

# **AGENDA- REGULAR MEETING**

## **WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS**

**Port Angeles, Washington**

**September 27<sup>th</sup>, 2022**

**3:00 p.m.**

The Shore Metro Park District Board of Commissioners is now meeting in person. The new location for Board meetings is the Shore Aquatic Center at 225 E. 5th. St. Port Angeles, WA. In order to comply with the State of Washington's Governor's rules relating to COVID-19, there is limited space for the public to attend in person. To allow for adequate public attendance and public comment, we are providing a zoom link you can log into and listen in and see the meeting. We will take public comment at the beginning and end of the meeting. Please raise the hand button if you would like to make a public comment. Any questions can be sent to our Clerk of the Board, Virginia Smith at [Virginia@sacpa.org](mailto:Virginia@sacpa.org).

### **COMMISSIONERS**

**RANDY JOHNSON, BILL PEACH, LATRISHA SUGGS, CHARLIE MCCAUGHAN, GREG SHIELD**

### **CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

### **REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA**

### **PUBLIC COMMENT**

### **CONSENT AGENDA**

-Minutes for August 23<sup>rd</sup>, 2022

-Ratification of the August 1<sup>st</sup>-31<sup>st</sup> bill payments in the amount of \$184,035.76

### **AGENDA ITEMS**

1a 2023 Draft Budget Discussion (Attached)

### **ITEMS FOR DISCUSSION**

2a Executive Director Report

2b Financial Report

2c Staff Report

2d Advisory Committee Report

### **PUBLIC COMMENT**

### **NEXT MEETING DATE**

The next WSMPD meeting will be held on October 25<sup>th</sup>, 2022 at 3:00 p.m.

### **ADJOURNMENT**

# MINUTES- REGULAR MEETING

## WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Port Angeles, Washington

August 23<sup>rd</sup>, 2022

3:00 p.m.

The Shore Metro Park District Board of Commissioners is now meeting in person. The new location for Board meetings is the Shore Aquatic Center at 225 E. 5th. St. Port Angeles, WA. In order to comply with the State of Washington's Governor's rules relating to COVID-19, there is limited space for the public to attend in person. To allow for adequate public attendance and public comment, we are providing a zoom link you can log into and listen in and see the meeting. We will take public comment at the beginning and end of the meeting. Please raise the hand button if you would like to make a public comment. Any questions can be sent to our Clerk of the Board, Virginia Smith at [Virginia@sacpa.org](mailto:Virginia@sacpa.org).

### COMMISSIONERS

RANDY JOHNSON, BILL PEACH, LATRISHA SUGGS, CHARLIE MCCAUGHAN, GREG SHIELD

### CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Commissioner Shields called the meeting to order at 3:02pm. Also present were Commissioners Johnson, Suggs, McCaughan, & Commissioner Peach arrived at 3:09pm.

### REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

**ACTION TAKEN:** CRJm to approve agenda, CCMs, mc

**PUBLIC COMMENT-** none

### CONSENT AGENDA

-Minutes for July 26<sup>th</sup>, 2022

-Ratification of the July 1<sup>st</sup>-31<sup>st</sup> bill payments in the amount of \$175,254.91

**ACTION TAKEN:** CRJm to approve consent agenda, CCMs, mc

### AGENDA ITEMS

- 1a Transgender Policy & Legal Discussion- *Steve introduced our legal counsel Danica with Ralston Law, brought in to advise on the transgender laws, our policies and best practices for Shore Aquatic Center going forward. Danica toured the facility, highlighting and complimenting the layout of our universal changing areas. She did not recommend currently the need for any changes in layout or additional signage, only to refer any future questions to Ralston Law.*

### ITEMS FOR DISCUSSION

- 2a Executive Director Report- *Steve had a short Director's Report, focusing on building the budget early for the Board to review for next month.*
- 2b Financial Report- *Stan also did not have much to report after being out of town but will be busy with the process of building the budget with Steve.*
- 2c Staff Report- *Jessica reported the Summer Food Service audit going well, being complimented on organization in documentation and record-keeping. She also commented on being down 15 staff since the beginning of the month so many transitional trainings happening to reorganize departments and mainly supervisory roles. Jessica also reported SPARK After School for the Fall being at capacity, as well as SPLASH Preschool program full, aerobics classes and yoga, swim lessons, and parties.*
- 2d Advisory Committee Report- *no report for this month. However, Steve said they will be meeting next month so we will have a report at September's meeting.*

**PUBLIC COMMENT- none**

**NEXT MEETING DATE**

The next WSMPD meeting will be held on September 27<sup>th</sup>, 2022 at 3:00 p.m.

**ADJOURNMENT**

Commissioner Shield adjourned the meeting at 3:38pm.

PASSED AND ADOPTED this twenty-seventh of September 2022.

William Shore Memorial Pool District Commissioners

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Greg Shield, President

ATTEST;

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Virginia Smith, Clerk

**Shore Metro Park District**  
**The General Fund Summary**  
**Statement of Revenues, Expenses and Changes in Fund Balances**

