

Shore Aquatic Center Community Hygiene access Program Policy

Purpose

The purpose of this policy is to establish guidelines for a limited shower access program that supports community health and hygiene needs while ensuring alignment with the Shore Aquatic Center's mission, operational capacity, and all applicable laws and regulations.

1. Program Overview

The Shore Aquatic Center may offer a Community Hygiene access Program that allows pre-approved partner organizations to distribute vouchers for limited use of locker room shower facilities during designated hours. (5:30am-9:00am Mon-Fri).

This program is intended to:

- Promote public health and hygiene
- Support community-based outreach efforts
- Utilize existing facility capacity during low-demand periods

2. Authorization and Governance

- This program must be formally approved by the Shore Aquatic Center Governing Board.
- Any material changes to the program (including hours, scope, or eligibility) must be reviewed and approved by the Board.
- The program shall be reviewed periodically, at intervals determined by the Board, for effectiveness, compliance, and community impact.

3. Partner Organization Approval

- Vouchers may only be distributed through partner organizations approved by the Governing Board.
- Partner organizations must:
 - Be registered non-profit or government-affiliated service providers

- Demonstrate experience working with vulnerable or underserved populations
 - Agree to program guidelines and reporting requirements
 - Abide by the partner organization handout provided with the vouchers.
- The Governing Board reserves the right to approve, deny, or revoke participation of any partner organization.

4. Hours of Access

- Shower voucher use shall be limited to the following hours:
5:30 a.m. – 9:00 a.m.
- Access outside of these hours is not permitted under this program.
- The Shore Aquatic Center reserves the right to suspend access during maintenance, emergencies, or operational conflicts.

5. Facility Use

- Voucher users are granted access to shower and restroom facilities only.
- Access to pools, fitness areas, or other amenities is not included unless otherwise authorized.
- All participants must comply with facility rules, staff direction, and safety requirements.
- The Shore Aquatic Center reserves the right to deny access to any individual for violation of facility policies or unsafe behavior.
- Users must provide a valid name on the sign in sheet.

6. Health, Safety, and Legal Compliance

This program shall operate in full compliance with all applicable laws and regulations, including but not limited to:

- Washington Open Public Meetings Act (governance and transparency requirements)
- Washington State Department of Health regulations for public aquatic facilities

- Local health department codes governing sanitation and facility use
- Americans with Disabilities Act (ADA) accessibility requirements
- All relevant risk management, liability, and insurance requirements

Participants must adhere to all posted health and hygiene rules. The facility will maintain standard cleaning and sanitation protocols consistent with public pool regulations.

7. Cost and Funding

- The program is intended to operate with minimal or no direct cost to the Shore Aquatic Center.
- Any administrative or operational costs shall be monitored and reported to the Governing Board upon request for the next scheduled board meeting.
- The Board may establish fees, limits, or external funding requirements if necessary.

8. Program Limits and Controls

- The Shore Aquatic Center may establish:
 - Daily or monthly voucher limits
 - Capacity controls based on staffing and facility use
- Vouchers may not be sold, transferred, or reused.
- Check-in procedure includes a sign in sheet upon redemption.

9. Monitoring and Reporting

- Staff shall track program usage, including:
 - Number of vouchers redeemed
 - Participating organizations
 - Operational impacts or incidents
- Periodic reports shall be provided to the Governing Board to support program evaluation and decision-making.

10. Suspension or Termination

- The Governing Board may suspend or terminate the program at any time based on:
 - Operational concerns
 - Legal or regulatory issues
 - Community impact
 - Alignment with organizational priorities