

AGENDA

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Clallam County Courthouse, Room 160

Port Angeles, Washington

January 24, 2012

3:00 p.m.

COMMISSIONERS

MICHAEL CHAPMAN, PATRICK DOWNIE, GARY HOLMQUIST, CHERIE KIDD, JIM MCENTIRE

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT – Agenda Items Only

ACTION ITEMS

- 1 Election of Officers for 2012
- 2 Minutes of October 25, 2011
- 3 Minutes of November 22, 2012
- 4 Ratification of the November 22, 2011 bill payment in the amount of \$44,884.15
- 5 Ratification of the December 14, 2011 bill payment in the amount of \$32,282.23
- 6 Ratification of the December 28, 2011 bill payment in the amount \$26,116.84
- 7 Ratification of January 10, 2012 bill payment in the amount of \$38,226.14

ITEMS FOR DISCUSSION

- 8 Executive Director Report
 - Energy Improvement Plan Implementation Strategy
 - Results of the Washington State Audit
- 9 Budget and Finance Report
- 10 Staff Report
- 11 Advisory Committee Report

PUBLIC COMMENT

FUTURE AGENDA ITEMS

NEXT MEETING DATE

The next meeting will be held on February 28, 2012 at 3:00 p.m. in the Clallam County Commissioners Board Room, Room 160.

ADJOURNMENT

11/17/2011

District Name: William Shore Memorial Pool District
 Period Ending: 11/27/2011
 Date Submitted: 11/22/2011

CLAIMS PAYMENT REQUEST

Designate if you are picking up the warrants or if we are to mail. (if picking up, they will be in the Treasurer's Office.)

Fund Number: Pickup McClain & Croose

Mail to us

Invoice #	Invoice Date	Vendor No.	Vendor Name	G or S (Goods or Service?)	Quantity	Cost per Unit	Total Invoice	1099 Box	Bars Number	Line #	Description	Account Type	Check Group
11051a	11/9/2011	0025330	WSMPD PAYROLL FUND	\$		\$ 15,028.54			66870.000.57620.10.0010	1	Regular Payroll	E	PD
11051b	11/9/2011	0025330	WSMPD PAYROLL FUND	\$		\$ 1,149.68			66870.000.57620.20.0020	1	Benefits (Payroll Taxes) L & I	E	PD
11201a	11/20/2011	0025330	WSMPD PAYROLL FUND	\$		\$ (246.92)			66870.000.57620.20.0045	1	Regular Payroll	E	PD
11201b	11/20/2011	0025330	WSMPD PAYROLL FUND	\$		\$ 14,223.92			66870.000.57620.10.0010	1	Regular Payroll	E	PD
11201c	11/20/2011	0025330	WSMPD PAYROLL FUND	\$		\$ 1,088.11			66870.000.57620.20.0020	1	Benefits (Payroll Taxes) L & I	E	PD
2405	10/31/2011	0023222	Charles McClain	\$		\$ (227.87)			66870.000.57620.20.0045	1	Benefits (Payroll Taxes) L & I	E	PD
28665	10/31/2011	0004564	James Slemons	\$		\$ 1,050.00			66870.000.57620.41.0041	1	Accounting	E	PD
11069232	9/14/2011	0000070	American Red Cross	\$		\$ 633.00			66870.000.57620.20.0032	1	Charitable	E	PD
2010570	11/17/2011	0005819	Alphinet Managed Networks	\$		\$ 64.00			66870.000.57620.31.0056	1	Computer Services	E	PD
585192748001	11/7/2011	0001882	Office Depot	\$		\$ 100.00			66870.000.57620.31.0010	1	Office Supp	E	PD
58582839001	11/8/2011	0001882	Office Depot	\$		\$ 69.24			66870.000.57620.31.0010	1	Office Supp	E	PD
207230	10/10/2011	0001140	Olympic Printers	\$		\$ 213.57			66870.000.57620.31.0010	1	Office Supp	E	PD
81710039	11/10/2011	0001074	Moore Medical	\$		\$ 71.54			66870.000.57620.31.0010	1	Office Supp	E	PD
17550	10/31/2011	0001540	Swaris	\$		\$ 186.79			66870.000.57620.31.0056	1	Janitorial Supplies	E	PD
867185	10/31/2011	0001179	POE	\$		\$ 91.52			66870.000.57620.31.0035	1	Janitorial Supplies	E	PD
83813	10/27/2011	0001149	Olympic Stationers	\$		\$ 38.11			66870.000.57620.48.0115	1	Copyier Maint	E	PD
30675	11/7/2011	0001252	City of Port Angeles	\$		\$ 75.22			66870.000.57620.31.0010	1	Office Supp	E	PD
97263-92074	11/10/2011	0001252	City of Port Angeles	\$		\$ 2,440.00			66870.000.57620.51.0010	1	Maint Contract	E	PD
3604179787	10/7/2011	0002974	CenturyLink	\$		\$ 6,837.62			66870.000.57620.47.0090	1	Utilities	E	PD
585976	10/25/2011	0028474	Consolidated Electrical Distributors	\$		\$ 107.76			66870.000.57620.42.0010	1	Telephone	E	PD
5859702	10/25/2011	0002588	Capacity Provisioning	\$		\$ 91.80			66870.000.57620.31.0135	1	Maint Supplies	E	PD
2929089	11/8/2011	0000315	Quill	\$		\$ 6.46			66870.000.57620.31.0135	1	Maint Supplies	E	PD
13549	10/28/2011	0000268	Capacity Provisioning	\$		\$ 74.88			66870.000.57620.48.0040	1	Equip Repair	E	PD
110611	11/16/2011	0018240	Mollie Lingvall	\$		\$ 140.91			66870.000.57620.31.0010	1	Internet	E	PD
111011	11/10/2011	0000107	Sarah Howell	\$		\$ 22.64			66870.000.57620.42.0023	1	Exercise Classes	E	PD
1562	11/11/2011	0000107	Aquatic Specialties	\$		\$ 31.50			66870.000.57620.31.0000	1	Refrund	E	PD
321871	10/27/2011	0001188	The Port Works	\$		\$ 217.45			66870.000.57620.31.0135	1	Maint Supplies	E	PD
255654889	11/9/2011	0000073	Ansan	\$		\$ 67.76			66870.000.57620.31.0135	1	Maint Supplies	E	PD
255891947	11/14/2011	0000073	Ansan	\$		\$ 559.53			66870.000.57620.31.0035	1	Janitorial Supplies	E	PD
255742470	11/10/2011	0000073	Ansan	\$		\$ 350.79			66870.000.57620.31.0030	1	Pool Chemicals	E	PD
255742462	11/10/2011	0000073	Ansan	\$		\$ 141.72			66870.000.57620.31.0035	1	Janitorial Supplies	E	PD
255742462	11/10/2011	0000073	Ansan	\$		\$ 135.77			66870.000.57620.31.0035	1	Janitorial Supplies	E	PD

Page 1 Total: 44,884.15
 Page 2 Total: 0.00
 Grand Total: 44,884.15

Signature: Michael C. Chapman, Commissioner
 Title: Commissioner
 Date: [blank]

Signature: Patrick Downie, Commissioner
 Title: Commissioner
 Date: [blank]

Signature: Howard V. Doherty, Jr., Commissioner
 Title: Commissioner
 Date: [blank]

