

# MINUTES- REGULAR MEETING

## WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Port Angeles, Washington

October 25<sup>th</sup>, 2022

3:00 p.m.

The Shore Metro Park District Board of Commissioners is now meeting in person. The new location for Board meetings is the Shore Aquatic Center at 225 E. 5th. St. Port Angeles, WA. In order to comply with the State of Washington's Governor's rules relating to COVID-19, there is limited space for the public to attend in person. To allow for adequate public attendance and public comment, we are providing a zoom link you can log into and listen in and see the meeting. We will take public comment at the beginning and end of the meeting. Please raise the hand button if you would like to make a public comment. Any questions can be sent to our Clerk of the Board, Virginia Smith at [Virginia@sacpa.org](mailto:Virginia@sacpa.org).

### COMMISSIONERS

**RANDY JOHNSON, BILL PEACH, LATRISHA SUGGS, CHARLIE MCCAUGHAN, GREG SHIELD**

### CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Commissioner Shield called the meeting to order at 3:00pm. Also present were Commissioners Johnson, Peach, McCaughan, & Suggs arrived at 3:05pm.

### REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

**ACTION TAKEN: CRJm to approve agenda, CBPs, mc**

### PUBLIC COMMENT- none

### CONSENT AGENDA

-Minutes for September 27<sup>th</sup>, 2022

-Ratification of the September 1<sup>st</sup>-30<sup>th</sup> bill payments in the amount of \$178,304.45.

**ACTION TAKEN: CRJm, CLSs, mc**

### AGENDA ITEMS

- 1a IFC for 2023 Budget and Property Tax Levy  
2023 Draft Budget with assumptions  
Resolution 1-2022 for approving the 2023 Property Tax Levy  
2023 Property Tax Levy Certification

**ACTION TAKEN: CLSm to approve 2023 Budget, Resolution 01-2022, & 2023 Tax Levy Certification, CBPs, mc**

### ITEMS FOR DISCUSSION

2a Executive Director Report- Steve gave his Director Report in combination with the agenda item discussions; he highlighted again the 2023 Budget and assumptions, as well as the increase in the tax levy approved by the board and the effects of the newly assessed property value increases. He ended the discussion with a facility note of an air handler down so the motor will be needing to be replaced.

2b Financial Report- Stan also mentioned he included most of his report and concerns during the Budget discussion before approval by the board. Steve and Stan are actively looking at cash flow and year-end cleanup with the accountant.

2c Staff Report- Jessica updated the board on upcoming events including a Halloween Eve Dive-In Movie on Sunday 10/30 and a Lazy River 5K or mile on 11/13 for our Shore Scholarship Fund. Jessica also noted Holiday hours, pay raises and membership increases Jan. 1.

2d Advisory Committee Report- none

**PUBLIC COMMENT- none**

**NEXT MEETING DATE**

The next WSMPD meeting will be held on January 24<sup>th</sup>, 2023 at 3:00 p.m.


**ADJOURNMENT**

Commissioner Shield adjourned the meeting at 3:45pm.

PASSED AND ADOPTED this twenty-fourth of January, 2023.

William Shore Memorial Pool District Commissioners

  
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Greg Shield, President

ATTEST:  
  
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Virginia Smith, Clerk