

AGENDA

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Clallam County Courthouse, Room 160

Port Angeles, Washington

August 23, 2011

3:00 p.m.

COMMISSIONERS

MICHAEL CHAPMAN, MIKE DOHERTY, PATRICK DOWNIE, GARY HOLMQUIST, CHERIE KIDD

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT – Agenda Items Only

ACTION ITEMS

- 1 Minutes of July 26, 2011
- 2 Ratification of the July 27, 2011 bill payment in the amount of \$26,092.61
- 3 Ratification of the August 10, 2011 bill payment in the amount of \$30,465.29
- 4 Resolution establishing a Community Fund for donations
- 5 Request to apply for a grant from the Ben and Myrtle Walkling Trust to buy and install a rock climbing wall for the pool

ITEMS FOR DISCUSSION

- 6 Executive Director Report
- 7 Budget and Finance Report
- 8 Staff Report
 - Pool Partnership Program
- 9 Advisory Committee Report

PUBLIC COMMENT

FUTURE AGENDA ITEMS

NEXT MEETING DATE

The next meeting will be held on September 27, 2011 at 3:00 p.m. in the Clallam County Commissioners Board Room, Room 160.

ADJOURNMENT

MINUTES

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Clallam County Courthouse, Room 160

Port Angeles, Washington

July 26, 2011

3:00 p.m.

1
8/23/11

COMMISSIONERS

MICHAEL CHAPMAN, MIKE DOHERTY, PATRICK DOWNIE, GARY HOLMQUIST, CHERIE KIDD

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

CCK called the meeting to order at 3:00 p.m. CMC, CCK, CPD and CMD. CGH is excused.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ADD - Action Item 2 – Ratification of the June 28, 2011 bill payment in the amount of \$23,401.97

ADD - Action Item 5 – Resolution Authorizing the Executive Director to Approve Changes in Existing Contracts

ACTION TAKEN: CMCm to approve the amended agenda, CPDs, mc

PUBLIC COMMENT – Agenda Items Only

There was no public comment.

ACTION ITEMS

- 1 Minutes of June 28, 2011

ACTION TAKEN: CMCm to approve the June 28, 2011 minutes with changes as discussed, CPDs, mc.

- 2 Ratification of the July 12, 2011 bill payment in the amount of \$25,282.05
Steve Burke addressed the board and explained the bills in detail as well as answered questions from the board.

ACTION TAKEN: CMCm to ratify the bill payment dated July 12, 2011 in the amount of \$25,282.05, CPDs, mc

Ratification of the June 28, 2011 bill payment in the amount of \$23,401.97

ACTION TAKEN: CMCm to ratify the bill payment dated June 28, 2011 in the amount of \$23,401.97, CMDs

- 3 Policy 560 – Budgeting and Financial Forecasting
Charlie McClain explained this policy has been presented to the financial committee. This policy will give the district some guidelines for the future. It also states the district will have at least three months of operating expenses in the general fund and allows the district to look at more than one year of forecasting in the future. CMD asked about a wish-list or a foundation that could be established for the pool, Steve shared that the "friends of the pool" concept is something they will be expanding on in the near future.

ACTION TAKEN: CPDm to adopt policy 560 – Budgeting and Financial Forecasting, CMDs, mc

- 4 Amendment to 2011 Budget
Steve distributed two different documents to the board and explained each line item in detail and answered questions from the board.

ACTION TAKEN: CMCm to adopt the amendment to the 2011 budget, CMDs, mc

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- 5 Resolution Authorizing the Executive Director to Approve Changes in Existing Contracts
ACTION TAKEN: CMCm to approve the resolution authorizing the executive director to approve changes in existing contracts related to scheduling use of the facility, CPDs, mc

ITEMS FOR DISCUSSION

- 6 Executive Director Report
- The energy audit is underway and the equipment to monitor usage has been removed and the results will be reviewed and brought back to the board
 - The City of Port Angeles is currently getting an estimate to fix the driveway right of way issue. Steve will update the board at the next meeting.
- 7 Budget and Finance Report
Charlie explained the budget and financial report in detail.
- 8 Staff Report
Erika Salgado shared the following:
- July lessons went well and the numbers are down from the month of June.
 - There will be a total of 65 classes offered in August.
 - There are 26 staff members that are certified to teach lessons with 15 that are currently teaching.
- Leah Gould shared the following:
- Patty Reifenhahl donated her time to teach a lifeguarding class for 15 people. Three lifeguards from the class were hired at the pool.
 - There may be a possibility to host a lifeguarding at the Forks swimming pool.
 - An application has been submitted to be considered for hosting the Aquatic Exercise Association (AEA) state-wide certification event at the pool. If accepted and chosen the staff of the pool would be eligible for a 75% discount on the certifications. If the pool is chosen the AEA pays the pool to host the event.
 - The Port Angeles Swim Club hosted a swim meet on July 9-10. A Para-Olympics National record was set during that meet.
 - Hosting Senior Games in August 27th from 12:00 – 5:00. They are looking for volunteers to help with this event.
 - The air circulation motor broke down for a couple of days but has been fixed.
 - There was some primary rescue equipment as well as the back-up broke. Parts have been ordered to repair both of them.
 - The men's locker room lockers came off of the wall; Bob Petty has repaired the lockers but has added this to the wish-list of things that need to be replaced.
 - Red Cross is increasing their instructor and certification fees considerably. An example is the rate for a certification that used to be \$4-8 has now been increased to \$38-58 dollars depending on the certification.
- 9 Advisory Committee Report
There was no report from the advisory committee.

AGENDA for the Meeting of July 26, 2011
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PUBLIC COMMENT

There was no public comment.

FUTURE AGENDA ITEMS

ADJOURNMENT

CCK adjourned the meeting at 4:08 p.m.

PASSED AND ADOPTED this 23thnd Day of August, 2011

WILLIAM SHORE MEMORIAL POOL DISTRICT COMMISSIONERS

Cherie Kidd, President

ATTEST:

Tammy Sullenger, Administrative Asst.

