

William Shore Memorial Pool District

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8.
1/25/11

COMMISSIONERS

MICHAEL CHAPMAN, MIKE DOHERTY, PATRICK DOWNIE, GARY HOLMQUIST, CHERIE KIDD

RESOLUTION 1, 2011

SMALL PUBLIC WORKS AND CONSULTANT ROSTERS

ESTABLISHING A SMALL PUBLIC WORKS ROSTER PROCESS TO AWARD PUBLIC WORKS CONTRACTS AND A CONSULTING SERVICES ROSTER FOR ARCHITECTIURAL, ENGINEERING AND OTHER PROFESSIONAL SERVICES.

THE WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD OF COMMISSIONERS find as follows:

1. RCW 39.04.155 and other laws regarding contracting for public works by municipalities, allow certain contracts to be awarded by a small works roster process; and
2. The William Shore Memorial Pool District is required by law to adopt a resolution establishing specific procedures;
3. RCW 39.80.030 requires that an agency publish in advance that agency's requirement for professional services and that one of the ways to accomplish that notification is to announce generally to the public its projected requirements for any category or type of professional services and request qualification statements to be kept on file with the agency,.

NOW, THEREFORE, THE WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD OF COMMISSIONERS OF WILLIAM SHORE MEMORIAL POOL DISTRICT, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

- 1. MRSC Rosters.** The William Shore Memorial Pool District will contract with the Municipal Research and Services Center of Washington (MRSC) to adopt for William Shore Memorial Pool District use those state wide electronic databases for small public works roster and consulting services developed and maintained by MRSC and authorizes William Shore Memorial Pool District Executive Director to sign that contract. In addition, paper and/or electronic rosters may be kept on file by appropriate William Shore Memorial Pool District departments.
- 2. Small Public Works Roster.** The small works roster procedures established for use by the William Shore Memorial Pool District are pursuant to RCW 36.61.135 and are detail in the District Purchasing Policy (Administrative Policy #220).
- 3. Consulting Services Roster**
 - a Consulting services are professional services that have a primarily intellectual output or product and include architectural and engineering services as defined in RCW 39.80.020 and will
 - b. The MRSC Rosters will distinguish between professional architectural and engineering services as defined in RCW 39.80.020 and other consulting services and will announce generally to the public the William Shore Memorial Pool District's projected requirements for any category or type of professional or other consulting services. The William Shore Memorial Pool District reserves the right to publish an announcement on each occasion when professional services or other consulting services are required by the agency and to use paper and/or other electronic rosters that may be kept on file by appropriate William Shore Memorial Pool District departments.

PASSED AND ADOPTED this 25th day of Jan 2011

ATTEST:

Tammy Sullenger
Tammy Sullenger, Admin Asst.

WSMPD PRESIDENT

Cherie Kidd
Cherie Kidd, President