

# **AGENDA**

## **WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS**

Clallam County Courthouse, Room 160

Port Angeles, Washington

February 23, 2010 3:00 p.m.

### **COMMISSIONERS**

**MICHAEL CHAPMAN, MIKE DOHERTY, PATRICK DOWNIE, GARY HOLMQUIST, CHERIE KIDD**

**CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

**REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA**

**PUBLIC COMMENT – Agenda Items Only**

### **ACTION ITEMS**

- 1 Minutes of January 26, 2010
- 2 Approval of Vouchers for the Period Ending February 23, 2010

### **ITEMS FOR DISCUSSION**

- 3 Draft Contract with YMCA for Operations (Hard copy to be delivered at meeting by Attorney Craig Miller)
- 4 Draft Contract with City of Port Angeles for Maintenance Services (Hard copy to be delivered at meeting by Attorney Craig Miller)
- 5 Finance Committee Update
- 6 Advisory Committee Update
- 7 Activity/Staff Update
- 8 Port Angeles Swim Club

### **REPORTS AND PRESENTATIONS**

### **PUBLIC COMMENT**

### **NEXT MEETING DATE**

The next meeting will be held on March 23, 2010 at 3:00 p.m. in the Clallam County Commissioners Board Room, Room 160.

### **ADJOURNMENT**

# MINUTES

## WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Clallam County Courthouse, Room 160

Port Angeles, Washington

January 26, 2010 3:00 p.m.

1  
2/23/10

### COMMISSIONERS

MICHAEL CHAPMAN, MIKE DOHERTY, PATRICK DOWNIE, GARY HOLMQUIST, CHERIE KIDD

### CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

CMC called the meeting to order at 3:05 p.m. CPD, CMC, CCK, CGH and CMD were all in attendance.

### REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

CGHm to approve the agenda as presented, CPDs, mc

### PUBLIC COMMENT – Agenda Items Only

There was no public comment.

### ACTION ITEMS

#### 1 Minutes of January 5, 2010

**ACTION TAKEN:** CMDm to approve the minutes as presented, CCKs, CPD abstained, mc

#### 2 Approval of Vouchers for the Period Ending January 26, 2010

Charlie McClain gave a summary of the invoices presented.

**ACTION TAKEN:** CCKm to approve the vouchers in the amount of \$10,793.10, CGHs, mc

#### 3 Election of Officers for 2010

CMC welcomed Pat Downie, newly appointed Commissioner to the William Shore Memorial Pool District. CPD is a City of Port Angeles Councilman and will be replacing Mayor Dan Di Guilio on the board.

Dan Di Guilio was in attendance at the meeting and reminded the board that he is currently the representative to the Washington Cities Insurance Authority (WCIA). CMC explained that when Dan was appointed one of the duties of the president was being the delegate to the WCIA. CMC thanked Dan Di Guilio for serving on the district and doing a wonderful job in the formation of the district.

**ACTION TAKEN:** CCKm to nominate CMC as the 2010 President, CMDs, mc. CGHm to nominate CCK as the 2010 clerk, CMCs, mc

#### 4 Approval of Personal Services Agreement (PSA) for Clerk Services

Tammy Sullenger explained that the agreement is for 10 hours of administrative support to the district at the benefited hourly rate of \$33.60. This agreement will be in place for one year.

**ACTION TAKEN:** CPDm, CCKs, mc. CMD and CMC abstain from the vote.

#### 5 Request for Proposal (RFP) - Pool Operations and/or Maintenance Services

At the last special meeting of the district the board tasked the Finance Committee (Charlie McClain, Gary Holmquist, and Mike Chapman) to continue discussions with the YMCA for contracting services. CMC said that they have continued discussion with the YMCA and are ready to present a recommendation today.

Charlie said the finance committee has received a preliminary maintenance contract arrangement with the City of Port Angeles. Craig Miller is reviewing the contract and hopes to come back with more information at the February 23, 2010 meeting.

**MINUTES for the Meeting of January 26, 2010**  
**WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD OF COMMISSIONERS**  
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Charlie McClain distributed a document with the conclusion of the finance committee from their meeting of January 22, 2010. Charlie explained the document and said this proposal will be brought before the YMCA board on January 27, 2010 and if the proposal is approved by both parties they will then go into negotiations on a final proposal.

Charlie explained that if the final proposal was approved the first month's payment to the YMCA will be made on the first day the YMCA takes over the pool. This is considered a pre-pay of expenses and the next month the amount of income earned by the YMCA and subtract that income from the next month's stipend. Another function of the contract is that if the YMCA is able to earn more than the average income (\$171,600 over 11 months) \$15,600 per month the excess will be divided between the YMCA and the WSMPD.

CCK believes that the public has many questions about the YMCA running of the pool and are fearful that you would have to be a member of the YMCA to swim at the pool.

If the board approves the proposal today Charlie said the finance committee would be prepared to bring the contract back for approval at the February 23, 2010 regular meeting of the WSMPD. CMD asked if Craig Miller was comfortable with paying the YMCA up front for their services. Craig Miller said this is a function of starting up a new service to have prepayment under the staging guidelines.

CMC introduced Kyle Cronk, Executive Director of the YMCA. Kyle said he likes the idea of revenue sharing and working with the pool district. CPD shared there is a national model of the YMCA running pools throughout the country and Kyle shared they have a lot of aquatic history. CMC said the finance committee is sure that the YMCA can run the pool more efficiently and more economically than the WSMPD.