KEY TO ABBREVIATIONS:

CCK	Commissioner Cherie Kidd	m	moved
CDD	Commissioner Patrick Downie	mc	motion carried
CGH	Commissioner Gary Holmquist	s	seconded
CMC	Commissioner Mike Chapman		
CMD	Commissioner Mike Doherty (Howard V. Doherty, Jr.)		
WSMPD	William Shore Memorial Pool District		

CLAIMS PAYMENT REQUEST

District Name William Shore Memorial Pool District Fund Number Pickup McClain & Crouse
 Period Ending: 7/27/2011 Designate if you are picking up the warrants or if we are to mail. (If picking up, they will be in the Treasurer's Office.)
 Date Submitted 7/27/2011 Mail to us

Invoice #	Invoice Date	Vendor No.	Vendor Name	G or S (Goods or Service)	Quantity	Cost per Unit	Total Invoice	1099 Box	Bars Number	Line #	Description	Account Type	Check Group
72011a	7/20/2011	0025330	WSMPD PAYROLL FUND	\$			\$ 14,521.42		66870.000.57620.10.0000	1	Regular Payroll	E	PD
72011b	7/20/2011	0025330	WSMPD PAYROLL FUND	\$			\$ 1,110.92		66870.000.57620.20.0020	1	Benefits (Payroll Taxes)	E	PD
72011c	7/20/2011	0025330	WSMPD PAYROLL FUND	\$			\$ (222.44)		66870.000.57620.20.0045	1	L & I	E	PD
72011d	7/20/2011	0025330	WSMPD PAYROLL FUND	\$			\$ 300.00		66870.000.57620.20.0032	1	Cafeteria Plan	E	PD
57122764001	7/14/2011	0001882	Office Depot	\$			\$ 49.33		66870.000.57620.31.0010	1	Office Supp	E	PD
248628406	7/15/2011	0000073	Amsan	\$			\$ 254.26		66870.000.57620.31.0035	1	Cleaning Supplies	E	PD
5553742	7/19/2011	0001315	Quill	\$			\$ 120.79		66870.000.57620.31.0010	1	Office Supp	E	PD
11156333	7/22/2011	0025591	Canon	\$			\$ 151.51		66870.000.57620.45.0030	1	Equipment Rental	E	PD
904	7/15/2011	0000107	Aquatic Specialties	\$			\$ 1,968.54		66870.000.57620.31.0030	1	Pool Chemicals	E	PD
30006007	6/30/2011	0000070	American Red Cross	\$			\$ 80.00		66870.000.57620.31.0056	1	Lifeguard Supplies	E	PD
9585305940	7/14/2011	0000677	Grainger	\$			\$ 139.09		66870.000.57620.48.0040	1	Equip Repair	E	PD
277	7/6/2011	0027752	Alpine Electric	\$			\$ 111.33		66870.000.57620.48.0010	1	Building Repair	E	PD
97263-92074	7/18/2011	0001252	City of Port Angeles	\$			\$ 7,442.86		66870.000.57620.47.0090	1	Utilities	E	PD
071311a	7/13/2011	0027753	Austin Fahrenholtz	\$			\$ 65.00		66870.000.34760.00.0035	1	Refund	R	PD

Page 1 Total: 26,092.61

Page 2 Total: 0.00

Grand Total: 26,092.61

I do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due, and unpaid obligation against the district. I am authorized to approve payment to the above listed claims that will be ratified by the WSMPD Board of Commissioners at the next regularly scheduled board meeting. I hereby request Clallam County to issue warrants for the listed claims.

Signature _____ Executive Director, William Shore Memorial Pool District _____ Title _____ Date _____
 Signature _____ District Accountant, William Shore Memorial Pool District _____ Title _____ Date _____

Board Ratification: As the duly appointed board member for the district named above, we reviewed the claims listed above. We hereby ratify that the services or merchandise herein specified have been received and that the claims listed are approved.

Michael C. Chapman	Commissioner	Date	Recused from any bills related to Clallam County
Patrick Downie	Commissioner	Date	Recused from any bills related to the City of Port Angeles
Howard V. Doherty, Jr.	Commissioner	Date	Recused from any bills related to Clallam County
Gary Holmquist	Commissioner	Date	Recused from any bills related to the City of Port Angeles
Cherie Kidd	Commissioner	Date	Recused from any bills related to the City of Port Angeles

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8/23/11

CLAIMS PAYMENT REQUEST

District Name William Shore Memorial Pool District Fund Number
 Period Ending: 8/10/2011 Designate if you are picking up the warrants or if we are to mail. (If picking up, they will be in the Treasurer's Office.)
 Date Submitted 8/10/2011 Pickup McClain & Crouse Mail to us

