

AGENDA- REGULAR MEETING

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Port Angeles, Washington,

October 28, 2025

3:00p.m.

The Shore Metro Park District Board of Commissioners is now meeting in person. The new location for Board meetings is the Shore Aquatic Center at 225 E. 5th. St. Port Angeles, WA. In order to comply with the State of Washington's Governor's rules relating to COVID-19, there is limited space for the public to attend in person. To allow for adequate public attendance and public comment, we are providing a zoom link you can log into and listen in and see the meeting. We will take public comment at the beginning and end of the meeting. Please raise the hand button if you would like to make a public comment. Any questions can be sent to our Clerk of the Board Lori Taber at lorit@sacpa.org

COMMISSIONERS

NAVARRA CARR, RANDY JOHNSON, LaTRISHA SUGGS, MIKE FRENCH, GREG SHIELD

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT:

CONSENT AGENDA

- Minutes for September 23, 2025
- Minutes for Special Meeting October 17, 2025
- Ratification of July \$61,199.96
- Ratification of August \$55,712.67
- Ratification of September \$63,099.95

Public Hearing:

- 1a. Public Hearing for the 2026 Budget
- 1b. 2026 Budget Summary
- 1c. Complete Budget 2026
- 1d. 2026 Budget Assumptions

Action Items:

- 1a 2026 Tax Levy Resolution 01-2025
- 2a Levy Certification

ITEMS FOR DISCUSSION

- 2a Executive Director Report
- 2b Financial Report
- 2c Staff Report

PUBLIC COMMENT:

NEXT MEETING DATE

The next WSMPD meeting will be held on November 24th, 2025 at 3pm

ADJOURNMENT

MINUTES- REGULAR MEETING

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Port Angeles, Washington

September 23, 2025

3:00 p.m.

The Shore Metro Park District Board of Commissioners is now meeting in person. The new location for Board meetings is the Shore Aquatic Center at 225 E. 5th. St. Port Angeles, WA. In order to comply with the State of Washington's Governor's rules relating to COVID-19, there is limited space for the public to attend in person. To allow for adequate public attendance and public comment, we are providing a zoom link you can log into and listen in and see the meeting. We will take public comments at the beginning and end of the meeting. Please raise the hand button if you would like to make a public comment. Any questions can be sent to our Clerk of the Board, Lori Taber at lorit@sacpa.org

COMMISSIONERS

Navarra Carr, Latrisha Suggs, Randy Johnson, Mike French, Greg Shield

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

President Navarra Carr called the meeting to order. Present were Commissioner Randy Johnson, Commissioner Mike French, Commissioner LaTrisha Suggs, Commissioner Greg Shield, Executive Director Steve Burke, Director Ryan Amiot, Aquatics Manager Cody Chas

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

Navarra asked for modification to the agenda to add discussion of audit to the financial report. Motion approved.

ACTION TAKEN: CMFm to approve agenda, CCMs, mc

PUBLIC COMMENT- None

CONSENT AGENDA

-Minutes for July 22,2025

Ratification of July \$61,199.96

Ratification of August \$55,712.67

Steve brought to the attention of the board several payments for July and August for glass replacement, Imagine group payment for childcare grant, insurance payment and payment for pipe fitter. Navarra motions to have postpone approval of the Ratification for July and August moved to October's board meeting. This motion is approved. The minutes for July 22,2025 were approved.

ACTION ITEMS:

1a. Changes to Policy and Procedure Manual pages 60-146

Ryan discusses changes made to procedure manual pages 60-146. Mostly grammar issues corrected. Greg Shield brings up holiday pay rate for Tier 1 employees pg. 59 he feels it should be raised to time and half. The consensus of board members is to present an impact report on this and move issue to employee handbook address at later date. Greg also pointed out changes to grammar concerning swim lesson rules, on Pg 86 concerning innertube stacking in lazy river, and under 3.1 concerning overseeing of chemical monitoring. Motion to approve the changes to Policy and Procedure Manual pages 60-146 is approved.

ACTION TAKEN: CGSm to approve, CMFs, mc

Agenda Items:

1a. 2026 Budget Discussion

1b. Wages and Cost of Living Adjustment

1c. Pricing

1d. Levy

Steve addressed budget, which will be ready for October 28th board meeting for review to be voted on in November. Steve had several issues that he would like guidance on. Issue, one to do the standard 1% increase for this year or no increase. The board is in favor of no increase in the levy. Next, wage increases. Steve is asking for a 2.8% increase in wages to be distributed among staff positions that are not equitable to other staff positions. The board agreed that the minimum requirement for all positions is no less than \$1.00

above the minimum wage. The board was ok with the 2.8% raise but would like more information on who and what positions this would affect. They will discuss it at next board meeting. Steve is asking for no price increase for all fees except childcare and swim lessons. The board approved this. Further discussion to be had at October 28th board meeting. Due to unknown audit costs, adjustment to budget numbers may be indicated. Steve will send out copies of the budget for the board's review prior to next board meeting.

Items for Discussion:

2a Executive Directors Report: Steve has no new input at this time since working on the budget, he will do the financial report since Stan Creasy not present.

2b Financial Report- Steve reports that timber sale revenue is down from approximately \$9,000 last year to about \$1,500 this year. Our revenue is on budget so far this year and our expenditures are currently under budgeted amount. Child care is holding its own. Navarra brings in the discussion of the audit. We have findings of several misstatements for the 2022 -2023 audit that we can choose to fix or not fix, but these issues have been corrected in the coming years. The cost would be either report submitted and available to our creditors would show those misstatements or if we choose to correct increased cost from the auditor going back through each point to verify that they are fixed. Board moved to close the audit.

2c Staff Report- Ryan shares concerning recent scholarship raffle, raised \$304.00. Our lifeguard staffing in afternoon shifts are up thanks to Cody so we won't feel the deficit of the staff due to start of school. Sparks currently have 89 enrolled with average of 50-60 kids per day. Splash hours have been extended and price raise by \$60.00. Current enrollment down. **Top of Form**

We have two employees that have taken advantage of the tier 2 full time position.

We are currently negotiating the joint membership with the YMCA. They are servicing mostly adults and families, they have less than 17% seniors. We are hoping to tap into the demographics that we are weak on by this mutual membership. We will be starting with 100 memberships which should give us a good picture of what demographics we are able to tap into. Lori will be going for training this coming Friday to learn their system.

We found \$15,000 dollars that has been in civic rec pos system for several years. It was a donation for swim lessons we couldn't find. We will be using that monies by giving away free group lessons to different levels per month. We would like approval for this. Board approved of plan for free swim lessons.

NEXT MEETING DATE

The next WSMPD meeting will be held on October 28, 2025 at 3:00 p.m.

ADJOURNMENT

Commissioner Navarra Carr ended the meeting at 4:45pm

PASSED AND ADOPTED this September 23, 2025

William Shore Memorial Pool District Commissioners

Navarra Carr, President

ATTEST;

Lori Taber, Clerk

MINUTES- SPECIAL MEETING

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Port Angeles, Washington

October 17, 2025

2 p.m.

The Shore Metro Park District Board of Commissioners is now meeting in person. The new location for Board meetings is the Shore Aquatic Center at 225 E. 5th. St. Port Angeles, WA. In order to comply with the State of Washington's Governor's rules relating to COVID-19, there is limited space for the public to attend in person. To allow for adequate public attendance and public comment, we are providing a zoom link you can log into and listen in and see the meeting. We will take public comments at the beginning and end of the meeting. Please raise the hand button if you would like to make a public comment. Any questions can be sent to our Clerk of the Board, Lori Taber at lorit@sacpa.org

COMMISSIONERS

Navarra Carr, Latrisha Suggs, Randy Johnson, Mike French, Greg Shield

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

President Navarra Carr called the meeting to order. Present were Commissioner Randy Johnson, Commissioner Mike French, , Commissioner Greg Shield, Executive Director Steve Burke.

Navarra Carr Called For an Executive Session:

Under authority of RCW: 42.30.10 G review of public employee performance

RCW: 42.30.110 I Discuss with legal counsel potential litigation:

Executive Session: Ended 3:42pm

Open Session: Began at 3:42

Motions:

1a: Authorize Board Chair to respond on behalf of WSPD to reports from the auditors office. Motion passed.

1b: Hire additional specialized legal counsel as discussed in executive session.

Motion passed.

1.C That as discussed in executive session that the board chair will be the point of contact for any inquires concerning the audit report motion passed.

PUBLIC COMMENT- None

NEXT MEETING DATE

The next WSMPD meeting will be held on October 28, 2025 at 3:00 p.m.

ADJOURNMENT

President Navarra Carr ended the meeting at 4:pm

PASSED AND ADOPTED this October 17, 2025

William Shore Memorial Pool District Commissioners

Navarra Carr, President

ATTEST;

Lori Taber, Clerk

**SHORE METRO PARK DISTRICT
EXPENSE RATIFICATION APPROVAL**

We, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due, and unpaid obligation against the Shore Metro Park District, and that we are authorized to authenticate and certify to said claim.

SUMMARY TRANSMITTAL FOR:

July 2025

From Operations Account:

Ratified Amount:	\$60,669.89
Non Ratified Fuel Allowance:	\$530.07

Operation Expense Total:	\$61,199.96
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Capital/Bond Total:	\$0
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Expense Grand Total:	\$61,199.96
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Date: _____

Clerk of the Board

Executive Director, Steven Burke

Board of Commissioners President
Navarra Carr

William Shore Memorial Pool District
Transactions for Ratification
July 2025

Type	Date	Num	Name	Memo	Account	Debit
Check	07/22/2025	5117	The Imagine Insti...	2025-003 d...	4.86 Child Care Grant Exp...	12,500.00
						12,500.00
Check	07/07/2025	5103	City of PA	5/6-6/4 Wat...	4.70 Utilities	11,066.41
						11,066.41
Check	07/25/2025	0625...	Department of Re...	June 2025 ...	4.95 State Sales/B & O Tax	4,966.86
						4,966.86
Check	07/07/2025	Regen	Regence Blue Sh...	July employ...	Health Insurance	4,821.20
						4,821.20
Check	07/31/2025	5122	Glass Services	#55010 Rep...	4.83 Building Repair/Maint	4,100.09
						4,100.09
Check	07/07/2025	5105	W.M. Smith & As...	#31492 LE...	4.84 Equipment-Repair/Maint	2,304.35
						2,304.35
Check	07/07/2025	sysc...	Sysco Corporation	7/7 sysco fo...	3.52.3 Food Supplies	2,100.63
						2,100.63
Check	07/07/2025	5104	State Auditor's Of...	L169172 M...	4.98 State Auditor	1,599.65
						1,599.65
Check	07/02/2025		Merchant Settlem...	43% of Cre...	4.17 CC Merchant Fees	1,521.13
			Merchant Settlem...	57% of Cre...	4.17 CC Merchant Fees	2,016.37
						3,537.50
Credit Card Ch...	07/25/2025		Uline	janitorial	3.72 Janitorial Supplies	1,368.05
						1,368.05
Credit Card Ch...	07/02/2025		Uline	janitorial	3.72 Janitorial Supplies	1,251.73
						1,251.73
Check	07/07/2025	5108	Bizy Boys LLC	#12612 Mo...	4.81 Landscape Maintenan...	1,088.28
						1,088.28
Credit Card Ch...	07/08/2025		Expedia	Hotel for S...	4.31 Training/Conferences	614.13
						614.13
Credit Card Ch...	07/15/2025		Costco	food service	3.51.3 Food Supplies	597.87
						597.87
Check	07/22/2025	5115	Trotter & Morton	#22399 Par...	4.84 Equipment-Repair/Maint	577.18
						577.18
Check	07/23/2025	veri	Verizon	cell phone ...	4.21 Telephone/Cellphone	491.22
						491.22
Credit Card Ch...	07/01/2025		Costco	food service	3.51.3 Food Supplies	477.79
						477.79
Credit Card Ch...	07/10/2025		IAM SGE Stargu...	Star Guard ...	3.32 Lifeguard Supplies	450.00
						450.00