Tom Bock, WSMPD advisory committee member, said this was an agenda item at the January 25 advisory committee meeting and was unanimous that the district should run the pool.

Gordon Gardner, Port Angeles, does not understand how it can be less expensive than what is already being run at the pool. CMC addressed his concerns and stated that he is happy to sit down with him to explain all of the information in detail. Mr. Gardner wanted to know if inserting the YMCA will affect or remove the current staff of the pool. CMC shared that if the contract was approved the YMCA would be in charge of the staffing and hiring.

Greg Shield, a member of the advisory committee, feels the YMCA is only taking this on because it is profitable for them. He said if there is money to be made why is that money not going to the citizens of Clallam County? CGH addressed the concerns that Mr. Shield expressed.

Kyle Cronk, Executive Director of the YMCA, shared they are a non-profit, charitable organization and the motivation for running the pool is to serve more people from a healthy lifestyle point of view and increase the usage.

Lynne Bryant, Port Angeles, asked about the current staff and if they would receive the same wages and benefits as they are currently making. CMC expressed that if the contract is

**MINUTES for the Meeting of January 26, 2010**  
**WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD OF COMMISSIONERS**  
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negotiated and approved the current staff would be paid at the YMCA rate of pay and benefit package (if offered).

**ACTION TAKEN:** CMDm to take the framework of the conclusions of the finance committee (\$363,552.00) and authorize the members of the finance committee and the attorney to negotiate a final contract with the YMCA and present to the board at the February 25, 2010 meeting, CGHs, mc

**6 Pool Usage for Senior Games**

The Port Angeles Senior Center has asked to use the swimming pool for the senior games which will be held on August 27, 28 & 29, 2010. Jayna Lafferty shared the only conflict is the high school girls who have practice during this time. CGH asked about a fee as in the past they have not been charged anything to use the facility. Jayna felt that if charged they should be matched to the fee of the PASC and PASD, \$40/hr. The WSMPD advisory Committee also felt that \$40/hr would be appropriate.

**ACTION TAKEN:** CGHm to accept the advisory committee's recommendation and to charge them \$40 per hour for the Olympic Peninsula Senior Games, CCKs, mc

**ITEMS FOR DISCUSSION**

**7 Finance Committee Update**

Charlie McClain shared that the final numbers from the City of Port Angeles have not been received and he hopes to have a final year report by the February meeting.

**8 Advisory Committee Update**

The advisory committee has been working on the tasks given to them by the board. The main topic is energy savings and some of the things that have been accomplished are; the pool covers are installed and ready to use, and the maintenance staff has sealed up some air leaks. The committee is researching grant possibilities and alternative heating methods. Tom Bock shared that Linda Fairchild, the newest member of the advisory committee, has attended her first meeting. If anyone has any agenda items that they would like for the advisory committee to discuss please forward ideas to Tammy Sullenger and she will forward to the committee.

**9 Activity/Staff Update**

Jayna Lafferty, Aquatics Manager, said the pool has made some scheduling changes including closing earlier on the weekends. The pool covers that were discussed at the last meeting have been installed on the pool deck and will have a pulley system installed in the near future. They are currently working on setting up training for the staff on the usage and safety measures of the pool covers.

**PUBLIC COMMENT**

Tom Bock, Port Angeles Swim Club member, shared they are in the process of ordering an additional panel for the scoreboard. PASC received monies from Wilder Auto for the cost of the installation of the panel. This panel can be programmed to read whatever you would like, this will be the seventh panel installed at the swimming pool. He wanted to know if they need to have permission to continue with replacing the panels.

**MINUTES for the Meeting of January 26, 2010**  
**WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD OF COMMISSIONERS**  
**Page 4**

February 6 and 7 PASC is hosting a meet with 9 other teams that will be participating. Last year there were 220 associated swimmers and their families that were in Port Angeles for the meet.

He also asked about an electrical panel that needs to be fixed. CMC asked him to get an estimate and bring it back to the district for approval of the payment.

**ADJOURNMENT**

CMC adjourned the meeting at 4:23 p.m.

**NEXT MEETING DATE**

The next meeting will be held on February 23, 2010 at 3:00 p.m. in the Clallam County Commissioners Board Room, Room 160.

PASSED AND ADOPTED this twenty-third day of February 2010

WILLIAM SHORE MEMORIAL POOL DISTRICT COMMISSIONERS

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Michael C. Chapman, President

ATTEST:

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Tammy Sullenger, Administrative Asst.