Invoice #	Invoice Date	Vendor No.	Vendor Name	G or S (Goods or Service)	Quantity	Cost per Unit	Total Invoice	1099 Box	Bars Number	Line #	Description	Account Type	Check Group
3842	7/31/2011	0023222	Charles McClain	S			\$ 1,050.00		66870.000.57620.41.0041	1	Accounting	E	PD
81011	7/31/2011	0000334	Clallam County Commissioners	S			\$ 336.00		66870.000.57620.51.0066	1	Clerk	E	PD
80511a	7/31/2011	0025330	WSMPD PAYROLL FUND	S			\$ 14,609.72		66870.000.57620.10.0000	1	Regular Payroll	E	PD
80511b	7/31/2011	0025330	WSMPD PAYROLL FUND	S			\$ 1,117.61		66870.000.57620.20.0020	1	Benefits (Payroll Taxes)	E	PD
80511c	7/31/2011	0025330	WSMPD PAYROLL FUND	S			\$ 4,899.06		66870.000.57620.20.0045	1	L & I	E	PD
80511d	7/31/2011	0025330	WSMPD PAYROLL FUND	S			\$ 482.06		66870.000.57620.53.0040	1	B & O Tax	E	PD
80511e	7/31/2011	0025330	WSMPD PAYROLL FUND	S			\$ 2,052.03		66870.000.57620.20.0040	1	Unemployment Tax	E	PD
73111	7/31/2011	0024998	Steve Burke	S			\$ 50.00		66870.000.57620.42.0010	1	Telephone	E	PD
3604179767	8/2/2011	0004211	Qwest	S			\$ 55.96		66870.000.57620.42.0010	1	Telephone	E	PD
571957036001	7/21/2011	0001882	Office Depot	S			\$ 63.59		66870.000.57620.31.0010	1	Office Supp	E	PD
571954037001	7/20/2011	0001882	Office Depot	S			\$ 72.64		66870.000.57620.31.0010	1	Office Supp	E	PD
visa9062a7	6/23/2011	0026984	VISA9062	S			\$ 10.21		66870.000.57620.31.0010	1	Office Supp	E	PD
visa9062b7	6/23/2011	0026984	VISA9062	S			\$ 130.89		66870.000.57620.31.0010	1	Conference	E	PD
visa9062c7	6/23/2011	0026984	VISA9062	S			\$ 197.80		66870.000.57620.43.0010	1	Conference	E	PD
visa9062e7	6/23/2011	0026984	VISA9062	S			\$ 35.31		66870.000.57620.31.0010	1	Office Supp	E	PD
visa9062f7	6/23/2011	0026984	VISA9062	S			\$ 25.23		66870.000.57620.31.0030	1	Chemicals	E	PD
visa9062g7	6/23/2011	0026984	VISA9062	S			\$ 178.70		66870.000.57620.48.0040	1	Equip Repair	E	PD
visa9062h7	6/23/2011	0026984	VISA9062	S			\$ 109.56		66870.000.57620.31.0010	1	Office Supp	E	PD
visa9062i7	6/23/2011	0026984	VISA9062	S			\$ 149.80		66870.000.57620.48.0010	1	Bldg Repair	E	PD
visa9070a7	6/23/2011	0026959	VISA9070	S			\$ 19.27		66870.000.57620.49.0090	1	CC Charges	E	PD
visa9070b7	6/23/2011	0026959	VISA9070	S			\$ 34.18		66870.000.57620.48.0010	1	Bldg Repair	E	PD
visa9070c7	6/23/2011	0026959	VISA9070	S			\$ 22.50		66870.000.57620.44.0010	1	Subscriptions	E	PD
visa9070d7	6/23/2011	0026959	VISA9070	S			\$ 59.85		66870.000.57620.44.0010	1	Subscriptions	E	PD
visa9070e7	6/23/2011	0026959	VISA9070	S			\$ 22.30		66870.000.57620.43.0010	1	Conference	E	PD
visa9070f7	6/23/2011	0026959	VISA9070	S			\$ 214.09		66870.000.57620.31.0135	1	Maint Supplies	E	PD
visa9070h7	6/23/2011	0026959	VISA9070	S			\$ 44.72		66870.000.57620.35.0010	1	Small Tools	E	PD
29886	8/2/2011	0001252	City of Port Angeles	S			\$ 125.11		66870.000.57620.20.0032	1	Cafeteria Plan-Burke	E	PD
10961	8/1/2011	0000403	Copy Cat Graphics	S			\$ 2,440.00		66870.000.57620.51.0010	1	Maint Contract	E	PD
2010494	8/1/2011	0025819	Albright Managed Networks	S			\$ 416.26		66870.000.57620.48.0010	1	Building Repair	E	PD
17550	7/31/2011	0001540	Swains	S			\$ 100.00		66870.000.57620.41.0013	1	Computer Service	E	PD
28665	7/31/2011	0004564	James Siemens	S			\$ 38.71		66870.000.57620.31.0135	1	Maint Supplies	E	PD
13228	8/1/2011	0000268	Capacity Provisioning	S			\$ 565.00		66870.000.57620.20.0032	1	Cafeteria Plan-Burke	E	PD
				S			\$ 50.00		66870.000.57620.42.0023	1	Internet	E	PD

26956	7/30/2011	0001203	PenPrint		\$	8.13	66870.000.57620.31.0012	1	Printing and Copying	E	PD
81618695	7/21/2011	0001014	Moore Medical	\$	\$	118.45	66870.000.57620.31.0056	1	Lifeguard Supplies	E	PD
81619475	7/22/2011	0001014	Moore Medical	\$	\$	19.98	66870.000.57620.31.0056	1	Lifeguard Supplies	E	PD
249423047	7/28/2011	0000073	Ansari	\$	\$	345.04	66870.000.57620.31.0030	1	Chemicals	E	PD
861420	7/29/2011	0001179	POE	\$	\$	38.49	66870.000.57620.48.0115	1	Copier Maint	E	PD
199588	7/31/2011	0001148	Olympic Springs	\$	\$	85.79	66870.000.57620.31.0010	1	Office Supp	E	PD
9315594415	7/21/2011	0004616	Personnel Concepts	\$	\$	27.90	66870.000.57620.31.0010	1	Office Supp	E	PD

Page 1 Total: 30,465.29

Page 2 Total: 0.00

Grand Total: 30,465.29

I do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due, and unpaid obligation against the district. I am authorized to approve payment to the above listed claims that will be ratified by the WSPMD Board of Commissioners at the next regularly scheduled board meeting. I hereby request Clallam County to issue warrants for the listed claims.

Signature _____ Executive Director, William Shore Memorial Pool District _____ Date _____

Signature _____ District Accountant, William Shore Memorial Pool District _____ Date _____

Board Ratification: As the duly appointed board member for the the district named above, we reviewed the claims listed above. We hereby ratify that the services or merchandise herein specified have been received and that the claims listed are approved.

Michael C. Chapman	Commissioner	Date	Recused from any bills related to Clallam County
Patrick Downie	Commissioner	Date	Recused from any bills related to the City of Port Angeles
Howard V. Doherty, Jr.	Commissioner	Date	Recused from any bills related to Clallam County
Gary Holmquist	Commissioner	Date	
Cherie Kidd	Commissioner	Date	Recused from any bills related to the City of Port Angeles

William Shore Memorial Pool District

225 E. 5th St.
Port Angeles, WA 98362-3015
Fax: 360.417.2493

COMMISSIONERS

CHERIE KIDD, MICHAEL CHAPMAN, MIKE DOHERTY, PATRICK DOWNIE, GARY HOLMQUIST

RESOLUTION N^o ____, 2011

Resolution Establishing a Community Fund for Donations

THE WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD OF COMMISSIONERS find as follows:

1. That the William Shore Memorial Pool District should provide a way to accept donations of all kinds to help support the operation, programs and maintenance of the William Shore Pool.
2. That the William Shore Memorial Pool District encourages any donations large or small to the William Shore Pool.

