

1a

# MINUTES

## WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Clallam County Courthouse, Room 160

Port Angeles, Washington

January 26, 2016

3:00 p.m.

### COMMISSIONERS

MICHAEL CHAPMAN, BRAD COLLINS, CHERIE KIDD, ANNA MANILDI, BILL PEACH

#### CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Commissioner Brad Collins called the meeting to order at 3:00 pm. Also present were Commissioners Manildi, Peach, Chapman, and Kidd.

#### REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

**ACTION TAKEN: CCKm to approve the agenda as presented, CBPs, mc**

#### PUBLIC COMMENT – Agenda Items Only

None

#### ACTION ITEMS

1a Minutes of November 24, 2015

**ACTION TAEN: CAMm to approve, CBPs, mc**

1b Ratification of the January 14, 2016 bill payment in the amount of \$35,745.63  
Steve Burke explained that the annual insurance payment of \$15,000 is also included.

**ACTION TAKEN: CMCm to approve, CCKs, mc**

1c Ratification of the December 15, 2015 bill payment in the amount of \$21,328.99

**ACTION TAKEN: CCKm to approve, CMCs, mc**

1d Ratification of the November 16, 2015 bill payment in the amount of \$17,771.63

**ACTION TAKEN: CMCm to approve, CCKs, mc**

1e Certificate and Oath of Office for each Board Member

**ACTION TAKEN: Rachelle Sires, Clerk of the Board, led the commissioners in the oath of office.**

1f Nomination and Appointment of Board Chair

**ACTION TAKEN: CMCm to nominate Brad Collins as the Board Chair, MCKs, mc**

1g Nomination and Appointment of Board Vice Chair

**ACTION TAKEN: CBPm to nominate Anna Manildi as the Vice Chair, MBCs, mc**

1h Approval of Citizen Advisory Committee Bylaw Update

Steve Burke explained that the update increases the time of serving to three terms instead of two.

**ACTION TAKEN: CBCm to approve, MCKs, ms**

**MINUTES for the Meeting of January, 24, 2012**  
**WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD OF COMMISSIONERS**  
Page 2

- 1i Approval of William Shore Memorial Pool District Bylaw Update  
Along with the term change, the section of elected office would now reference 'chair' and 'vice chair' instead of 'president' and 'vice president'.  
**ACTION TAKEN: CAMm to approve, CCKs, mc**
- 1j Resigning of Resolution 2-2015 Levy Resolution  
**ACTION TAKEN: CAMm to accept, CMCs, mc**
- 1k Approval of Resolution Appointing New Citizen Advisory Committee Member  
**ACTION TAKEN: CAMm to approve the new citizen advisory committee member, CCKs, mc**

**ITEMS FOR DISCUSSION**

- 2a Executive Director Report  
Steve Burke shared:
- They've had about 85,000 people come through the doors in 2015.
  - Program revenue fairly leveled, just under \$350,000. In 2009, it was just over \$150,000.
  - The 'Everybody Swims Program' is continuing and on to the third school. Amity Butler, Principal at Franklin Elementary, is already looking in to ways to approve for next year
  - Because they are a labor-intensive operation, most of their expenses come from wages and the requirements in regard to staffing.
  - The Strategic initiatives they are continuing to focus on include: exceeding customer expectations, long-term financial stability, operational excellence and safety, and team development.
  - The State Human Rights Commission set a new ruling that applies to gender identification. They discussed how that would affect the people and the possibility of universal privacy rooms in the future.
  - The application for the Opportunity Fund has gone through EBC staff and have been approved to send to the Board. The Board will review the application for the \$39,000 for the expansion drawings at the Skill Center this Thursday, room 230, at 10:30 a.m.
- 2b Financial Report  
Charlie McClain explained the budget and finance report in detail and answered questions from the board.
- 2c Staff Report  
Christi Wojnowski shared:
- Fitness Fest was earlier this month. They had around 50 participants, including demo volunteers, and 14 vendors compared to the 5 vendors last year. The raffle winner, who had never been to the pool before, was incredibly excited to receive 12 exercise classes as the prize.

**MINUTES for the Meeting of January, 24, 2012**  
**WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD OF COMMISSIONERS**  
**Page 3**

- Three dive in movies – November-January. There was a much stronger participation vs last year due to advertisement and choice of movies.
- December and January have a lower enrollment in swim lessons usually. However, the school district lessons average about 40 second graders per month, and they have also found a successful formula for the Homeschool PE program, averaging about 20/session.
- Incoming SARC user influx. Suddenly a large amount of new swimmers, with 100 non-district admissions this month and growing. There is major crowding during certain times, especially with the lap lanes, but hopeful next month will open up more times because swim team will be ending.
- Upcoming small closures- this weekend due to PA Swim Club meet and next Tuesday there is a high school divisional meet. Postings have been made, including the newsletter, so people are aware.

2d Advisory Committee Report

Greg Shield shared that they have had discussions regarding the bylaws, 501C3, effects of influx and the direction of the pool. Excited that Wade has been accepted as a new member, about a possible new applicant, and about the new year in general. Discussed the possibility of SARC members not returning to SARC once they reopen and what that would look like for WSMPD.

**PUBLIC COMMENT**

None

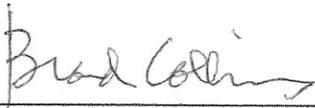
**NEXT MEETING DATE**

The next WSMPD meeting will be held on February 22, 2016 at 3:00 p.m. in the Clallam County Commissioners Board Room, Room 160.

**ADJOURNMENT** - Brad Collins adjourned the meeting at 4:17 p.m.

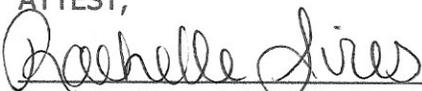
PASSED AND ADOPTED this twenty-third of February, 2016

William Shore Memorial Pool District Commissioners



Brad Collins, President

ATTEST,



Rachelle Sires, Administrative Asst.