

MINUTES

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Clallam County Courthouse, Room 160

Port Angeles, Washington

January 22, 2013

3:00 p.m.

COMMISSIONERS

MICHAEL CHAPMAN, BRAD COLLINS, MIKE DOHERTY, PATRICK DOWNIE, GARY HOLMQUIST

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

CGH called the meeting to order at 3:01 p.m., also present were Commissioners Chapman, Collins, Doherty, and Downie.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

- Add annual appointment of Chair and Vice Chair
- Nomination for advisory panel

ACTION TAKEN: CMCm to approve the agenda as modified, CMDs, mc

PUBLIC COMMENT

There was no public comment.

ACTION ITEMS

- 1a Minutes of November 27, 2012
ACTION TAKEN: CMCm to approve, CBCs, mc
- 1b Minutes of January 11, 2013 – Special Meeting
ACTION TAKEN: CBCm to approve with correction to change CPD as second to CBC; CMCs, mc
- 1c Ratification of the December 12, 2012 bill payment in the amount of \$31,291.00
ACTION TAKEN: CPDm to ratify the bill payment dated December 12, 2012 in the amount of \$31,291.00, CMCs, mc
- 1d Ratification of the January 7, 2013 bill payment in the amount of \$81,596.06
ACTION TAKEN: CMCm to ratify the bill payment dated January 7, 2013 in the amount of \$81,596.06, CPDs, mc
- 1e Appointment of Chair and Vice Chair
ACTION TAKEN: CMCm to appoint CPD as Chair and CMC for Vice Chair, CPDs, mc
- 1e Nomination of new advisory committee member
Greg Shield reported that Bill Roberds applied and they interviewed and Anna Minaldi who was selected previously. He explained that Roberds is well qualified and the committee endorses his appointment.
ACTION TAKEN: CMCm to nominate Bill Roberds, CGHs, mc

ITEMS FOR DISCUSSION

- 2a Executive Director Report
Steve Burke presented PowerPoint of William Shore Pool accomplishments for 2012, the second year operating as an independent district. There was growth in the use of the facility, an increase in revenue and they accomplished the largest upgrade in the history of the pool. Burke reports he recently met with engineers for next the next phase of improvements and will be applying to the city for energy rebates of about \$200,000.

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- 2b Financial Report
Charlie McClain reports there are two statements for approval – one for November and the December 31 financial statement for year-end. He echoed the uptick in revenue and decrease in expenses as reported by Burke. He noted the finance committee met last week to discuss improvements for next year.
- 2c Staff Report
New staff member James Schultz was introduced. He gave an update on the number of classes for lessons and classes.
- 2d Advisory Committee Report
No items

PUBLIC COMMENT

Tom Bock, 63 Rhody Lane, Port Angeles invited the Board for a swimming meet at the pool on February 2 and 3. There are 50-60 swimmers expected representing Silverdale, Poulsbo, Port Orchard, and Port Townsend.

NEXT MEETING DATE

The next meeting will be held on February 26, 2013 at 3 p.m. in the Clallam County Commissioners Board Room, Room 160.

ADJOURNMENT

ACTION TAKEN: CMCm to adjourn the meeting at 4 p.m., CMDs, mc

PASSED AND ADOPTED this twenty-sixth day of February 2013

WILLIAM SHORE MEMORIAL POOL DISTRICT COMMISSIONERS



Patrick Downie, President

ATTEST:



Tammy Sullenger, Administrative Asst.

KEY TO ABBREVIATIONS:

CBC	Commissioner Brad Collins	m	moved
CDD	Commissioner Patrick Downie	mc	motion carried
CGH	Commissioner Gary Holmquist	s	seconded
CMC	Commissioner Mike Chapman		
CMD	Commissioner Mike Doherty (Howard V. Doherty, Jr.)		
WSMPD	William Shore Memorial Pool District		