Signature: Gary Holmquist, Commissioner
 Title: Commissioner
 Date: [blank]

Signature: Chene Kidd, Commissioner
 Title: Commissioner
 Date: [blank]

5.2.11
11/2/11

CLAIMS PAYMENT REQUEST

District Name: William Shore Memorial Pool District
 Period Ending: 12/31/2011
 Date Submitted: 12/14/2011

Fund Number: Pickup, McClain & Cruise
 Mail to us

Invoice #	Invoice Date	Vendor No.	Vendor Name	Cl or S (Goods or Services)	Quantity	Cost per Unit	Total Invoice	1099 Box	Bars Number	Line #	Description	Account Type	Check Group
120511a	12/15/2011	0025330	WSMPO PAYROLL FUND	S			\$ 13,777.71	0	66870.000.57620.10.0010	1	Regular Payroll	E	PD
120511b	12/15/2011	0025330	WSMPO PAYROLL FUND	S			\$ 1,054.03	0	66870.000.57620.10.0030	1	Benefits (Payroll Taxes)	E	PD
120511c	12/15/2011	0025330	WSMPO PAYROLL FUND	S			\$ (217.02)	0	66870.000.57620.10.0045	1	8 & 1	E	PD
120511d	11/25/2011	0025330	WSMPO PAYROLL FUND	S			\$ 567.83	0	66870.000.57620.10.0045	1	C.O. Tax	E	PD
120511e	11/20/2011	0025330	WSMPO PAYROLL FUND	S			\$ 300.00	0	66870.000.57620.20.0020	1	Officers Plan	E	PD
120511f	12/31/2011	0002855	Clallam County Treasurer	S			\$ 3,245.88	0	66870.000.57620.83.0020	1	Officers Plan 12-11	E	PD
121111	11/21/2011	0028755	Todd Hawthorth	S			\$ 245.00	0	66870.000.57620.20.0020	1	Officers Plan	E	PD
123111	12/31/2011	0024968	Steve Burke	S			\$ 150.00	0	66870.000.57620.41.0041	1	Telephone	E	PD
4283	11/20/2011	0023222	Charles McClain	S			\$ 1,050.00	0	66870.000.57620.41.0041	1	Accumulation	E	PD
WSMPO2111	12/1/2011	0000334	Clallam County Commissioners	S			\$ 672.00	0	66870.000.57620.51.0066	1	Clerk	E	PD
WSMPO2111	11/23/2011	0026894	WISA9062	S			\$ 149.82	0	66870.000.57620.31.0026	1	Uniforms	E	PD
WSMPO2111	11/23/2011	0026894	WISA9062	S			\$ 368.00	0	66870.000.57620.31.0026	1	Eventide Classes	E	PD
WSMPO2111	11/23/2011	0026894	WISA9062	S			\$ 177.40	0	66870.000.57620.41.0020	1	Rack1	E	PD
WSMPO2111	11/23/2011	0026894	WISA9062	S			\$ 67.97	0	66870.000.57620.31.00310	1	Office Supp	E	PD
WSMPO2111	11/23/2011	0026894	WISA9062	S			\$ 39.49	0	66870.000.57620.34.0035	1	Swim Instruction	E	PD
WSMPO2111	11/23/2011	0026894	WISA9062	S			\$ 537.05	0	66870.000.57620.34.0035	1	Ressale	E	PD
WSMPO2111	11/23/2011	0026894	WISA9062	S			\$ 150.96	0	66870.000.57620.31.0026	1	Lifeguard Supplies	E	PD
WSMPO2111	11/23/2011	0026894	WISA9062	S			\$ 0.70	0	66870.000.57620.31.0026	1	Special Events	E	PD
WSMPO2111	11/23/2011	0026894	WISA9062	S			\$ 14.27	0	66870.000.57620.31.0026	1	Interest	E	PD
WSMPO2111	11/23/2011	0026894	WISA9062	S			\$ 69.86	0	66870.000.57620.31.0026	1	Computer Supplies	E	PD
WSMPO2111	11/23/2011	0026894	WISA9062	S			\$ 106.83	0	66870.000.57620.31.0026	1	Journal Supplies	E	PD
WSMPO2111	11/23/2011	0026894	WISA9062	S			\$ 5.43	0	66870.000.57620.42.0020	1	Postage	E	PD
WSMPO2111	11/23/2011	0026894	WISA9062	S			\$ 323.94	0	66870.000.57620.49.0041	1	Clallam Plan	E	PD
WSMPO2111	11/23/2011	0026894	WISA9062	S			\$ 3,495.00	0	66870.000.57620.49.0041	1	Subscription	E	PD
WSMPO2111	11/23/2011	0026894	WISA9062	S			\$ 38.00	0	66870.000.57620.45.0020	1	Conference Travel	E	PD
WSMPO2111	11/23/2011	0026894	WISA9062	S			\$ 81.30	0	66870.000.57620.45.0020	1	Office Supplies	E	PD
WSMPO2111	11/23/2011	0026894	WISA9062	S			\$ 27.96	0	66870.000.57620.83.0020	1	Interest	E	PD
WSMPO2111	11/23/2011	0026894	WISA9062	S			\$ 358.00	0	66870.000.57620.31.0035	1	Lifeguard Supplies	E	PD
WSMPO2111	11/23/2011	0026894	WISA9062	S			\$ 389.75	0	66870.000.57620.41.0013	1	Computer Service	E	PD
WSMPO2111	11/23/2011	0026894	WISA9062	S			\$ 97.23	0	66870.000.57620.31.0030	1	Exercise Classes	E	PD
WSMPO2111	11/23/2011	0026894	WISA9062	S			\$ (7,449)	0	66870.000.57620.31.0010	1	Office Supp	E	PD
WSMPO2111	11/23/2011	0026894	WISA9062	S			\$ 23.44	0	66870.000.57620.31.0010	1	Office Supp	E	PD
WSMPO2111	11/23/2011	0026894	WISA9062	S			\$ 19.84	0	66870.000.57620.31.0010	1	Lifeguard Supplies	E	PD
WSMPO2111	11/23/2011	0026894	WISA9062	S			\$ 7.46	0	66870.000.57620.31.0035	1	Journal Supplies	E	PD
WSMPO2111	11/23/2011	0026894	WISA9062	S			\$ 25.42	0	66870.000.57620.48.0013	1	Other Profit	E	PD
WSMPO2111	12/1/2011	0001252	City of Port Angeles	S			\$ 2,440.00	0	66870.000.57620.51.0010	1	Marine Contract	E	PD
3604179167	12/2/2011	0002966	CenturyLink	S			\$ 114.24	0	66870.000.57620.42.0010	1	Telephone	E	PD