**William Shore Memorial Pool District
Transactions for Ratification
July 2025**

Type	Date	Num	Name	Memo	Account	Debit
Credit Card Ch...	07/21/2025		Costco	food service	3.51.3 Food Supplies	429.16
						429.16
Credit Card Ch...	07/07/2025		Costco	food service	3.51.3 Food Supplies	341.61
						341.61
Check	07/01/2025	unum	Unum Life Ins	July employ...	Health Insurance	301.21
						301.21
Check	07/07/2025	5106	Kitsap Networkin...	#15282 bac...	4.13 IT Service	265.00
						265.00
Check	07/07/2025	5110	Pacific Office Eq...	6/30/25 con...	4.51 Office Copier	261.93
						261.93
Check	07/02/2025		Merchant Settle...		4.17 CC Merchant Fees	252.95
						252.95
Credit Card Ch...	07/26/2025		Walmart	new anounc...	4.84 Equipment-Repair/Maint	248.29
						248.29
Credit Card Ch...	07/12/2025		Walmart	new anounc...	4.84 Equipment-Repair/Maint	204.73
						204.73
Check	07/23/2025	wave	Wave	Internet aut...	4.23 Website/Internet	204.00
						204.00
Credit Card Ch...	07/15/2025		Amazon	swim instru...	3.41 Instructor Supplies	195.36
						195.36
Check	07/31/2025	5120	Canon Financial ...	#41393095 ...	4.51 Office Copier	188.77
						188.77
Credit Card Ch...	07/17/2025		IAM SGE Stargu...	Star Guard ...	3.32 Lifeguard Supplies	180.00
						180.00
Check	07/22/2025	5114	Angeles Commu...	#35435 Vol...	4.21 Telephone/Cellphone	161.17
						161.17
Credit Card Ch...	07/01/2025		Amazon	printer ink	3.52.2 Program/Office Sup...	152.34
						152.34
Credit Card Ch...	07/11/2025		union 76	fuel	3.75 Fuel Allowance	150.95
						150.95
Check	07/07/2025	5112	Sunrise Pest	#374834 pe...	4.83 Building Repair/Maint	139.56
						139.56
Check	07/22/2025	5116	State Auditor's Of...	L169693 Ju...	4.98 State Auditor	139.10
						139.10
Credit Card Ch...	07/25/2025		Safeway Fuel	fuel	3.75 Fuel Allowance	133.76
						133.76

William Shore Memorial Pool District
Transactions for Ratification
July 2025

Type	Date	Num	Name	Memo	Account	Debit
Credit Card Ch...	07/01/2025		Costco	kids milk	3.51.3 Food Supplies	119.92
						119.92
Credit Card Ch...	07/08/2025		union 76	Fuel	3.75 Fuel Allowance	118.76
						118.76
Credit Card Ch...	07/11/2025		Amazon	craft supplies	3.52.2 Program/Office Sup...	109.89
						109.89
Credit Card Ch...	07/02/2025		Amazon	craft syooku...	3.52.2 Program/Office Sup...	109.84
						109.84
Credit Card Ch...	07/02/2025		Microsoft	Windows pr...	3.13 Subscriptions	107.82
						107.82
Credit Card Ch...	07/12/2025		Domino's	date night p...	3.43 Special Events	102.96
						102.96
Credit Card Ch...	07/15/2025		Amazon	party supplies	3.42 Party Good & Supplies	98.60
						98.60
Credit Card Ch...	07/24/2025		Amazon	karaoke ma...	3.51.2 Program/Office Sup...	98.00
						98.00
Credit Card Ch...	07/01/2025		Amazon	Sign for spe...	3.22 Promotional	98.00
						98.00
Credit Card Ch...	07/27/2025		Amazon	swim test w...	3.32 Lifeguard Supplies	97.74
						97.74
Credit Card Ch...	07/10/2025		grainger	Sink valves ...	3.73 Maintenance Supplies	97.49
						97.49
Credit Card Ch...	07/09/2025		Washington Stat...	Ferry Bainb...	4.31 Training/Conferences	91.30
						91.30
Credit Card Ch...	07/11/2025		Walmart	new printer	3.52.2 Program/Office Sup...	91.22
						91.22
Credit Card Ch...	07/15/2025		Amazon	radios, pou...	3.41 Instructor Supplies	91.07
						91.07
Credit Card Ch...	07/01/2025		Amazon	legs for han...	3.73 Maintenance Supplies	89.22
						89.22
Credit Card Ch...	07/18/2025		Taylor Tech Ind.	pool chemic...	3.71 Pool Chemicals	82.81
						82.81
Credit Card Ch...	07/17/2025		Amazon	swim instru...	3.41 Instructor Supplies	81.40
						81.40
Credit Card Ch...	07/01/2025		Walmart	sunscreen/...	3.52.2 Program/Office Sup...	76.63
						76.63

William Shore Memorial Pool District
Transactions for Ratification
July 2025

Type	Date	Num	Name	Memo	Account	Debit
Check	07/07/2025	5111	CED	#5948-1072...	4.83 Building Repair/Maint	76.33
						76.33
Credit Card Ch...	07/04/2025		Amazon	lg trainer	4.31 Training/Conferences	76.01
						76.01
Credit Card Ch...	07/06/2025		Amazon	pool chemic...	3.71 Pool Chemicals	73.73
						73.73
Credit Card Ch...	07/20/2025		Amazon	printer ink	3.52.2 Program/Office Sup...	70.39
						70.39
Credit Card Ch...	07/24/2025		Amazon	first aid sup...	3.52.2 Program/Office Sup...	61.55
						61.55
Credit Card Ch...	07/12/2025		Amazon	CPR manak...	3.32 Lifeguard Supplies	59.73
						59.73
Credit Card Ch...	07/01/2025		Home Depot	swim table ...	3.41 Instructor Supplies	56.57
						56.57
Check	07/07/2025	5107	Thurmans	7/1/25 state...	3.73 Maintenance Supplies	55.83
						55.83
Credit Card Ch...	07/02/2025		NCSI	background...	4.16 Legal/Background Ch...	55.50
						55.50
Credit Card Ch...	07/11/2025		Arco	fuel	3.75 Fuel Allowance	54.62
						54.62
Credit Card Ch...	07/01/2025		Aloha Smoothies	summer kic...	3.43 Special Events	54.62
						54.62
Credit Card Ch...	07/15/2025		Amazon	swim instru...	3.41 Instructor Supplies	48.84
						48.84
Credit Card Ch...	07/01/2025		Safeway	Summer kic...	3.43 Special Events	48.32
						48.32
Check	07/31/2025	5119	Fowler, Kincade M	DD failed o...	4.92 Misc. Expense	47.85
						47.85
Credit Card Ch...	07/17/2025		Walmart	paper plate...	3.52.2 Program/Office Sup...	47.84
						47.84
Credit Card Ch...	07/21/2025		Safeway Fuel	fuel	3.75 Fuel Allowance	45.86
						45.86
Credit Card Ch...	07/25/2025		Tractor Supply	maintenance	3.73 Maintenance Supplies	44.88
						44.88
Credit Card Ch...	07/21/2025		Swains General ...	wywashy pa...	3.73 Maintenance Supplies	38.05
						38.05

William Shore Memorial Pool District
Transactions for Ratification
July 2025

Type	Date	Num	Name	Memo	Account	Debit
Credit Card Ch...	07/17/2025		Safeway	cake for party	3.42 Party Good & Supplies	35.99
						35.99
Credit Card Ch...	07/24/2025		Custom Computer	computer	3.12 Computer Supplies	32.66
						32.66
Credit Card Ch...	07/17/2025		Amazon	swim instru...	3.41 Instructor Supplies	32.56
						32.56
Credit Card Ch...	07/18/2025		Amazon	swim instru...	3.41 Instructor Supplies	32.56
						32.56
Credit Card Ch...	07/01/2025		Amazon	craft supplies	3.52.2 Program/Office Sup...	30.43
						30.43
Check	07/02/2025		Gateway Billing		4.17 CC Merchant Fees	30.00
						30.00
Credit Card Ch...	07/07/2025		Amazon	pool chemic...	3.71 Pool Chemicals	28.78
						28.78
Credit Card Ch...	07/11/2025		union 76	Fuel	3.75 Fuel Allowance	26.12
						26.12
Check	07/31/2025	5121	Carol Neuhauser	craft & food ...	3.51.3 Food Supplies	25.26
						25.26
Check	07/07/2025	5109	Swains General ...	6/30/25 stat...	3.73 Maintenance Supplies	24.50
						24.50
Credit Card Ch...	07/21/2025		Walmart	art project s...	3.52.2 Program/Office Sup...	23.66
						23.66
Credit Card Ch...	07/01/2025		Amazon	AED batteries	3.32 Lifeguard Supplies	23.07
						23.07
Credit Card Ch...	07/03/2025		Amazon	microphone	3.52.2 Program/Office Sup...	21.65
						21.65
Credit Card Ch...	07/02/2025		Port Angeles Ch...	4th of July b...	3.43 Special Events	20.00
						20.00
Credit Card Ch...	07/24/2025		Amazon	office suppli...	3.11 Office Supplies	18.00
						18.00
Credit Card Ch...	07/01/2025		Safeway	asprin	3.32 Lifeguard Supplies	17.96
						17.96
Credit Card Ch...	07/25/2025		Race Street Auto...	supplies	3.73 Maintenance Supplies	17.95
						17.95
Credit Card Ch...	07/11/2025		Apple	reported fra...	3.52.2 Program/Office Sup...	14.15
						14.15

William Shore Memorial Pool District
Transactions for Ratification
July 2025

Type	Date	Num	Name	Memo	Account	Debit
Check	07/23/2025	wire	Wire Fees	Incoming fe...	4.12 Payroll Fees/Bank Ch...	14.00
						14.00
Credit Card Ch...	07/16/2025		Spotify	spark music	3.51.2 Program/Office Sup...	13.06
						13.06
Credit Card Ch...	07/15/2025		Harbor Freight	swim table ...	3.41 Instructor Supplies	12.50
						12.50
Credit Card Ch...	07/01/2025		Disney Plus	spark movies	3.51.2 Program/Office Sup...	11.99
						11.99
Credit Card Ch...	07/01/2025		Amazon	ducks for 4t...	3.43 Special Events	10.88
						10.88
Credit Card Ch...	07/23/2025		Amazon	Asurion pla...	3.52.2 Program/Office Sup...	10.88
						10.88
Credit Card Ch...	07/14/2025		Thurmans	pipe thread ...	3.32 Lifeguard Supplies	6.52
						6.52
Credit Card Ch...	07/08/2025		Joshua's		4.92 Misc. Expense	6.20
						6.20
Credit Card Ch...	07/22/2025		Joshua's	chamber m...	4.92 Misc. Expense	6.20
						6.20
Check	07/31/2025			Service Ch...	4.12 Payroll Fees/Bank Ch...	5.95
						5.95
Check	07/01/2025		Merchant Settlem...		4.17 CC Merchant Fees	2.97
						2.97
Credit Card Ch...	07/11/2025		Swains General ...	pvc fitting	3.73 Maintenance Supplies	1.49
						1.49
TOTAL						61,199.96

William Shore Memorial Pool District
Account QuickReport
July 2025

Type	Date	Num	Name	Memo	Split	Amount
57620.3 · Supplies						
3.70 Maintenance Supplies						
3.75 Fuel Allowance						
Credit Card Charge	07/08/2025		union 76	Fuel	21005 · Citi Ca...	118.76
Credit Card Charge	07/11/2025		union 76	Fuel	21005 · Citi Ca...	26.12
Credit Card Charge	07/11/2025		union 76	fuel	21005 · Citi Ca...	150.95
Credit Card Charge	07/11/2025		Arco	fuel	21005 · Citi Ca...	54.62
Credit Card Charge	07/21/2025		Safeway Fuel	fuel	21005 · Citi Ca...	45.86
Credit Card Charge	07/25/2025		Safeway Fuel	fuel	21005 · Citi Ca...	133.76
Total 3.75 Fuel Allowance						530.07
Total 3.70 Maintenance Supplies						530.07
Total 57620.3 · Supplies						530.07
TOTAL						530.07

**SHORE METRO PARK DISTRICT
EXPENSE RATIFICATION APPROVAL**

We, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due, and unpaid obligation against the Shore Metro Park District, and that we are authorized to authenticate and certify to said claim.