	2018 Actual	2021 Actual	2022 Budget	2022 Est	2023 Budget	% Change 21-22	% Change 22-23
<b>Opening Balance</b>	\$0	\$2,368,846	\$2,386,430	\$2,386,430	\$2,403,602	0.74%	0.72%
<b>Operational Revenue</b>							
Sales of Merchandise	\$7,983	\$21,534	\$23,000	\$30,560	\$33,000	41.92%	7.98%
Activity /Use Fees	\$195,800	\$483,951	\$529,000	\$566,100	\$609,800	16.97%	7.72%
Recreation Programing	\$288,802	\$281,386	\$288,000	\$293,000	\$319,000	4.13%	8.87%
<b>Total Operational Revenue</b>	<b>\$492,584</b>	<b>\$786,872</b>	<b>\$840,000</b>	<b>\$889,660</b>	<b>\$961,800</b>	<b>13.06%</b>	<b>8.11%</b>
<b>Non Operating Revenue</b>							
Property Tax	\$747,165	\$1,659,061	\$1,750,000	\$1,750,000	\$1,850,000	5.48%	5.71%
County Shared Revenue	\$82,910	\$53,177	\$40,000	\$59,400	\$64,900	11.70%	9.26%
Interest and Other Misc Revenue	\$95,463	\$204	\$0	\$1,650	\$42,000	708.07%	2445.45%
Gifts from Private Sources	\$1,000	\$0	\$0	\$0	\$0		
Covid-19 Funds	\$0	\$0	\$0	\$158,700	\$0		-100.00%
State Grants	\$0	\$165,930	\$0	\$0	\$0		
Misc Revenue	\$4,502	\$795	\$0	\$0	\$0		
Debt Proceeds	\$0	\$0	\$0	\$0	\$0		
Lease of County Lands	\$433	\$172	\$50	\$150	\$150	-12.91%	0.00%
Proceeds from Sale of Capital Assets	\$0	\$0	\$0	\$0	\$0		
<b>Total Non Operational Revenue</b>	<b>\$931,473</b>	<b>\$1,879,339</b>	<b>\$1,790,050</b>	<b>\$1,969,900</b>	<b>\$1,957,050</b>	<b>4.82%</b>	<b>-0.65%</b>
<b>Total Revenue</b>	<b>\$1,424,058</b>	<b>\$2,666,211</b>	<b>\$2,630,050</b>	<b>\$2,859,560</b>	<b>\$2,918,850</b>	<b>7.25%</b>	<b>2.07%</b>
<b>Operational Expense</b>							
Wages	\$555,082	\$874,249	\$952,915	\$962,345	\$1,015,750	10.08%	5.55%
Benefits	\$95,617	\$172,438	\$162,400	\$176,600	\$185,300	2.41%	4.93%
Supplies	\$85,910	\$137,341	\$126,850	\$159,243	\$164,485	15.95%	3.29%
Services	\$228,985	\$384,839	\$380,550	\$443,381	\$490,900	15.21%	10.72%
<b>Total Operational Expenses</b>	<b>\$965,593</b>	<b>\$1,568,867</b>	<b>\$1,622,715</b>	<b>\$1,741,569</b>	<b>\$1,856,435</b>	<b>11.01%</b>	<b>6.60%</b>
<b>Non Operational Expense</b>							
Intergovernmental Services	\$0	\$18,639	\$0	\$0	\$20,000	-100.00%	100.00%
Debt Interest	\$29,555	\$629,407	\$617,616	\$617,616	\$601,023	-1.87%	-2.69%
Cost of Debt Issuance	\$146,620	\$0	\$0	\$0	\$0		
<b>Total Non Operational Expense</b>	<b>\$176,175</b>	<b>\$648,046</b>	<b>\$617,616</b>	<b>\$617,616</b>	<b>\$621,023</b>	<b>-4.70%</b>	<b>0.55%</b>
<b>TOTAL EXPENSE</b>	<b>\$1,141,768</b>	<b>\$2,216,913</b>	<b>\$2,240,331</b>	<b>\$2,359,185</b>	<b>\$2,477,458</b>	<b>6.42%</b>	<b>5.01%</b>
<b>Pre Capital Commitment Income (Loss)</b>	<b>\$282,290</b>	<b>\$449,298</b>	<b>\$389,719</b>	<b>\$500,375</b>	<b>\$441,392</b>	<b>11.37%</b>	<b>-11.79%</b>
<b>Capital Commitments</b>							
Debt Service Principle	\$134,066	\$378,734	\$483,243	\$483,243	\$457,148	27.59%	-5.40%
Capital Projects	\$0	\$0	\$0	\$0	\$0		
<b>Total Capital Commitments</b>	<b>\$134,066</b>	<b>\$378,734</b>	<b>\$483,243</b>	<b>\$483,243</b>	<b>\$457,148</b>	<b>27.59%</b>	<b>-5.40%</b>
<b>Increase (Loss) in Net Position</b>	<b>\$148,223</b>	<b>\$70,564</b>	<b>-\$93,524</b>	<b>\$17,132</b>	<b>-\$15,756</b>		
<b>Ending Balance</b>	<b>\$148,223</b>	<b>\$2,439,410</b>	<b>\$2,292,906</b>	<b>\$2,403,562</b>	<b>\$2,387,846</b>	<b>-1.47%</b>	<b>-0.65%</b>

## **2023 Budget Assumptions:**

### **2022 Observations**

1. 2022 Operational Revenues are estimated to finish 13% above 2021. 3% from price increase and 10% in growth.
2. Reserves were in all cash for 2022 so very little interest revenue occurred.

### **Operational Revenue Assumptions:**

1. 2023 Pricing will increase 8% across all programs and admissions based upon Board recommendations
2. No growth increase was calculated. District is unsure how much more growth is possible.
3. District is laddering T-bills in 3 month increments that are paying a minimum of 4%. \$40,000 in interest revenue is in the 2023 budget.

### **Non-Operational Revenue Assumptions**

1. Property Assessed values will increase by 11%.
2. Increase in District levy from 1,750,000 to 1,850,000. A 5.7% increase. Levy miliage will go down from \$0.39 per \$1,000 to \$0.38 per \$1,000 of AV.

### **Operational Expense Assumptions**

1. Wage increase of 5% was included in Budget.
2. Wages and Utility costs account for 85% of our expense budget.

### **Non-Operational Expense Assumptions**

1. Insurance cost has risen 75% from 50k to 90k.

**William Shore Memorial Pool District**  
**Statements of Financial Position**  
As of August 31, 2022 and 2021

	Aug 31, 22	Aug 31, 21
<b>ASSETS</b>		
<b>Current Assets</b>		
Checking/Savings		
10000 · County Fund Balance	0.00	16,921.04
10100 · Cash in Till	1,100.00	1,100.00
10150 · Kitsap Bank		
10200 · Credit Card Processing Account	-5.00	249,273.40
10400 · Cash in Operating Account	646,568.69	318,160.63
10500 · Money Market Account	236,897.87	120,050.85
<b>Total 10150 · Kitsap Bank</b>	<b>883,461.56</b>	<b>687,484.88</b>
10550 · Construction Funds		
10020 · D A Davidson & Co		
10070 · DADCO - Money Market	838,797.39	818,872.95
<b>Total 10020 · D A Davidson &amp; Co</b>	<b>838,797.39</b>	<b>818,872.95</b>
10600 · Kitsap Construction Account		
10090 · Bond Reserve Fund	482,222.41	480,682.95
10600 · Kitsap Construction Account - Other	0.00	36,496.03
<b>Total 10600 · Kitsap Construction Account</b>	<b>482,222.41</b>	<b>517,178.98</b>
10550 · Construction Funds - Other	0.00	-36,496.03
<b>Total 10550 · Construction Funds</b>	<b>1,321,019.80</b>	<b>1,299,555.90</b>
<b>Total Checking/Savings</b>	<b>2,205,581.36</b>	<b>2,005,061.82</b>
<b>Accounts Receivable</b>		
11300 · Accounts Receivable	-7,016.70	0.00
<b>Total Accounts Receivable</b>	<b>-7,016.70</b>	<b>0.00</b>
<b>Other Current Assets</b>		
12000 · Deposit in Transit	0.00	1,276.29
12001 · Undeposited Funds	22,379.25	10,123.74
<b>Total Other Current Assets</b>	<b>22,379.25</b>	<b>11,400.03</b>
<b>Total Current Assets</b>	<b>2,220,943.91</b>	<b>2,016,461.85</b>
<b>Fixed Assets</b>		
15000 · Building and Improvements	1,998,731.72	1,998,731.72
16000 · Equipment	75,791.71	75,791.71
16300 · Shore Aquatic Center Expansion		
16305 · Land	88,403.13	88,403.13
16310 · Project Management Services	130,788.53	130,788.53
16320 · Architecture and Engineering	1,350,193.00	1,350,193.00
16330 · Pre-Construction Services	233,833.55	233,833.55
16340 · Permitting	180,142.92	180,142.92
16350 · Construction - Aquatic Center	17,935,288.42	17,955,552.56
16355 · County Property Exchange	356,929.59	356,929.59
16360 · Testing and Inspection	2,242.50	2,242.50
16370 · Survey, Testing & Commissioning	89,974.29	89,974.29
16380 · Equipment and Furnishings	28,726.60	28,726.60
<b>Total 16300 · Shore Aquatic Center Expansion</b>	<b>20,396,522.53</b>	<b>20,416,786.67</b>
<b>Total Fixed Assets</b>	<b>22,471,045.96</b>	<b>22,491,310.10</b>
<b>TOTAL ASSETS</b>	<b>24,691,989.87</b>	<b>24,507,771.95</b>