Invoice Number	Invoice Date	Invoice Description	Amount	Account	Account Description	Account Type	Account Subtype	Account Subdescription	Account Subdescription	Account Subdescription
5948-588780	12/17/2011	Consolidated Electrical Distributors	\$ 32.79	66870.000	57620.31.0135	1		Maint Supplies		E PD
839787	11/29/2011	0001315 Quill	\$ 54.19	66870.000	57620.31.0010	1		Office Supp		E PD
13651	12/17/2011	0000688 Capacity Provisioning	\$ 50.00	66870.000	57620.42.0003	1		Internet		E PD
11311	11/19/2011	0003840 Koolie Linxwell	\$ 10.10	66870.000	57620.31.0300	1		Exercise Classes		E PD
13495	11/19/2011	0001852 Stone Auditor	\$ 1,228.60	66870.000	57620.31.0300	1		Auditor Cost		R PD
18350	11/17/2011	0001010 Aquatic Specialties	\$ 265.59	66870.000	57620.31.0135	1		Maint Supplies		E PD
2520288	11/17/2011	0001148 Olympic Springs	\$ 226.58	66870.000	57620.31.0010	1		Office Supp		E PD
2145108	11/17/2011	0000723 Arman	\$ 350.79	66870.000	57620.31.0090	1		Pool Chemicals		E PD
11311	11/17/2011	0003840 Koolie Linxwell	\$ 151.51	66870.000	57620.45.0030	1		Equipment Rental		E PD
121118	11/17/2011	0003840 Koolie Linxwell	\$ 168.32	66870.000	57620.48.0010	1		Painting		E PD
112211	11/22/2011	0008744 Grand Petrock	\$ 22.00	66870.000	34730.10.0000	1		Refund		R PD
111711	11/17/2011	0008745 Josh Best	\$ 36.00	66870.000	34730.10.0000	1		Refund		R PD
			\$ 5.50	66870.000	57620.31.0056	1		Lifeguard Supplies		E PD
			\$ 32,282.73							
			\$ 0.00							
			\$ 32,282.73							

Page 1 Total: 32,282.73
Page 2 Total: 0.00
Grand Total: 32,282.73

Signature	Title	Date	Account	Account Description	Account Subdescription	Account Subdescription	Account Subdescription	Date
Michael C. Chapman	Commissioner		Active Director	William Shore Memorial Pool District				
Patrick Downie	Commissioner		Act Accountant	William Shore Memorial Pool District				
Howard V. Doherty, Jr.	Commissioner							
Gary Holmquist	Commissioner							
Chester Kidd	Commissioner							

Recused from any bills related to Clallam County
Recused from any bills related to the City of Port Angeles
Recused from any bills related to Clallam County
Recused from any bills related to the City of Port Angeles

CLAIMS PAYMENT REQUEST

District Name: William Shore Memorial Pool District
 Period Ending: 12/28/2011
 Date Submitted: 12/28/2011
 Fund Number: Pickup McClain & Crouse
 Mail to us

Designate if you are picking up the warrants or if we are to mail. (If picking up, they will be in the Treasurer's Office.)

Invoice #	Invoice Date	Vendor No.	Vendor Name	G or S (Goods or Service)	Quantity	Cost per Unit	Total Invoice	1099 Box	Bars Number	Line #	Description	Account Type	Check Group
122011a	12/20/2011	0025330	WSMPD PAYROLL FUND	S		\$ 14,415.78		0	66870.000.57620.10.0010	1	Regular Payroll	E	PD
122011b	12/20/2011	0025330	WSMPD PAYROLL FUND	S		\$ 1,102.77		0	66870.000.57620.20.0020	1	Benefits (Payroll Taxes)	E	PD
122011c	12/20/2011	0025330	WSMPD PAYROLL FUND	S		\$ (232.94)		0	66870.000.57620.20.0045	1	L & I	E	PD
122011d	12/20/2011	0025330	WSMPD PAYROLL FUND	S		\$ 300.00		0	66870.000.57620.20.0032	1	Cafeteria Plan-Gould	E	PD
122011e	12/25/2011	0025330	WSMPD PAYROLL FUND	S		\$ 696.66		0	66870.000.57620.53.0040	1	B & O Tax	E	PD
28665	12/1/2011	0004564	James Siemens	S		\$ 183.00		0	66870.000.57620.20.0032	1	Cafeteria Plan-Burke	E	PD
1575359	11/3/2011	0025115	Radia Inc. PS	S		\$ 9.52		0	66870.000.57620.20.0032	1	Cafeteria Plan-Burke	E	PD
V025180902	11/17/2011	0001136	Olympic Medical Center	S		\$ 36.04		0	66870.000.57620.20.0032	1	Cafeteria Plan-Burke	E	PD
81732727	12/14/2011	0001014	Moore Medical	S		\$ 81.11		0	66870.000.57620.31.0056	1	Lifeguard Supplies	E	PD
97263-92074	12/16/2011	0001252	City of Port Angeles	S		\$ 8,841.86		0	66870.000.57620.47.0090	1	Utilities	E	PD
2221735	12/16/2011	0002542	Ferguson Enterprises	S		\$ 60.49		0	66870.000.57620.31.0135	1	MAINT SUPP	E	PD
121311	12/13/2011	0022057	Drew Lauer	S		\$ 27.00		0	66870.000.34730.10.0000	1	Refund	R	PD
3552	12/20/2011	0028763	Best Aquatic	S		\$ 303.67		0	66870.000.57620.43.0020	1	Conference Travel	E	PD
257128272	12/7/2011	0000073	Amsan	S		\$ 248.56		0	66870.000.57620.31.0035	1	Janitorial Supplies	E	PD
257450254	12/13/2011	0000073	Amsan	S		\$ 43.32		0	66870.000.57620.31.0035	1	Janitorial Supplies	E	PD

Page 1 Total: 26,116.84
 Page 2 Total: 0.00
 Grand Total: 26,116.84

I am hereby certifying under penalty of

Signature: Executive Director, William Shore Memorial Pool District
 Title: Executive Director, William Shore Memorial Pool District
 Date: _____

Signature: District Accountant, William Shore Memorial Pool District
 Title: District Accountant, William Shore Memorial Pool District
 Date: _____

Signature: Michael C. Chapman
 Title: Commissioner
 Date: _____
 Recused from any bills related to Clallam County

Signature: Patrick Downie
 Title: Commissioner
 Date: _____
 Recused from any bills related to the City of Port Angeles

Signature: Howard V. Doherty, Jr.
 Title: Commissioner
 Date: _____
 Recused from any bills related to Clallam County

Signature: Gary Holmquist
 Title: Commissioner
 Date: _____
 Recused from any bills related to the City of Port Angeles

Signature: Cherie Kidd
 Title: Commissioner
 Date: _____
 Recused from any bills related to the City of Port Angeles

12/4/12

CLAIMS PAYMENT RECEIPT

District Name: William Shore Memorial Pool District
 Period Ending: 1/10/2012
 Date Submitted: 1/10/2012
 Designate if you are picking up the warrants or if we are to mail (if picking up, they will be in the Treasurer's Office.)
 Fund Number: Pickle, McClain & Cruise
 Mail to us