SUMMARY TRANSMITTAL FOR:

August 2025

From Operations Account:

Ratified Amount:	\$55,190.12
Non Ratified Fuel Allowance:	\$522.55

Operation Expense Total:	\$55,712.67
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Capital/Bond Total:	\$0
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Expense Grand Total:	\$55,712.67
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Date: _____

Clerk of the Board

Executive Director, Steven Burke

Board of Commissioners President
Navarra Carr

William Shore Memorial Pool District
Transactions for Ratification
August 2025

Type	Date	Num	Name	Memo	Account	Debit
Check	08/07/2025	5124	City of PA	6/4-7/3 elec...	4.70 Utilities	10,523.91
						10,523.91
Check	08/26/2025	5140	The Imagine Insti...	January 20...	4.86 Child Care Grant Exp...	6,056.00
						6,056.00
Check	08/25/2025	DoR...	Department of Re...	July 2025 B...	4.95 State Sales/B & O Tax	6,028.23
						6,028.23
Check	08/06/2025	Aug.r...	Regence Blue Sh...	August staff...	Health Insurance	4,731.00
						4,731.00
Check	08/07/2025	5131	W.M. Smith & As...	#31552 Acc...	4.84 Equipment-Repair/Maint	4,123.65
						4,123.65
Check	08/04/2025		Merchant Settlem...		4.17 CC Merchant Fees	3,651.77
						3,651.77
Credit Card Ch...	08/25/2025		Swim Outlet	goggles, etc	3.21 Inventory/Resale	1,969.31
						1,969.31
Check	08/07/2025	8/7sy...	Sysco Corporation	#65562656...	3.52.3 Food Supplies	1,715.68
						1,715.68
Credit Card Ch...	08/01/2025		Swim Outlet	Goggles, etc	3.21 Inventory/Resale	1,524.54
						1,524.54
Check	08/07/2025	5130	Bizy Boys LLC	#12878 July...	4.81 Landscape Maintenanc...	1,088.28
						1,088.28
Credit Card Ch...	08/01/2025		Costco	summer foo...	3.52.3 Food Supplies	955.68
						955.68
Check	08/07/2025	5129	Kitsap Networkin...	Monthly bac...	4.13 IT Service	890.00
						890.00
Credit Card Ch...	08/15/2025		Uline	Janitorial su...	3.72 Janitorial Supplies	699.69
						699.69
Check	08/26/2025	5139	Mountain Pumps ...	invoice: i12...	4.84 Equipment-Repair/Maint	691.26
						691.26
Check	08/07/2025	5126	Radio Pacific Inc	2026 Home...	3.43 Special Events	690.00
						690.00
Credit Card Ch...	08/04/2025		Kiefer Aquatics	lane line bu...	4.84 Equipment-Repair/Maint	677.92
						677.92
Check	08/19/2025	5134	State Auditor's Of...	L170173 Au...	4.98 State Auditor	556.40
						556.40
Check	08/07/2025	5123	Ron Breitbach	Refund Me...	347.34 - Pass Sales	530.50
						530.50

William Shore Memorial Pool District
Transactions for Ratification
August 2025

Type	Date	Num	Name	Memo	Account	Debit
Credit Card Ch...	08/15/2025		Fergusons	hot tub parts	3.73 Maintenance Supplies	504.42
						504.42
Credit Card Ch...	08/03/2025		Home Depot	Port-a-torch	4.84 Equipment-Repair/Maint	434.51
						434.51
Credit Card Ch...	08/20/2025		Costco	summser fo...	3.52.3 Food Supplies	432.34
						432.34
Credit Card Ch...	08/20/2025		Costco	spark snacks	3.51.3 Food Supplies	415.86
						415.86
Credit Card Ch...	08/12/2025		Costco	summer lun...	3.52.3 Food Supplies	377.36
						377.36
Check	08/07/2025	5128	US Bank	Bond admin...	4.92 Misc. Expense	350.00
						350.00
Check	08/01/2025	unum	Unum Life Ins	August staff...	Health Insurance	311.84
						311.84
Check	08/26/2025	5138	Clallam County E...	#2784 FSE ...	4.11 Licenses and Permits	294.00
			Clallam County E...	#3101 Annu...	4.11 Licenses and Permits	596.00
						890.00
Check	08/25/2025	verizon	Verizon	SPARK cell...	4.21 Telephone/Cellphone	293.91
						293.91
Credit Card Ch...	08/20/2025		Costco	costco me...	3.14 Memberships and Dues	274.64
						274.64
Credit Card Ch...	08/26/2025		Amazon	craft supplie...	3.52.2 Program/Office Sup...	254.70
						254.70
Credit Card Ch...	08/12/2025		water safety	lifeguard su...	3.32 Lifeguard Supplies	245.04
						245.04
Credit Card Ch...	08/11/2025		Halogen Supply	hot tub later...	3.73 Maintenance Supplies	241.49
						241.49
Credit Card Ch...	08/22/2025		IAM SGE Stargu...	SGE certific...	3.32 Lifeguard Supplies	210.00
						210.00
Check	08/07/2025	5125	Pacific Office Eq...	#1164199 A...	4.51 Office Copier	205.69
						205.69
Check	08/23/2025	8/25...	Wave	August inter...	4.23 Website/Internet	204.00
						204.00
Check	08/19/2025	5135	Michael P. Ander...	Robi one L...	3.74 Tools and Equipment	193.84
						193.84
Check	08/26/2025	5137	Canon Financial ...	#41616546 ...	4.51 Office Copier	188.77
						188.77

William Shore Memorial Pool District
Transactions for Ratification
August 2025

Type	Date	Num	Name	Memo	Account	Debit
Credit Card Ch...	08/10/2025		Amazon	server back...	3.11 Office Supplies	162.25
						162.25
Check	08/19/2025	5133	Angeles Commu...	#35469 Mo...	4.21 Telephone/Cellphone	161.17
						161.17
Credit Card Ch...	08/21/2025		Walmart	printer ink &...	3.52.2 Program/Office Sup...	123.74
						123.74
Credit Card Ch...	08/18/2025		union 76	fuel	3.75 Fuel Allowance	113.68
						113.68
Credit Card Ch...	08/23/2025		Domino's	date night	3.43 Special Events	113.65
						113.65
Credit Card Ch...	08/12/2025		Amazon	battery for p...	3.73 Maintenance Supplies	110.76
						110.76
Credit Card Ch...	08/09/2025		union 76	fuel	3.75 Fuel Allowance	108.36
						108.36
Check	08/04/2025		Merchant Settlem...		4.17 CC Merchant Fees	107.95
						107.95
Credit Card Ch...	08/08/2025		Amazon	printer ink	3.52.2 Program/Office Sup...	104.40
						104.40
Credit Card Ch...	08/20/2025		Bella Rosa	gift cards	3.22 Promotional	100.00
						100.00
Credit Card Ch...	08/16/2025		Amazon	water fount...	3.73 Maintenance Supplies	92.08
						92.08
Credit Card Ch...	08/01/2025		PartsHaus	hydraulic tan...	4.84 Equipment-Repair/Maint	84.83
						84.83
Credit Card Ch...	08/19/2025		USPS	stamps	3.11 Office Supplies	78.00
						78.00
Credit Card Ch...	08/12/2025		Amazon	facepaint fo...	3.43 Special Events	64.26
						64.26
Credit Card Ch...	08/16/2025		Amazon	lifeguard hi...	3.32 Lifeguard Supplies	60.80
						60.80
Credit Card Ch...	08/06/2025		Chevron	fuel	3.75 Fuel Allowance	60.21
						60.21
Credit Card Ch...	08/13/2025		Chevron	fuel	3.75 Fuel Allowance	57.98
						57.98
Credit Card Ch...	08/14/2025		Amazon	pressure wa...	3.72 Janitorial Supplies	57.55
						57.55

William Shore Memorial Pool District
Transactions for Ratification
August 2025

Type	Date	Num	Name	Memo	Account	Debit
Credit Card Ch...	08/13/2025		Safeway Fuel	Spark van f...	3.52.5 Transportation	56.97
						56.97
Credit Card Ch...	08/17/2025		Chevron	fuel	3.75 Fuel Allowance	53.43
						53.43
Credit Card Ch...	08/16/2025		Amazon	hot tub valve	3.73 Maintenance Supplies	53.20
						53.20
Credit Card Ch...	08/06/2025		Maverik	fuel	3.75 Fuel Allowance	52.64
						52.64
Credit Card Ch...	08/01/2025		Costco Gas	fuel	3.75 Fuel Allowance	50.00
						50.00
Credit Card Ch...	08/26/2025		Walmart	SPARK	3.52.2 Program/Office Sup...	47.65
						47.65
Credit Card Ch...	08/01/2025		Walmart	Gluten free ...	3.52.3 Food Supplies	42.94
						42.94
Credit Card Ch...	08/02/2025		NCSI	background...	4.16 Legal/Background Ch...	37.00
						37.00
Credit Card Ch...	08/06/2025		NCSI	background...	4.16 Legal/Background Ch...	37.00
						37.00
Credit Card Ch...	08/11/2025		Amazon	battery warr...	3.73 Maintenance Supplies	34.74
						34.74
Credit Card Ch...	08/01/2025		Poster My Wall	subscription	3.13 Subscriptions	32.62
						32.62
Check	08/04/2025		Gateway Billing		4.17 CC Merchant Fees	30.00
						30.00
Credit Card Ch...	08/21/2025		Dollar Tree	raffle supplies	3.43 Special Events	29.87
						29.87
Credit Card Ch...	08/15/2025		Walmart	brown bags ...	3.52.3 Food Supplies	29.71
						29.71
Credit Card Ch...	08/21/2025		Tractor Supply	Hyd fluid 2...	3.73 Maintenance Supplies	27.21
						27.21
Credit Card Ch...	08/12/2025		Walmart	summer lun...	3.52.3 Food Supplies	27.09
						27.09
Credit Card Ch...	08/06/2025		Chevron	fuel	3.75 Fuel Allowance	26.25
						26.25
Credit Card Ch...	08/16/2025		Amazon	battery char...	3.73 Maintenance Supplies	24.97
						24.97