KEY TO ABBREVIATIONS:

CCK	Commissioner Cherie Kidd	m	moved
CDD	Commissioner Dan Di Giulio	mc	motion carried
CGH	Commissioner Gary Holmquist	s	seconded
CMC	Commissioner Mike Chapman		
CMD	Commissioner Mike Doherty (Howard V. Doherty, Jr.)		
WSMPD	William Shore Memorial Pool District		

2  
2/23/10

CLAIMS PAYMENT REQUEST

District Name: William Shore Memorial Pool District  
 Period Ending: 2/23/2010  
 Date Submitted: 2/23/2010  
 Designate if you are picking up the warrants or if we are to mail: (if picking up, they will be in the Treasurer's Office.)  
 Fund Number: \_\_\_\_\_  
 Pickup: Tammy Sullenger  
 Mail to us: \_\_\_\_\_

Invoice #	Invoice Date	Vendor No.	Vendor Name	G or S (Goods or Service)	Quantity	Cost per Unit	Total Invoice	1099 Box	Bars Number	Line #	Description	Account Type	Check Group
WSMPD0210	1/20/2010	0000334	CLALLAM COUNTY COMMISSIONERS	S			\$ 336.00		668.70.000.57620.41.0020	1	JAN 10' CLERK FEES	E	PD
25228	1/29/2010	0001252	CITY OF PORT ANGELES	S			\$ 25,636.34		668.70.000.57620.51.0010	1	DECEMBER 2009 BILLING	E	PD
665	1/31/2010	0023222	MCCLAIN GROUSE AND CO.	S			\$ 495.00		668.70.000.57620.41.0020	1	ACCOUNTING/MGMT SYS	E	PD
				S						1		E	PD
				S								E	PD
				S								E	PD
				S								E	PD
				S								E	PD
				S								E	PD
				S								E	PD
				S								E	PD
				S								E	PD
				S								E	PD

Page 1 Total: 26,467.34  
 Page 2 Total: 0.00  
 Page 3 Total: 0.00  
 Grand Total: 26,467.34

I do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due, and unpaid obligation against the district. I am authorized to auth

Board Authorization: As the duly appointed board member for the the district named above, we reviewed the claims listed above. We hereby certify that the services or merchandise herein specified have been received and that the claims listed above are he

Signature: \_\_\_\_\_ Secretary, William Shore Memorial Pool District \_\_\_\_\_ Date: \_\_\_\_\_  
 Title \_\_\_\_\_

Michael C. Chapman \_\_\_\_\_ Commissioner \_\_\_\_\_ Date \_\_\_\_\_  
 Recused from any bills related to Clallam County

Patrick Downie \_\_\_\_\_ Commissioner \_\_\_\_\_ Date \_\_\_\_\_  
 Recused from any bills related to the City of Port Angeles

Howard V. Doherty, Jr. \_\_\_\_\_ Commissioner \_\_\_\_\_ Date \_\_\_\_\_  
 Recused from any bills related to Clallam County

Gary Holmquist \_\_\_\_\_ Commissioner \_\_\_\_\_ Date \_\_\_\_\_

Cheriee Kidd \_\_\_\_\_ Commissioner \_\_\_\_\_ Date \_\_\_\_\_  
 Recused from any bills related to the City of Port Angeles



# BOCC

223 E. 4th Street, Suite 4  
Port Angeles, WA 98362  
360.417.2233 fax 360.417.2493

Invoice No. WSMPD0210

## INVOICE

### Customer

Name William Shore Memorial Pool District c/o BOCC  
Address 223 E. 4th Street, Suite 4  
City Port Angeles State WA ZIP 98362  
Phone 360.417.2233

Date 1/20/2010  
Order No.  
Rep  
FOB

Qty	Description	Unit Price	TOTAL
10	Hours - February 2010	\$33.60	\$336.00
<p>PER PSA CONTRACT 100291.09.003 Clallam County shall provide "Clerk of the Board" services to the District, as needed, which shall include, but not be limited to: staff support and acting as secretary to the William Shore Memorial Pool District Board of Commissioners,; taking responsibility for scheduling noticing, and coordinating all official public meetings of the board; taking, transcribing and assuring proper distribution of minutes of all official public meetings; official document management; working with the Chair to build board packets for upcoming meetings; preparing and distributing all official correspondence for the District.</p>			

### Payment Details

- Cash
- Check
- Credit Card

Name \_\_\_\_\_  
CC # \_\_\_\_\_  
Expires \_\_\_\_\_

SubTotal \$336.00  
Shipping & Handling \$0.00  
Taxes \_\_\_\_\_

**TOTAL** \$336.00

Office Use Only \_\_\_\_\_

~Thank you!~

If you have any questions please call 417.2383

INVOICE



CITY OF PORT ANGELES  
PO BOX 1150  
321 EAST 5TH  
PORT ANGELES, WA 98362

(360) 417-4614

TO: WILLIAM SHORE MEM POOL DIST.  
C/O CHARLES MCCLAIN  
227 W. 8TH ST  
PORT ANGELES, WA 98362

INVOICE NO: 25228  
DATE: 1/29/10

CUSTOMER NO: 3757/3757

TYPE: PL - POOL

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1.00	DEC 2009 WSMFD BILLING	25,686.34	25,686.34

TOTAL DUE: \$25,686.34

PLEASE DETACH AND SEND THIS COPY WITH REMITTANCE

DATE: 1/29/10 DUE DATE: 3/01/10 NAME: WILLIAM SHORE MEM POOL DIST.  
CUSTOMER NO: 3757/3757 TYPE: PL - POOL

REMIT AND MAKE CHECK PAYABLE TO:  
CITY OF PORT ANGELES  
PO BOX 1150  
321 EAST 5TH  
PORT ANGELES WA 98362

INVOICE NO: 25228  
TERMS: NET 30 DAYS

AMOUNT: \$25,686.34



McCLAIN, CROUSE & CO., PS  
227 W. EIGHTH STREET  
PORT ANGELES, WA 98362

INVOICE

1-360-457-3303

1-360-457-7415

**William Shore Memorial Pool District**  
321 East Fifth Street  
Port Angeles, WA 98362

Page Number: 1  
Client ID: 6929  
Invoice Date: 1/31/10  
Invoice Number: 665

Date	Services	Fee
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1/31/10	Monthly Accounting	200.00
1/31/10	Misc Management Services	295.00

New Charges: 495.00

Prior Balance:

**Total Due: 495.00**

## Registered Warrants Information Form

1. What is the dollar amount necessary to cover your issued warrants? \$26,467.34
2. What is the approximate repayment date? April 2010
3. What is your projected revenue stream, and the sources of the revenue, for the time period stated above?