Invoice #	Invoice Date	Vendor No.	Vendor Name	G or S (Goods or Service)	Quantity	Cost per Unit	Total Invoice	1099 Box	Bars Number	Line #	Description	Account Type	Check Group
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		\$ 14,248.87	0	66870.000.57620.10.0010	1	Regular Payroll	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		1,300.18	0	66870.000.57620.20.0020	1	Benefits (Payroll Taxes)	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		2,115.10	0	66870.000.57620.20.0045	1	L & I	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		2,797.24	0	66870.000.57620.20.0032	1	California Plan	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		1,050.00	0	66870.000.57620.41.0041	1	Accounting	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		336.00	0	66870.000.57620.51.0066	1	Clerk	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		469.00	0	66870.000.57620.31.0090	1	Evening Classes	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		197.88	0	66870.000.57620.41.0020	1	Rec'd	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		51.70	0	66870.000.57620.31.0010	1	Office Supp	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		51.70	0	66870.000.57620.31.0010	1	Rec'd	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		61.17	0	66870.000.57620.41.0020	1	Swim Instruction	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		29.94	0	66870.000.57620.41.0020	1	Rec'd	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		3.88	0	66870.000.57620.41.0041	1	Presale	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		315.00	0	66870.000.57620.41.0041	1	Subscription	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		11.35	0	66870.000.57620.48.0040	1	Subscription	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		128.42	0	66870.000.57620.43.0020	1	Subscription	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		57.90	0	66870.000.57620.31.0010	1	Office Supplies	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		123.94	0	66870.000.57620.35.0010	1	Small Equip	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		100.00	0	66870.000.57620.31.0095	1	Lifeguard Supplies	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		4.76	0	66870.000.57620.41.0013	1	Commuter Service	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		34.28	0	66870.000.57620.31.0010	1	Office Supp	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		105.17	0	66870.000.57620.31.0010	1	Printing	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		50.10	0	66870.000.57620.48.0115	1	Cover Mount	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		2,481.00	0	66870.000.57620.51.0010	1	Maint Contract	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		111.76	0	66870.000.57620.47.0010	1	Telephone	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		50.00	0	66870.000.57620.42.0023	1	Internet	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		100.00	0	66870.000.57620.49.0040	1	Dues	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		2,080.77	0	66870.000.57620.31.0030	1	Pool Chemicals	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		85.79	0	66870.000.57620.31.0010	1	Office Supp	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		155.78	0	66870.000.57620.41.0030	1	Pool Chemicals	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		10,081.00	0	66870.000.57620.45.0030	1	Equipment Rental	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		45.00	0	66870.000.34.000.10.0000	1	INSURANCE	E	PD	
105129	1/5/2012	002530	WISHPD PAYROLL FUND	\$		180.00	0	66870.000.34.000.10.0000	1	Insurance	E	PD	
375	1/2/2012	0002527	PA Chamber	\$		38,226.14		66870.000.57620.44.0010	1	Dues	E	PD	

Page 1 Total: 38,226.14
 Page 2 Total: 0.00
 Grand Total: 38,226.14

Signature

Signature: Michael C. Chapman
 Title: Commissioner
 Date: Recused from any bills related to Callam County

Signature

Signature: Patrick Downie
 Title: Commissioner
 Date: Recused from any bills related to the City of Port Angeles

Signature

Signature: Howard V. Doherty, Jr.
 Title: Commissioner
 Date: Recused from any bills related to Callam County

Signature

Signature: Gary Hamaquist
 Title: Commissioner
 Date: Recused from any bills related to the City of Port Angeles

Signature

Signature: Cheryl Kidd
 Title: Commissioner
 Date: Recused from any bills related to the City of Port Angeles

Signature

Signature: Julie Director, William Shore Memorial Pool District
 Title: Director
 Date: Recused from any bills related to the City of Port Angeles

Signature

Signature: Kct Accountant, William Shore Memorial Pool District
 Title: Accountant
 Date: Recused from any bills related to the City of Port Angeles

Signature

Signature: [Blank]
 Title: [Blank]
 Date: [Blank]

2
1/24/12

MINUTES

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Clallam County Courthouse, Room 160

Port Angeles, Washington

October 25, 2011

3:00 p.m.

COMMISSIONERS

MICHAEL CHAPMAN, MIKE DOHERTY, PATRICK DOWNIE, GARY HOLMQUIST, CHERIE KIDD

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

CCK called the meeting to order at 3:03 p.m. Also present were CGH, CMC, CPD. CMD is excused.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CMCm to approve the agenda as presented, CGHs, mc

PUBLIC COMMENT – Agenda Items Only

There was no public comment.

ACTION ITEMS

- 1 Minutes of September 27, 2011
ACTION TAKEN: CMCm to approve the September 27, 2011 minutes as presented, CGHs, mc.
- 2 Ratification of the September 26, 2011 bill payment in the amount of \$25,453.96
ACTION TAKEN: CMCm to ratify the bill payment dated September 26, 2011 in the amount of \$25,453.96, CGHs, mc
- 3 Ratification of the October 11, 2011 bill payment in the amount of \$23,306.72
ACTION TAKEN: CMCm to ratify the bill payment dated October 11, 2011 in the amount of \$23,306.72, CGHs, mc
- 4 2012 Strategic Plan
Steve met with all of the board members to see what changes they would like incorporated. This will be a report that is visited each year during the budget time. This lays out a plan for the district for the next five years and the direction the district is headed.
ACTION TAKEN: CMCm to approve the 2012 Strategic Plan, CPDs, mc

ITEMS FOR DISCUSSION

- 5 Executive Director Report
-Presentation of Life Saving Award
Steve Burke introduced the Mayor of the City of Port Angeles, Dan DiGuilio and the Port Angeles Fire Chief, Dan McKeen. Mr. McKeen shared some statistics about near drowning and commended the lifeguards involved in saving the life of a child in May 2011. Mayor DiGuilio read and presented a proclamation to each of the lifeguards involved and thanked them for doing such a great job in saving the youth who nearly drown in the pool.

Steve Burke thanked the staff for "Stepping Up" to the expectations of the lifeguarding position. The lifeguards will also be receiving a Red Cross Hero's award on November 5 at Seven Cedars Casino.

AGENDA for the Meeting of October 25, 2011
WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD OF COMMISSIONERS
Page 2

-Presentation of Mural Artwork for Building

Steve introduced Jim LeBeck, the artist who created the murals that will be installed on the building. The artwork will have a protective coating and will be removable. Steve explained the placement of the murals and stated they will be installed on the building by the end of November.

-2012 Budget Presentation

Steve Burke explained the budget numbers will continue to change over the next month until the final numbers are brought to the board in November for approval. Steve talked about the capital improvements and Charlie worked to establish the pool could afford to pay out \$75,000 per year and equates to \$800,000 in capital improvements over the next twelve years.

Charlie gave a summary of where the district has been and where it is going.

-Energy Survey Completion Update

The report will be completed in the coming weeks and will be brought back to the board at the next meeting. Some of the information is included in the strategic plan that was presented at the meeting.

The murals will be placed by the end of November.

6 Budget and Finance Report

Charlie explained the budget and financial report in detail.

There will be a finance committee meeting prior to the next WSMPD meeting to discuss any changes in the budget that need to be made. The final draft of the budget and tax levy certification will be presented at the November 22, 2011 meeting.

7 Staff Report

Jenna Bruce shared the following:

- She and Erika attended training at the Great Wolf Lodge and thanked the board for allowing them to attend as they gained a lot of knowledge.

Leah Gould shared the following:

- Seth Leighton is now lifeguard certified
- There has been a new aerobics instructor trained to fill-in for the regular instructors
- Leah shared a PowerPoint presentation about the fifth annual Pun'kin Patch IN the Pool. There were a total of 130 pumpkins with 100 of them donated. There was \$1,000 dollars worth of donations. Leah shared a list of the sponsors and thanked them for their support. The theme of this year was "Heroes and Villains" and all lifeguards dressed up in the theme. Total attendance was 208 people; last year's attendance was 78. It was a very successful even that was enjoyed by many.