William Shore Memorial Pool District
Transactions for Ratification
August 2025

Type	Date	Num	Name	Memo	Account	Debit
Check	08/07/2025	5127	Swains General ...	7/31/25 Stat...	3.73 Maintenance Supplies	19.76
						19.76
Credit Card Ch...	08/20/2025		USPS	certified mai...	4.22 Postage, Mailing Servi...	18.24
						18.24
Credit Card Ch...	08/16/2025		Spotify	SPARK mu...	3.13 Subscriptions	13.06
						13.06
Credit Card Ch...	08/01/2025		Disney Plus	SPARK mo...	3.13 Subscriptions	11.99
						11.99
Credit Card Ch...	08/01/2025		USPS	ESD disput...	4.22 Postage, Mailing Servi...	10.05
						10.05
Credit Card Ch...	08/14/2025		Amazon	mouse pad	3.11 Office Supplies	8.69
						8.69
Credit Card Ch...	08/05/2025		Walmart	notebook	3.11 Office Supplies	8.06
						8.06
Credit Card Ch...	08/01/2025		Joshua's	chamber m...	4.92 Misc. Expense	6.20
						6.20
Credit Card Ch...	08/05/2025		Joshua's	chamber m...	4.92 Misc. Expense	6.20
						6.20
Credit Card Ch...	08/12/2025		Joshua's	chamber m...	4.92 Misc. Expense	6.20
						6.20
Credit Card Ch...	08/19/2025		Joshua's	chamber m...	4.92 Misc. Expense	6.20
						6.20
Check	08/01/2025			Service Ch...	4.12 Payroll Fees/Bank Ch...	5.95
						5.95
Check	08/01/2025		Merchant Settlem...	CC fees	4.17 CC Merchant Fees	2.97
						2.97
Check	08/08/2025		QuickBooks Payr...	Fee for 1 dir...	4.12 Payroll Fees/Bank Ch...	1.75
			QuickBooks Payr...	Sales Tax	4.12 Payroll Fees/Bank Ch...	0.16
						1.91
TOTAL						55,712.67

William Shore Memorial Pool District
Account QuickReport
August 2025

Type	Date	Num	Name	Memo	Split	Amount
57620.3 · Supplies						
3.70 Maintenance Supplies						
3.75 Fuel Allowance						
Credit Card Charge	08/01/2025		Costco Gas	fuel	21005 · Citi Ca...	50.00
Credit Card Charge	08/06/2025		Maverik	fuel	21005 · Citi Ca...	52.64
Credit Card Charge	08/06/2025		Chevron	fuel	21005 · Citi Ca...	60.21
Credit Card Charge	08/06/2025		Chevron	fuel	21005 · Citi Ca...	26.25
Credit Card Charge	08/09/2025		union 76	fuel	21005 · Citi Ca...	108.36
Credit Card Charge	08/13/2025		Chevron	fuel	21005 · Citi Ca...	57.98
Credit Card Charge	08/17/2025		Chevron	fuel	21005 · Citi Ca...	53.43
Credit Card Charge	08/18/2025		union 76	fuel	21005 · Citi Ca...	113.68
Total 3.75 Fuel Allowance						522.55
Total 3.70 Maintenance Supplies						522.55
Total 57620.3 · Supplies						522.55
TOTAL						522.55

**SHORE METRO PARK DISTRICT
EXPENSE RATIFICATION APPROVAL**

We, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due, and unpaid obligation against the Shore Metro Park District, and that we are authorized to authenticate and certify to said claim.

SUMMARY TRANSMITTAL FOR:

September 2025

From Operations Account:

Ratified Amount:	\$62,907.31
Non Ratified Fuel Allowance:	\$192.64

Operation Expense Total:	\$63,099.95
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Capital/Bond Total:	\$0
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Expense Grand Total:	\$63,099.95
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Date: _____

Clerk of the Board

Executive Director, Steven Burke

Board of Commissioners President
Navarra Carr

**William Shore Memorial Pool District
Transactions for Ratification
September 2025**

Type	Date	Num	Name	Memo	Account	Debit
Check	09/11/2025	5143	City of PA	7/3-8/8/25 ...	4.70 Utilities	13,518.07
						13,518.07
Check	09/11/2025	5148	Trotter & Morton	#21926 5/1-...	4.84 Equipment-Repair/Maint	6,316.74
						6,316.74
Check	09/08/2025	sept ...	Regence Blue Sh...	General sta...	Health Insurance	6,126.80
			Regence Blue Sh...	SPARK staf...	Health Insurance	1,587.40
						7,714.20
Check	09/25/2025	825tax	Department of Re...	August B&...	4.95 State Sales/B & O Tax	6,024.26
						6,024.26
Check	09/02/2025		Merchant Settlem...		4.17 CC Merchant Fees	4,193.08
						4,193.08
Credit Card Ch...	09/20/2025		Uline	janitorial an...	3.73 Maintenance Supplies	4,143.32
						4,143.32
Check	09/19/2025	5156	Trotter & Morton	#22811 Hu...	4.84 Equipment-Repair/Maint	2,028.42
						2,028.42
Credit Card Ch...	09/02/2025		Uline	Janitorial su...	3.72 Janitorial Supplies	1,938.44
						1,938.44
Credit Card Ch...	09/09/2025		Microsoft	Annual sub...	3.13 Subscriptions	1,470.15
						1,470.15
Check	09/19/2025	5154	State Auditor's Of...	August wor...	4.98 State Auditor	1,460.55
						1,460.55
Credit Card Ch...	09/19/2025		grainger	Shower cha...	4.83 Building Repair/Maint	1,204.04
						1,204.04
Check	09/11/2025	5145	Bizy Boys LLC	Invoice #13...	4.81 Landscape Maintenan...	1,088.28
						1,088.28
Check	09/11/2025	5146	Kitsap Networkin...	#15605 Mo...	4.13 IT Service	935.00
						935.00
Check	09/11/2025	5152	Patrick Irwin Law ...	August 202...	4.16 Legal/Background Ch...	759.00
						759.00
Credit Card Ch...	09/03/2025		grainger	Shower valv...	4.84 Equipment-Repair/Maint	722.31
						722.31
Credit Card Ch...	09/17/2025		WIX	Website su...	3.13 Subscriptions	588.06
						588.06
Credit Card Ch...	09/08/2025		Costco	SPARK sna...	3.51.3 Food Supplies	519.80
						519.80
Credit Card Ch...	09/19/2025		IAM SGE Stargu...	CR & LG ce...	3.32 Lifeguard Supplies	510.00
						510.00

William Shore Memorial Pool District
Transactions for Ratification
September 2025

Type	Date	Num	Name	Memo	Account	Debit
Check	09/11/2025	5149	Chemical Product...	#4145 Aug ...	4.84 Equipment-Repair/Maint	380.10
						380.10
Check	09/11/2025	5147	Pacific Office Eq...	#1165667 ...	4.51 Office Copier	358.26
						358.26
Check	09/02/2025	unu...	Unum Life Ins	Sept staff lif...	Health Insurance	324.48
						324.48
Credit Card Ch...	09/02/2025		Amazon	Party goodi...	3.42 Party Good & Supplies	322.70
						322.70
Check	09/30/2025	unu...	Unum Life Ins	balloons@b...	Health Insurance	318.16
						318.16
Check	09/22/2025	5158	Friends of the Pool	Labor day s...	347.31 · Special Events/Gif...	304.00
						304.00
Credit Card Ch...	09/18/2025		IAM SGE Stargu...	CPR & LG ...	3.32 Lifeguard Supplies	300.00
						300.00
Check	09/23/2025	sep v...	Verizon	September ...	4.21 Telephone/Cellphone	296.56
						296.56
Credit Card Ch...	09/25/2025		Amazon	baskets for ...	3.11 Office Supplies	275.73
						275.73
Check	09/11/2025	5151	angeles millwork	8/31 Statem...	3.74 Tools and Equipment	267.85
						267.85
Credit Card Ch...	09/11/2025		Amazon	copy paper	3.11 Office Supplies	267.66
						267.66
Credit Card Ch...	09/02/2025		Port Angeles Ch...	annual me...	3.14 Memberships and Dues	252.00
						252.00
Credit Card Ch...	09/20/2025		Amazon	shower cad...	4.84 Equipment-Repair/Maint	228.60
						228.60
Credit Card Ch...	09/04/2025		IAM SGE Stargu...	CPR & LG ...	3.32 Lifeguard Supplies	210.00
						210.00
Check	09/23/2025	wave...	Wave	September i...	4.23 Website/Internet	204.00
						204.00
Check	09/12/2025	QBc...	Intuit	Online chec...	3.11 Office Supplies	199.26
						199.26
Check	09/22/2025	5157	Karjalainen, Tesf...	replace 9/1...	4.92 Misc. Expense	195.86
						195.86
Check	09/19/2025	5155	Angeles Commu...	#35506 Mo...	4.21 Telephone/Cellphone	161.17
						161.17

**William Shore Memorial Pool District
Transactions for Ratification
September 2025**

Type	Date	Num	Name	Memo	Account	Debit
Credit Card Ch...	09/19/2025		Amazon	wysiwash s...	3.74 Tools and Equipment	154.90
						154.90
Credit Card Ch...	09/02/2025		Home Depot	maintenanc...	3.73 Maintenance Supplies	139.87
						139.87
Credit Card Ch...	09/09/2025		Amazon	shower matts	4.84 Equipment-Repair/Maint	119.78
						119.78
Credit Card Ch...	09/07/2025		Amazon	shower cad...	3.11 Office Supplies	119.25
						119.25
Credit Card Ch...	09/13/2025		Amazon	shower matts	4.84 Equipment-Repair/Maint	119.10
						119.10
Credit Card Ch...	09/20/2025		Amazon	shower cad...	4.84 Equipment-Repair/Maint	114.30
						114.30
Credit Card Ch...	09/12/2025		Amazon	office suppli...	3.11 Office Supplies	114.26
						114.26
Check	09/03/2025		Merchant Settlm...		4.17 CC Merchant Fees	107.95
						107.95
Credit Card Ch...	09/03/2025		Eastside Equipm...	equipment r...	4.83 Building Repair/Maint	107.38
						107.38
Credit Card Ch...	09/09/2025		keller supply	Unknown p...	4.84 Equipment-Repair/Maint	106.85
						106.85
Credit Card Ch...	09/18/2025		Fiesta Jalisco	Managers ...	3.43 Special Events	92.52
						92.52
Credit Card Ch...	09/08/2025		Safeway Fuel	Fuel for SP...	3.51.5 Transportation	85.25
						85.25
Credit Card Ch...	09/25/2025		Dollar Tree	Craft suppli...	3.51.2 Program/Office Sup...	84.95
						84.95
Credit Card Ch...	09/13/2025		Amazon	12v valves	3.73 Maintenance Supplies	84.68
						84.68
Credit Card Ch...	09/11/2025		keller supply	Unknown p...	4.84 Equipment-Repair/Maint	75.50
						75.50
Credit Card Ch...	09/01/2025		Amazon	printer ink	3.51.2 Program/Office Sup...	74.30
						74.30
Credit Card Ch...	09/17/2025		Amazon	swim diapers	3.21 Inventory/Resale	69.59
						69.59
Credit Card Ch...	09/09/2025		Fergusons	pvc primer ...	3.73 Maintenance Supplies	69.49
						69.49

William Shore Memorial Pool District
Transactions for Ratification
September 2025

