

MINUTES- REGULAR MEETING

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Port Angeles, Washington

November 23rd, 2021

3:00 p.m.

The Shore Metro Park District Board of Commissioners is now meeting in person. The new location for Board meetings is the Shore Aquatic Center at 225 E. 5th. St. Port Angeles, WA. In order to comply with the State of Washington's Governor's rules relating to COVID-19, there is limited space for the public to attend in person. To allow for adequate public attendance and public comment, we are providing a zoom link you can log into and listen in and see the meeting. We will take public comment at the beginning and end of the meeting. Please raise the hand button if you would like to make a public comment. Any questions can be sent to our Clerk of the Board, Virginia Smith at Virginia@sacpa.org.

COMMISSIONERS

RANDY JOHNSON, BILL PEACH, LATRISHA SUGGS, CHARLIE MCCAUGHAN, GREG SHIELD

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Commissioner McCaughan called the meeting to order at 3:02pm. Also present were Commissioners Johnson, Peach, & Shield. Commissioner Suggs was not present.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CCMm to approve agenda, CBPs, mc

PUBLIC COMMENT- none

CONSENT AGENDA

Page 2 - Minutes for July 27th, 2021

Page 4 - Minutes for August 24th, 2021

Page 6 - Minutes for October 26th, 2021

Page 8 - Ratification of the October 1-31st bill payments in the amount of \$128,852.06

ACTION TAKEN: CCMm to approve consent agenda, CRJs, mc

AGENDA ITEMS

1a (*Page 30*) IFC: 2022 Budget Approval, Tax Levy Approval, and Resolution for Levy Certification

a. Motion to approve the 2022 Budget

ACTION TAKEN: CCMm, CBPs, mc

b. Motion to approve Resolution 2-2021, a Resolution to approve the 2022 property tax levy in the amount of \$1,750,000

ACTION TAKEN: CRJm, CBPs, mc

c. Motion to approve the Board President to certify the 2022 property tax levy

ACTION TAKEN: CGSm, CBPs, mc

ITEMS FOR DISCUSSION

2a Executive Director Report- *The Board requested Steve go over the 2022 Budget assumptions again; Steve highlighted a 3% price increase, 8% program increase, & changes in minimum wage come the new year, noting incentives to employ new staff. The Board conversed in length about the Budget for 2022, cash reserves, bond payment schedules & future increases, and finally the levy approval. Steve updated the Board on the new preventative service contract, with workers on site for the first time today.*

2b Financial Report- *Stan C. gave financial reports, going over Kitsap bond payment schedules and increases, prepping for year-end, credit card usage, cash reserves, and then*

ideas of investments and I bonds. He ended with comments to the Board about conversations with Steve that everything "looks good" in the Budget and he is continuing to "clean up" our reporting process for the public and state audits.

2c Staff Report- *Jessica C. gave program, staff, and event updates including a recent CPR/First Aid class for the public including the local ski patrol volunteers and Peninsula Behavioral Health staff, a lifeguard class this last weekend, and needs for more specialized swim lesson groups once we employ more lifeguards and instructors. Upcoming events include an Adopt-a-Grandparent program with personalized bags for elders in our community, our SPARK Squad Winter Camp to run over holiday break, our BOGO sale going on this week for patrons, and upcoming holiday closures and affected hours. Jessica also notified the Board of 45 scholarships awarded this year.*

2d Advisory Committee Report- *Steve Z. gave report via Zoom about the 501c3 & suggested more community outreach for fundraising and donations. He also noted the Olympic Room's acoustics do not support video calls and it was very noisy.*

PUBLIC COMMENT- none

NEXT MEETING DATE

The next WSMPD meeting will be held on January 25th, 2022 at 3:00 p.m.

ADJOURNMENT

Commissioner McCaughan adjourned the meeting at 4:07pm.

PASSED AND ADOPTED this twenty-fifth of January, 2022.

William Shore Memorial Pool District Commissioners



Charlie McCaughan, President

ATTEST;



Virginia Smith, Clerk