AGENDA for the Meeting of October 25, 2011
WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD OF COMMISSIONERS
Page 3

- 8 Advisory Committee Report
Greg Shield shared the committee discussed the pool improvements, energy survey audit and some complaints brought forward by patrons at the last meeting. CCK thanked Greg for his participation and continued involvement with the pool.

PUBLIC COMMENT

There was no public comment.

FUTURE AGENDA ITEMS

2012 Levy Certification
2012 Budget Approval
Energy Survey Audit

NEXT MEETING DATE

The next meeting will be held on November 22, 2011 at 3:00 p.m. in the Clallam County Commissioners Board Room, Room 160.

ADJOURNMENT

Adjourned at 4:05

PASSED AND ADOPTED this 25thnd Day of January, 2012

WILLIAM SHORE MEMORIAL POOL DISTRICT COMMISSIONERS

, President

ATTEST:

Tammy Sullenger, Administrative Asst.

KEY TO ABBREVIATIONS:

CCK	Commissioner Cherie Kidd	m	moved
CDD	Commissioner Patrick Downie	mc	motion carried
CGH	Commissioner Gary Holmquist	s	seconded
CMC	Commissioner Mike Chapman		
CMD	Commissioner Mike Doherty (Howard V. Doherty, Jr.)		
WSMPD	William Shore Memorial Pool District		

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12/4/12

MINUTES

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Clallam County Courthouse, Room 160

Port Angeles, Washington

November 22, 2011

3:00 p.m.

COMMISSIONERS

MICHAEL CHAPMAN, MIKE DOHERTY, PATRICK DOWNIE, GARY HOLMQUIST, CHERIE KIDD

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

CCK called the meeting to order at 3:04 p.m. Also present were CGH, CMC, CPD and CMD.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

Delete – Action Item 3 and move to the December 2011 meeting

ACTION TAKEN: CMCm to approve the amended agenda, CGHs, mc

PUBLIC COMMENT – Agenda Items Only

There was no public comment.

PRESENTATIONS

- 1 2012 Budget Presentation
Steve Burke presented a PowerPoint presentation (attached) and answered questions from the board.
- 2 2012 Capital Improvement Presentation
Steve Burks presented a PowerPoint presentation (attached) and answered questions from the board.

ACTION ITEMS

- 3 Minutes of October 25, 2011
ACTION TAKEN: Postponed to December meeting.
- 4 Ratification of the October 31, 2011 bill payment in the amount of \$42,912.78
ACTION TAKEN: CMCm to ratify the bill payment dated October 31, 2011 in the amount of \$42,912.78, CGHs, mc
- 5 Adoption of 2012 Annual Budget
ACTION TAKEN: CPDm to adopt the 2012 Budget resolution as presented, CGHs, mc.
- 6 Adoption of the Regular Property Tax Levy for Collection in the 2012 Calendar Year
ACTION TAKEN: CMCm to approve the Property Tax Levy of \$465,000 for Collection in the 2012 Calendar Year, CGHs, mc.
- 7 2012 Levy Certification
ACTION TAKEN: CMCm to approve the 2012 Levy Certification of \$465,000, CGHs, mc.

MINUTES for the Meeting of November 22, 2011
WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD OF COMMISSIONERS
Page 2

- 8 Contract with Peninsula College for Client Services
Steve Burke shared there will be two classes offered in conjunction through Peninsula College. If things go well they will be working towards an aquatics management certification program at Peninsula College. This will be the first program of this kind that is offered in the state of Washington.
ACTION TAKEN: CPDm to approve the Peninsula College for Client Services Contract, CGHs, mc.
- 9 Amendment to City of Port Angeles Maintenance Contract
This is in anticipation of doing some capital projects and gives staff the ability to reduce the current hours of the maintenance contract.
ACTION TAKEN: CMCm to approve the amendment to the City of Port Angeles Maintenance Contract, CGHs, mc. CCK and CPD recused themselves from the vote.
- 10 Policy 515 - Accountability and Reconciling of Financial Accounts
ACTION TAKEN: CMCm to approve Policy 515 - Accountability and Reconciling of Financial Accounts, CPDs, mc.
- 11 Policy 525 - Accounts Receivable
ACTION TAKEN: CMCm to approve Policy 525 – Accounts Receivable, CGHs, mc.
- 12 Policy 526 – Accounts Payable
ACTION TAKEN: CPDm to approve Policy 526 – Accounts Payable, CGHs, mc.
- 13 Policy 570 - Travel and Reimbursement
ACTION TAKEN: CMCm to approve Policy 570 – Travel and Reimbursement, CGHs, mc.
- 14 Policy 590 – Capital Assets
ACTION TAKEN: CGHm to approve Policy 590 – Capital Assets, CPDs, mc.

ITEMS FOR DISCUSSION

- 15 Executive Director Report
- Steve had no additional information to present.
- 16 Budget and Finance Report
Charlie McClain explained the budget and finance report in detail.
- 17 Staff Report
Leah Gould presented the following:
- The AA certification program will be taking place at the pool on December 3 and 4
 - There are two instructors that can teach Aqua Zumba
- Erika Salgado presented the following:
- Staff has started a mentorship program for teaching swimming lessons and currently have two staff members that are mentoring and two staff that are learning the program

MINUTES for the Meeting of November 22, 2011
WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD OF COMMISSIONERS
Page 3

- A flyer has been posted at local businesses and has all of the information on programs that are offered at the pool
- They have passed out brochures to the local elementary schools to inform the children and their parents on what programs are offered at the pool
- Staff has new nametags that includes the pool name, staff name and position

Jenna Bruce presented the following:

- She has been working on organizing the office in preparation for the state audit coming up the end of November

Seth Leighton presented the following:

- He has been working on the point of sales program including contact information for the patrons to remind them of annual pass renewals and other useful reports

18 Advisory Committee Report
There was nothing to present

PUBLIC COMMENT

There was no public comment.

NEXT MEETING DATE

The next meeting will be held on January 25, 2012 at 3:00 p.m. in the Clallam County Commissioners Board Room, Room 160.

ADJOURNMENT

Adjourned at 4:05

PASSED AND ADOPTED this 25thnd Day of January, 2012

WILLIAM SHORE MEMORIAL POOL DISTRICT COMMISSIONERS

, President

ATTEST:

Tammy Sullenger, Administrative Asst.

KEY TO ABBREVIATIONS:

CCK	Commissioner Cherie Kidd	m	moved
CDD	Commissioner Patrick Downie	mc	motion carried
CGH	Commissioner Gary Holmquist	s	seconded
CMC	Commissioner Mike Chapman		
CMD	Commissioner Mike Doherty (Howard V. Doherty, Jr.)		
WSMPD	William Shore Memorial Pool District		

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1/24/14

William Shore Memorial Pool District
FINANCIAL STATEMENTS

As of December 31, 2011



Certified Public Accountants

Charles S. McClain

Karen L. Crouse

INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

Board of Directors
William Shore Memorial Pool District

We have compiled the accompanying Statements of Financial Position of William Shore Memorial Pool District (a nonprofit corporation) as of December 31, 2011 and 2010 and the related Statements of Activities for the years then ended. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with the accounting principles generally accepted in the United States of America. The budget comparison is presented for supplementary analysis purposes only.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Organization's financial position and changes in equity. Accordingly these financial statements are not designed for those who are not informed about such matters.

