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9/25/12

# MINUTES

## WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Clallam County Courthouse, Room 160

Port Angeles, Washington

August 28, 2012

3:00 p.m.

### COMMISSIONERS

MICHAEL CHAPMAN, BRAD COLLINS, MIKE DOHERTY, PATRICK DOWNIE, GARY HOLMQUIST

#### CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

CGH called the meeting to order at 3:03 p.m., also present were CMC, CBC. CPD and CMD were excused.

#### REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

**ACTION TAKEN:** CMCm to approve the agenda as presented, CBCs, mc

#### PUBLIC COMMENT – Agenda Items Only

There was no public comment.

#### ACTION ITEMS

1a Minutes of July 24, 2012

**ACTION TAKEN:** CBCm to approve, CMCs, mc

1b Ratification of the July 27, 2012 bill payment in the amount of \$53,962.20

**ACTION TAKEN:** CBCm to ratify the bill payment dated July 27, 2012 in the amount of \$53,963.20, CMCs, mc

1c Ratification of the August 14, 2012 bill payment in the amount of \$30,660.86

**ACTION TAKEN:** CMCm to ratify the bill payment dated August 14, 2012 in the amount of \$30,660.86, CBCs, mc

1d 2012-2013 School District Contract

Steve Burke shared the only change is the facility use fee which is now \$36.50 per event, up three dollars from \$33 last year.

**ACTION TAKEN:** CMCm to approve the 2012-2013 School District Contract, CBCs, mc

#### ITEMS FOR DISCUSSION

2a Executive Director Report

- Final Update – Pool Shut Down

Steve Burke showed a PowerPoint presentation that included information about the shut-down and all projects completed (presentation attached). The first day open after the shut-down all were charged .25 cents for admission which was the original admission price when the pool was opened in 1962.

The second phase upgrades will go to bid in September with projects beginning within 60 days from choosing contractors for the projects. The projects will include:

- HVAC system for the pool and locker rooms
- Converting the electric service change from 417 to 480 volt

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- New main boiler for partial heating of the pool
- Ultra violet system
- Possibly a salt filtration system for chlorination
  
- 50<sup>th</sup> Anniversary Celebration  
The grand opening and 50<sup>th</sup> anniversary celebration will be held on Sunday, September 30, 2012 beginning at 1:00. Mary Doherty is coordinating the event and has put a lot of hard work into making this a great event. There will be introductions to members of the Shore family, demonstrations, hot dogs and sodas and pool memorabilia from the last 50 years. There will also be a ribbon tying ceremony that will include all stakeholders of the pool.

2b Financial Report  
Charlie McClain explained the budget and finance report in detail and answered questions from the board.

2c Staff Report  
Seth Leighton shared that Leah Gould was re-hired as the assistant supervisor. Swimming lessons in August were slow and was expected (opening the pool late from the maintenance shut-down and a shorter lesson session); the numbers are expected to increase in September.

**PUBLIC COMMENT**

There was no public comment.

**NEXT MEETING DATE**

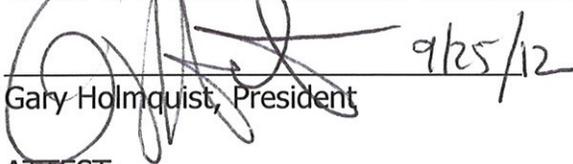
The next meeting will be held on September 25, 2012 at 3:00 p.m. in the Clallam County Commissioners Board Room, Room 160.

**ADJOURNMENT**

CGH adjourned the meeting at 3:40

PASSED AND ADOPTED this twenty-fifth day of September, 2012

WILLIAM SHORE MEMORIAL POOL DISTRICT COMMISSIONERS

  
\_\_\_\_\_  
Gary Holmquist, President

ATTEST:

  
\_\_\_\_\_  
Tammy Sullenger, Administrative Asst.

KEY TO ABBREVIATIONS:

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CBC	Commissioner Brad Collins	m	moved
CDD	Commissioner Patrick Downie		mc motion carried
CGH	Commissioner Gary Holmquist	s	seconded
CMC	Commissioner Mike Chapman		
CMD	Commissioner Mike Doherty (Howard V. Doherty, Jr.)		
WSMPD	William Shore Memorial Pool District		



## William Shore Pool 2012 Annual Shutdown Report



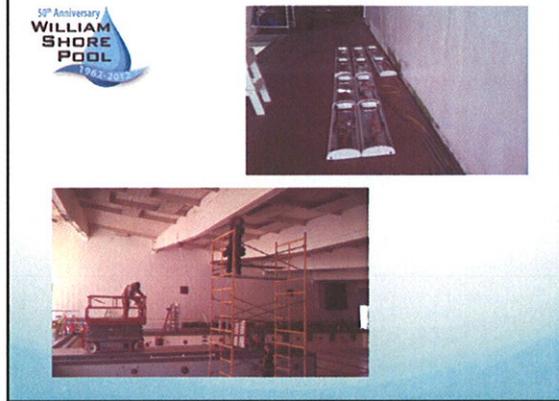
## Pool Plumbing

- Removed 52 Tons of metal piping
- All New PVC piping has been installed in tunnels
- All New Domestic Cold and Hot water lines replaced
- New Sewer line and main water line
- All that is left is installing a new sump pump which is on order
- Pool filled twice as fast, water circulation at over 720 PGM



## Lighting

- Doubled the lighting in pool area
- Reduced power usage by 13,500 Watts with LED pool lights
- All old Conduit was removed on walls and ceilings
- New office lighting
- New low voltage switches for facility lighting
- Two new subpanels in office





## Painting and Tiling

- Installed over 1600 sqft of tile
- Painted over 8500 sqft of walls
- Painted the interior of pool with 25 gals of pool paint
- Pressure washed roof, decks and sidewalks
- Removed and replaced old Entry Office Cabinets
- Replaced all filter grid covers
- Installed new ADA Showers and Benches



## Back Open



## Second Phase

- Design Documents are being Finished
- Will go to Bid in Late September
- Project should start within 60 days, No long shutdowns
- Projects will include:
  - HVAC for Pool Area and Locker Rooms
  - Electrical Service Change
  - New main boiler
  - Install UV system
  - Install Salt System for chlorination