NOW, THEREFORE, BE IT RESOLVED by the William Shore Memorial Pool District Board of Commissioners, in consideration of the above findings of fact:

1. There is hereby established the William Shore Community Fund to receive gifts of monetary value or like kind from any person for the benefit of the William Shore Pool
2. The District Executive Director and the District Accountant are authorized to establish all the necessary rules and regulations to establish and maintain this Fund.
3. Unless otherwise specified by the donor, this fund may be used for budgeted expenses. A donor may restrict the use of donated funds, provided that the proposed restriction on the use of funds shall first be approved by the Executive Director and/or the Board.

PASSED AND ADOPTED this twenty-third day of August 2011

ATTEST:

Tammy Sullenger, Admin Asst.

Gary Holmquist, Clerk
William Shore Memorial Pool District

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8/23/11



William Shore Memorial Pool District
225 E 5th St. Port Angeles, WA 98362 – Tel. 360-417-9767
www.williamshorepool.org

William Shore Pool Community Fund

Pools are built with a community in mind. The William Shore Pool's Community Fund was established by the William Shore Memorial Pool District Board of Commissioners, who believe our aquatic center, as an important public trust, should have financial help beyond just voted tax levies. As a Washington State not-for-profit corporation, the Community Fund is governed by the IRS as a 501(c)(1) tax-exempt charitable organization. The Community Fund is managed by the William Shore Memorial Pool District Board of Commissioners and the Certified Public Accounting firm of McClain and Crouse, Port Angeles.

Public budgets can't always stretch enough to cover all the desirable programs and improvements for our aquatic center. Gifts and donations to the Community Fund can help bridge this gap. The Community Fund can accept:

- **Bequests:** Estate planning/wills can include the William Shore Pool Community Fund as a beneficiary
- **Stock and Bonds:** A transfer fund for gifts of stock is available.
- **Memorials:** Gifts for loved ones may be set up for projects and programs matched with the donor's wishes.
- **Real Property:** The value of items such as land, artwork, antiques and other treasures can be exchanged for proceeds to directly help William Shore Pool.
- **Estate Planning:** The William Shore Pool Community Fund can assist in provide professional estate planning for those needing guidance in preparing estates and wills.

Opportunities and Needs

The William Shore Pool Community Fund has identified four areas of need to which donations may be applied:

PROGRAMS

The Community Fund places a top priority on raising funds to provide programs for organizations and individuals through grants and scholarships. The top focus is on young people and families who are low-income or have developmentally disabled children and live within the District boundaries. Some of the programs we are attempting to fund are:

1. Swim Camps

The Community Fund offers a one-of-a-kind experience at the William Shore Pool to at-risk and disabled youth who otherwise would not be able to attend camp during the summer or participate in swim programs during the academic school year. In addition to offering summer day camps, the Community Fund also helps fund one-day camps during school holidays throughout the school year which are targeted at kids who would need to be sent to day care or would be at home alone on those no school days.

2. Swim Lesson Assistance

Drowning is the number one cause of death for children under the age of 12. Every child should know how to swim. We would like to provide grants to provide any child the ability to take basic swim lessons, so they are not in danger of drowning if they fall into the water. The Community Fund desires to turn no one away due to limited financial resources. This program would also include providing swim lessons to children of the Port Angeles School District's elementary schools



William Shore Memorial Pool District

225 E 5th St. Port Angeles, WA 98362 – Tel. 360-417-9767
www.williamshorepool.org

3. Specialized Swim Programs

Special needs children do exceptionally well learning to exercise in a pool setting. They can excel in swimming when they struggle in normal exercise activities. Providing swim programs for special needs children has had dramatic effects on kids like no other program. The Community Fund works in conjunction with the school district to provide opportunities for all special needs children within the District boundaries.

CAPITOL IMPROVEMENTS

Our "wish list" of improvements needed to make our aquatic facility more enjoyable and accessible for all:

1. Kids' Splash and Play Pool

Our current pool does not have the room or the shallow depth to offer an adequate kids area for playing and splashing around. The long term strategic plan for the aquatic center is to convert the shallow area of the existing pool and incorporate it with a new kids splash and play pool and expand it out to the south deck area, which would be enclosed. The pool would have spray and splash pad equipment in addition to a lazy river and climbing fort with water soaking and spraying devices.

2. Therapy Pool

Our older citizens in our District would benefit greatly from having a dedicated multi-use therapy pool which would be located to the west of the current pool and enclosed to be part of the aquatic center. This would provide a warm water pool dedicated to exercise, aerobics and aquatic therapy. It would have a variable depth bottom so all types of classes could be held in the pool. It will also provide extra deck space and swim lesson space when not being used.

3. Spa

One of the top requests from patrons is to have a hot water hydrotherapy spa to be used for all ages. It would be located in the southwest corner of the expanded building, have ADA access, and could hold up to 10 people.

4. Updated Locker Rooms with New Lockers

Our locker rooms have not been updated since the building was opened in 1962. Most of the lockers are broken and cannot lock. The showers and stalls are not in great shape and could use updating. The current locker rooms have not been updated to current ADA rules, which is very important when we have many patrons with disabilities who require good access to the locker rooms and pool.

How can you contribute?

If you would like to donate towards a specific program or to one of our capitol improvement projects, please contact Steven Burke, Executive Director, at 360-4127-9767 or via email at: sburke@williamshorepool.org

Need More Information?

Brochures and additional information are available online at www.williamshorepool.org. For specific information please contact Steven Burke, Executive Director, William Shore Memorial Pool District at 360-417-9767 or via email at: sburke@williamshorepool.org

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**William Shore Memorial Pool District
FINANCIAL STATEMENTS**

As of July 31, 2011.