Dollar Amount	Source of Revenue
_____	<u>Estimate Tax Revenue (2010)</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

4. Does your district use interfund loans, or other cash flow borrowing? Yes  No   
If yes, please provide specific information.  
\_\_\_\_\_
5. Is your district a party to any significant litigation? Yes  No
6. Please provide a current balance sheet that includes assets and outstanding debt for your district.

The Clallam County Treasurer will provide you with the necessary promissory note if Clallam County decides to purchase your registered warrants.

District Name: William Shore Memorial Pool District

Contact: Tammy Sullenger Title: Secretary

Address: 223 E. 4<sup>th</sup> Street, Suite 4, Port Angeles, WA 98362

Telephone 360.417.2383

Signature \_\_\_\_\_ Date: \_\_\_\_\_

THE ISSUANCE OF REGISTERED WARRANTS

The William Shore Memorial Pool District (the district) and the Clallam County Treasurer hereby agree to the terms and conditions of the transaction as set forth in this agreement, to wit:

On February 23, 2010 the District shall issue warrants drawn on the Pool Fund, in registered form, payable to the Clallam County Treasurer in an amount and in accordance with the following terms and conditions:

Registered Warrant Principal \$ 26,467.34  
Interest Rate – Washington State Local Government Investment Pool Rate plus 1.5%  
Approval Date February 23, 2010  
Redemption Date \_\_\_\_\_  
Term (number of days) \_\_\_\_\_  
Basis (days/year) 365 days

The District acknowledges and agrees to conform to the requirements under Washington State law (RCW 36.29.060) that all warrants be called for payment in the order of issuance. Accordingly, no warrant issued by the district subsequent to the herein described registered warrant shall be called or presented for payment until such time as the call has been made for payment of the herein described registered warrant.

The undersigned hereby acknowledge they have read the contents of this agreement and understand the conditions therein imposed and that each will abide by the terms as set forth in this agreement.

Dated this twenty-third day of February 20 10.