McClain, Crouse and Co. P.S.

January 12, 2012

William Shore Memorial Pool District
Statements of Financial Position
As of December 31, 2011 and 2010

	<u>Dec 31, 11</u>	<u>Dec 31, 10</u>
ASSETS		
Current Assets		
Checking/Savings		
10000 · County Fund Balance	159,155.62	66,223.76
10100 · Cash in Till	118.04	42.49
10200 · Credit Card Processing Account	2,463.68	16,906.48
10400 · Cash in Payroll Account	23,564.38	6,815.98
Total Checking/Savings	<u>185,301.72</u>	<u>89,988.71</u>
Accounts Receivable		
11300 · Credit Card Receivable	1,266.08	315.89
Total Accounts Receivable	<u>1,266.08</u>	<u>315.89</u>
Other Current Assets		
12000 · Deposit in Transit	0.00	22,887.81
12001 · Undeposited Funds	1,757.50	0.00
12500 · PASD Advance	2,267.46	0.00
Total Other Current Assets	<u>4,024.96</u>	<u>22,887.81</u>
Total Current Assets	<u>190,592.76</u>	<u>113,192.41</u>
Fixed Assets		
16000 · Equipment	6,522.80	0.00
Total Fixed Assets	<u>6,522.80</u>	<u>0.00</u>
TOTAL ASSETS	<u><u>197,115.56</u></u>	<u><u>113,192.41</u></u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Credit Cards		
21000 · Visa	2,095.03	1,034.52
Total Credit Cards	<u>2,095.03</u>	<u>1,034.52</u>
Other Current Liabilities		
22000 · Wages Payable	13,638.74	7,688.49
22500 · Accrued Cafeteria Plan Liab	1,382.66	1,969.00
23000 · Deferred Compensation Liability	708.00	542.00
24000 · Payroll Liabilities	12,347.66	10,482.67
24500 · Accrued Sales Tax Liability	6,831.12	3,254.30
25000 · Due to Others	4,142.92	3,965.00
26000 · Due for Professional Services	1,386.00	2,023.50
27000 · Due to the City of Port Angeles	0.00	11,606.81
Total Other Current Liabilities	<u>40,437.10</u>	<u>41,531.77</u>
Total Current Liabilities	<u>42,532.13</u>	<u>42,566.29</u>
Long Term Liabilities		
27200 · Loan from Clallam County	142,957.69	142,957.69
Total Long Term Liabilities	<u>142,957.69</u>	<u>142,957.69</u>
Total Liabilities	<u>185,489.82</u>	<u>185,523.98</u>
Equity		
32000 · Unrestricted Net Assets	-72,331.57	-244,701.57
Net Income	83,957.31	172,370.00
Total Equity	<u>11,625.74</u>	<u>-72,331.57</u>
TOTAL LIABILITIES & EQUITY	<u><u>197,115.56</u></u>	<u><u>113,192.41</u></u>

William Shore Memorial Pool District
Statements of Activities
for the years ended December 31, 2011 and 2010

	Jan - Dec 11	Jan - Dec 10
Income		
3111000 · Real and Property Taxes	460,022.38	462,230.72
3121000 · Private Harvest Tax	7,313.32	20,034.28
3172000 · Leasehold Excise Tax	4,759.63	5,755.24
3417000 · Merchandise Sales		
3417100 · Sale Items - Taxable	4,567.10	4,855.57
Total 3417000 · Merchandise Sales	4,567.10	4,855.57
3470000 · Admissions		
3473010 · General Admissions	56,354.00	9,544.50
3473011 · Pass Sales	56,477.85	122,793.36
3476035 · Swim Instruction	76,389.20	56,964.15
3476040 · Camps and Special Events	1,946.50	100.00
3476045 · Exercise Classes	27,731.50	10,753.50
Total 3470000 · Admissions	218,899.05	200,155.51
3620000 · Rental Income		
45030 · Facility Rental		
3624010 · One time use Rental	4,844.00	862.50
3625062 · Contracted Rental	32,423.12	5,388.00
45030 · Facility Rental - Other	0.00	24,402.23
Total 45030 · Facility Rental	37,267.12	30,652.73
45040 · Miscellaneous Rental		
3624020 · Equipment Rental	561.50	378.76
3624030 · Locker Rental	1,513.16	962.94
Total 45040 · Miscellaneous Rental	2,074.66	1,341.70
Total 3620000 · Rental Income	39,341.78	31,994.43
3625000 · DNR - Other than Timber	103.15	18,505.86
3698100 · Cash Overages and Shortages	46.56	112.13
3699000 · Other Miscellaneous Revenue	4,577.00	3,651.75
3951030 · Sale of County Timber	8,163.69	0.00
Total Income	747,793.66	747,295.47
Expense		
57620 · Operating Costs		
100001 · Salaries and Wages		
100000 · Regular Time		
100020 · Lifeguards	95,690.82	0.00
100030 · Instructors	40,143.03	0.00
100040 · Head Guards	40,122.00	0.00
100050 · Supervisors	107,484.81	0.00
100070 · Executive Director	38,750.00	0.00
100000 · Regular Time - Other	0.00	273,848.65
Total 100000 · Regular Time	322,190.66	273,848.65
100080 · Overtime	4,416.57	2,355.70
100090 · Sick/Vacation Pay	1,449.05	0.00
62111 · Regular Time - Maintenance	0.00	9,513.66
62151 · Overtime - Maintenance	0.00	1,362.38
100001 · Salaries and Wages - Other	0.00	0.00
Total 100001 · Salaries and Wages	328,056.28	287,080.39
200000 · Personnel Benefits		
200020 · Benefits	27,511.42	29,103.17
200032 · Cafeteria Plan - Salaried	11,675.00	8,742.69
200040 · Unemployment Compensation	8,955.14	8,727.35
200045 · Department of Labor & Industry	13,294.96	6,447.99
62161 · Benefits - Maintenance	0.00	3,382.66
62171 · Retirement - Maintenance	0.00	377.37
Total 200000 · Personnel Benefits	61,436.52	56,781.23
300000 · Supplies		
310000 · Office Supplies		
310010 · Office Supplies	6,881.57	13,706.87
310012 · Printing and Copying	308.28	2,363.60
310028 · Computer Supplies	143.94	0.00
Total 310000 · Office Supplies	7,333.79	16,070.47

William Shore Memorial Pool District
Statements of Activities
for the years ended December 31, 2011 and 2010