# William Shore Memorial Pool District Statements of Financial Position

As of August 31, 2022 and 2021

	Aug 31, 22	Aug 31, 21
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Accounts Payable</b>		
20000 · Accounts Payable	24,382.37	440.00
<b>Total Accounts Payable</b>	24,382.37	440.00
<b>Credit Cards</b>		
21005 · Citi Cards	19,109.28	10,770.56
<b>Total Credit Cards</b>	19,109.28	10,770.56
<b>Other Current Liabilities</b>		
24000F · Federal Unemployment	514.90	1,140.53
24000-L · Labor & Industries	5,373.86	13,145.37
24000-E · Employment Security	1,823.83	2,954.43
24000PF · PFML	408.41	43.87
22500 · Accrued Cafeteria Plan Liab	5,717.60	16,180.51
23000 · Deferred Compensation Liability	50.00	50.00
24000 · Payroll Liabilities	8,626.13	-3,339.74
24500 · Accrued Sales Tax Liability	5,402.96	5,173.22
26500 · Uncashed old paychecks	209.35	1,755.16
<b>Total Other Current Liabilities</b>	28,127.04	37,103.35
<b>Total Current Liabilities</b>	71,618.69	48,313.91
<b>Long Term Liabilities</b>		
27100 · Pre-existing Debt		
27300 · LOCAL Loan I	0.13	16,044.13
27310 · LOCAL Loan II	59,348.75	107,753.75
27400 · 2013A LTGO - Kitsap	74,992.68	147,606.68
<b>Total 27100 · Pre-existing Debt</b>	134,341.56	271,404.56
28000 · New Construction Loans		
28200 · 2020A Revenue Bond (Kitsap)	7,383,916.75	7,565,000.00
28100 · 2018A Bond (Public)	9,295,000.00	9,475,000.00
<b>Total 28000 · New Construction Loans</b>	16,678,916.75	17,040,000.00
25700 · Deferred Premium on Issuance	0.00	317,980.76
<b>Total Long Term Liabilities</b>	16,813,258.31	17,629,385.32
<b>Total Liabilities</b>	16,884,877.00	17,677,699.23
<b>Equity</b>		
32000 · Unrestricted Net Assets	7,426,872.59	6,663,738.61
Net Income	380,240.28	166,334.11
<b>Total Equity</b>	7,807,112.87	6,830,072.72
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>24,691,989.87</b>	<b>24,507,771.95</b>



**William Shore Memorial Pool District**  
**Statements of Activities**  
for the eight months ending August 31, 2022 and 2021

	Aug 22	Aug 21
<b>Income</b>		
3300000 · Operating Income		
3111000 · Real and Property Taxes	7,813.30	13,178.69
3113000 · Sale of Tax Title Property	99.55	96.37
3172000 · Leasehold Excise Tax	134.45	3,370.33
3174000 · Timber Excise Tax	3,073.05	0.00
3417000 · Merchandise Sales		
3417100 · Merchandise Sales	3,623.50	2,802.44
Total 3417000 · Merchandise Sales	3,623.50	2,802.44
3470000 · Activities/User Fees		
3473013 · Special Events/Gift Certif.	94.00	425.00
3625062 · Group Entrance Fees	0.00	195.00
3473010 · General Admissions	16,220.75	16,132.73
3473011 · Pass Sales	19,785.50	23,238.83
3473012 · Room Rentals	895.88	2,583.00
Total 3470000 · Activities/User Fees	36,996.13	42,574.56
3500000 · Programming		
3476565 · Summer Camp	20,791.61	12,397.60
3476035 · Swim Instruction	9,820.01	5,399.00
3500010 · After School Care	18,470.89	4,925.08
Total 3500000 · Programming	49,082.51	22,721.68
3670000 · Direct Public Support		
3671100 · Individ, Business Contributions	0.00	1,435.00
Total 3670000 · Direct Public Support	0.00	1,435.00
3951030 · Sale of County Timber	0.00	275.43
48000 · Interest Income From Operating	140.76	2.55
Total 3300000 · Operating Income	100,963.25	86,457.05
48200 · Interest Income From Reserves		
48210 · Interest Income	0.00	0.24
48220 · Dividend Income	0.00	6.71
48240 · Unrealized Gains and Losses	218.26	59.60
48200 · Interest Income From Reserves - Other	0.00	0.22
Total 48200 · Interest Income From Reserves	218.26	66.77
Total Income	101,181.51	86,523.82
Gross Profit	101,181.51	86,523.82
<b>Expense</b>		
57620 · Operating Costs		
100001 · Salaries and Wages		
100070 · Executive Director	5,884.60	5,551.50
100060 · Maintenance	1,755.00	1,245.00
100050 · Manager	5,692.20	5,370.00
100027 · Janitorial	5,110.43	3,555.75
100028 · Child Care		
100021 · Spark Squad Personnel Costs		
100023 · Spark Van Driver	120.25	0.00
100024 · Spark Squad Coordinator	7,064.71	7,132.50
100025 · Spark Squad Leaders	11,191.12	8,062.95
100026 · Food Service Workers	4,480.13	3,232.13
Total 100021 · Spark Squad Personnel Costs	22,856.21	18,427.58
Total 100028 · Child Care	22,856.21	18,427.58
100010 · Clerk Services	127.20	120.00
100011 · Dry Land Wages	1,200.00	0.00
100012 · Aquatics Wages		
100065 · Front Desk	10,388.66	8,966.03
100450 · Party Staff	523.11	112.50
100425 · Party Supervisor	96.20	1,485.00
100020 · Lifeguards/Swim Instructor	25,325.08	27,505.18
100040 · Head Guards	7,985.70	7,303.07
100030 · Fitness Instructor	2,848.72	1,138.14



**William Shore Memorial Pool District**  
**Statements of Activities**  
for the eight months ending August 31, 2022 and 2021

	Aug 22	Aug 21
100055 · Coordinators		
100058 · Recreation Programmer	3,189.06	283.94
100057 · Member Svcs Coordinator	3,273.02	3,438.50
100056 · Aquatics Coordinator	3,115.10	2,642.06
Total 100055 · Coordinators	9,577.18	6,364.50
Total 100012 · Aquatics Wages	56,744.65	52,874.42
100090 · Sick/Vacation Pay	1,123.15	1,726.58
Total 100001 · Salaries and Wages	100,493.44	88,870.83
200000 · Personnel Benefits		
200020 · Federal Payroll Taxes	7,557.63	7,009.51
200032 · Cafeteria Plan	555.15	555.15
200035 · Health Insurance - Sal Employee	2,329.40	2,693.87
200040 · Unemployment Compensation	1,095.51	1,444.39
200045 · Department of Labor & Industry	1,932.82	1,721.45
Total 200000 · Personnel Benefits	13,470.51	13,424.37
300000 · Supplies		
310020 · Lifeguard Supplies		
310026 · Uniforms and Clothing	0.00	75.69
310027 · Lifeguard supplies & equipment	300.03	866.73
Total 310020 · Lifeguard Supplies	300.03	942.42
310013 · Front of House		
310018 · Items for Resale	4,951.65	2,110.85
310016 · Coffee	164.58	28.74
Total 310013 · Front of House	5,116.23	2,139.59
310000 · Office Supplies		
310010 · Office Supplies	82.36	334.45
310040 · Subscriptions	1,154.15	1,088.05
310042 · Memberships and Dues	46.50	300.00
310019 · Print and Copying Service	354.13	71.70
Total 310000 · Office Supplies	1,637.14	1,794.20
310050 · Program Supplies and Equipment		
310300 · Instructor Supplies	0.00	546.55
310320 · Party Good & Supplies	66.01	668.50
310325 · Special Events	247.83	0.00
310330 · After School Program		
310340 · Program/Office Supplies	511.09	342.60
310350 · Food Service Supplies	0.00	935.62
310370 · Transportation	246.69	79.61
Total 310330 · After School Program	757.78	1,357.83
310400 · Summer Camp Program		
310440 · Program/Office Supplies	98.48	10.68
310445 · Uniforms	0.00	950.89
310450 · Food Service Supplies	4,821.76	618.15
310470 · Transportation	810.00	0.00
Total 310400 · Summer Camp Program	5,730.24	1,579.72
310050 · Program Supplies and Equipment - Other	0.00	132.22
Total 310050 · Program Supplies and Equipment	6,801.86	4,284.82
310100 · Maintenance Supplies and Repair		
310030 · Pool Chemicals	5,053.93	3,433.94
310035 · Cleaning & Janitorial Supplies	3,727.30	2,023.88
310135 · Maintenance Supplies	542.51	174.78
Total 310100 · Maintenance Supplies and Repair	9,323.74	5,632.60
350010 · Small Tools and Minor Equipment	58.10	680.79
Total 300000 · Supplies	23,237.10	15,474.42