McClain, Crouse & Co, PS

227 W. Eighth Street Port Angeles, WA 98362 (360) 457-3303 FAX (360) 457-7415

Certified Public Accountants

Charles S. McClain

Karen L. Crouse

INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

Board of Directors

William Shore Memorial Pool District

We have compiled the accompanying Statements of Financial Position of William Shore Memorial Pool District (a nonprofit corporation) as of July 31, 2011 and 2010 and the related Statements of Activities for the seven months then ended. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with the accounting principles generally accepted in the United States of America. The budget comparison is presented for supplementary analysis purposes only.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Organization's financial position and changes in equity. Accordingly these financial statements are not designed for those who are not informed about such matters.

McClain, Crouse and Co. P.S.

August 10, 2011

William Shore Memorial Pool District
Statements of Financial Position
As of July 31, 2011 and 2010

	<u>Jul 31, 11</u>	<u>Jul 31, 10</u>
ASSETS		
Current Assets		
Checking/Savings		
10000 · County Fund Balance	117,717.33	1,284.85
10100 · Cash in Till	115.04	500.00
10200 · Credit Card Processing Account	1,849.43	4,537.55
10400 · Cash in Payroll Account	16,042.52	15,829.17
Total Checking/Savings	135,724.32	22,151.57
Accounts Receivable		
11300 · Credit Card Receivable	1,701.33	958.02
Total Accounts Receivable	1,701.33	958.02
Other Current Assets		
12000 · Deposit in Transit	0.00	1,897.75
12001 · Undeposited Funds	1,923.50	0.00
Total Other Current Assets	1,923.50	1,897.75
Total Current Assets	139,349.15	25,007.34
TOTAL ASSETS	<u>139,349.15</u>	<u>25,007.34</u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
22000 · Wages Payable	11,700.78	11,386.86
23000 · Deferred Compensation Liability	2,060.50	0.00
24000 · Payroll Liabilities	2,812.05	7,615.81
25000 · Due to Others	3,478.81	1,086.07
26000 · Due for Professional Services	1,386.00	2,703.50
27000 · Due to the City of Port Angeles	0.00	9,731.21
Total Other Current Liabilities	21,438.14	32,523.45
Total Current Liabilities	21,438.14	32,523.45
Long Term Liabilities		
27200 · Loan from Clallam County	142,957.69	149,380.95
Total Long Term Liabilities	142,957.69	149,380.95
Total Liabilities	164,395.83	181,904.40
Equity		
32000 · Unrestricted Net Assets	-64,702.29	-244,701.57
Net Income	39,655.61	87,804.51
Total Equity	-25,046.68	-156,897.06
TOTAL LIABILITIES & EQUITY	<u>139,349.15</u>	<u>25,007.34</u>

William Shore Memorial Pool District
Statements of Activities
for the seven months ended July 31, 2011 and 2010

	Jan - Jul 11	Jan - Jul 10
Income		
3111000 - Real and Property Taxes	257,214.40	253,855.02
3121000 - Private Harvest Tax	6,253.85	17,549.77
3172000 - Leasehold-Excise Tax	2,462.71	2,886.02
3417000 - Merchandise Sales		
3417100 - Sale Items - Taxable	2,886.10	3,217.32
Total 3417000 - Merchandise Sales	2,886.10	3,217.32
3470000 - Admissions		
3473010 - General Admissions	33,503.75	0.00
3473011 - Pass Sales	36,170.60	81,480.41
3476035 - Swim Instruction	48,340.95	32,458.04
3476040 - Camps and Special Events	1,066.50	0.00
3476045 - Exercise Classes	15,615.00	0.00
Total 3470000 - Admissions	134,696.80	113,938.45
3620000 - Rental Income		
45030 - Facility Rental		
3624010 - One time use Rental	2,366.00	0.00
3625062 - Contracted Rental	19,122.10	0.00
45030 - Facility Rental - Other	0.00	20,479.48
Total 45030 - Facility Rental	21,488.10	20,479.48
45040 - Miscellaneous Rental		
3624020 - Equipment Rental	365.00	321.76
3624030 - Locker Rental	914.36	643.44
Total 45040 - Miscellaneous Rental	1,279.36	965.20
Total 3620000 - Rental Income	22,767.46	21,444.68
3625000 - DNR - Other than Timber	68.47	112.53
3698100 - Cash Overages and Shortages	-50.86	48.63
3699000 - Other Miscellaneous Revenue	2,836.11	2,394.18
3951030 - Sale of County Timber	3,090.98	0.00
Total Income	432,226.02	415,446.80
Expense		
57620 - Operating Costs		
100001 - Salaries and Wages		
100000 - Regular Time		
100020 - Lifeguards	55,027.21	0.00
100030 - Instructors	25,396.30	0.00
100040 - Head Guards	19,369.20	0.00
100050 - Supervisors	59,835.80	0.00
100070 - Executive Director	20,000.00	0.00
100000 - Regular Time - Other	0.00	156,338.80
Total 100000 - Regular Time	179,628.51	156,338.80
100080 - Overtime	3,307.20	2,355.70
100090 - Sick/Vacation Pay	980.00	0.00
62111 - Regular Time - Maintenance	0.00	9,513.66
62151 - Overtime - Maintenance	0.00	1,362.38
100001 - Salaries and Wages - Other	0.00	0.00
Total 100001 - Salaries and Wages	183,915.71	169,570.54
200000 - Personnel Benefits		
200020 - Benefits	24,056.70	20,113.65
200032 - Cafeteria Plan - Salaried	4,829.04	1,202.69
200040 - Unemployment Compensation	3,630.23	6,035.93
200045 - Department of Labor & Industry	808.57	220.44
62161 - Benefits - Maintenance	0.00	3,382.66
62171 - Retirement - Maintenance	0.00	377.37
Total 200000 - Personnel Benefits	33,324.54	31,332.74
300000 - Supplies		
310000 - Office Supplies		
310010 - Office Supplies	4,412.32	6,059.99
310012 - Printing and Copying	248.66	483.64
Total 310000 - Office Supplies	4,660.98	6,543.63

William Shore Memorial Pool District
Statements of Activities
for the seven months ended July 31, 2011 and 2010