Type	Date	Num	Name	Memo	Account	Debit
Credit Card Ch...	09/13/2025		Domino's	Date night p...	3.43 Special Events	69.11
						69.11
Credit Card Ch...	09/09/2025		Amazon	shower mats	4.84 Equipment-Repair/Maint	67.41
						67.41
Credit Card Ch...	09/11/2025		Thurmans	unistrut	3.73 Maintenance Supplies	64.78
						64.78
Credit Card Ch...	09/01/2025		Chevron	Fuel allowa...	3.75 Fuel Allowance	60.60
						60.60
Credit Card Ch...	09/08/2025		Walmart	craft supplies	3.51.2 Program/Office Sup...	60.22
						60.22
Credit Card Ch...	09/21/2025		Amazon	pizza for party	3.42 Party Good & Supplies	59.71
						59.71
Check	09/11/2025	5150	Swains General ...	8/31 Statem...	3.73 Maintenance Supplies	58.99
						58.99
Credit Card Ch...	09/02/2025		Amazon	Party goodi...	3.42 Party Good & Supplies	54.40
						54.40
Credit Card Ch...	09/13/2025		union 76	fuel allowan...	3.75 Fuel Allowance	53.86
						53.86
Credit Card Ch...	09/11/2025		Amazon	pencil sharp...	3.51.2 Program/Office Sup...	53.24
						53.24
Credit Card Ch...	09/03/2025		Amazon	emerg. light...	3.73 Maintenance Supplies	53.20
						53.20
Credit Card Ch...	09/10/2025		Safeway	cakes X 2	3.42 Party Good & Supplies	51.98
						51.98
Credit Card Ch...	09/03/2025		port angeles tran...	dispose of o...	4.83 Building Repair/Maint	43.93
						43.93
Credit Card Ch...	09/05/2025		Fergusons	Hot tub pvc ...	3.73 Maintenance Supplies	43.18
						43.18
Credit Card Ch...	09/05/2025		union 76	fuel allowan...	3.75 Fuel Allowance	41.00
						41.00
Credit Card Ch...	09/11/2025		Super Saver Foods	Fuel allowa...	3.75 Fuel Allowance	37.18
						37.18
Credit Card Ch...	09/17/2025		Amazon	cake for party	3.42 Party Good & Supplies	35.99
						35.99
Check	09/11/2025	5144	Carol Neuhauser	craft supplie...	3.52.2 Program/Office Sup...	34.48
						34.48

**William Shore Memorial Pool District
Transactions for Ratification
September 2025**

Type	Date	Num	Name	Memo	Account	Debit
Check	09/02/2025		Gateway Billing		4.17 CC Merchant Fees	30.00
						30.00
Credit Card Ch...	09/12/2025		Amazon	office suppli...	3.11 Office Supplies	28.81
						28.81
Credit Card Ch...	09/12/2025		Amazon	harry potter ...	3.42 Party Good & Supplies	28.41
						28.41
Credit Card Ch...	09/19/2025		Safeway Fuel	Fuel for SP...	3.51.5 Transportation	22.34
						22.34
Credit Card Ch...	09/12/2025		Amazon	pens	3.11 Office Supplies	22.07
						22.07
Credit Card Ch...	09/01/2025		Walmart	GF snacks	3.51.3 Food Supplies	21.77
						21.77
Credit Card Ch...	09/08/2025		Amazon	Name tag	3.16 Uniforms and Clothing	19.47
						19.47
Credit Card Ch...	09/12/2025		Amazon	24v power s...	3.73 Maintenance Supplies	16.28
						16.28
Check	09/12/2025	9/12...	Wire Fees	9/12/25 tran...	4.12 Payroll Fees/Bank Ch...	14.00
						14.00
Credit Card Ch...	09/16/2025		Spotify	SPARK mu...	3.51.2 Program/Office Sup...	13.06
						13.06
Credit Card Ch...	09/07/2025		Amazon	Lifeguard s...	3.32 Lifeguard Supplies	12.32
						12.32
Credit Card Ch...	09/01/2025		Disney Plus	SPARK mo...	3.51.2 Program/Office Sup...	11.99
						11.99
Credit Card Ch...	09/03/2025		Harbor Freight	gloves	3.74 Tools and Equipment	10.86
						10.86
Credit Card Ch...	09/16/2025		Amazon	12v power s...	3.73 Maintenance Supplies	9.76
						9.76
Credit Card Ch...	09/08/2025		Swains General ...	hot tub pvc ...	3.73 Maintenance Supplies	8.61
						8.61
Credit Card Ch...	09/12/2025		Amazon	harry potter ...	3.42 Party Good & Supplies	8.09
						8.09
Credit Card Ch...	09/18/2025		Swains General ...	Wire (hot tu...	3.74 Tools and Equipment	6.21
						6.21
Credit Card Ch...	09/09/2025		Joshua's	monthly cha...	4.92 Misc. Expense	6.20
						6.20

**William Shore Memorial Pool District
Transactions for Ratification
September 2025**

Type	Date	Num	Name	Memo	Account	Debit
Credit Card Ch...	09/23/2025		Joshua's	chamber bu...	4.92 Misc. Expense	6.20
						6.20
Check	09/01/2025			Service Ch...	4.12 Payroll Fees/Bank Ch...	5.95
						5.95
Credit Card Ch...	09/20/2025		Amazon	file tabs	3.11 Office Supplies	5.86
						5.86
Credit Card Ch...	09/09/2025		Swim Outlet	membershi...	3.14 Memberships and Dues	5.43
						5.43
Check	09/02/2025		Merchant Settlem...		4.17 CC Merchant Fees	2.97
						2.97
TOTAL						63,099.95

William Shore Memorial Pool District
Account QuickReport
September 2025

Type	Date	Num	Name	Memo	Split	Amount
57620.3 · Supplies						
3.70 Maintenance Supplies						
3.75 Fuel Allowance						
Credit Card Charge	09/01/2025		Chevron	Fuel allowance	21005 · Citi Ca...	60.60
Credit Card Charge	09/05/2025		union 76	fuel allowance	21005 · Citi Ca...	41.00
Credit Card Charge	09/11/2025		Super Saver Foods	Fuel allowance	21005 · Citi Ca...	37.18
Credit Card Charge	09/13/2025		union 76	fuel allowance	21005 · Citi Ca...	53.86
Total 3.75 Fuel Allowance						192.64
Total 3.70 Maintenance Supplies						192.64
Total 57620.3 · Supplies						192.64
TOTAL						192.64

**Shore Metro Park District
2026 Budget Summary
Statement of Revenues and Expenses**

Operational Revenue	
Sales of Merchandise	\$32,000
Activity /Use Fees	\$658,500
Recreation Programing	\$403,000
Total Operational Revenue	\$1,093,500
Non Operating Revenue	
Property Tax	\$2,006,800
County Shared Revenue	\$88,000
Interest and Other Misc Revenue	\$88,000
Gifts from Private Sources	\$0
Covid-19 Funds	\$0
State Grants	\$0
Misc Revenue	\$0
Debt Proceeds	\$0
Proceeds from Sale of Capital Assets	\$0
Total Non Operational Revenue	\$2,182,800
Total Revenue	\$3,276,300
Operational Expense	
Wages	\$1,291,100
Benefits	\$196,200
Supplies	\$140,400
Services	\$530,200
Total Operational Expenses	\$2,157,900
Non Operational Expense	
Intergovernmental Services	\$0
Debt Interest	\$553,114
Cost of Debt Issuance	\$0
Total Non Operational Expense	\$553,114
TOTAL EXPENSE	\$2,711,014
Pre Capital Commitment Income (Loss)	\$565,287
Capital Commitments	
Debt Service Principle	\$485,000
Capital Projects	\$71,500
Total Capital Commitments	\$556,500
Increase (Loss) in Net Position	\$8,787

Shore Metro Park District
The General Fund (001)
Detailed Statement of Revenues and Expenses

	2022 Actual	2023 Actual	2024 Actual	2025 Budget	2025 Est	2026 Budget	
Operational Revenue							
Sales of Merchandise							
Vending Revenue	\$0	\$0	\$0	\$0	\$0	\$0	
Sales of Taxable Merchandise	\$32,641	\$33,039	\$31,399	\$33,500	\$31,000	\$32,000	
341.70 Total Sales of Merchandise	\$32,641	\$33,039	\$31,399	\$33,500	\$33,500	\$32,000	
Activity /Use Fees							
Pass Sales	\$347,063	\$376,786	\$391,741	\$395,000	\$372,000	\$375,000	
General Admissions	\$154,998	\$179,708	\$168,968	\$185,000	\$175,000	\$177,000	
Group Use Fees	\$33,143	\$42,340	\$24,713	\$44,000	\$27,200	\$45,000	
Rental (pools, lanes, whole facility)*	\$0	-\$45	\$0	\$0	\$0	\$0	
Party Rentals	\$39,739	\$40,273	\$51,503	\$42,000	\$61,200	\$40,000	
Equipment and Locker Rentals*	\$0	\$0	\$0	\$0	\$0	\$0	
Gift Certificates/Special Events	\$21,069	\$17,408	\$16,253	\$19,000	\$21,000	\$21,500	
347.30 Total Activity/Use Fees	\$596,011	\$656,471	\$653,178	\$685,000	\$656,400	\$658,500	29k short
Recreation Programing							
Swim Classes/Instruction	\$70,228	\$96,635	\$80,969	\$98,000	\$81,400	\$83,000	
Exercise Classes**	\$0	\$0	\$0	\$0	\$0	\$0	
Preschool Program*							
After School Program*	\$166,108	\$211,454	\$206,839	\$215,000	\$231,100	\$232,000	
Summer Camp Program*	\$107,594	\$79,171	\$76,785	\$80,000	\$87,500	\$88,000	
347.60 Total Recreation Programing	\$343,930	\$387,260	\$364,592	\$393,000	\$400,000	\$403,000	7k plus
Total Operational Revenue	\$972,583	\$1,076,771	\$1,049,169	\$1,111,500	\$1,089,900	\$1,093,500	22k short
Non-Operational Revenue							
Property Tax							
Property Tax	\$1,723,228	\$1,846,076	\$1,877,483	\$1,987,000	\$1,980,000	\$2,006,800	\$19,800
Sale of Tax Title Property	\$100	\$102	\$0	\$0	\$0	\$0	
311.00 Total General Property Tax	\$1,723,328	\$1,846,178	\$1,877,483	\$1,987,000	\$1,980,000	\$2,006,800	
State Grants							
CDBG Grants (334.04.20)	\$0	\$0	\$0	\$0	\$0	\$0	
RCO Grants (333.15.00)	\$0	\$0	\$0	\$0	\$0	\$0	
2018 Capital Budget (334.04.20)	\$0	\$0	\$0	\$0	\$0	\$0	
2019 Capital Budget (334.04.20)	\$0	\$0	\$0	\$0	\$0	\$0	
2020 Capital Budget (334.04.20)	\$0	\$0	\$0	\$0	\$0	\$0	
Child Care Grants	\$0	\$0	\$69,000	\$55,500	\$53,000	\$0	
334.00 Total State Grants	\$0	\$0	\$69,000	\$55,500	\$53,000	\$0	
Covid-19 Revenue							
Cares Act Funds	\$158,700	\$0	\$0	\$0	\$0	\$0	
332.92.10 Total Covid-19 Revenue	\$158,700	\$0	\$0	\$0	\$0	\$0	
Country Shared Revenue/Grants							
Leasehold Excise Taxes	\$11,342	\$6,735	\$18,636	\$11,000	\$17,800	\$16,000	
Timber/Harvest Excise Tax	\$3,073	\$26,396	\$6,520	\$11,000	\$8,000	\$8,000	
Sale of County Timber	\$25,920	\$166,363	\$51,729	\$65,000	\$36,300	\$50,000	
Misc./PILT	\$0	\$0	\$0	\$0	\$0	\$0	
County Grant (OF)	\$0	\$0	\$0	\$0	\$0	\$0	
USDA Food Grant	\$0	\$0	\$4,709	\$15,000	\$13,800	\$14,000	
Energy Grants	\$0	\$0	\$0	\$0	\$0	\$0	
Lease of County Land (DNR Other)	\$231	\$0	\$0	\$0	\$0	\$0	
337.10 Total County Shared Revenue/Grants	\$40,565	\$199,493	\$81,593	\$102,000	\$75,900	\$88,000	32k short
Interest and Other Misc Revenue							
Interest Earnings Restricted	\$0	\$0	\$0	\$0	\$0	\$0	
Dividend Income Restricted	\$0	\$0	\$0	\$0	\$0	\$0	
Realized Gain/Loss Restricted	\$9,276	\$0	\$0	\$0	\$0	\$0	
Unrealized Gain/Loss Restricted	\$610	\$0	\$0	\$0	\$0	\$0	
Interest Earnings Unrestricted	\$393	\$81,310	\$95,060	\$80,000	\$87,200	\$88,000	
Misc Restricted	\$0	\$0	\$0	\$0	\$0	\$0	
Interest Earnings Operation Funds	\$1,064	\$0	\$0	\$0	\$0	\$0	
361.00 Total Interest and Other Misc Reveune	\$11,344	\$81,310	\$95,060	\$80,000	\$87,200	\$88,000	