**William Shore Memorial Pool District**  
**Statements of Activities**  
for the eight months ending August 31, 2022 and 2021

	Aug 22	Aug 21
4000000 · Charges for Services		
410020 · Professional Services		
41090 · Licenses and Permits	689.00	694.13
410010 · Direct Deposit Fees/Bank Charge	213.49	300.12
410013 · Network/Computer Service	1,320.00	0.00
410041 · Accounting Services	0.00	1,450.00
410071 · Legal Services/Background Check	37.00	37.00
41080 · Credit Card Charges	580.65	6,430.69
Total 410020 · Professional Services	2,840.14	8,911.94
420000 · Communications		
420010 · Telephone	1,006.54	668.76
420020 · Postage, Mailing Service	27.86	8.55
420023 · Website and Internet	259.00	291.50
Total 420000 · Communications	1,293.40	968.81
430000 · Training		
430010 · Conference, Convention, Meeting	0.00	-135.84
430015 · Fuel Allowance	880.82	618.46
430020 · Training, Meetings & Conference	1,844.01	134.09
430000 · Training - Other	13.48	0.00
Total 430000 · Training	2,738.31	616.71
440010 · Advertising	1,395.18	2,124.00
450000 · Operating Rentals and Leases		
450030 · Office Equipment Leases/Rents	188.59	188.59
Total 450000 · Operating Rentals and Leases	188.59	188.59
470090 · Utilities	10,217.60	11,523.02
480000 · Repair and Maint-Contracted		
480130 · Landscape Maintenance	0.00	1,088.00
480010 · Building-Repair and Maintenance	0.00	666.97
480040 · Equipment-Repair & Maintenance	16,669.25	254.56
Total 480000 · Repair and Maint-Contracted	16,669.25	2,009.53
500000 · Intergovernmental Services		
530040 · State Sales and B & O Tax	5,402.96	5,173.22
Total 500000 · Intergovernmental Services	5,402.96	5,173.22
Total 4000000 · Charges for Services	40,745.43	31,515.82
Total 57620 · Operating Costs	177,946.48	149,285.44
Total Expense	177,946.48	149,285.44
Net Income	-76,764.97	-62,761.62

**William Shore Memorial Pool District**  
**Statement of Revenue and Expense and Budget**  
for the month ending August 31, 2022

	Aug 22	Budget	Jan - Aug 22	YTD Budget	Annual Budget
<b>Income</b>					
3300000 · Operating Income					
311000 · Real and Property Taxes	7,813.30	145,833.33	1,023,592.90	1,166,666.64	1,749,999.96
3113000 · Sale of Tax Title Property	99.55		99.55		
3172000 · Leasehold Excise Tax	134.45	1,291.67	7,472.19	10,333.36	15,500.04
3174000 · Timber Excise Tax	3,073.05	375.00	3,073.05	3,000.00	4,500.00
3417000 · Merchandise Sales					
3417100 · Merchandise Sales	3,623.50	1,916.67	24,084.47	15,333.36	23,000.04
3417000 · Merchandise Sales - Other	0.00		3.25		
<b>Total 3417000 · Merchandise Sales</b>	<b>3,623.50</b>	<b>1,916.67</b>	<b>24,087.72</b>	<b>15,333.36</b>	<b>23,000.04</b>
3470000 · Activities/User Fees					
3473013 · Special Events/Gift Certif.	94.00	1,250.00	8,757.75	10,000.00	15,000.00
3625062 · Group Entrance Fees	0.00	2,916.67	26,737.00	23,333.36	35,000.04
3473010 · General Admissions	16,220.75	13,750.00	113,274.47	110,000.00	165,000.00
3473011 · Pass Sales	19,785.50	21,666.67	205,130.46	173,333.36	260,000.04
3473012 · Room Rentals	895.88	4,500.00	23,132.88	36,000.00	54,000.00
<b>Total 3470000 · Activities/User Fees</b>	<b>36,996.13</b>	<b>44,083.34</b>	<b>377,032.56</b>	<b>352,666.72</b>	<b>529,000.08</b>
3500000 · Programming					
3476565 · Summer Camp	20,791.61	20,000.00	85,747.70	60,000.00	80,000.00
3476035 · Swim Instruction	9,820.01	8,333.33	46,564.24	66,666.64	99,999.96
3500010 · After School Care	18,470.89	9,166.67	97,390.29	73,333.36	110,000.04
3500020 · Full Day Camp	0.00	0.00	0.00	0.00	0.00
<b>Total 3500000 · Programming</b>	<b>49,082.51</b>	<b>37,500.00</b>	<b>229,702.23</b>	<b>200,000.00</b>	<b>290,000.00</b>
3620000 · Non Operational Rentals					
3625000 · Lease of Cnty Land (DNR) Other	0.00	4.17	90.79	33.36	50.04
<b>Total 3620000 · Non Operational Rentals</b>	<b>0.00</b>	<b>4.17</b>	<b>90.79</b>	<b>33.36</b>	<b>50.04</b>
3670000 · Direct Public Support					
44680 · Cares Act Funds	0.00		158,700.00		
<b>Total 3670000 · Direct Public Support</b>	<b>0.00</b>		<b>158,700.00</b>		
3699000 · Other Miscellaneous Revenue					
3951030 · Sale of County Timber	0.00	1,666.67	36.22	13,333.36	20,000.04
48000 · Interest Income From Operating	0.00		19,786.74		
	140.76		926.56		
<b>Total 3300000 · Operating Income</b>	<b>100,963.25</b>	<b>232,670.85</b>	<b>1,844,600.51</b>	<b>1,761,366.80</b>	<b>2,632,050.20</b>
48200 · Interest Income From Reserves					
48210 · Interest Income	0.00		21.87		
48240 · Unrealized Gains and Losses	218.26		362.67		
48200 · Interest Income From Reserves - Other	0.00		7.33		
<b>Total 48200 · Interest Income From Reserves</b>	<b>218.26</b>		<b>391.87</b>		
<b>Total Income</b>	<b>101,181.51</b>	<b>232,670.85</b>	<b>1,844,992.38</b>	<b>1,761,366.80</b>	<b>2,632,050.20</b>
<b>Gross Profit</b>	<b>101,181.51</b>	<b>232,670.85</b>	<b>1,844,992.38</b>	<b>1,761,366.80</b>	<b>2,632,050.20</b>