	Jan - Jul 11	Jan - Jul 10
310050 · Program Supplies and Equipment		
310300 · Exercise Classes	573.24	0.00
310310 · Swim Instruction	584.21	0.00
310320 · Camps and Specials Events	775.69	0.00
Total 310050 · Program Supplies and Equipment	1,933.14	0.00
310100 · Maintenance Supplies and Repair		
310026 · Uniforms and Clothing	4,229.81	0.00
310030 · Pool Chemicals	11,744.92	7,127.52
310035 · Cleaning & Janitorial Supplies	4,014.69	4,102.96
310056 · Lifeguard supplies & equipment	2,354.51	0.00
310135 · Maintenance Supplies	8,130.08	5,361.61
65040 · Operating Supplies	0.00	10,517.99
Total 310100 · Maintenance Supplies and Repair	30,474.01	27,110.08
340035 · Items for Resale	2,853.13	2,615.45
350010 · Small Tools and Minor Equipment	8,432.49	184.85
Total 300000 · Supplies	48,353.75	36,454.01
4000000 · Charges for Services		
410020 · Professional Services		
410013 · Network/Computer Service	493.59	0.00
410041 · Accounting Services	6,600.00	3,195.00
410071 · Legal Services	2,852.50	10,497.50
410020 · Professional Services - Other	4,142.39	0.00
Total 410020 · Professional Services	14,088.48	13,692.50
420000 · Communications		
420010 · Telephone	1,457.01	2,175.95
420020 · Postage, Mailing Service	148.59	25.40
420023 · Website and Internet	318.10	0.00
Total 420000 · Communications	1,923.70	2,201.35
430000 · Travel		
430010 · Conference, Convention, Meeting	1,147.97	66.46
430020 · Travel - Training	1,817.34	887.00
Total 430000 · Travel	2,965.31	953.46
440010 · Advertising	1,002.07	585.44
450000 · Operating Rentals and Leases		
450030 · Office Equipment Leases/Rents	944.63	0.00
Total 450000 · Operating Rentals and Leases	944.63	0.00
460030 · Insurance-Property & Liability	8,249.00	8,318.00
470090 · Utilities	60,164.29	53,558.05
480000 · Repair and Maint-Contracted		
480010 · Building-Repair and Maintenance	7,866.89	1,495.17
480040 · Equipment-Repair & Maintenance	1,940.29	0.00
480115 · Office Equipment Maintenance	202.97	0.00
Total 480000 · Repair and Maint-Contracted	10,012.15	1,495.17
49000 · Miscellaneous Expense		
490040 · Memberships and Dues	1,335.00	0.00
490041 · Subscriptions	82.35	0.00
490090 · Credit Card Charges	19.27	0.00
49000 · Miscellaneous Expense - Other	1,804.67	814.43
Total 49000 · Miscellaneous Expense	3,241.29	814.43
500000 · Intergovernmental Services		
500100 · County Clerk Services	2,352.00	2,688.00
510010 · PA City Maintenance Services	17,080.00	2,400.00
530040 · State Sales and B & O Tax	3,150.30	3,415.14
530070 · Clallam County Treas - Prop Tax	163.26	0.00
Total 500000 · Intergovernmental Services	22,745.56	8,503.14
Total 4000000 · Charges for Services	125,336.48	90,121.54
Total 57620 · Operating Costs	390,930.48	327,478.83

William Shore Memorial Pool District
Statements of Activities
for the seven months ended July 31, 2011 and 2010

	Jan - Jul 11	Jan - Jul 10
5850000 · Nonoperational Expenses		
65550 · State Excise Tax	0.00	163.26
830020 · Interest Expense	1,639.93	0.00
Total 5850000 · Nonoperational Expenses	1,639.93	163.26
Total Expense	392,570.41	327,642.09
Net Income	39,655.61	87,804.51

William Shore Memorial Pool District
Statement of Revenue and Expense
for the month and seven months ending July 31, 2011

	Jul 11	Budget	Jan - Jul 11	YTD Budget	Annual Budget
Income					
311000 - Real and Property Taxes	1,503.96	37,500.00	257,214.40	262,500.00	450,000.00
312000 - Private Harvest Tax	0.00	583.34	8,253.85	4,083.34	7,000.00
317000 - Leasehold Excise Tax	0.00	208.33	2,462.71	1,458.33	2,500.00
3417000 - Merchandise Sales					
3417100 - Sale Items - Taxable	393.50	416.66	2,886.10	2,916.66	5,000.00
Total 3417000 - Merchandise Sales	393.50	416.66	2,886.10	2,916.66	5,000.00
3470000 - Admissions					
3473010 - General Admissions	6,168.66	4,458.33	33,503.75	31,208.31	53,500.00
3473011 - Pass Sales	5,887.00	5,470.83	36,170.60	38,295.81	65,650.00
3476035 - Swim Instruction	7,504.80	6,880.00	48,340.95	46,780.00	80,180.00
3476040 - Camps and Special Events	0.00	500.00	1,066.50	1,500.00	4,000.00
3476045 - Exercise Classes	2,240.00	2,285.00	15,615.00	15,995.00	27,420.00
Total 3470000 - Admissions	21,800.45	19,394.16	134,696.80	133,759.12	230,730.00
3620000 - Rental Income					
45030 - Facility Rental					
3624010 - One time use Rental	510.00	333.33	2,366.00	2,333.31	4,000.00
3625062 - Contracted Rental	1,524.60	2,583.33	19,122.10	18,083.31	31,000.00
45030 - Facility Rental - Other	0.00	0.00	0.00	0.00	0.00
Total 45030 - Facility Rental	2,034.60	2,916.66	21,488.10	20,416.62	35,000.00
45040 - Miscellaneous Rental					
3624020 - Equipment Rental	8.00	50.00	365.00	350.00	600.00
3624030 - Locker Rental	260.30	116.67	914.36	816.89	1,400.00
Total 45040 - Miscellaneous Rental	268.30	166.67	1,279.36	1,166.89	2,000.00
Total 3620000 - Rental Income	2,302.90	3,083.33	22,767.46	21,583.31	37,000.00
3625000 - DNR - Other than Timber	2.14	6.25	68.47	43.75	75.00
3698100 - Cash Overages and Shortages	1.88	0.00	-50.86	0.00	0.00
3699000 - Other Miscellaneous Revenue	83.41	416.67	2,836.11	2,916.69	5,000.00
3951030 - Sale of County Timber	916.86	183.33	3,090.98	1,283.33	2,200.00
Total Income	27,005.10	61,792.07	432,226.02	430,544.53	739,505.00
Expense					
57620 - Operating Costs					
100001 - Salaries and Wages					
100000 - Regular Time					
100020 - Lifeguards	8,945.67	7,916.67	55,027.21	55,416.69	95,000.00
100030 - Instructors	3,497.55	3,579.17	25,396.30	25,054.19	42,950.00
100040 - Head Guards	3,672.00	2,402.50	19,369.20	16,817.50	28,830.00
100050 - Supervisors	8,226.00	9,838.33	59,835.80	56,868.31	118,060.00
100070 - Executive Director	4,375.00	2,552.08	20,000.00	17,864.56	30,625.00
100000 - Regular Time - Other	0.00	0.00	0.00	0.00	0.00
Total 100000 - Regular Time	28,715.22	26,288.75	179,628.51	184,021.25	315,465.00

