

MINUTES

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Clallam County Courthouse, Room 160

Port Angeles, Washington

August 25, 2015

3:00 p.m.

COMMISSIONERS

MICHAEL CHAPMAN, BRAD COLLINS, CHERIE KIDD, ANNA MANILDI, BILL PEACH

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Commissioner Brad Collins called the meeting to order at 3:05 p.m. Also present were Commissioners Chapman and Peach. Commissioners Manildi and Kidd were absent.

ACTION TAKEN: CBCm to excuse Commissioners Kidd and Manildi, CBPs, mc

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CMCm to approve agenda as presented, CBCs, mc

PUBLIC COMMENT – Agenda Items Only

ACTION ITEMS

1a Minutes of July 28, 2015

ACTION TAKEN: CBCm to approve with the addition of the letter to the Advisory Committee from Mr. Shield, CMCs, mc

1b Ratification of the August 10, 2015 bill payment in the amount of \$15,236.51 **ACTION TAKEN: CMCm to approve, BPs, mc**

ITEMS FOR DISCUSSION

2a Executive Director Report

Steve Burke shared the following:

- He took two weeks off and was very pleased with management and staff. He did not receive any calls and had confidence in the staff, knowing everything was running well.
- Commissioner Collins asked for an update regarding the Swim Club contract: There is an agreement on all parts, with generous help from Tom Bock. They are waiting for a signature from the President once she returns from vacation.

2b Financial Report

Charlie McClain explained the budget and finance report in detail and answered questions from the board.

2c Staff Report

Christi Wojnowski shared the following:

- Summer is wrapping up nicely and all Fall planning has been locked in.
- The Fall Flyers and Communication have gone out.
- Registration for swim lessons are coming in nicely.

- They have re-partnered with Crescent School District regarding homeschool PE, which is completely full and receiving additional requests. There is the potential of providing more classes for this program next month.
- They now have the staff and demand to double private swim lessons to four days instead of two.
- Christi is currently training five new swim instructors to accommodate for staff leaving to college and the additional classes. Some of those instructors have already completed the lifeguard course, which puts them in a good position.
- The Assistant Manager, Eric Eppler has resigned. However, they have two lifeguards that have been promoted to head guard. The transition is going smoothly and they have completed the training.

Leah Gould shared the following:

- Picnic at the Pool this Sunday.
- Fall Luau coming up.
- The Junior Lifeguard Course is also coming up, which allows younger students who potentially want to become lifeguards to see what it's all about, and gives an inside look at who would be good candidates.
- Leah has accepted a job for the City of Port Angeles. Her last day will be this Sunday at the Picnic at the Pool.

2d Advisory Committee Report

Greg Shield explained the Advisory Committee met last week and had a good discussion about the relative prices for the Swim Club and other patrons. They are trying to finalize the 501c3, which they are trying to move along as quickly as possible. Also, they discussed the closing of SARC and the pending impact it could have on WSMPD and the possible expansion. Finally, they had a farewell for Leah as she will be greatly missed for many reasons.

PUBLIC COMMENT

None

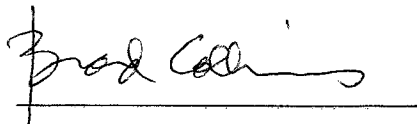
NEXT MEETING DATE

The next WSMPD meeting will be held on September 22, 2015 at 3:00 p.m. in the Clallam County Commissioners Board Room, Room 160.

ADJOURNMENT – Brad Collins adjourned the meeting at 3:38 p.m.

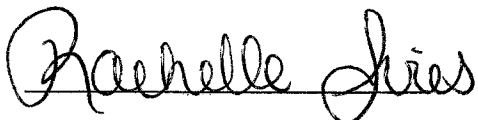
PASSED AND ADOPTED this twenty-fifth of August 2015

William Shore Memorial Pool District Commissioners

A handwritten signature in cursive script that reads "Brad Collins". The signature is written in black ink and is positioned above a horizontal line.

Brad Collins, President

ATTEST:

A handwritten signature in cursive script that reads "Rachelle Sires". The signature is written in black ink and is positioned above a horizontal line.

Rachelle Sires, Administrative Asst.