**William Shore Memorial Pool District**  
**Statement of Revenue and Expense and Budget**  
for the month ending August 31, 2022

	Aug 22	Budget	Jan - Aug 22	YTD Budget	Annual Budget
<b>Expense</b>					
57620 · Operating Costs					
100001 · Salaries and Wages	5,884.60	5,884.58	46,910.25	47,076.64	70,614.96
100070 · Executive Director	1,755.00	1,666.67	13,387.50	13,333.36	20,000.04
100060 · Maintenance	5,692.20	5,633.33	45,501.31	45,066.64	67,599.96
100050 · Manager	5,110.43		39,770.71		
100027 · Janitorial					
100028 · Child Care					
100021 · Spark Squad Personnel Costs					
100023 · Spark Van Driver	120.25		4,218.03		
100024 · Spark Squad Coordinator	7,064.71	5,166.67	22,345.69	41,333.36	62,000.04
100025 · Spark Squad Leaders	11,191.12	4,575.00	55,659.37	36,600.00	54,900.00
100026 · Food Service Workers	4,480.13	708.33	8,984.38	5,666.64	8,499.96
Total 100021 · Spark Squad Personnel Costs	22,856.21	10,450.00	91,207.47	83,600.00	125,400.00
Total 100028 · Child Care	22,856.21	10,450.00	91,207.47	83,600.00	125,400.00
100015 · Treasurer					
100010 · Clerk Services	0.00		1,500.00		
100011 · Dry Land Wages	127.20	125.00	950.40	1,000.00	1,500.00
100012 · Aquatics Wages	1,200.00		2,800.00		
100065 · Front Desk	10,388.66	9,750.00	75,296.85	78,000.00	117,000.00
100450 · Party Staff	523.11	116.67	5,156.63	933.36	1,400.04
100425 · Party Supervisor	96.20	1,575.00	4,687.43	12,600.00	18,900.00
100020 · Lifeguards/Swim Instructor	25,325.08	25,833.33	162,806.40	206,666.64	309,999.96
100040 · Head Guards	7,985.70	6,908.33	58,261.93	55,266.64	82,899.96
100030 · Fitness Instructor	2,848.72	983.33	16,345.34	7,866.64	11,799.96
100055 · Coordinators					
100058 · Recreation Programmer	3,189.06	4,333.33	27,202.56	34,666.64	51,999.96
100057 · Member Svcs Coordinator	3,273.02	3,508.33	29,743.97	28,066.64	42,099.96
100056 · Aquatics Coordinator	3,115.10	3,166.67	26,381.51	25,333.36	38,000.04
Total 100055 · Coordinators	9,577.18	11,008.33	83,328.04	88,066.64	132,099.96
Total 100012 · Aquatics Wages	56,744.65	56,174.99	405,882.62	449,399.92	674,099.88
100080 · Overtime	0.00		324.24		
100090 · Sick/Vacation Pay	1,123.15	850.00	13,171.56	6,800.00	10,200.00
Total 100001 · Salaries and Wages	100,493.44	80,784.57	661,406.06	646,276.56	969,414.84
200000 · Personnel Benefits					
200060 · WA Cares Fund Refund	0.00		791.24		
200020 · Federal Payroll Taxes	7,557.63	5,800.00	49,398.97	46,400.00	69,600.00
200032 · Cafeteria Plan	555.15	758.33	3,379.30	6,066.64	9,099.96
200035 · Health Insurance - Sal Employee	2,329.40	3,100.00	37,364.32	24,800.00	37,200.00
200040 · Unemployment Compensation	1,095.51	1,066.67	7,688.41	8,533.36	12,800.04
200045 · Department of Labor & Industry	1,932.82	2,166.67	11,875.95	17,333.36	26,000.04
200050 · Paid Family Medical Leave	0.00		1,050.18		
Total 200000 · Personnel Benefits	13,470.51	12,891.67	111,548.37	103,133.36	154,700.04

**William Shore Memorial Pool District**  
**Statement of Revenue and Expense and Budget**  
for the month ending August 31, 2022

	Aug 22	Budget	Jan - Aug 22	YTD Budget	Annual Budget
<b>300000 · Supplies</b>					
310020 · Lifeguard Supplies					
310026 · Uniforms and Clothing	0.00	208.33	4,613.35	1,666.64	2,499.96
310027 · Lifeguard supplies & equipment	300.03	408.33	3,230.75	3,266.64	4,899.96
310020 · Lifeguard Supplies - Other	0.00		15.00		
<b>Total 310020 · Lifeguard Supplies</b>	<b>300.03</b>	<b>616.66</b>	<b>7,859.10</b>	<b>4,933.28</b>	<b>7,399.92</b>
<b>310013 · Front of House</b>					
310018 · Items for Resale	4,951.65	1,916.67	19,579.92	15,333.36	23,000.04
310017 · Promotional	0.00	8.33	1,978.10	66.64	99.96
310016 · Coffee	164.58	41.67	647.57	333.36	500.04
<b>Total 310013 · Front of House</b>	<b>5,116.23</b>	<b>1,966.67</b>	<b>22,205.59</b>	<b>15,733.36</b>	<b>23,600.04</b>
<b>310000 · Office Supplies</b>					
310010 · Office Supplies	82.36	750.00	3,892.34	6,000.00	9,000.00
310028 · Computer Supplies	0.00	258.33	141.04	2,066.64	3,099.96
310040 · Subscriptions	1,154.15	208.33	6,609.13	1,666.64	2,499.96
310042 · Memberships and Dues	46.50	41.67	661.92	333.36	500.04
310019 · Print and Copying Service	354.13	166.67	1,366.67	1,333.36	2,000.04
<b>Total 310000 · Office Supplies</b>	<b>1,637.14</b>	<b>1,425.00</b>	<b>12,671.10</b>	<b>11,400.00</b>	<b>17,100.00</b>
<b>310050 · Program Supplies and Equipment</b>					
310300 · Instructor Supplies	0.00	200.00	181.16	1,600.00	2,400.00
310320 · Party Good & Supplies	66.01	333.33	7,446.40	2,666.64	3,999.96
310325 · Special Events	247.83	83.33	1,777.86	666.64	999.96
310330 · After School Program					
310340 · Program/Office Supplies	511.09	250.00	3,019.71	2,000.00	3,000.00
310350 · Food Service Supplies	0.00	416.67	6,073.63	3,333.36	5,000.04
310360 · Field Trips	0.00	41.67	0.00	333.36	500.04
310370 · Transportation	246.69	41.67	874.04	333.36	500.04
310375 · Uniforms	0.00	125.00	0.00	1,000.00	1,500.00
<b>Total 310330 · After School Program</b>	<b>757.78</b>	<b>875.01</b>	<b>9,967.38</b>	<b>7,000.08</b>	<b>10,500.12</b>
<b>310400 · Summer Camp Program</b>					
310440 · Program/Office Supplies	98.48	41.67	876.64	333.36	500.04
310445 · Uniforms	0.00	29.17	1,813.29	233.36	350.04
310450 · Food Service Supplies	4,821.76	750.00	20,196.43	6,000.00	9,000.00
310460 · Field Trips	0.00	83.33	875.56	666.64	999.96
310470 · Transportation	810.00	83.33	810.00	666.64	999.96
<b>Total 310400 · Summer Camp Program</b>	<b>5,730.24</b>	<b>987.50</b>	<b>24,571.92</b>	<b>7,900.00</b>	<b>11,850.00</b>
<b>Total 310050 · Program Supplies and Equipment</b>	<b>6,801.86</b>	<b>2,479.17</b>	<b>43,944.72</b>	<b>19,833.36</b>	<b>29,750.04</b>
<b>310100 · Maintenance Supplies and Repair</b>					
310030 · Pool Chemicals	5,053.93	1,666.67	15,953.70	13,333.36	20,000.04
310035 · Cleaning & Janitorial Supplies	3,727.30	1,666.67	22,432.95	13,333.36	20,000.04
310135 · Maintenance Supplies	542.51	625.00	1,872.22	5,000.00	7,500.00
<b>Total 310100 · Maintenance Supplies and Repair</b>	<b>9,323.74</b>	<b>3,958.34</b>	<b>40,258.87</b>	<b>31,666.72</b>	<b>47,500.08</b>