William Shore Memorial Pool District
Statement of Revenue and Expense
for the month and seven months ending July 31, 2011

	Jul 11	Budget	Jan - Jul 11	YTD Budget	Annual Budget
100080 - Overtime					
100090 - Sick/Vacation Pay	414.92	416.67	3,307.20	2,916.69	5,000.00
62111 - Regular Time - Maintenance	0.00	166.67	980.00	1,166.69	2,000.00
62151 - Overtime - Maintenance	0.00	0.00	0.00	0.00	0.00
100001 - Salaries and Wages - Other	0.00	0.00	0.00	0.00	0.00
Total 100001 - Salaries and Wages	29,131.14	26,872.09	183,915.71	188,104.63	322,465.00
200000 - Personnel Benefits					
200020 - Benefits					
200032 - Cafeteria Plan - Salaries	2,228.53	3,500.00	24,056.70	24,500.00	42,000.00
200040 - Unemployment Compensation	990.11	900.00	4,829.04	6,300.00	10,800.00
200045 - Department of Labor & Industry	739.21	0.00	3,630.23	0.00	0.00
62161 - Benefits - Maintenance	396.79	0.00	808.57	0.00	0.00
62171 - Retirement - Maintenance	0.00	0.00	0.00	0.00	0.00
62181 - Unemployment Comp - Maintenance	0.00	0.00	0.00	0.00	0.00
62191 - Department of L & I - Maintenance	0.00	0.00	0.00	0.00	0.00
Total 200000 - Personnel Benefits	4,354.64	4,400.00	33,324.54	30,800.00	52,800.00
300000 - Supplies					
310000 - Office Supplies					
310010 - Office Supplies	607.53	725.00	4,412.32	5,075.00	8,700.00
310012 - Printing and Copying	8.13	66.67	248.66	466.69	800.00
Total 310000 - Office Supplies	615.66	791.67	4,660.98	5,541.69	9,500.00
310050 - Program Supplies and Equipment					
310300 - Exercise Classes	0.00	166.67	573.24	1,166.69	2,000.00
310310 - Swim Instruction	0.00	150.00	584.21	1,050.00	1,800.00
310320 - Camps and Specials Events	0.00	225.00	775.69	675.00	1,800.00
Total 310050 - Program Supplies and Equipment	0.00	541.67	1,933.14	2,891.69	5,600.00
310100 - Maintenance Supplies and Repair					
310026 - Uniforms and Clothing	0.00	416.67	4,229.81	2,916.69	5,000.00
310030 - Pool Chemicals	2,386.93	900.00	11,744.92	6,300.00	10,800.00
310035 - Cleaning & Janitorial Supplies	254.26	625.00	4,014.69	4,375.00	7,500.00
310056 - Lifeguard supplies & equipment	218.43	333.33	2,354.51	2,333.31	4,000.00
310135 - Maintenance Supplies	252.80	1,500.00	8,130.08	10,500.00	18,000.00
65040 - Operating Supplies	0.00	0.00	0.00	0.00	0.00
Total 310100 - Maintenance Supplies and Repair	3,082.42	3,775.00	30,474.01	26,425.00	45,300.00
340035 - Items for Resale	0.00	500.00	2,853.13	3,500.00	6,000.00
350010 - Small Tools and Minor Equipment	52.85	833.00	8,432.49	5,833.00	10,000.00
Total 300000 - Supplies	3,750.93	6,441.34	48,353.75	44,191.38	76,400.00
400000 - Charges for Services					
410020 - Professional Services					
410013 - Network/Computer Service	100.00	100.00	493.59	700.00	1,200.00
410041 - Accounting Services	1,050.00	1,050.00	6,600.00	6,600.00	11,850.00
410071 - Legal Services	0.00	525.00	2,852.50	3,675.00	6,300.00
410020 - Professional Services - Other	0.00	100.00	4,142.39	4,500.00	5,000.00
Total 410020 - Professional Services	1,150.00	1,775.00	14,088.48	15,475.00	24,350.00

William Shore Memorial Pool District
Statement of Revenue and Expense
for the month and seven months ending July 31, 2011