Gifts From Private Sources

	Private Gifts (non-gov.)	\$0	\$9	\$0	\$0	\$0	\$0
367.00	Total Gifts from Private Sources	\$0	\$9	\$0	\$0	\$0	\$0

Misc Revenue

	Misc Other Revenue	\$36	-\$85	-\$200	\$0	\$0	\$0
369.00	Total Misc Revenue	\$36	-\$85	-\$200	\$0	\$0	\$0

Debt Proceeds

	Bond Proceeds	\$0	\$0	\$0	\$0	\$0	\$0
	LOCAL Loan Program	\$0	\$0	\$0	\$0	\$0	\$0
	County Line of Credit	\$0	\$0	\$0	\$0	\$0	\$0
391.10	Total Debt Proceeds	\$0	\$0	\$0	\$0	\$0	\$0

Proceeds from Sale of Capital Assets

	Sale of Real Property	\$0	\$0	\$0	\$0	\$0	\$0
395.10	Proceeds from Sale of Capital Assets	\$0	\$0	\$0	\$0	\$0	\$0

	Total Non-Operational Revenue	\$1,933,972	\$2,126,905	\$2,122,936	\$2,224,500	\$2,196,100	\$2,182,800	35k short
	Total Revenue	\$2,906,555	\$3,203,675	\$3,172,105	\$3,336,000	\$3,286,000	\$3,276,300	56k short

Operational Expense**Wages Management**

	Executive Director	\$70,449	\$73,999	\$75,572	\$76,800	\$74,200	\$75,400
	Director	\$68,270	\$71,498	\$68,798	\$70,600	\$73,000	\$75,200
	Bookkeeping/Accountant	\$0	\$6,893	\$9,152	\$9,500	\$9,100	\$9,500
	Clerk of the Board	\$1,459	\$2,564	\$1,803	\$1,200	\$2,400	\$2,000
	Treasurer	\$2,400	\$2,750	\$1,600	\$2,100	\$1,300	\$2,000

Wages Dryland

	Fitness Instructors	\$5,750	\$12,950	\$28,000	\$23,000	\$26,500	\$27,300
	Janitorial	\$60,137	\$51,129	\$70,788	\$63,700	\$78,000	\$79,000
	Maintenance Tech	\$20,858	\$33,517	\$43,432	\$39,000	\$58,200	\$60,000
	Member Services Coordinator	\$43,823	\$38,665	\$39,832	\$43,600	\$37,500	\$38,600
	Party Supervisor	\$6,432	\$5,093	\$0	\$0	\$0	\$0
	Front Desk Staff	\$117,419	\$109,098	\$130,444	\$127,000	\$112,000	\$115,500
	Party Staff	\$6,278	\$6,768	\$4,410	\$4,800	\$4,400	\$4,500

Youth Programs

	Youth Program Manager	\$46,100	\$73,537	\$79,306	\$72,000	\$71,500	\$74,000
	Child Care Activity Leaders	\$89,488	\$121,519	\$135,841	\$131,200	\$138,500	\$143,000
	Sparks Food Service Worker	\$10,661	\$0	\$16,486	\$10,000	\$9,200	\$9,500
	Van Driver	\$0	\$9,302	\$7,149	\$8,600	\$5,500	\$5,700

Wages Aquatics

	Aquatics Manager	\$39,850	\$59,021	\$44,946	\$54,700	\$43,000	\$44,300
	Head Guards/Facility Supervisors	\$67,725	\$114,634	\$164,890	\$154,800	\$159,500	\$165,000
	Lifeguards	\$238,327	\$278,328	\$216,926	\$230,000	\$228,000	\$235,000
	Swimm Instructors			\$55,301	\$57,000	\$54,000	\$58,000
	Water Fitness Instructors	\$25,494	\$18,520	\$21,763	\$21,500	\$15,700	\$16,200

	Recreation Programmer	\$52,658	\$0	\$0	\$0	\$0	\$0
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	Overtime	\$550	\$2,708	\$3,129	\$4,800	\$500	\$1,000
	Sick Pay/Vacation	\$20,647	\$39,136	\$32,056	\$31,900	\$35,800	\$36,900
	Holiday Pay	\$0	\$3,548	\$9,885	\$7,300	\$13,200	\$13,500

576.20.10	Salaries and Wages Total	\$994,774	\$1,135,174	\$1,261,509	\$1,245,100	\$1,251,000	\$1,291,100	3.00%
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Benefits

	WA Cares Refund	\$791	\$0	\$0	\$0	\$0	\$0
	Social Security/Taxes	\$75,592	\$86,506	\$95,270	\$94,600	\$70,200	\$95,000
	Cafeteria Plan	\$11,168	\$8,247	\$6,662	\$8,500	\$2,000	\$6,600
	Health Plan	\$52,717	\$67,716	\$49,658	\$54,600	\$63,200	\$54,600
	Unemployment	\$11,364	\$14,757	\$11,663	\$11,900	\$8,300	\$9,000
	Department of L&I	\$25,446	\$29,287	\$27,907	\$28,400	\$26,500	\$28,000
	Paid Family Leave	\$1,050	\$4,279	\$2,660	\$2,600	\$3,000	\$3,000

576.20.20	Personnel Benefits Total	\$178,128	\$210,792	\$193,820	\$200,600	\$173,200	\$196,200
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Supplies**Office**

	Office Supplies	\$9,142	\$8,136	\$6,347	\$8,300	\$2,500	\$5,000
	Computers and Supplies	\$647	\$1,530	\$4,117	\$1,500	\$4,800	\$2,000
	Subscriptions	\$8,063	\$9,360	\$4,164	\$4,000	\$4,400	\$4,500
	Memberships and Dues	\$2,652	\$2,534	\$1,115	\$2,200	\$1,100	\$1,200

Windows 10 re

Printing and Copying Supplies	\$1,832	\$1,937	\$3,260	\$2,200	\$1,400	\$1,500	
Uniforms	\$4,613	\$8,669	\$2,815	\$6,500	\$6,500	\$6,000	
Other	\$0	\$0	\$0	\$0	\$0	\$0	
Front of House Supplies							
Inventory/Resale	\$24,031	\$18,031	\$24,161	\$23,000	\$16,400	\$20,000	
Promotional	\$2,177	\$2,245	\$3,509	\$2,500	\$500	\$1,000	
Coffee	\$1,202	\$851	\$269	\$400	\$70	\$100	
Uniforms	\$0	\$0	\$0	\$0	\$0	\$0	
Other	\$0	\$0	\$0	\$0	\$0	\$0	
Life Guards							
Equipment and Supplies	\$5,933	\$6,097	\$5,862	\$5,000	\$7,400	\$6,500	
Lifeguard Other	\$1,019	\$0	\$0	\$0	\$0	\$0	
Program Supplies and Equipment							
Exercise Classes*	\$0	\$0	\$0	\$0	\$0	\$0	
Swim Classes/Instruction/Exercise	\$181	\$2,941	\$1,214	\$2,800	\$3,500	\$3,000	
Party Goods	\$10,195	\$13,025	\$9,703	\$9,300	\$6,200	\$7,500	
Special Events	\$1,850	\$4,585	\$7,483	\$5,300	\$8,200	\$7,500	
Other Program Supplies and Eq	\$0	\$0	\$0	\$0	\$0	\$0	
After School Programs							
Uniforms	\$0	\$0	\$35	\$0	\$0	\$0	
Program/Office Supplies	\$4,992	\$4,633	\$4,256	\$2,100	\$4,800	\$4,000	
Food Service Supplies	\$10,893	\$13,072	\$6,538	\$10,000	\$9,400	\$10,000	
Field Trips	\$0	\$89	\$34	\$100	\$0	\$0	
Transportation	\$1,440	\$1,140	\$643	\$1,000	\$1,600	\$1,600	
Space Rental*	\$0	\$0	\$0	\$0	\$0	\$0	
Summer Camp Program							
Uniforms	\$1,813	\$2,265	\$3,310	\$2,500	\$1,900	\$2,000	
Program/Office Supplies	\$877	\$789	\$3,176	\$3,000	\$1,700	\$1,800	
Food Service Supplies	\$20,196	\$497	\$3,304	\$14,000	\$8,900	\$9,000	
Field Trips	\$876	\$0	\$110	\$100	\$0	\$0	
Transportation	\$830	\$205	\$433	\$400	\$0	\$0	
USDA Food Program	\$0	\$0	\$5,293	\$0	\$0	\$0	
Space Rental*	\$0	\$0	\$0	\$0	\$0	\$0	
Maintenance and Repairs Supplies							
Pool Chemicals	\$23,191	\$40,107	\$20,925	\$30,000	\$12,000	\$15,000	
Cleaning and Janitorial Supplies	\$34,607	\$28,305	\$31,850	\$15,000	\$15,000	\$15,000	
Maintenance Supplies	\$5,827	\$6,310	\$10,671	\$10,000	\$9,300	\$10,000	
Other	\$532	\$0	\$0	\$0	\$0	\$0	
Small Tools and Minor Equip.	\$2,821	\$8,661	\$2,877	\$2,200	\$2,100	\$2,200	
Fuel Allowance	\$0	\$5,724	\$4,396	\$5,100	\$3,800	\$4,000	
576.20.30	Supplies Total	\$182,432	\$191,740	\$171,872	\$168,500	\$133,470	\$140,400

Services

Professional Services

License and Permits	\$1,104	\$1,056	\$927	\$1,300	\$900	\$1,000
Bank Charges/Direct Deposit/Payroll	\$2,356	-\$106	\$740	\$0	\$1,200	\$1,200
IT/Computer Service	\$5,145	\$11,013	\$3,105	\$6,000	\$5,500	\$6,000
Transaction Services/Rec1	\$6,772	\$7,110	\$0	\$7,400	\$7,500	\$7,600
Accounting Services (QB)	\$20,915	\$17,000	\$0	\$0	\$4,500	\$4,500
Legal Services/Background	\$2,000	\$1,147	\$1,922	\$21,000	\$13,800	\$3,000
Merchant/Credit Card Service Fees	\$19,950	\$50,525	\$50,056	\$60,000	\$42,800	\$45,000
Other Professional Services	\$0	\$0	\$0	\$0	\$0	\$0

Communications

Telephone	\$10,290	\$10,857	\$8,270	\$10,000	\$8,400	\$8,500
Postage and Mailing	\$80	\$263	\$309	\$200	\$300	\$300
Website/Internet	\$3,572	\$4,001	\$3,578	\$4,000	\$3,000	\$3,200

Training/Travel

Conference, Convention and Training	\$15,027	\$13,165	\$10,976	\$10,000	\$7,800	\$8,000
Travel	\$7,499	\$0	\$103	\$0	\$0	\$0

Advertising

Advertising	\$4,001	\$3,496	\$3,323	\$3,000	\$3,500	\$3,000
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Rentals and Leases

Office Copier	\$2,263	\$2,074	\$2,820	\$2,500	\$4,800	\$4,900
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Insurance