**William Shore Memorial Pool District**  
**Statement of Revenue and Expense and Budget**  
for the month ending August 31, 2022

	Aug 22	Budget	Jan - Aug 22	YTD Budget	Annual Budget
350010 · Small Tools and Minor Equipment	58.10	83.33	980.69	666.64	999.96
<b>Total 300000 · Supplies</b>	<b>23,237.10</b>	<b>10,529.17</b>	<b>127,920.07</b>	<b>84,233.36</b>	<b>126,350.04</b>
4000000 · Charges for Services					
410020 · Professional Services					
41090 · Licenses and Permits	689.00		904.00		150.00
410010 · Direct Deposit Fees/Bank Charge	213.49	12.50	1,603.06	100.00	5,199.96
410013 · Network/Computer Service	1,320.00	433.33	3,080.00	3,466.64	9,500.04
410030 · Transaction Services (Rec1)	0.00	791.67	0.00	6,333.36	21,000.00
410041 · Accounting Services	0.00	1,750.00	10,915.00	14,000.00	2,000.04
410071 · Legal Services/Background Check	37.00	166.67	906.50	1,333.36	2,000.04
41080 · Credit Card Charges	580.65	1,083.33	16,934.03	8,666.64	12,999.96
<b>Total 410020 · Professional Services</b>	<b>2,840.14</b>	<b>4,237.50</b>	<b>34,342.59</b>	<b>33,900.00</b>	<b>50,850.00</b>
420000 · Communications					
420010 · Telephone	1,006.54	625.00	5,418.73	5,000.00	7,500.00
420020 · Postage, Mailing Service	27.86	25.00	71.62	200.00	300.00
420023 · Website and Internet	259.00	191.67	2,187.37	1,533.36	2,300.04
<b>Total 420000 · Communications</b>	<b>1,293.40</b>	<b>841.67</b>	<b>7,677.72</b>	<b>6,733.36</b>	<b>10,100.04</b>
430000 · Training					
430015 · Fuel Allowance	880.82	450.00	5,556.95	3,600.00	5,400.00
430020 · Training, Meetings & Conference	1,844.01	166.67	14,253.52	1,333.36	2,000.04
430000 · Training - Other	13.48		13.48		
<b>Total 430000 · Training</b>	<b>2,738.31</b>	<b>616.67</b>	<b>19,823.95</b>	<b>4,933.36</b>	<b>7,400.04</b>
440010 · Advertising	1,395.18	208.33	3,958.22	1,666.64	2,499.96
450000 · Operating Rentals and Leases					
450030 · Office Equipment Leases/Rents	188.59	216.67	1,320.13	1,733.36	2,600.04
<b>Total 450000 · Operating Rentals and Leases</b>	<b>188.59</b>	<b>216.67</b>	<b>1,320.13</b>	<b>1,733.36</b>	<b>2,600.04</b>
460030 · Insurance-Property & Liability	0.00	4,166.67	52,258.00	33,333.36	50,000.04
470090 · Utilities	10,217.60	14,166.67	106,277.84	113,333.36	170,000.04
480000 · Repair and Maint-Contracted	0.00	1,083.33	6,147.23	8,666.64	12,999.96
480130 · Landscape Maintenance	0.00	208.33	2,954.69	1,666.64	2,499.96
480010 · Building-Repair and Maintenance	16,669.25	2,500.00	65,524.14	20,000.00	30,000.00
480040 · Equipment-Repair & Maintenance					
<b>Total 480000 · Repair and Maint-Contracted</b>	<b>16,669.25</b>	<b>3,791.66</b>	<b>74,626.06</b>	<b>30,333.28</b>	<b>45,499.92</b>
49000 · Miscellaneous Expense	0.00	41.67	0.00	333.36	500.04
66900 · Reconciliation Discrepancies					
<b>Total 49000 · Miscellaneous Expense</b>	<b>0.00</b>	<b>41.67</b>	<b>0.00</b>	<b>333.36</b>	<b>500.04</b>



**William Shore Memorial Pool District**  
**Statement of Revenue and Expense and Budget**  
for the month ending August 31, 2022

	Aug 22	Budget	Jan - Aug 22	YTD Budget	Annual Budget
5000000 · Intergovernmental Services					
530040 · State Sales and B & O Tax	5,402.96	3,166.67	41,492.84	25,333.36	38,000.04
530070 · Clallam County Treas - Prop Tax	0.00	258.33	3,858.58	2,066.64	3,099.96
Total 5000000 · Intergovernmental Services	5,402.96	3,425.00	45,351.42	27,400.00	41,100.00
Total 4000000 · Charges for Services	40,745.43	31,712.51	345,635.93	253,700.08	380,550.12
Total 57620 · Operating Costs	177,946.48	135,917.92	1,246,510.43	1,087,343.36	1,631,015.04
5850000 · Nonoperational Expenses					
510005 · State Auditor	0.00	833.33	0.00	6,666.64	9,999.96
830020 · Interest Expense					
5927676 · 2020A Revenue Bond (Kitsap)	0.00	19,347.25	0.00	154,778.00	232,167.00
5927675 · 2018A Bond (Public)	0.00	31,486.50	188,918.75	251,892.00	377,838.00
5927672 · 2013A LTGO Kitsap	0.00	252.67	1,813.00	2,021.36	3,032.04
5927674 · Local Loan II	0.00	348.17	2,694.17	2,785.36	4,178.04
5927670 · Local Loan I	0.00	33.42	401.00	267.36	401.04
Total 830020 · Interest Expense	0.00	51,468.01	193,826.92	411,744.08	617,616.12
Total 5850000 · Nonoperational Expenses	0.00	52,301.34	193,826.92	418,410.72	627,616.08
Total Expense	177,946.48	188,219.26	1,440,337.35	1,505,754.08	2,258,631.12
Net Income	-76,764.97	44,451.59	404,655.03	255,612.72	373,419.08

**WILLIAM SHORE POOL DISTRICT  
PAYMENT RATIFICATION AND APPROVAL**

*I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed. I am authorized to approve/ratify/certify payments of the William Shore Pool District on the attached listed claims and the annual budget shall be adjusted if needed reflect these payments.*

