised budget the WSMPD will have an estimated profit of \$70,328 for 2010 which will go towards the debt owed to Clallam County.

Draft Contract with YMCA for Operations (Hard copy delivered at meeting by Attorney Craig Miller)

Craig Miller distributed a copy of the draft contract agreement with the YMCA that has been put together and approved by the respective attorney for each agency. He also shared there are some technical questions that need to be discussed by both parties. Craig Miller read and explained the contract in detail, shared where issues still remain, and answered questions.

CGH asked Jayna Lafferty if the month of May for closure is an expectation that could be met and she answered some calendars changes need to be done but could be met. CMD asked if that period could be extended and Craig answered yes. CGH refer to contracts with the Port Angeles

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Swim Club (PASC) and Port Angeles School District (PASD) and wondered if reference should be made for any contracts that may be entered into after the time of the contract being signed.

CCK asked if language was included to have the current employees be first hired by the YMCA. Craig Miller said the employees would have to be qualified under the new agencies standards. CPD supported inclusion of this provision. CGH felt it is important that the operator of the pool have the ability to select who they feel is most qualified to run the pool.

CMD asked about upper-limit of the YMCA requests for maintenance services from the City of Port Angeles. Craig Miller said anything out of the ordinary needs WSMPD approval (proposing anything over \$5,000). CMD asked if there were any incentives for conserving energy etc, Craig answered it has not been specifically discussed. CMC shared he feels there should be some language about a top-end of energy costs.

CCK asked about the signage that will be placed on the pool and is fearful that the YMCA will brand the building and change the total look. She would prefer that the YMCA be conservative on the signage, CPD agreed. Kent Myers, City Manager for the City of Port Angeles suggested the signage showing the collaborative efforts of the two entities. Kent Meyers also feels the YMCA should honor all existing pool passes.

CPD asked how they came about the 3-year period for the contact; CMD said that the YMCA asked for a minimum contract of 3 years. CPD asked about how the monthly amount was established and Charlie McClain explained that this was a result of negotiation. CMC said one issue that has been brought up by a citizen is the administration fee of the YMCA. Charlie shared that the YMCA has a 15% figure that is an off-set of their administrative costs that will be needed to run the pool. Charlie also shared he believes if the WSMPD ran the pool the number would be much higher.

CMC shared the YMCA would like to have the ability to change scheduling, classes, operating hours, etc. CCK feels the citizens that voted to save the pool are concerned that the current classes may be eliminated from the schedule if the YMCA is running the pool. CMD asked if there would be a need to have a quarterly director's report presented to the board from the operator, Craig Miller is proposing a monthly report.

CMC thanked the current employees of the swimming pool and realizes that they have all been through a lot and want to strongly support language that supports giving them the right of refusal to. CPD agreed saying the staff's initiative and hard-work has created credibility and sustainability.

Craig Miller requested the Commissioners adjourn into an executive session.

CMC asked to adjourn into Executive Session for a period not to exceed for 15 minutes to discuss a personnel matter, meeting adjourned 4:19 p.m. with no decisions made. The meeting reconvened at 4:30 p.m.

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PUBLIC COMMENT

Steve Burke, 5097 Deer Park Road, Port Angeles, WSMPD citizens advisory committee member who is speaking on behalf of the advisory committee as a whole. The advisory committee feels there is a conflict of interest present with CGH as he is a member of the YMCA board. Although CGH has recused himself from the YMCA side the committee feels he will benefit from this contract as a board member of the YMCA. CGH shared that it is his intent to recuse himself from the vote on this contract and has not participated in any negotiations on either side.

Steve Bock also distributed a comparison worksheet of the personnel costs with the YMCA, the City of Port Angeles, and the WSMPD running the pool. This proposal was prepared with people who run a pool and the current staff of the William Shore Pool. The comparison shows a significant profit potential of about \$82,000 for the YMCA that would not come back to the district. The proposed YMCA contract does not include testing the water, application of the chemicals, and minor maintenance. He said the advisory committee was established to give the WSMPD advice and all committee members feel the proposed contract is not in the citizen's best interest. The advisory committee feels the district can run the pool at a decreased cost from the YMCA contract.

CMC shared the original paperwork signed before and after the vote states the WSMPD will operate and maintain the pool.

Laurel Black, 246 Patterson Road, Port Angeles, Board President of the YMCA, read a statement from the YMCA that is included and incorporated to the minutes of this meeting.

John Joseph, 3265 O'Brien Road, Port Angeles, currently volunteers his services at the pool. He is concerned about the employees currently employed at the pool who are certified through the American Heart Association, the YMCA requires certification through the Red Cross. He feels the citizens voted for a park district that is supported by tax payers and feels there is a conflict of interest to have a park district ran by the YMCA.