	Jan - Dec 11	Jan - Dec 10
310050 · Program Supples and Equipment		
310300 · Exercise Classes	4,368.92	0.00
310310 · Swim Instruction	1,870.30	871.84
310320 · Camps and Specials Events	1,098.04	541.35
Total 310050 · Program Supples and Equipment	7,337.26	1,413.19
310100 · Maintenance Supplies and Repair		
310025 · Uniforms and Clothing	4,702.38	47.69
310030 · Pool Chemicals	17,120.47	8,913.07
310035 · Cleaning & Janitorial Supplies	7,921.72	4,921.39
310056 · Lifeguard supplies & equipment	4,074.63	1,194.07
310135 · Maintenance Supplies	9,244.25	18,424.90
65040 · Operating Supplies	0.00	11,765.43
310100 · Maintenance Supplies and Repair - Other	0.00	10.35
Total 310100 · Maintenance Supplies and Repair	43,063.45	45,276.90
340035 · Items for Resale	6,140.46	4,665.11
350010 · Small Tools and Minor Equipment	3,414.02	184.85
Total 300000 · Supplies	67,268.98	67,610.52
4000000 · Charges for Services		
410020 · Professional Services		
410013 · Network/Computer Service	1,274.34	338.76
410041 · Accounting Services	11,850.00	7,995.00
410071 · Legal Services	3,657.50	14,115.00
410020 · Professional Services - Other	5,004.27	0.00
Total 410020 · Professional Services	21,786.11	22,448.76
420000 · Communications		
420010 · Telephone	2,364.57	3,428.92
420020 · Postage, Mailing Service	157.90	75.90
420023 · Website and Internet	568.10	0.00
Total 420000 · Communications	3,090.57	3,504.82
430000 · Travel		
430010 · Conference, Convention, Meeting	2,595.06	1,452.28
430020 · Travel - Training	3,149.02	1,329.65
68330 · Travel - Other	0.00	95.19
Total 430000 · Travel	5,744.08	2,877.10
440010 · Advertising	1,084.42	1,081.52
450000 · Operating Rentals and Leases		
450030 · Office Equipment Leases/Rents	1,729.74	150.45
Total 450000 · Operating Rentals and Leases	1,729.74	150.45
460030 · Insurance-Property & Liability	8,249.00	8,318.00
470090 · Utilities	94,641.62	87,572.99
480000 · Repair and Maint-Contracted		
480010 · Building-Repair and Maintenance	9,323.32	4,343.01
480040 · Equipment-Repair & Maintenance	2,181.37	62.06
480115 · Office Equipment Maintenance	453.50	71.60
Total 480000 · Repair and Maint-Contracted	11,958.19	4,476.67
49000 · Miscellaneous Expense		
490040 · Memberships and Dues	1,615.00	0.00
490041 · Subscriptions	3,810.00	0.00
490090 · Credit Card Charges	1,811.61	0.00
49000 · Miscellaneous Expense - Other	1,804.67	2,358.78
Total 49000 · Miscellaneous Expense	9,041.28	2,358.78
500000 · Intergovernmental Services		
500100 · County Clerk Services	4,032.00	4,368.00
510005 · State Auditor	1,128.60	0.00
510010 · PA City Maintenance Services	29,321.00	14,400.00
530040 · State Sales and B & O Tax	10,056.75	8,832.47
530070 · Clallam County Treas - Prop Tax	163.26	163.26
Total 500000 · Intergovernmental Services	44,701.61	27,763.73
Total 4000000 · Charges for Services	202,026.62	160,552.82
Total 57620 · Operating Costs	658,808.40	572,024.96

William Shore Memorial Pool District
Statements of Activities
for the years ended December 31, 2011 and 2010

	Jan - Dec 11	Jan - Dec 10
5850000 - Nonoperational Expenses		
830020 - Interest Expense	5,027.95	2,900.51
Total 5850000 - Nonoperational Expenses	5,027.95	2,900.51
Total Expense	663,836.35	574,925.47
Net Income	83,957.31	172,370.00

William Shore Memorial Pool District
Statement of Revenue and Expense
for the month and year ending December 31, 2011

	Dec 11	Budget	Jan - Dec 11	YTD Budget	Annual Budget
Income					
3111000 - Real and Property Taxes	2,391.59	37,500.00	460,022.38	450,000.00	450,000.00
3121000 - Private Harvest Tax	1,059.47	583.33	7,313.32	7,000.00	7,000.00
3472000 - Leasehold Excise Tax	1,122.75	208.33	4,759.63	2,500.00	2,500.00
3417000 - Merchandise Sales					
3417100 - Sale Items - Taxable	358.00	416.67	4,567.10	5,000.00	5,000.00
Total 3417000 - Merchandise Sales	358.00	416.67	4,567.10	5,000.00	5,000.00
3470000 - Admissions					
3473010 - General Admissions	3,399.50	4,458.37	56,354.00	53,500.00	53,500.00
3473011 - Pass Sales	6,716.00	5,470.87	56,477.85	65,650.00	65,650.00
3476035 - Swim Instruction	5,848.10	6,680.00	76,389.20	80,160.00	80,160.00
3476040 - Camps and Special Events	330.00	500.00	1,946.50	4,000.00	4,000.00
3476045 - Exercise Classes	2,298.50	2,285.00	27,731.50	27,420.00	27,420.00
Total 3470000 - Admissions	18,592.10	19,399.24	218,899.05	230,730.00	230,730.00
3620000 - Rental Income					
45030 - Facility Rental					
3624010 - One time use Rental	675.00	333.37	4,844.00	4,000.00	4,000.00
3625062 - Contracted Rental	1,999.50	2,583.37	32,423.12	31,000.00	31,000.00
45030 - Facility Rental - Other	0.00	0.00	0.00	0.00	0.00
Total 45030 - Facility Rental	2,674.50	2,916.74	37,267.12	35,000.00	35,000.00
45040 - Miscellaneous Rental					
3624020 - Equipment Rental	3.00	50.00	561.50	600.00	600.00
3624030 - Locker Rental	119.75	116.63	1,513.16	1,400.00	1,400.00
Total 45040 - Miscellaneous Rental	122.75	166.63	2,074.66	2,000.00	2,000.00
Total 3620000 - Rental Income	2,797.25	3,083.37	39,341.78	37,000.00	37,000.00
3625000 - DNR - Other than Timber	0.00	6.25	103.15	75.00	75.00
3698100 - Cash Overages and Shortages	8.00	0.00	46.56	0.00	0.00
3699000 - Other Miscellaneous Revenue	207.81	416.63	4,577.00	5,000.00	5,000.00
3951030 - Sale of County Timber	0.00	183.34	8,163.69	2,200.00	2,200.00
Total Income	26,536.37	61,792.16	747,793.66	739,505.00	739,505.00
Expense					
57620 - Operating Costs					
100001 - Salaries and Wages					
100000 - Regular Time					
100020 - Lifeguards	7,516.26	7,916.63	95,690.82	95,000.00	95,000.00
100030 - Instructors	2,963.50	3,579.13	40,143.03	42,950.00	42,950.00
100040 - Head Guards	3,217.20	2,402.50	40,122.00	28,830.00	28,830.00
100050 - Supervisors	10,405.63	9,838.37	107,484.81	118,060.00	118,060.00
100070 - Executive Director	3,750.00	2,552.12	38,750.00	30,625.00	30,625.00
100000 - Regular Time - Other	0.00	0.00	0.00	0.00	0.00
Total 100000 - Regular Time	27,872.59	26,288.75	322,190.66	315,465.00	315,465.00