\_\_\_\_\_  
Michael C. Chapman

President

Title \_\_\_\_\_  
Clallam County Treasurer

William Shore Memorial Pool District by: \_\_\_\_\_  
Deputy Treasurer

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2/23/10

	Nov Balance	Dec charges	Dec Balance	Difference	Adjusted Dec Charges	Dec Balance	Difference
001-8120-576-1001	7,626.05	-	7,626.05	\$ -	\$ -	7,626.05	\$ -
001-8120-576-1011	252.36	-	252.36	\$ -	\$ -	252.36	\$ -
001-8120-576-2010	591.78	-	591.78	\$ -	\$ -	591.78	\$ -
001-8120-576-2030	629.29	-	629.29	\$ -	\$ -	629.29	\$ -
001-8120-576-2041	39.17	-	39.17	\$ -	\$ -	39.17	\$ -
001-8120-576-2042	12.73	-	12.73	\$ -	\$ -	12.73	\$ -
001-8120-576-2050	1,509.97	-	1,509.97	\$ -	\$ -	1,509.97	\$ -
001-8120-576-3105	5,399.54	-	5,399.54	\$ -	\$ -	5,399.54	\$ -
001-8120-576-3120	2,349.29	-	2,349.29	\$ -	\$ -	2,349.29	\$ -
001-8120-576-4810	1,382.11	-	1,382.11	\$ -	\$ -	1,382.11	\$ -
121-8121-576-1001	8,897.55	1,290.42	10,187.97	\$ -	1,290.42	10,187.97	\$ -
121-8121-576-1011	-	-	-	\$ -	\$ -	-	\$ -
121-8121-576-2010	669.44	97.43	766.87	\$ -	97.43	766.87	\$ -
121-8121-576-2030	517.83	68.44	586.27	\$ -	68.44	586.27	\$ -
121-8121-576-2041	47.07	7.85	54.92	\$ -	7.85	54.92	\$ -
121-8121-576-2042	15.23	2.55	17.78	\$ -	2.55	17.78	\$ -
121-8121-576-2050	1,812.18	302.04	2,114.22	\$ -	302.04	2,114.22	\$ -
121-8121-576-3101	-	71.00	71.00	\$ -	71.00	71.00	\$ -
121-8121-576-3105	6,287.08	2,750.57	9,037.65	\$ -	2,750.57	9,037.65	\$ -
121-8121-576-3120	13,811.19	433.50	14,244.69	\$ -	433.50	14,244.69	\$ -
121-8121-576-4810	266.41	-	266.41	\$ -	\$ -	266.41	\$ -
				\$ -	\$ -		\$ -
001-8020-576-1001	55,720.53	-	55,720.53	\$ -	\$ -	55,720.53	\$ -
001-8020-576-1002	73,119.47	-	73,119.47	\$ -	\$ -	73,119.47	\$ -
001-8020-576-1011	2,536.46	-	2,536.46	\$ -	\$ -	2,536.46	\$ -
001-8020-576-2010	9,963.22	-	9,963.22	\$ -	\$ -	9,963.22	\$ -
001-8020-576-2030	4,320.42	-	4,320.42	\$ -	\$ -	4,320.42	\$ -
001-8020-576-2040	972.00	-	972.00	\$ -	\$ -	972.00	\$ -
001-8020-576-2041	293.77	-	293.77	\$ -	\$ -	293.77	\$ -
001-8020-576-2042	100.56	-	100.56	\$ -	\$ -	100.56	\$ -
001-8020-576-2050	14,613.60	-	14,613.60	\$ -	\$ -	14,613.60	\$ -
001-8020-576-2060	22.64	-	22.64	\$ -	\$ -	22.64	\$ -
001-8020-576-3101	3,385.05	-	3,385.05	\$ -	\$ -	3,385.05	\$ -
001-8020-576-3106	915.33	-	915.33	\$ -	\$ -	915.33	\$ -
001-8020-576-3107	-	-	-	\$ -	\$ -	-	\$ -
001-8020-576-3111	407.35	-	407.35	\$ -	\$ -	407.35	\$ -
001-8020-576-3401	1,017.05	-	1,017.05	\$ -	\$ -	1,017.05	\$ -
001-8020-576-4150	-	-	-	\$ -	\$ -	-	\$ -
001-8020-576-4210	334.32	-	334.32	\$ -	\$ -	334.32	\$ -
001-8020-576-4212	1,032.00	-	1,032.00	\$ -	\$ -	1,032.00	\$ -
001-8020-576-4310	365.16	-	365.16	\$ -	\$ -	365.16	\$ -
001-8020-576-4410	-	-	-	\$ -	\$ -	-	\$ -
001-8020-576-4710	45,782.97	-	45,782.97	\$ -	\$ -	45,782.97	\$ -
121-8021-576-1001	45503.81	7,291.48	52,795.29	\$ -	7,291.48	52,795.29	\$ -
121-8021-576-1002	80,470.43	13,824.27	94,294.70	\$ -	13,824.27	94,294.70	\$ -
121-8021-576-1011	4,785.27	540.43	5,325.70	\$ -	540.43	5,325.70	\$ -
121-8021-576-2010	9,984.19	1,646.40	11,630.59	\$ -	1,646.40	11,630.59	\$ -
121-8021-576-2030	1,558.29	241.03	1,799.32	\$ -	241.03	1,799.32	\$ -
121-8021-576-2040	2,424.27	162.00	2,586.27	\$ -	162.00	2,586.27	\$ -
121-8021-576-2041	150.90	25.15	176.05	\$ -	25.15	176.05	\$ -
121-8021-576-2042	51.00	8.50	59.50	\$ -	8.50	59.50	\$ -
121-8021-576-2044	-	-	-	\$ -	\$ -	-	\$ -
121-8021-576-2050	5,050.74	1,391.68	6,442.42	\$ -	1,391.68	6,442.42	\$ -
121-8021-576-2051	-	-	-	\$ -	\$ -	-	\$ -
121-8021-576-2060	8,421.70	-	8,421.70	\$ -	\$ -	8,421.70	\$ -
121-8021-576-2090	-	-	-	\$ -	\$ -	-	\$ -
121-8021-576-3101	3,767.38	592.30	4,359.68	\$ -	592.30	4,359.68	\$ -
121-8021-576-3105	-	-	-	\$ -	\$ -	-	\$ -
121-8021-576-3106	2,252.48	1,402.29	3,654.77	\$ -	1,402.29	3,654.77	\$ -
121-8021-576-3107	450.85	-	450.85	\$ -	\$ -	450.85	\$ -
121-8021-576-3111	-	-	-	\$ -	\$ -	-	\$ -
121-8021-576-3120	-	-	-	\$ -	\$ -	-	\$ -
121-8021-576-3160	-	-	-	\$ -	\$ -	-	\$ -
121-8021-576-3401	1,408.03	1,037.15	2,443.18	\$ -	1,037.15	2,443.18	\$ -
121-8021-576-3501	-	-	-	\$ -	\$ -	-	\$ -
121-8021-576-4150	285.00	-	285.00	\$ -	\$ -	285.00	\$ -
121-8021-576-4160	-	-	-	\$ -	\$ -	-	\$ -
121-8021-576-4210	327.36	105.58	432.94	\$ -	105.58	432.94	\$ -
121-8021-576-4212	860.00	172.00	1,032.00	\$ -	172.00	1,032.00	\$ -
121-8021-576-4310	200.00	16.00	216.00	\$ -	16.00	216.00	\$ -
121-8021-576-4410	384.85	19.09	403.94	\$ -	19.09	403.94	\$ -
121-8021-576-4530	-	-	-	\$ -	\$ -	-	\$ -
121-8021-576-4531	-	-	-	\$ -	\$ -	-	\$ -
121-8021-576-4532	-	-	-	\$ -	\$ -	-	\$ -
121-8021-576-4710	40,593.69	8,053.73	48,647.42	\$ -	8,053.73	48,647.42	\$ -
121-8021-576-4810	-	-	-	\$ -	\$ -	-	\$ -
121-8021-576-4901	-	181.00	181.00	\$ -	181.00	181.00	\$ -
				\$ -	\$ -		\$ -
		41,733.88		Total Expenses	\$ 41,733.88		
		25,703.59		Dec 09 Billing	\$ 25,686.34		