Kim Rutherford, 1738 E 3rd Street, Port Angeles, appreciates the information that has been presented and believes the people voted to save the pool for it to be run by the district. She participates in physical therapy at the pool and feels that the schedule of the pool is flexible and can accommodate most of the citizens of our county. She commended the staff of the pool and feels that their hearts are in it and should be given the ability to run and volunteer to the pool.

Greg Shield, 537 W 7th Street, Port Angeles, WSMPD citizens' advisory committee member, shared the number of people present at this meeting represents a small portion of the people who are concerned about the pool. He feels if the meeting was held after business hours many more people would attend. He has talked to many local people and shared they are interested to know what is going to happen with the swimming pool.

Tom Bock, 63 Rhody Lane, Port Angeles, citizens' advisory committee member and board member on the PASC, has talked to many people who said when they voted to save the pool,

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they voted to have the WSMPD operate the pool. He believes that if the YMCA would like to run the pool it should be done for cost and no profit.

Holly Juskivich, 3002 Holly Circle, Port Angeles, is against the proposed contract with the YMCA and feels that it could be done differently to align with what the voters wanted.

Linda Fairchild, 3630 Mt. Pleasant Rd, President of the PASC and member of the citizens' advisory committee, feels the proposal allows too much leverage for the YMCA to change the usage and current scheduling of the pool.

Gary Huff, 450 Fox Hollow Road, Sequim, YMCA Board of Directors, shared the YMCA expects to make no money on the contract with the pool. He recommends any "extra" revenue be placed in a reserve fund for the WSMPD. He shared the new Executive Director of the YMCA managed a pool prior to coming to Port Angeles and is very knowledgeable. Also, if the contract is approved the YMCA would welcome volunteers.

CCK thanked the YMCA for stepping up to help the community with running the WSMP.

Michael Jacobsen, 3609 Galaxy Place, Port Angeles, his family has been lap swimmers in a YMCA at a different location and currently uses the YMCA and the WSMP and was saddened that the City of Port Angeles chose to not use the tax monies to run the pool facility. He agrees with the concept of the WSMPD but feels that the YMCA should be used as a secondary option if the WSMPD is not able to run the pool themselves.

Wendy Burwell, 221 S. Eunice, a current employee of the swimming pool and organized the auction for the save the pool efforts, currently teaches swimming lessons and the water aerobics. She has been involved in the pulling of who is going to run the pool and whether they are going to have jobs and feel many community members can benefit from the district running the pool.

Steve Burke, 5097 Deer Park Road, Port Angeles, WSMPD citizens' advisory committee, shared both the Port Angeles High School Girls and Boys swim teams went undefeated this year with four boys sent to state; two divers taking second and third.

CPD thanked everyone for coming to the meeting today. CCK said she cannot vote on the contract presented today and feels that additional language needs to be included to protect the current City of Port Angeles employees. CMD feels that apples to apples need to be compared and brought back to the board.

CMCm to have Craig Miller to meet with the YMCA council and discuss some of the issues that were brought up at today's meeting. He also asked the advisory committee to present a budget, staffing model, and a detailed plan at the next meeting on March 23, 2010. CMD asked the committee to present their proposal to Charlie McClain one week prior to the next meeting, CPDs, mc. CGH has recused himself from this process.

CMC adjourned the meeting at 5:33 p.m.

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NEXT MEETING DATE

The next meeting will be held on March 23, 2010 at 3:00 p.m. in the Clallam County Commissioners Board Room, Room 160.

ADJOURNMENT

CMC adjourned the meeting at 5:33 p.m.

PASSED AND ADOPTED this twenty-third day of March 2010

WILLIAM SHORE MEMORIAL POOL DISTRICT COMMISSIONERS



Michael C. Chapman, President

ATTEST:



Tammy Sullenger, Administrative Asst.

KEY TO ABBREVIATIONS:

CCK	Commissioner Cherie Kidd	m	moved
CDD	Commissioner Patrick Downie	mc	motion carried
CGH	Commissioner Gary Holmquist	s	seconded
CMC	Commissioner Mike Chapman		
CMD	Commissioner Mike Doherty (Howard V. Doherty, Jr.)		
WSMPD	William Shore Memorial Pool District		

William Shore Memorial Pool District

223 East 4th Street, Suite 4 ~ Port Angeles, WA 98362-3015 ~ Fax: 360.417.2493


COMMISSIONERS

MICHAEL CHAPMAN, DAN DI GIULIO, MIKE DOHERTY, GARY HOLMQUIST, CHERIE KIDD

PUBLIC COMMENT

February 23, 2010 WSMPPD Meeting Public Comment Period

I declare under penalty of perjury under the laws of the State of Washington that any testimony that I give is true and accurate.

