

MINUTES

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Clallam County Courthouse, Room 160

Port Angeles, Washington

February 28, 2012

3:00 p.m.

COMMISSIONERS

MICHAEL CHAPMAN, BRAD COLLINS, MIKE DOHERTY, PATRICK DOWNIE, GARY HOLMQUIST

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

CGH called the meeting to order at 3:05 p.m. Also present were CMC, CPD. CMD joined the meeting at 3:20 p.m. CBC was excused

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CMDm to approve the agenda as presented, CPDs, mc

PUBLIC COMMENT – Agenda Items Only

There was no public comment.

ACTION ITEMS

- 1 Minutes of January 24, 2012
ACTION TAKEN: CMCm to approve, CMDs, mc
- 2 Ratification of the January 25, 2012 bill payment in the amount of \$31,492.44
ACTION TAKEN: CMCm to ratify the bill payment dated January 25, 2012 in the amount of \$31,492.44, CMDs, mc
- 3 Ratification of the February 13, 2012 bill payment in the amount of \$38,534.32
ACTION TAKEN: CMCm to ratify the bill payment dated February 13, 2012 in the amount of \$38,534.32, CGHs, mc

ITEMS FOR DISCUSSION

- 4 Executive Director Report
Steve Burks explained that a special meeting was held on February 2, 2012 and two agreements were signed for the energy upgrade project. Ingenuity Systems was approved for the mechanical design and Cross Engineering for the electrical design. Both companies have been to the pool and are taking measurements and making decisions for what systems will be best for the pool. Steve hopes to have the designs completed in the next couple of weeks and will start to prepare cost estimates.

Steve shared that Leah Gould has left employment at the pool and has accepted a position at the Olympic Medical Center. She has offered to assist with lifeguard training until other staff members are trained. Steve has decided not to fill her position and has made Erika the main pool supervisor and split other responsibilities between Jenna and Seth.

Steve shared the advisory committee has a survey that was given to lap swimmers. The survey came about because of scheduling at the pool. It is estimated there are 70-80 lap swimmers that swim regularly on a weekly basis. Thirty-five surveys were

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completed with basic questions about concerns of the lap swimmers. It was expressed by most of the surveys that they preferred no more than two people to a lane while swimming laps. Steve shared that before and after work are the busiest times for lap swimmers. He is promoting the quieter times of the day for lap swimmers. Steve will be giving some responses to the survey and making it available for all patrons of the pool.

- 5 Budget and Finance Report
Charlie McClain explained the budget and finance report in detail and answered questions from the board.
- 6 Staff Report
Erika Salgado shared there were 163 children in lessons (approximately 50 more than in January). She explained the duties that were distributed when Leah left employment at the pool.

Seth talked about the special events at the pool. The President's Day camp day was very successful and they are hoping to have more special events in the future. During spring break there will be two day camps offered.

Jenna Bruce has taken over the responsibilities of the aerobic program. She has been evaluating the current instructors and interviewing for other spots that have been difficult to fill. Jenna is hopeful that she and Molly Lingvall will be able to attend training in Spokane that is offered by the arthritis foundation. This will allow them to offer more therapy and balance classes.

Steve Burke shared there are four hotels that have signed up for the hotel program at the pool. This allows people that are staying at the hotels to utilize the pool and classes that are offered. The hotels pay one dollar per room per month and are on a month to month agreement.

- 7 Advisory Committee Report
Greg Shield shared they are working with Steve on the results of the lap swimming survey and hope to have something to share with patrons in the coming weeks. He also shared there have been application received to fill the open positions on the advisory boards.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING DATE

The next meeting will be held on March 27, 2012 at 3:00 p.m. in the Clallam County Commissioners Board Room, Room 160.

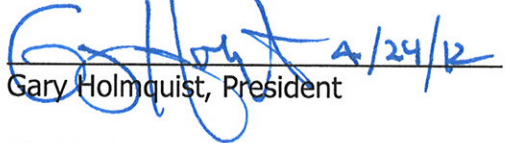
ADJOURNMENT

CGH adjourned the meeting at 3:55 p.m.

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PASSED AND ADOPTED this twenty-fourth day of April, 2012

WILLIAM SHORE MEMORIAL POOL DISTRICT COMMISSIONERS

 4/24/12
Gary Holmquist, President

ATTEST:


Tammy Sullenger, Administrative Asst.

KEY TO ABBREVIATIONS:

CCK	Commissioner Cherie Kidd	m	moved
CDD	Commissioner Patrick Downie	mc	motion carried
CGH	Commissioner Gary Holmquist	s	seconded
CMC	Commissioner Mike Chapman		
CMD	Commissioner Mike Doherty (Howard V. Doherty, Jr.)		
WSMPD	William Shore Memorial Pool District		