City of Port Angeles/William Shore Memorial Pool  
December 2009 Revenues/Expenses

	Nov Balance	Dec charges	Dec Balance	Difference	Adjusted Dec Charges	Dec Balance	Difference
001-8020-347-3011	-	-	-	\$ -	\$ -	-	\$ -
001-8020-347-3012	47,300.40	-	47,300.40	\$ -	\$ -	47,300.40	\$ -
001-8020-347-3013	22,175.61	-	22,175.61	\$ -	\$ -	22,175.61	\$ -
001-8020-347-3014	11,830.65	-	11,830.65	\$ -	\$ -	11,830.65	\$ -
001-8020-347-3015	542.65	-	542.65	\$ -	\$ -	542.65	\$ -
001-8020-347-3016	391.32	-	391.32	\$ -	\$ -	391.32	\$ -
001-8020-347-9020	1,138.64	-	1,138.64	\$ -	\$ -	1,138.64	\$ -
001-8020-369-8100	(16.45)	-	(16.45)	\$ -	\$ -	(16.45)	\$ -
121-8021-347-3011	-	-	-	\$ -	\$ -	-	\$ -
121-8021-347-3012	54,926.80	10,487.62	65,414.42	\$ -	\$ 10,487.62	65,414.42	\$ -
121-8021-347-3013	22,481.78	2,569.00	25,050.78	\$ -	\$ 2,569.00	25,050.78	\$ -
121-8021-347-3014	4,475.53	2,475.00	6,950.53	\$ -	\$ 2,475.00	6,950.53	\$ -
121-8021-347-3015	1,024.34	83.50	1,107.84	\$ -	\$ 83.50	1,107.84	\$ -
121-8021-347-3016	206.65	167.54	374.19	\$ -	\$ 167.54	374.19	\$ -
121-8021-347-9020	1,897.77	247.63	2,145.40	\$ -	\$ 247.63	2,145.40	\$ -
121-8021-362-8000	-	9.00	9.00	\$ -	\$ 9.00	9.00	\$ -
121-8021-369-8100	(52.15)	8.25	(43.90)	\$ -	\$ 8.25	(43.90)	\$ -
		16,030.29		Total Revenues	\$ 16,047.54		

William Shore Memorial Pool District  
Budget - 2010

		2010	2009	2008
County Advances		(244,702)		
Real and Property Taxes		450,000		
Pool Operations				
Income				
Rental Income	18,000		21,197	22,223
Merchandise Sales	3,600		3,284	4,732
Admissions	<u>150,000</u>		<u>158,941</u>	<u>155,484</u>
		171,600	183,422	182,439
Less Items for Resale		<u>(3,600)</u>	<u>(3,460)</u>	<u>(4,272)</u>
Gross Profit		168,000	179,962	178,167
Expense				
Personnel			345,243	393,384
Supplies			13,051	15,431
Communication			3,005	2,235
Travel - Training			581	2,382
Operating Costs		<u>363,552</u>	<u>361,880</u>	<u>413,432</u>
Total Pool Operations		(195,552)	(181,918)	(235,265)
Pool Maintenance				
Expense				
Personnel/Contract	26,880		24,389	INCL
Repair and Maintenance	2,520		2,339	45
Supplies and Chemicals	<u>32,760</u>		<u>30,412</u>	<u>26,950</u>
Maintenance Costs		<u>62,160</u>	<u>57,140</u>	<u>26,995</u>
Total Pool Maintenance		(62,160)	(57,140)	(26,995)
Utilities		(95,400)	(94,430)	(99,007)
Insurance - Property & Liability		(13,000)	(6,920)	
Professional Services		<u>(13,560)</u>	<u>(9,078)</u>	<u>(45)</u>
Net Income for the period		<u>70,328</u>	<u>(349,487)</u>	<u>(361,312)</u>
Remaining County Advances		<u>(174,374)</u>		

**William Shore Memorial Pool District**  
**Statement of Revenue and Expenses**  
for the one and seven months ending December 31, 2009