No	PRINTED NAME	SIGNATURE	ADDRESS
1	Steve Rukh		5097 Deer Park Rd. PA 98362
	Laurel Black	Laurel Black	246 Pattison Rd. PA 98362
3	ANNE SMOKLER	Anne Amstutz	191 OLIVE OAKEN CN, PA 98362
4	John Joseph	John Joseph	3265 O'Brien Rd. P.O. 98362
5	Ms. Kim RUTHERFORD	Kim Rutherford	1738 East 3 rd Street Port Angeles 98362-4910
6	Greg Shield	Greg Shield	532 W 7 th St. Port Angeles 98362
7	Tom Beck	Tom Beck	63 RADOR LANE PA 98362
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Sullenger, Tammy

From: Steve Burke [sburke215@gmail.com]
Sent: Monday, February 22, 2010 6:54 PM
To: Greg Shield; Brian Albright; Scott Moore; Sullenger, Tammy; Leah Gould; Larry Doyle; Tom Bock; Linda Fairchild; Jayna Lafferty
Subject: YMCA Numbers

Here is the results of our looking at the YMCA proposal as it stands right now. I will be addressing these numbers tomorrow during public input

City monthly average personnel in comparison to the YMCA providing those positions:
The PA city average monthly personnel costs: \$23,034.00. YMCA is offering to supply those positions for \$30,296.00. That will be a potential monthly profit average of \$6,850 dollars and an annnual potential profit of \$82, 283.00 for the YMCA.

We have offered a budget of \$22,916.00 that the pool can be run on and the numbers for this budget comes from Gary Holmquist. Not sure why he is in favor of paying 30% more to the YMCA then what he said it could be run for, but I keep forgetting he is on the YMCA board.

Any concerns relating to this are greatly appreciated.

Thanks
Steve Burke

Tel: 360-460-3526
Email: sburke215@gmail.com

YMCA Bid Comparison Chart (Personnel Cost Analysis)

Month/Year	AC Proposal (proposed) Personnel Expenses	City of PA (actual) Personnel Expenses	YMCA Bid (proposed) Personnel Expenses	Monthly Profit for YMCA
Jan 09	\$22,916.66	\$17,687.00	\$30,296.00	\$7,261.77
Feb 09	\$22,916.66	\$22,719.00	\$30,296.00	\$7,577.00
Mar 09	\$22,916.66	\$31,277.00	\$30,296.00	-\$981.00
Apr 09	\$22,916.66	\$28,671.00	\$30,296.00	\$1,625.00
May 09	\$22,916.66	\$28,486.00	\$30,296.00	\$1,810.00
June 09	\$22,916.66	\$20,918.00	\$30,296.00	\$9,378.00
July 09	\$22,916.66	\$12,607.00	\$30,296.00	\$17,689.00
Aug 09	\$22,916.66	\$23,431.00	\$30,296.00	\$6,865.00
Sept 09	\$22,916.66	\$22,494.00	\$30,296.00	\$7,802.00
Oct 09	\$22,916.66	\$24,044.00	\$30,296.00	\$6,252.00
Nov 09	\$22,916.66	\$22,521.00	\$30,296.00	\$7,775.00
Dec 09	\$22,916.66	\$21,066.00	\$30,296.00	\$9,230.00
Jan 10	\$22,916.66	\$23,524.00	\$30,296.00	\$6,772.00
Average		\$23,034.23		\$6,850.44
			YMCA Yearly Profit	\$82,283.77

*The YMCA bid does not include any janitorial, cleaning services or minor maintenance which is part of the AC Proposal and the City Costs

*City expense amounts were provided by the PA City Finance Dept.

*The AC Proposal includes a WSMPD Director which is not included in the YMCA Bid

Why the Y Wants to Run the Pool

The YMCA has a long history, both locally and nationally, of providing many kinds of programs that benefit the communities it serves. Our Y is entering this partnership with the Pool District in order to pack the pool with kids, families and community members. We want this place to be hoppin'! We want to make sure that all kids learn water safety and to swim, in order to keep them safe. We want to start new and innovative programs. We want to leverage the Y's resources and long history of expertise in pool management to run the best facility possible.

For more than 60 years, the Clallam County Family YMCA has provided quality programs and services to all the citizens of our community. Our YMCA works hard to ensure:

- That children and youth develop positive values, and deepen their commitment to service and motivation to learn.
- That every family will build stronger bonds, achieve greater work / life balance, and become more engaged in their communities.
- That every individual will strengthen their spiritual, mental and physical well-being.

A pool is one more way to achieve this. It is worth noting that William Shore was among the original signers of the charter that brought the Clallam County Family YMCA into being in 1948.

Our process throughout out these negotiations has had the well-being of the entire community uppermost in everyone's mind. The YMCA is really looking forward to managing the William Shore Memorial Pool.

For the
2/23
minutes