**DATES:** August 1, 2022 to August 31, 2022

**GENERAL FUND**

<b>General Payments</b>	<b>Begin Check #</b>	<b>End Check #</b>	
Accts Payable Checks (computer):	3936	3973	\$31,568.96
Payroll Checks 8-5	3915	3939	\$10,207.02
Payroll Checks 8-19	3940	3959	\$11,055.06
Direct Deposit Payroll - 8-5	DD	DD	\$30,825.24
Direct Deposit Payroll - 8-19	DD	DD	\$30,678.07
Wire Transfer/ACH			\$28,625.21
Payroll Tax Deposit/ACH Transfers			\$41,076.20
Manual Checks:			

**CAPITAL FUND**

<b>Capital/Debt Service Payments</b>	<b>Begin Check #</b>	<b>End Check #</b>	
Payable Checks (computer):			
Manual Checks:			
Wire Transfer/ACH's			

**Total Disbursements** **\$184,035.76**

**Date of Approval:** September 27, 2022

\_\_\_\_\_  
**District Treasurer**

\_\_\_\_\_  
**Executive Director**

\_\_\_\_\_  
**Commissioner Peach\***

\_\_\_\_\_  
**Commissioner Shield**

\_\_\_\_\_  
**Commissioner Johnson\***

\_\_\_\_\_  
**Commissioner Suggs\*\***

\_\_\_\_\_  
**Commissioner McCaughan\*\***

**William Shore Memorial Pool District**  
**Payables - Operating Account**  
**August 2022**

Check	08/04/2022	3936	Brinnan Garcia	\$	50.00
Check	08/08/2022	3938	Samantha Rosen	\$	461.04
Check	08/17/2022	3960	Burke, Steve	\$	427.78
Check	08/17/2022	3961	Canon Financial Services, Inc	\$	188.59
Check	08/17/2022	3962	Chemical Products Co.	\$	380.80
Check	08/17/2022	3963	Pacific Office Equipment	\$	354.13
Check	08/17/2022	3964	Swains General Store	\$	25.71
Check	08/17/2022	3965	Lincoln Street Station	\$	27.86
Check	08/17/2022	3966	Dan Blood's Creative Landscaping, Inc.	\$	1,088.00
Check	08/17/2022	3967	iT Support Services	\$	1,320.00
Check	08/17/2022	3968	Trotter & Morton	\$	16,288.45
Check	08/22/2022	3969	City of PA	\$	10,217.60
Check	08/22/2022	3970	Makinzie Ketchum	\$	50.00
Check	08/22/2022	3971	Clallam County Environmental Health	\$	93.00
Check	08/22/2022	3973	Clallam County Environmental Health	\$	<u>596.00</u>
				<b>\$</b>	<b>31,568.96</b>

**William Shore Memorial Pool District**  
**Payroll Checks**  
**August 5, 2022**

Paycheck	08/05/2022	3915	Adams, Chloe I.	\$	995.04
Paycheck	08/05/2022	3916	Arndt, Ana K.	\$	314.00
Paycheck	08/05/2022	3917	Boyd, Adam E.	\$	298.65
Paycheck	08/05/2022	3918	Branscum-Higuera, Jacob M.	\$	1,360.95
Paycheck	08/05/2022	3919	Burke, Steven D.	\$	1,731.92
Paycheck	08/05/2022	3920	Day, Joel M.	\$	207.72
Paycheck	08/05/2022	3921	Edwards, Anne C.	\$	56.09
Paycheck	08/05/2022	3923	Hjelmeseth, Julie	\$	114.62
Paycheck	08/05/2022	3924	Jones, Ramona L	\$	82.21
Paycheck	08/05/2022	3925	Merideth, Blake A.	\$	274.25
Paycheck	08/05/2022	3927	Oliver, Barb *	\$	431.97
Paycheck	08/05/2022	3928	Quarto, Julianna F.	\$	117.14
Paycheck	08/05/2022	3929	Reid, Emilee F.	\$	726.42
Paycheck	08/05/2022	3930	Rockett, Lisabeth	\$	289.00
Paycheck	08/05/2022	3931	Soiseth, Justyce R.	\$	144.10
Paycheck	08/05/2022	3932	Stuntz, Angelina F.	\$	493.49
Paycheck	08/05/2022	3933	Williams, Sallie	\$	246.66
Paycheck	08/05/2022	3934	Wray, Olivia DJ	\$	929.67
Paycheck	08/05/2022	3935	Fu, Yau	\$	840.45
Paycheck	08/05/2022	3937	Nelson, Melia M.	\$	362.65
Paycheck	08/05/2022	3939	Turrey, Brenda L.	\$	190.02

**\$ 10,207.02**

**William Shore Memorial Pool District**  
**Payroll Checks**  
**August 19, 2022**

Paycheck	08/19/2022	3940	Adams, Chloe I.	\$	561.10
Paycheck	08/19/2022	3941	Arndt, Ana K.	\$	752.01
Paycheck	08/19/2022	3942	Boyd, Adam E.	\$	366.15
Paycheck	08/19/2022	3943	Branscum-Higuera, Jacob M.	\$	1,506.61
Paycheck	08/19/2022	3944	Burke, Steven D.	\$	1,730.63
Paycheck	08/19/2022	3945	Clark, Holli E.	\$	139.12
Paycheck	08/19/2022	3946	Day, Joel M.	\$	109.80
Paycheck	08/19/2022	3947	Fu, Yau	\$	675.04
Paycheck	08/19/2022	3948	Hjelmeseth, Julie	\$	20.47
Paycheck	08/19/2022	3949	Jones, Ramona L	\$	67.24
Paycheck	08/19/2022	3950	Latson-Lacy, Drake A.	\$	1,237.25
Paycheck	08/19/2022	3951	Merideth, Blake A.	\$	421.62
Paycheck	08/19/2022	3952	Murphy, James H.	\$	41.37
Paycheck	08/19/2022	3953	Oliver, Barb *	\$	332.88
Paycheck	08/19/2022	3954	Quarto, Julianna F.	\$	76.88
Paycheck	08/19/2022	3955	Reid, Emilee F.	\$	819.09
Paycheck	08/19/2022	3956	Rockett, Lisabeth	\$	771.64
Paycheck	08/19/2022	3957	Soiseth, Justyce R.	\$	360.27
Paycheck	08/19/2022	3958	Williams, Sallie	\$	254.60
Paycheck	08/19/2022	3959	Wray, Olivia DJ	\$	811.29

**\$ 11,055.06**



# QuickBooks Payroll Services

Sent: 08/02/2022

Subject: Details of Funds to be Withdrawn

Actual funds to be withdrawn:	
Payroll service fee	\$104.72
Direct Deposit	\$30720.52
	-----
Total payment	\$30825.24

to be withdrawn from Kitsap Bank.