	Jul 11	Budget	Jan - Jul 11	YTD Budget	Annual Budget
420000 · Communications					
420010 · Telephone	105.96	229.17	1,457.01	1,604.19	2,750.00
420020 · Postage, Mailing Service	0.00	25.00	148.59	175.00	300.00
420023 · Website and Internet	50.00	45.00	318.10	315.00	540.00
Total 420000 · Communications	155.96	299.17	1,923.70	2,094.19	3,590.00
430000 · Travel					
430010 · Conference, Convention, Meeting	350.99	0.00	1,147.97	1,000.00	2,000.00
430020 · Travel - Training	0.00	175.00	1,817.34	1,225.00	2,100.00
430030 · Travel - Other	0.00	0.00	0.00	0.00	0.00
Total 430000 · Travel	350.99	175.00	2,965.31	2,225.00	4,100.00
440010 · Advertising	0.00	167.00	1,002.07	1,167.00	2,000.00
450000 · Operating Rentals and Leases					
450030 · Office Equipment Leases/Rents	151.51	200.00	944.63	1,400.00	2,400.00
Total 450000 · Operating Rentals and Leases	151.51	200.00	944.63	1,400.00	2,400.00
460030 · Insurance-Property & Liability	0.00	0.00	8,249.00	8,300.00	8,300.00
470090 · Utilities	7,442.86	8,750.00	60,164.29	61,250.00	105,000.00
480000 · Repair and Maint-Contracted					
480010 · Building-Repair and Maintenance	711.57	666.67	7,868.89	4,666.69	8,000.00
480040 · Equipment-Repair & Maintenance	317.79	416.67	1,940.29	2,916.69	5,000.00
480115 · Office Equipment Maintenance	38.49	29.17	202.97	204.19	350.00
Total 480000 · Repair and Maint-Contracted	1,067.85	1,112.51	10,012.15	7,787.57	13,350.00
490000 · Miscellaneous Expense					
490031 · Print and Copying Service	0.00	16.67	0.00	116.69	200.00
490040 · Memberships and Dues	0.00	129.17	1,335.00	904.19	1,550.00
490041 · Subscriptions	82.35	8.33	82.35	58.31	100.00
490090 · Credit Card Charges	19.27	270.83	19.27	1,895.81	3,250.00
490000 · Miscellaneous Expense - Other	232.64	0.00	1,804.67	0.00	0.00
Total 490000 · Miscellaneous Expense	334.26	425.00	3,241.29	2,975.00	5,100.00
500000 · Intergovernmental Services					
500100 · County Clerk Services	336.00	337.00	2,352.00	2,357.00	4,040.00
510005 · State Auditor	0.00	150.00	0.00	1,050.00	1,800.00
510010 · PA City Maintenance Services	2,440.00	2,440.00	17,080.00	17,080.00	29,280.00
530040 · State Sales and B & O Tax	482.06	500.00	3,150.30	3,500.00	6,000.00
530050 · External Taxes/Operating Assess	0.00	16.67	0.00	116.69	200.00
530070 · Callam County Treas - Prop Tax	0.00		193.26		
Total 500000 · Intergovernmental Services	3,258.06	3,443.67	22,745.56	24,103.69	41,320.00
Total 400000 · Charges for Services	13,911.49	16,347.35	125,336.48	126,777.45	209,510.00
Total 57620 · Operating Costs	51,148.20	54,060.78	390,930.48	389,873.46	661,175.00

William Shore Memorial Pool District
Statement of Revenue and Expense
for the month and seven months ending July 31, 2011

	Jul 11	Budget	Jan - Jul 11	YTD Budget	Annual Budget
5850000 - Nonoperational Expenses					
830020 - Interest Expense	0.00	275.00	1,639.93	1,925.00	3,300.00
Total 5850000 - Nonoperational Expenses	0.00	275.00	1,639.93	1,925.00	3,300.00
Total Expense	51,148.20	54,335.78	392,570.41	391,798.46	664,475.00
Net Income	-24,143.10	7,456.29	39,655.61	38,746.07	75,030.00

8
8/23/11

Facility	Contact Info	Address	Date Contacted	Notes
Aggies Port Angeles Inn		602 E. Front St.		
Aircrest Hotel	N/A	N/A	N/A	Not Interested
All-View Hotel	Jeff & Traci Jernigan (360) 457-7779	214 E. Lauridsend Blvd.		
Angeles Inn B&B	Al & June James (360) 417-0260	1203 East 7th Street		
Bowman's of Port Angeles	(360) 457-4098	1126 E. 7th Street		
Colette's B&B Inn	Karen & Richard Fields (360) 457-9197	339 Finn Hall Road		
Days Inn	(360) 452-4015	1510 E Front St		
Domaine Madeline	(360) 457-4174	146 Wildflower Ln		
Eden By The Sea	David & Evelyn Brown (360) 452-6021	1027 Finn Hall Road		
Elwha Ranch B&B	Bob & Margaret Mitchell (360) 457-6540	905 Herrick Road		
Five Seasons B&B	Jan & Bob (360) 452-8248	1006 S. Lincoln St		
Flagstone Motel	N/A	N/A	N/A	Not Interested
George Washington Inn	Dan & Janet Abbott (360) 452-5207	939 Finn Hall Road		
Hidden Haven B&B	Chris & Jodi Jones (360) 452-2719	1428 Dan Kelly Road		
Inn at Rooster Hill	Peggy & Layne Frehner (360) 452-4933	112 Reservoir Rd.		
KOA Campsite	Brian & Rochell Fitzgerald (360) 457-5916	80 O'Brien Road		
La Place Sur La Mer	Lyndee & Allen Lapin (360) 565-8029	2026 Place Road		

Meadows Inn	Annie & Bruce Gjertsen (360) 417-8074	3182 Blue Mountain Road		
Micheal's Inn	Micheal & Carrie Millet (360) 461-5197	604 W 8th Street		
Observatory Point B&B	(360) 928.9751	124 Ocean Cove Lane		
Ocean Crest B&B	Dr. John & Barbara Evans (360) 452-4832	402 South M St.		
Olympic Lodge	Holly Dempsey (360) 452-2993	140 DelGuzzi Drive		
Port Angeles Downtown Hotel	(360) 565-1125	101 ½ E Front St		
Port Angeles Inn	(360) 452-9285	111 E. 2 nd St.		
Quality Inn Uptown	N/A	N/A	N/A	Not Interested
Red Lion	Hannah Cline (360) 452-9215	221 N. Lincoln		
Riviera Inn	N/A	N/A	N/A	Not Interested
Royal Victorian Hotel	(360) 452-8400	521 E. First St.		
Sea Cliff Gardens B&B	Bonnie and Phillip 360-452-2322	397 Monterra Drive		
Sportsmen Motel	(360) 457-6196	2909 Highway 101 E.		
Super 8 Hotel	(360) 452-8401	2104 E 1st St		
Thor Town Hostel	(360) 452-0931	316 North Race St.		
Traveler's Motel	N/A	N/A	N/A	Not Interested
Tudor Inn	N/A	N/A	N/A	Closed Oct. 2010