Liability/Property Insurance	\$52,258	\$93,291	\$127,226	\$165,000	\$136,500	\$145,000
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Utility

Electrical/Water/Sewer	\$132,835	\$145,424	\$144,253	\$145,000	\$145,000	\$150,000
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Repairs and Maintenance

Landscaping Services	\$11,628	\$12,075	\$18,903	\$15,000	\$15,000	\$15,000
Janitorial Services	\$0	\$0	\$73	\$0	\$0	\$0

	Building Maintenance	\$3,567	\$13,073	\$18,066	\$10,000	\$8,500	\$9,000
	Equipment Maintenance	\$83,394	\$100,533	\$34,366	\$72,000	\$48,000	\$50,000
	Office Equipment Maintenance	\$0	\$0	\$684	\$0	\$0	\$0
	Child Care Grant Expenses	\$0	\$0	\$30,803	\$40,000	\$34,000	\$0
	Miscellaneous						
	Misc. Service/Discrepancies	\$120	\$1,781	\$1,600	\$0	\$900	\$500
	Intergovernmental Taxes/Services						
	B&O Tax/Sales Tax	\$56,088	\$60,014	\$60,621	\$53,000	\$58,000	\$60,000
	External Taxes/Assessments	\$0	\$107	\$4,348	\$100	\$0	\$0
	County Services	\$0	\$0	\$0	\$0	\$0	\$0
	City Services	\$0	\$0	\$225	\$0	\$0	\$0
	Clallam County Taxes	\$3,859	\$3,859	\$0	\$4,500	\$4,400	\$4,500
	State Auditor	\$1,916	\$18,576	\$15,277	\$0	\$25,500	\$0
576.20.40	Services Total	\$444,721	\$551,758	\$542,574	\$630,000	\$554,300	\$530,200
576.20	OPERATIONAL EXPENSE TOTAL	\$1,800,055	\$2,089,464	\$2,169,775	\$2,244,200	\$2,111,970	\$2,157,900
	NON-OPERATIONAL EXPENSE						
	Services						
	Election Costs*	\$0	\$0	\$0	\$0	\$0	\$0
576.20.40	Services Total	\$0	\$0	\$0	\$0	\$0	\$0
	Cost of Debt Issuance						
	Bond Issue Costs	\$0	\$0	\$0	\$0	\$0	\$0
	Investment Costs	\$0	\$0	\$0	\$0	\$0	\$0
592.75.10	Total Cost of Debt Issuance	\$0	\$0	\$0	\$0	\$0	\$0
	Debt Interest						
	2012B LOCAL Loan I	\$5,401	\$0	\$0	\$0	\$0	\$0
	2013A LOCAL Loan II	\$4,178	\$1,484	\$0	\$0	\$0	\$0
	2013A LTGO Bond Kitsap	\$3,032	\$614	\$0	\$0	\$0	\$0
	2017A Bond Kitsap (van)	\$0	\$0	\$0	\$0	\$0	\$0
	2018A UTGO Bond (Public Issue)	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000
	2018A LTGO Bond (Public Issue)	\$237,838	\$230,438	\$222,637	\$212,388	\$212,388	\$200,988
	2020A Park Revenue Bond (Kitsap)	\$232,167	\$228,487	\$224,642	\$218,522	\$218,522	\$212,126
	Line of Credit	\$0	\$0	\$0	\$0	\$0	\$0
592.75.70	Debt Service Interest Total	\$622,615	\$601,022	\$587,279	\$570,910	\$570,910	\$553,114
	TOTAL NON-OPERATIONAL EXPENSE	\$622,615	\$601,022	\$587,279	\$570,910	\$570,910	\$553,114
	TOTAL EXPENSE	\$2,422,670	\$2,690,486	\$2,757,054	\$2,815,110	\$2,682,880	\$2,711,014
	Pre Capital Commitment Income (Loss)	\$483,886	\$513,189	\$415,051	\$520,890	\$603,121	\$565,287
	Capital Commitments						
	Debt Service Principle						
	2012B LOCAL Loan I	\$16,044	\$0	\$0	\$0	\$0	\$0
	2013B LOCAL Loan II	\$48,405	\$59,349	\$0	\$0	\$0	\$0
	2013A Kitsap Bond	\$73,794	\$37,799	\$0	\$0	\$0	\$0
	2017A Bond Kitsap (van)	\$0	\$0	\$0	\$0	\$0	\$0
	2018 UTGO Bond(Public Issue)	\$0	\$0	\$0	\$0	\$0	\$0
	2018 LTLG Bond (Public Issue)	\$185,000	\$195,000	\$205,000	\$210,000	\$210,000	\$220,000
	2020A Park Revenue Bond	\$160,000	\$165,000	\$255,000	\$260,000	\$260,000	\$265,000
	County Line of Credit	\$0	\$0	\$0	\$0	\$0	\$0
591.75.70	Debt Service Principle Total	\$483,243	\$457,147	\$460,000	\$470,000	\$470,000	\$485,000
	Capital Projects						
	Expansion Project	\$0	\$0	\$0	\$0	\$0	\$0
	Building and Structures	\$0	\$0	\$0	\$0	\$0	\$0
	Machinery and Equipment	\$0	\$0	\$79,937	\$50,000	\$65,000	\$71,500
	Expansion	\$0	\$0	\$0	\$0	\$0	\$0
	Land	\$0	\$0	\$0	\$0	\$0	\$0
594.75.60	Capital Projects Total	\$0	\$0	\$79,937	\$50,000	\$65,000	\$71,500
	Total Capital Commitments	\$483,243	\$457,147	\$539,937	\$520,000	\$535,000	\$556,500
	Grand Total Expense	\$2,905,913	\$3,147,634	\$3,296,990	\$3,335,110	\$3,217,880	\$3,267,514
	Increase (Loss) in Net Position	\$643	\$56,042	-\$124,885	\$890	\$68,121	\$8,787

2026 Budget Assumptions:

2025 Observations

1. 2025 operational revenue will be within 1% of the 2024 operational revenue. Operational revenue has stabilized over the last two years.
2. We are using the LGIP for the investment vehicle for our reserves and we also have our tax levy funds deposited in LGIP, so we are maintaining a higher LGIP balance than previous years.
3. We did receive grant reimbursement funds totaling \$53,000 for childcare expansion planning. Expenses under that grant only totaled \$34,000 in expenses due to the District staff doing some of the grant deliverables.
4. County timber revenue is below the 2025 budget projection and is anticipated to be \$32,000 below budget at year end.
5. The SAO conducted the 2022 and 2023 audit this year. The District will look at doing annual audits rather than every two year audits.
6. The IRS concluded the audit for our 2018 Tax Exempt Bond issue with no issues. The IRS audit expenses was \$13,000, which was below the \$20,000 budget amount.
7. The board approved funds to repair the Water Source Heat Pump in the amount of \$60,000, which was \$10,000 over our budget for capital repairs. The repair should occur in Oct-Nov of this year.

2026 Operational Revenue Assumptions:

1. 2025 Pricing will remain the same general admission and pass sales. Child Care, Swim Lessons and Group Entrance Fees will be adjusted based upon market conditions.
2. No growth increase is calculated. Program and activity revenue is forecasted to increase between 3%-5%.

2026 Non-Operational Revenue Assumptions

1. The District estimates Property Assessed values will rise by 1.0%. An increase of \$1% is indicated in the Budget that equals \$26,870. This will not change the Levy per \$1,000 of AV, which is currently at \$0.31.
2. If successful with obtaining lease with Olympic Medical Center for the building we will utilize a 2026 capital grant in the amount of \$750,000 to convert the building to expand our child care operations.
3. District will continue to use the LGIP for surplus cash and reserves and is forecasted to bring a 4.0% and 4.5%
4. Timber revenue projections range from 100k to 180k. There is uncertainty that timber sales will occur in 2026 as what happened in 2025. In light of this we are budgeting a very low amount of 50k for 2026.

2026 Operational Expense Assumptions

1. Expenses will remain similar to 2025.
2. Wages and Utility costs account for 85% of our expense budget.

2025 Non-Operational Expense Assumptions

1. Insurance costs have stabilized for 2026 with only a modest increase anticipated.
2. \$85k is budgeted for Capital Expenses

Position	Current Starting Wage (Hourly)	2026 Suggested Adjustment (Hourly)
Lifeguard	\$17.72	\$18.25 (3%)
Head Guard	\$18.86	\$19.43 (3%)
Party Crew	\$17.72	\$18.25 (3%)
Welcome Desk	\$18.49	No Change
Water Aerobics	\$21.26	No Change
Activity Leader	\$18.66	No Change
Janitor	\$20.43	No Change
Yoga	\$25.75	No Change
Swim instructor	\$18.66	No Change
Private Swim Instructor	\$19.62	No Change
On Site Supervisor	\$22.00	No Change
Assistant Coordinator	\$19.88	\$20.48 (3%)

2026 Minimum Wage for WA: \$17.13

Management

Position	Current (Hourly)	Suggested (Hourly)	Estimated Annual Cost
Aquatics Manager	\$24.73	~\$25.75/hr (4%)	~\$53,560 Annually
Member services Manager	\$25.00	\$25.75/hr (3%)	~\$53,560 Annually
Youth Programs Manager	\$24.73	~\$25.75/Hr (4%)	~\$53,560 Annually

Position	Salary Current	Salary suggestion	2026 Exempt Employee Salary
Director	\$75,000	\$77,250 (3%)	\$79,934.40

Ordinance / Resolution No. 01-2025
RCW 84.55.120

WHEREAS, the Board of Commissioners of William Shore Pool District has met and considered
(Governing body of the taxing district) (Name of the taxing district)
its budget for the calendar 2026 ; and,
year _____

WHEREAS, the districts actual levy amount from the previous year was 1,980,000.00 ; and,
\$ _____
(Previous year's levy amount)

WHEREAS, the population of this district is ☐ more than or ☐ less than 10,000; and now, therefore,
(Check one)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy
is hereby authorized for the levy to be collected in 2026 tax year.
the _____
(Year of collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be 19,800.00
\$ _____

which is a percentage increase of 1% % from the previous year. This increase is exclusive of
(Percentage increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines,
solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations
that have occurred and refunds made.

Adopted this 28 day of October, 2025.

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

use the Washington Relay Service by calling 711. For tax assistance, call (360) 534-1400.

REV 64 0101e (w) (12/9/14)

Levy Certification

Submit this document to the county legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected and forward a copy to the assessor.