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100080 · Overtime	752.31	416.63	4,416.57	5,000.00	5,000.00
100090 · Sick/Vacation Pay	39.75	166.63	1,449.05	2,000.00	2,000.00
62111 · Regular Time - Maintenance	0.00	0.00	0.00	0.00	0.00
62151 · Overtime - Maintenance	0.00	0.00	0.00	0.00	0.00
100001 · Salaries and Wages - Other	0.00	0.00	0.00	0.00	0.00
Total 100001 · Salaries and Wages	28,564.65	26,872.01	328,056.28	322,465.00	322,465.00
200000 · Personnel Benefits					
200020 · Benefits	2,911.20	3,500.00	27,511.42	42,000.00	42,000.00
200032 · Cafeteria Plan - Salaried	975.00	900.00	11,675.00	10,800.00	10,800.00
200040 · Unemployment Compensation	1,568.36	0.00	8,955.14	0.00	0.00
200045 · Department of Labor & Industry	4,044.02	0.00	13,294.96	0.00	0.00
62161 · Benefits - Maintenance	0.00	0.00	0.00	0.00	0.00
62171 · Retirement - Maintenance	0.00	0.00	0.00	0.00	0.00
62181 · Unemployment Comp. - Maintenance	0.00	0.00	0.00	0.00	0.00
62191 · Department of L & I - Maintenance	0.00	0.00	0.00	0.00	0.00
Total 200000 · Personnel Benefits	9,496.58	4,400.00	61,436.52	52,800.00	52,800.00
300000 · Supplies					
310000 · Office Supplies					
310010 · Office Supplies	413.27	725.00	6,881.57	8,700.00	8,700.00
310012 · Printing and Copying	0.00	66.63	308.28	800.00	800.00
310028 · Computer Supplies	0.00		143.94		
Total 310000 · Office Supplies	413.27	791.63	7,333.79	9,500.00	9,500.00
310050 · Program Supplies and Equipment					
310300 · Exercise Classes	469.00	166.63	4,366.92	2,000.00	2,000.00
310310 · Swim Instruction	51.20	150.00	1,870.30	1,800.00	1,800.00
310320 · Camps and Specials Events	61.17	225.00	1,096.04	1,800.00	1,800.00
Total 310050 · Program Supplies and Equipment	581.37	541.63	7,337.26	5,600.00	5,600.00
310100 · Maintenance Supplies and Repair					
310026 · Uniforms and Clothing	0.00	416.63	4,702.38	5,000.00	5,000.00
310030 · Pool Chemicals	2,731.66	900.00	17,120.47	10,800.00	10,800.00
310035 · Cleaning & Janitorial Supplies	291.88	625.00	7,921.72	7,500.00	7,500.00
310056 · Lifeguard supplies & equipment	326.11	333.37	4,074.63	4,000.00	4,000.00
310135 · Maintenance Supplies	198.12	1,500.00	9,244.25	18,000.00	18,000.00
65040 · Operating Supplies	0.00	0.00	0.00	0.00	0.00
Total 310100 · Maintenance Supplies and Repair	3,547.67	3,775.00	43,063.45	45,300.00	45,300.00
340035 · Items for Resale	0.00	500.00	6,140.46	6,000.00	6,000.00
350010 · Small Tools and Minor Equipment	1,263.54	834.00	3,414.02	10,000.00	10,000.00
Total 300000 · Supplies	5,805.85	6,442.26	67,288.99	76,400.00	76,400.00
4000000 · Charges for Services					
410020 · Professional Services					
410013 · Network/Computer Service	100.00	100.00	1,274.34	1,200.00	1,200.00
410041 · Accounting Services	1,050.00	1,050.00	11,850.00	11,850.00	11,850.00
410071 · Legal Services	0.00	525.00	3,657.50	6,300.00	6,300.00
410020 · Professional Services - Other	167.88	100.00	5,004.27	5,000.00	5,000.00
Total 410020 · Professional Services	1,317.88	1,775.00	21,786.11	24,350.00	24,350.00

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420000 - Communications					
420010 - Telephone	375.50	229.13	2,364.57	2,750.00	2,750.00
420020 - Postage, Mailing Service	3.88	25.00	157.90	300.00	300.00
420023 - Website and Internet	100.00	45.00	568.10	540.00	540.00
Total 420000 - Communications	479.38	299.13	3,090.57	3,590.00	3,590.00
430000 - Travel					
430010 - Conference, Convention, Meeting	303.67	0.00	2,595.06	2,000.00	2,000.00
430020 - Travel - Training	128.42	175.00	3,149.02	2,100.00	2,100.00
68330 - Travel - Other	0.00	0.00	0.00	0.00	0.00
Total 430000 - Travel	432.09	175.00	5,744.08	4,100.00	4,100.00
440010 - Advertising	0.00	166.00	1,084.42	2,000.00	2,000.00
450000 - Operating Rentals and Leases					
450030 - Office Equipment Leases/Rents	165.29	200.00	1,729.74	2,400.00	2,400.00
Total 450000 - Operating Rentals and Leases	165.29	200.00	1,729.74	2,400.00	2,400.00
460030 - Insurance-Property & Liability	0.00	0.00	8,248.00	8,300.00	8,300.00
470090 - Utilities	8,841.86	8,750.00	94,641.62	105,000.00	105,000.00
480000 - Repair and Maint-Contracted					
480010 - Building-Repair and Maintenance	262.03	666.63	9,323.32	8,000.00	8,000.00
480040 - Equipment-Repair & Maintenance	11.35	416.63	2,181.37	5,000.00	5,000.00
480115 - Office Equipment Maintenance	50.10	29.13	463.50	350.00	350.00
Total 480000 - Repair and Maint-Contracted	323.48	1,112.39	11,968.19	13,350.00	13,350.00
49000 - Miscellaneous Expense					
490031 - Print and Copying Service	0.00	16.63	0.00	200.00	200.00
490040 - Memberships and Dues	280.00	129.13	1,615.00	1,550.00	1,550.00
490041 - Subscriptions	315.00	8.37	3,810.00	100.00	100.00
490090 - Credit Card Charges	193.92	270.87	1,811.61	3,250.00	3,250.00
49000 - Miscellaneous Expense - Other	0.00	0.00	1,804.67	0.00	0.00
Total 49000 - Miscellaneous Expense	788.92	425.00	9,041.28	5,100.00	5,100.00
500000 - Intergovernmental Services					
500100 - County Clerk Services	336.00	336.00	4,032.00	4,040.00	4,040.00
510005 - State Auditor	1,128.60	150.00	1,128.60	1,800.00	1,800.00
510010 - PA City Maintenance Services	2,481.00	2,440.00	29,321.00	29,280.00	29,280.00
530040 - State Sales and B & O Tax	895.46	500.00	10,056.75	6,000.00	6,000.00
530050 - External Taxes/Operating Assess	0.00	16.63	0.00	200.00	200.00
530070 - Chatham County Treas - Prop Tax	0.00		163.26		
Total 500000 - Intergovernmental Services	4,841.06	3,442.63	44,701.61	41,320.00	41,320.00
Total 4000000 - Charges for Services	17,189.96	16,345.15	202,026.62	209,510.00	209,510.00
Total 57620 - Operating Costs	61,159.04	54,059.42	658,808.40	661,175.00	661,175.00

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	Dec 11	Budget	Jan - Dec 11	YTD Budget	Annual Budget
5856000 · Nonoperational Expenses					
830020 · Interest Expense	3,275.82	275.00	5,027.95	3,300.00	3,300.00
Total 5856000 · Nonoperational Expenses	3,275.82	275.00	5,027.95	3,300.00	3,300.00
Total Expense	64,434.86	54,334.42	663,836.35	664,475.00	664,475.00
Net Income	-37,897.89	7,457.74	83,957.31	75,030.00	75,030.00