

1a

# MINUTES

## WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Clallam County Courthouse, Room 160

Port Angeles, Washington

May 24, 2016

3:00 p.m.

### COMMISSIONERS

MICHAEL CHAPMAN, BRAD COLLINS, CHERIE KIDD, ANNA MANILDI, BILL PEACH

### CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Commissioner Brad Collins called the meeting to order at 3:00 p.m. Also present were Commissioners Chapman and Kidd.

**ACTION TAKEN:** CCKm to excuse Commissioners Manildi and Peach, CMCs, mc

### REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

**ACTION TAKEN:** CMCm to approve the agenda as presented, CCKs, mc

### PUBLIC COMMENT – Agenda Items Only

None

### ACTION ITEMS

1a Minutes of April 26, 2016

**ACTION TAKEN:** CCKm to approve, CMCs, mc

1b Ratification of the May 18, 2016 bill payment in the amount of \$32,062.05

**ACTION TAKEN:** CMCm to approve, CCKs, mc

### ITEMS FOR DISCUSSION

2a Executive Director Report

- Steve Burke discussed a few highlights from the revenue page.
  - a. Right in line with taxes from 2015-2016
  - b. Difference in admissions: 2015- 80,000 (including closure), 2014- 99,000, 2016- 109,000
  - c. Total income: 2016- \$368,000, 2014- \$354,000
  - d. Commissioners expressed some concern on budget previously. Steve explained they are currently 6% over budgeted income and, although they are 14% over budgeted expenses, those expenses will be reduced as capital plan costs for architects are moved out to reflect the operating costs instead. They are being conservative where possible and planning for potential expenses that come their way.
  - e. Roughly 30-40% higher revenue per square foot compared to other facilities.
  - f. Currently over budget on utilities: April- 84,000 kilowatt hours. 2014- 118,000 kilowatt hours. Consistently paying \$1,000 more than 2014 in miscellaneous fees due to CSO and the waste water amount.
- Steven Burke discussed the potential of the Waste Water Fee Relief – due to 500 gallons a day being evaporated. Commissioner Collins suggested bringing a case to the city.
- Explained details and answered questions of the two possible versions for the building expansion.

**MINUTES for the Meeting of May 24, 2016**  
**WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD OF COMMISSIONERS**  
**Page 2**

2b Financial Report

Charlie McClain explained the budget and finance report in detail and answered questions from the board.

2c Staff Report

Christi Wojnowski shared the following:

- Jefferson 2<sup>nd</sup> and 4<sup>th</sup> grade swim lessons going on currently. They will be finishing up the first and second week of June.
- 6 seasonal employees returning, 3 more swim instructors joining. Lifeguard and swim instructor training will be taking place next month.
- Summer schedule is planned.

2d Advisory Committee Report

Greg Shield shared that at the last advisory committee meeting they discussed bathroom and locker room details. He discussed the difference in opinions of having a universal locker room vs. creating larger men and women locker rooms. He wants the change to be convenient for everyone.

**PUBLIC COMMENT**

None

**NEXT MEETING DATE**

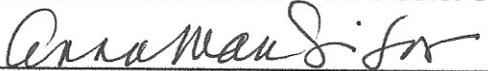
The next WSMPD meeting will be held on June 28, 2016 at 3:00 p.m. in the Clallam County Commissioners Board Room, Room 160.

**ADJOURNMENT**

Brad Collins adjourned the meeting at 4:02 p.m.

PASSED AND ADOPTED this twenty-eighth of June, 2016

William Shore Memorial Pool District Commissioners



Brad Collins, President

ATTEST:



Rachelle Sires, Clerk.