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Payroll Run Summary for 08/05/2022:

## Paychecks

	Direct Deposit
Total	30,720.52
DD4691 Amiot, Jessica L.	1,003.61
DD4692 Amiot, Ryan	1,160.92
DD4693 Anderson, Michael P.	697.98
DD4694 Bower, Victoria	364.14
DD4695 Broadfoot, Liam J	400.12
DD4696 Calhoun, Jennifer M.	152.81
DD4697 Che, Alex	816.83
DD4698 Close, Landon J.	432.00
DD4699 Commerton, Saylah M	772.85
DD4700 Compton, Jessica R	2,158.55
DD4701 Cooper, Linda K	568.22
DD4702 Cooper, Rachel L.	63.10
DD4703 Cuellar, Daniel E.	503.53
DD4704 DeGroote, Marcus	508.94
DD4705 Dessler, Hayden M	873.92
DD4706 Dessler, Logan	429.55
DD4707 Elliott, William L.	1,352.36
DD4708 Finta, Dina V.	91.26
DD4709 Fish, Cassidy J.	291.51
DD4710 Fulop, Joseph C	39.19
DD4711 Gavin, Joshua M.	233.86
DD4712 Grosz, Elyse	94.15
DD4713 Hall, Kathleen D.	45.63
DD4714 Holshouser, Mathias C.	1,038.38
DD4715 Holshouser, Samara G.	122.69
DD4716 Horton, Christine M.	109.47
DD4717 Hunter, Sage E	230.36
DD4718 Hunter, Sierra N.	420.75
DD4719 Jurist, Moriah C.	945.06
DD4720 Kasten, Kowen L.	317.24
DD4721 Lingvall, Mollie	386.80
DD4722 Lomax, Addie C.	599.28
DD4723 Martin, Trevor G.	355.27
DD4724 Mazzocchi, Christianna L.	630.97
DD4725 McClain, Keane T.	268.35
DD4726 Mills, Alyssa L.	278.86
DD4727 Murphy, Clara R.	906.07
DD4728 Peterson, Madison H.	199.17
DD4729 Pluff, Chance J.	323.10
DD4730 Porter-DeBello, Luciano T.	356.84



# QuickBooks Payroll Services

Sent: 08/02/2022

Subject: Details of Funds to be Withdrawn

DD4731	Possinger, Grace M.	438.32
DD4732	Pullara, Zachary J.	517.65
DD4733	Schmitt, Leandra N.	900.13
DD4734	Segars, Chadwick R.	136.89
DD4735	Smith, Virginia	1,469.94
DD4736	Taber, Lori A.	1,037.36
DD4737	Taber, Thomas M.	470.88
DD4738	Tiemersma, Debra J	273.77
DD4739	Tiemersma, Sarah	1,367.64
DD4740	Tunheim, Jackson T.	439.49
DD4741	Turrey, Brenda L.	966.54
DD4742	Wallace, Lydia J.	720.37
DD4743	Wilson, Sara P.	469.66
DD4744	Wold, Jayde A	258.91
DD4745	Wolfe, Gillian E.	709.28

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# QuickBooks Payroll Services

Sent: 08/17/2022

Subject: Details of Funds to be Withdrawn

Actual funds to be withdrawn:	
Payroll service fee	\$102.82
Direct Deposit	\$30575.25
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Total payment	\$30678.07

to be withdrawn from Kitsap Bank.

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Payroll Run Summary for 08/19/2022:

## Paychecks

	Direct Deposit
Total	30,575.25
DD4747 Amiot, Jessica L.	1,288.23
DD4748 Amiot, Ryan	1,269.66
DD4749 Anderson, Michael P.	757.55
DD4750 Bower, Victoria	502.49
DD4751 Broadfoot, Liam J	482.52
DD4752 Burwell, Wendy L.	20.47
DD4753 Calhoun, Jennifer M.	39.18
DD4754 Che, Alex	1,002.61
DD4755 Close, Landon J.	594.98
DD4756 Commerton, Saylah M	813.96
DD4757 Compton, Jessica R	2,157.22
DD4758 Cooper, Linda K	232.86
DD4759 Cooper, Rachel L.	35.04
DD4760 Cuellar, Daniel E.	307.95
DD4761 Desser, Hayden M	500.79
DD4762 Desser, Logan	337.37
DD4763 Elliott, William L.	1,231.96
DD4764 Finta, Dina V.	136.88
DD4765 Fish, Cassidy J.	464.54
DD4766 Gavin, Joshua M.	779.58
DD4767 Grosz, Elyse	81.87
DD4768 Hogan, Elizabeth M	621.84
DD4769 Holshouser, Mathias C.	972.78
DD4770 Holshouser, Samara G.	324.39
DD4771 Hunter, Sage E	63.09
DD4772 Hunter, Sierra N.	201.50
DD4773 Jurist, Moriah C.	449.83
DD4774 Kasten, Kowen L.	168.12
DD4775 Lingvall, Mollie	374.45
DD4776 Lomax, Addie C.	275.20
DD4777 Martin, Trevor G.	672.93
DD4778 Mazzoccoli, Christianna L.	205.01
DD4779 McClain, Keane T.	292.80
DD4780 Mills, Alyssa L.	124.47
DD4781 Murphy, Clara R.	947.81
DD4782 Nelson, Melia M.	137.25
DD4783 Peterson, Madison H.	685.84
DD4784 Pluff, Chance J.	130.39
DD4785 Possinger, Grace M.	447.83
DD4786 Pullara, Zachary J.	356.24

# QuickBooks Payroll Services

Sent: 08/17/2022

Subject: Details of Funds to be Withdrawn

DD4787	Schmitt, Leandra N.	1,197.92
DD4788	Segars, Chadwick R.	136.88
DD4789	Smith, Virginia	1,707.94
DD4790	Taber, Lori A.	981.21
DD4791	Taber, Thomas M.	332.82
DD4792	Tiemersma, Brianna J	28.83
DD4793	Tiemersma, Debra J	273.77
DD4794	Tiemersma, Sarah	1,464.76
DD4795	Tunheim, Jackson T.	522.14
DD4796	Turrey, Brenda L.	1,226.47
DD4797	Wallace, Lydia J.	631.80
DD4798	Wilson, Sara P.	401.68
DD4799	Wold, Jayde A	383.77
DD4800	Wolfe, Gillian E.	795.78

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**William Shore Memorial Pool District**  
**Wire Transfers/ACH**  
**August 2022**

Check	08/01/2022	eft	Bill Pay	\$	5.95
Check	08/01/2022	eft	Unum Life Ins	\$	178.50
Check	08/02/2022	eft	Merchant Settlement	\$	28.59
Check	08/02/2022	eft	Gateway Billing	\$	30.00
Check	08/03/2022	eft	Merchant Settlement	\$	57.05
Liability Check	08/05/2022	eft	Deferred Compensation Program	\$	1,125.50
Check	08/08/2022	eft	Regence Blue Shield	\$	2,150.90
Check	08/10/2022	eft	Deposit Adjustment	\$	3,000.00
Check	08/11/2022	eft	Citi Cards	\$	20,458.21
Check	08/16/2022	eft	Merchant Settlement	\$	9.76
Liability Check	08/19/2022	eft	Deferred Compensation Program	\$	1,125.50
Check	08/23/2022	eft	Merchant Settlement	\$	450.25
Check	08/31/2022	eft	bank fee	\$	<u>5.00</u>

**\$ 28,625.21**

**William Shore Memorial Pool District**  
**Payroll Tax/ACH**  
**August 2022**

Check	08/01/2022	eft	Employment Security Department	\$	2,759.71
Check	08/01/2022	eft	Department of Labor & Industries	\$	7,317.28
Liability Check	08/10/2022	eftp	Kitsap Bank	\$	10,703.24
Liability Check	08/10/2022	eftp	Kitsap Bank	\$	35.12
Liability Check	08/24/2022	eftp	Kitsap Bank	\$	11,164.32
Check	08/25/2022	eft	Department of Revenue	\$	<u>9,096.53</u>

**\$ 41,076.20**