	Dec 09	Jan - Dec 09
<b>Income</b>		
43400 · Direct Public Support		
43450 · Individ, Business Contributions	0.00	4,854.51
<b>Total 43400 · Direct Public Support</b>	0.00	4,854.51
45000 · Rental Income		
45030 · Facility Rental	2,475.00	7,270.90
45050 · Locker Rental	83.50	1,162.13
45060 · Equipment Rental	167.54	384.73
<b>Total 45000 · Rental Income</b>	2,726.04	8,817.76
46400 · Merchandise Sales		
46450 · Sale Items	247.63	2,192.35
<b>Total 46400 · Merchandise Sales</b>	247.63	2,192.35
47200 · Admissions		
47240 · Admissions	10,487.62	67,851.11
47250 · Aerobic Classes	0.00	334.89
47260 · Swimming Instruction	2,569.00	27,039.50
<b>Total 47200 · Admissions</b>	13,056.62	95,225.50
47981 · Cash Overages and Shortages	8.25	-56.95
47990 · Other Miscellaneous Revenue	9.00	17.55
<b>Total Income</b>	16,047.54	111,050.72
<b>Cost of Goods Sold</b>		
50010 · Items for Resale	1,037.15	2,845.29
<b>Total COGS</b>	1,037.15	2,845.29
<b>Gross Profit</b>	15,010.39	108,205.43
<b>Expense</b>		
60900 · Reimbursed Operating Costs		
62100 · Personnel		
62110 · Regular Time	21,115.75	147,139.09
62150 · Overtime	540.43	5,325.70
62160 · Benefits	3,071.73	18,308.56
62170 · Retirement	241.03	1,799.32
62180 · Unemployment Compensation	0.00	8,421.70
62190 · Department of Labor & Industry	162.00	7,454.67
<b>Total 62100 · Personnel</b>	25,130.94	188,449.04
65000 · Supplies		
65010 · Office Supplies	19.09	1,773.86
65030 · Printing and Copying	181.00	181.00
65040 · Operating Supplies	592.30	5,664.20
65060 · Cleaning and Sanitation Supplie	1,402.29	3,418.15
<b>Total 65000 · Supplies</b>	2,194.68	11,037.21
68000 · Charges for Services		
68100 · Telephone	277.58	1,810.69
68300 · Travel and Meetings		
68320 · Travel - Training	16.00	216.00
<b>Total 68300 · Travel and Meetings</b>	16.00	216.00
<b>Total 68000 · Charges for Services</b>	293.58	2,026.69
<b>Total 60900 · Reimbursed Operating Costs</b>	27,619.20	201,512.94

**William Shore Memorial Pool District**  
**Statement of Revenue and Expenses**  
for the one and seven months ending December 31, 2009

	Dec 09	Jan - Dec 09
60901 · Reimbursed Maintenance Costs		
62101 · Personnel		
62111 · Regular Time	1,290.42	10,187.97
62161 · Benefits	409.87	2,953.79
62171 · Retirement	68.44	586.27
Total 62101 · Personnel	1,768.73	13,728.03
62800 · Facilities and Equipment		
62830 · Repair and Maintenance		
62840 · Building-Repair and Maintenance	0.00	956.48
Total 62830 · Repair and Maintenance	0.00	956.48
Total 62800 · Facilities and Equipment	0.00	956.48
65001 · Supplies		
65041 · Maintenance Supplies	504.50	13,662.75
65050 · Chemicals	2,750.57	8,583.08
Total 65001 · Supplies	3,255.07	22,245.83
Total 60901 · Reimbursed Maintenance Costs	5,023.80	36,930.34
62890 · Utilities	8,053.73	48,647.42
65120 · Insurance-Property & Liability	0.00	6,920.39
65160 · Professional Services		
65170 · Legal Services	1,357.50	4,612.50
65180 · Accounting Services	415.00	2,485.00
65190 · County Clerk Services	330.00	1,980.00
Total 65160 · Professional Services	2,102.50	9,077.50
65500 · Other Expenses		
65510 · Miscellaneous Expense	0.00	448.21
65540 · Elections Costs	0.00	49,370.20
Total 65500 · Other Expenses	0.00	49,818.41
<b>Total Expense</b>	<b>42,799.23</b>	<b>352,907.00</b>
<b>Net Income</b>	<b>-27,788.84</b>	<b>-244,701.57</b>





WSMPD Board Members,

February 10, 2010

The Port Angeles Swim Club (PASC) Board of Directors would like you to consider approving an amendment to our current pool contract beginning March 1, 2010 and ending June 18, 2010.

Our current contract provides us with the use of the following:

Time	Day(s)	Space Provided
5:30 – 6:00 p.m.	Monday – Friday	Lanes 1 - 4 and no diving tank
6:00 – 7:00 p.m.	Monday, Wednesday, Friday	Lanes 1 – 5 plus diving tank
6:00 – 7:00 p.m.	Tuesday, Thursday	Lanes 1 – 5 and no diving tank

We froze our club membership, and created a waiting list, during the Save the Pool Campaign because of the unknown future status of the pool. The waiting list grew to over twenty swimmers. Because of limited space we were unable to allow them to join PASC this past fall. Working with Jayna Lafferty we helped to develop a pre-competition class for those on the waiting list. The class has been taught three nights a week from 5:00 – 5:30 by the PASC head coach, Pete VanRossen. Ten to fifteen eager swimmers per session (using 4 lanes) have learned the basics of competitive swimming in a workout atmosphere. The class continues to be a success and many of the swimmers are ready to join the club.

We would like the WSMPD Board to consider extending our contracted pool hours and space for the next three-and-a-half months. Our growing numbers are getting to the point where we need additional space and see the possibility of hiring a third coach. We currently have 66 swimmers on PASC and could easily add 20 more if we had the space. This contract amendment, if approved, would allow us to welcome new swimmers to the team and pilot a program utilizing a third coach. Information and data collected during this time would help us make future team decisions for next fall and aid us in contract negotiations for next season.

- We would like to use lanes 1-6 and the diving tank from 5:30 – 7:00 p.m. Mondays, Wednesdays, and Fridays. This is a one lane increase (#6) and a 30 minute increase in tank time.
- We would like to use lanes 1-5 from 5:30 – 7:00 Tuesdays and Thursdays. This is a 30 minute increase of lane #5.



We don't believe that our requests will impact the regular swimming lesson classes being held. They will just allow more effective use of the pool space. Two lanes are available during the 5:00 time slot for intermediate swimming lessons that require the whole length of the pool. The diving tank and pen would both be available for swimming lessons at this time.

Mondays, Wednesdays, and Fridays are the largest turnout days for PASC swimmers. Lane 6 is unused on Fridays because there are no swimming lessons scheduled. It is obvious during Friday turnouts that the quality and intensity of the workouts increases when the swimmers are allowed to spread out to that empty lane. Lane 6 is used on Mondays and Wednesdays for swimming classes consisting of one or two swimmers. Lane 6 could be given to PASC if those small classes were combined and held during the 5:00 time slot when there are two open lanes. The addition of 30 minutes in the diving tank would allow us to provide instruction for our swimmers needing additional help during our busy time.

Allowing us to begin using lane 5 at 5:30 rather than 6:00 would provide us with the additional space we need on Tuesdays and Thursdays. This still allows an empty lane (#6) for intermediate swimming lessons and the diving tank between 5:30 and 7:00.

Our amended contracted times and space would look like this:

<b>Time</b>	<b>Day(s)</b>	<b>Space Provided</b>
5:30 – 7:00 p.m.	Monday, Wednesday, Friday	Lanes 1 – 6 plus diving tank
5:30 – 7:00 p.m.	Tuesday, Thursday	Lanes 1 – 5 and no diving tank

We realize that the pool is going through a time of transition with the City of Port Angeles, the WSMPD, and the YMCA. For the next three months we would like to be able to add swimmers who have waited patiently for almost a year. In order to do this we need the additional space. We are asking that you approve our requests beginning March 1, 2010 and ending June 18, 2010. At that time we will resume our regular summer hours of 3:30 – 5:30 Mondays through Fridays. We look forward to using this trial-period experience to help us when it comes time for PASC/WSMPD contract negotiations in July.



Please feel free to contact a PASC Board Member if you have any questions.  
Thank you,

Linda Fairchild  
PASC President  
[latte@olypen.com](mailto:latte@olypen.com)

Krista Winn  
PASC Vice-President  
[weegiewinn@gmail.com](mailto:weegiewinn@gmail.com)

Mike Barrow  
PASC Secretary  
[crazyhearts@olypen.com](mailto:crazyhearts@olypen.com)

Harriet Shafer  
PASC Treasurer  
[shaferickson03@msn.com](mailto:shaferickson03@msn.com)

Tom Bock  
PASC Parent Representative  
[tabock@aol.com](mailto:tabock@aol.com)

Elizabeth Hogan  
PASC Parent Representative  
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Jeremy and Missi Sheldon  
PASC Parent Representatives  
[sheldonjm@msn.com](mailto:sheldonjm@msn.com)

## Sullenger, Tammy

---

**From:** Jayna Lafferty [Jlaffert@cityofpa.us]  
**Sent:** Tuesday, February 16, 2010 11:32 AM  
**To:** Sullenger, Tammy  
**Subject:** RE: FW: WSMPD - Agenda Items

Tammy,

First, a couple corrections regarding current pool usage need to be made. While not in the contract, PASC currently uses all 5 lanes starting at 5:30pm. Just before this time, a lane rope is moved between lanes 5 and 6 to keep lessons from going into club space. Also, on Fridays, because there are no lessons, PASC uses all 6 lanes and the dive tank.

We have seen a substantial increase in lesson registration this session. Currently, upper level courses on Monday and Wednesday are at least half full. Upper level classes on Tuesday and Thursday are completely full with the exception of 2 classes that have at least 3 students registered in each. Eliminating upper level classes on Monday and Wednesday evening would leave parents who work few options. Also, the amount of full classes on Tuesdays and Thursdays decreases options further. I would like to add another lane for upper level lessons, but don't feel the space is available. Because space is limited, it is difficult to please everyone. However, I think that increased pool usage by PASC should not come at the expense of the lesson program.

I suggest the following:

- Since most of the students who are currently registered for the pre-competition course from 5 to 5:30pm would join PASC, practices could start at 5pm in lanes 1-5.
- Also, practices could start as early as 3pm beginning in March, since the high school swim team seasons are over. If this were an option, lane usage could be discussed based on number of swimmers.
- Shared use of the dive tank on Mondays and Wednesdays beginning at 5pm and as early as 3pm would be more feasible for the lesson program.

Please let me know if you have any questions.

Jayna

>>> "Sullenger, Tammy" <tsullenger@co.clallam.wa.us> 2/16/2010 9:41 AM

>>> >>>

By Wednesday at closing.

Tammy Sullenger  
Administrative Assistant/Veterans Coordinator Commissioners' Office  
223 E. 4th Street, Suite 4  
Port Angeles, WA 98362  
360.417.2383 Fax 360.417.2493

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-----Original Message-----

**From:** Jayna Lafferty [mailto:Jlaffert@cityofpa.us]  
**Sent:** Tuesday, February 16, 2010 9:16 AM  
**To:** Sullenger, Tammy  
**Subject:** Re: FW: WSMPD - Agenda Items