In accordance with RCW 84.52.020, I, Navarra Carr,
(Name)

District Board President, for William Shore Memorial Pool District, do hereby certify to
(Title) (District Name)

the Clallam County County legislative authority that the Commissioners
(Name of County) (Commissioners, Council, Board, etc.)

of said district requests that the following levy amounts be collected in 2026 as provided in the district's
(Year of Collection)

budget, which was adopted following a public hearing held on 10-28-2025:
(Date of Public Hearing)

Regular Levy: \$2,006,800.00
(State the **total** dollar amount to be levied)

Excess Levy: \$0
(State the **total** dollar amount to be levied)

Refund Levy: \$0
(State the **total** dollar amount to be levied)

Signature: _____

Date: 11-25-2025

10/07/25

William Shore Memorial Pool District
Statement of Financial Position
As of September 30, 2025

	Sep 30, 25	Sep 30, 24
ASSETS		
Current Assets		
Checking/Savings		
111 · Cash in Till	1,100.00	1,100.00
112 · Kitsap Bank		
112.1 · Cash in Operating Account	108,240.26	81,142.48
Total 112 · Kitsap Bank	108,240.26	81,142.48
115 · Kitsap Bond Reserve Fund		
Kitsap CD	480,000.00	480,000.00
Total 115 · Kitsap Bond Reserve Fund	480,000.00	480,000.00
116 · Local Gov't Investment Pool	1,520,934.60	1,545,101.78
Total Checking/Savings	2,110,274.86	2,107,344.26
Other Current Assets		
Prepaid Expense	0.00	3,013.95
Undeposited Funds	3,161.50	48,667.94
Total Other Current Assets	3,161.50	51,681.89
Total Current Assets	2,113,436.36	2,159,026.15
Fixed Assets		
594.75 · Capital Expense		
75.61 · Equipment	161,339.25	155,728.25
75.62 · Building and Improvements	1,998,731.72	1,998,731.72
75.63 · Shore Aquatic Center Expansion	20,396,522.53	20,396,522.53
Total 594.75 · Capital Expense	22,556,593.50	22,550,982.50
Total Fixed Assets	22,556,593.50	22,550,982.50
TOTAL ASSETS	24,670,029.86	24,710,008.65
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Credit Cards		
21005 · Citi Cards	15,798.31	11,883.40
Total Credit Cards	15,798.31	11,883.40
Other Current Liabilities		
Current Payroll Liabilities	20,158.14	39,115.59
Total Other Current Liabilities	20,158.14	39,115.59
Total Current Liabilities	35,956.45	50,998.99
Long Term Liabilities		
591.75 · Debt		
2018A Bond (Public)	8,710,000.00	8,915,000.00
2020A Revenue Bond (Kitsap)	6,920,000.00	7,175,000.00
Total 591.75 · Debt	15,630,000.00	16,090,000.00
Total Long Term Liabilities	15,630,000.00	16,090,000.00
Total Liabilities	15,665,956.45	16,140,998.99

10/07/25

William Shore Memorial Pool District
Statement of Financial Position
As of September 30, 2025

	Sep 30, 25	Sep 30, 24
Equity		
32000 - Unrestricted Net Assets	8,808,587.51	8,393,536.55
Net Income	195,485.90	175,473.11
Total Equity	9,004,073.41	8,569,009.66
TOTAL LIABILITIES & EQUITY	24,670,029.86	24,710,008.65

William Shore Memorial Pool District

Statements of Activities

September 2025

	Sep 25	Sep 24
Income		
311.00 · Property Tax		
311.01 · Property Taxes	11,674.93	12,756.13
Total 311.00 · Property Tax	11,674.93	12,756.13
334.00 · State Grants		
334.02 · USDA Food Grant	11,165.91	4,708.59
Total 334.00 · State Grants	11,165.91	4,708.59
337.00 · County Shared Revenue/Grants		
337.02 · Leasehold Excise Tax	3,516.58	4,576.32
337.03 · County Timber Trust (335.02)	63.85	8,530.00
Total 337.00 · County Shared Revenue/Grants	3,580.43	13,106.32
341.00 · Merchandise Sales		
341.70 · Merchandise Sales	2,127.00	2,442.00
Total 341.00 · Merchandise Sales	2,127.00	2,442.00
347.30 · Activity Fees		
347.31 · Special Events/Gift Certif.	689.50	1,592.00
347.32 · Group Entrance Fees	4,423.50	1,047.75
347.33 · General Admissions	11,715.50	10,697.75
347.34 · Pass Sales	23,998.75	22,290.05
347.35 · Party Room Rentals	4,601.00	7,710.75
Total 347.30 · Activity Fees	45,428.25	43,338.30
347.60 · Program Fees		
347.61 · Summer Camp	4,548.50	104.00
347.62 · Swim Instruction	6,483.00	8,473.75
347.63 · After School Care	24,285.65	26,333.50
Total 347.60 · Program Fees	35,317.15	34,911.25
361.00 · Interest and Other Earnings		
361.10 · Interest/Dividend Income	5,434.93	12,485.69
361.00 · Interest and Other Earnings - Other	0.48	0.00
Total 361.00 · Interest and Other Earnings	5,435.41	12,485.69
369.00 · Miscellaneous Revenue	0.00	-200.00
Total Income	114,729.08	123,548.28
Gross Profit	114,729.08	123,548.28
Expense		
57620.1 · Salaries and Wages		
1.1 · Management		
Bookkeeping/Accountant	693.59	696.87
Clerk Services	302.61	200.33
Director	5,769.24	5,192.30
Executive Director	5,703.54	5,703.54
Total 1.1 · Management	12,468.98	11,793.04
1.2 · Aquatics		
Aquatics Manager	3,592.03	3,481.47
Lifeguards	18,464.72	16,688.52
On Site Supervisor/Head Guard	12,806.33	12,734.66
Swim Instructor	2,561.55	4,799.93
Water Fitness Instructor	1,700.84	1,702.80
Total 1.2 · Aquatics	39,125.47	39,407.38

10/07/25

William Shore Memorial Pool District
Statements of Activities
September 2025

	Sep 25	Sep 24
1.3 · Dry Land		
Dry Land Fitness Instructors	1,969.88	2,225.00
Janitors	6,163.46	5,803.20
Maintenance Tech	4,817.24	3,231.44
Member Svcs Manager	3,450.00	2,599.08
Party Crew	372.12	283.80
Welcome Desk	8,259.24	9,912.78
Total 1.3 · Dry Land	25,031.94	24,055.30
1.4 · Child Care Programs		
Activity Leaders	11,286.68	11,925.44
Child Care Programs Manager	6,510.76	6,359.42
Food Service Workers	1,164.12	2,969.87
Van Driver	417.80	365.04
Total 1.4 · Child Care Programs	19,379.36	21,619.77
1.5 · Misc. Wages		
Holiday Pay	1,285.76	969.24
Paid Time Off	1,503.58	3,085.19
Total 1.5 · Misc. Wages	2,789.34	4,054.43
Total 57620.1 · Salaries and Wages	98,795.09	100,929.92
57620.2 · Benefits		
Cafeteria Plan	555.15	555.15
Department of Labor & Industry	2,061.36	2,220.14
Federal Payroll Taxes	7,404.16	7,539.25
Health Insurance	8,356.84	3,265.75
Paid Family Medical Leave	261.11	211.88
Unemployment Compensation	536.43	938.76
Total 57620.2 · Benefits	19,175.05	14,730.93
57620.3 · Supplies		
3.10 Office Supplies		
3.11 Office Supplies	1,032.90	231.41
3.13 Subscriptions	2,058.21	160.58
3.14 Memberships and Dues	257.43	549.41
3.16 Uniforms and Clothing	19.47	0.00
Total 3.10 Office Supplies	3,368.01	941.40
3.20 Front of House		
3.21 Inventory/Resale	69.59	1,535.52
Total 3.20 Front of House	69.59	1,535.52
3.30 Lifeguard Supplies		
3.32 Lifeguard Supplies	1,032.32	346.48
Total 3.30 Lifeguard Supplies	1,032.32	346.48
3.40 Program Supplies		
3.42 Party Good & Supplies	561.28	1,469.15
3.43 Special Events	161.63	91.32
Total 3.40 Program Supplies	722.91	1,560.47
3.50 Child Care Programs		
3.51 After School Child Care		
3.51.1 Uniforms	0.00	34.84
3.51.2 Program/Office Supplies	297.76	761.14
3.51.3 Food Supplies	541.57	541.19
3.51.5 Transportation	107.59	0.00
Total 3.51 After School Child Care	946.92	1,337.17

10/07/25

William Shore Memorial Pool District
Statements of Activities
September 2025

	Sep 25	Sep 24
3.52 Summer Camp Program		
3.52.2 Program/Office Supplies	34.48	0.00
3.52.5 Transportation	0.00	75.06
Total 3.52 Summer Camp Program	34.48	75.06
Total 3.50 Child Care Programs	981.40	1,412.23
3.70 Maintenance Supplies		
3.72 Janitorial Supplies	1,938.44	2,609.59
3.73 Maintenance Supplies	4,692.16	73.16
3.74 Tools and Equipment	998.84	0.00
3.75 Fuel Allowance	192.64	256.69
Total 3.70 Maintenance Supplies	7,822.08	2,939.44
Total 57620.3 · Supplies	13,996.31	8,735.54
57620.4 · Services		
4.10 Professional Services		
4.11 Licenses and Permits	0.00	790.00
4.12 Payroll Fees/Bank Charge	19.95	7.86
4.13 IT Service	935.00	35.00
4.16 Legal/Background Check	759.00	0.00
4.17 CC Merchant Fees	4,334.00	3,855.33
Total 4.10 Professional Services	6,047.95	4,688.19
4.20 Communications		
4.21 Telephone/Cellphone	657.73	649.20
4.22 Postage, Mailing Service	0.00	158.84
4.23 Website/Internet	204.00	792.06
Total 4.20 Communications	861.73	1,600.10
4.30 Training/Travel		
4.31 Training/Conferences	0.00	1,219.89
Total 4.30 Training/Travel	0.00	1,219.89
4.50 Equipment Leases		
4.51 Office Copier	358.26	232.14
Total 4.50 Equipment Leases	358.26	232.14
4.70 Utilities	13,518.07	10,772.01
4.80 Repair/Maintenance		
4.81 Landscape Maintenance	1,088.28	1,089.00
4.83 Building Repair/Maint	1,355.35	996.85
4.84 Equipment-Repair/Maint	10,279.11	741.17
Total 4.80 Repair/Maintenance	12,722.74	2,827.02
4.90 Miscellaneous Expense		
4.91 Recon Discrepancies	-0.07	0.00
4.92 Misc. Expense	12.40	90.00
4.95 State Sales/B & O Tax	6,024.26	15,046.84
4.98 State Auditor	1,460.55	0.00
Total 4.90 Miscellaneous Expense	7,497.14	15,136.84
Total 57620.4 · Services	41,005.89	36,476.19
Total Expense	172,972.34	160,872.58
Net Income	-58,243.26	-37,324.30

10/07/25

William Shore Memorial Pool District
Statements of Activities - Actual and Budgeted
January through September 2025

	Jan - Sep 25	Budget	% of Budget
Income			
311.00 · Property Tax			
311.01 · Property Taxes	1,174,676.26	1,193,949.00	98.4%
311.02 · Sale of Tax Title Property	0.00	0.00	0.0%
Total 311.00 · Property Tax	1,174,676.26	1,193,949.00	98.4%
332.00 · Federal Grants			
332.92 · Cares Act Funds	0.00	0.00	0.0%
Total 332.00 · Federal Grants	0.00	0.00	0.0%
334.00 · State Grants			
334.01 · Child Care Grants	53,000.00	55,500.00	95.5%
334.02 · USDA Food Grant	13,875.10	15,000.00	92.5%
Total 334.00 · State Grants	66,875.10	70,500.00	94.9%
337.00 · County Shared Revenue/Grants			
337.01 · Timber Excise Tax	6,289.79	8,249.94	76.2%
337.02 · Leasehold Excise Tax	11,912.87	8,249.94	144.4%
337.03 · County Timber Trust (335.02)	23,312.43	48,749.94	47.8%
Total 337.00 · County Shared Revenue/Grants	41,515.09	65,249.82	63.6%
341.00 · Merchandise Sales			
341.70 · Merchandise Sales	23,300.60	25,124.94	92.7%
Total 341.00 · Merchandise Sales	23,300.60	25,124.94	92.7%
347.30 · Activity Fees			
347.31 · Special Events/Gift Certif.	13,676.00	14,249.97	96.0%
347.32 · Group Entrance Fees	26,773.73	32,999.94	81.1%
347.33 · General Admissions	137,719.75	138,749.94	99.3%
347.34 · Pass Sales	246,099.04	296,249.94	83.1%
347.35 · Party Room Rentals	43,365.98	31,500.00	137.7%
347.36 · Facility Rental	0.00	0.00	0.0%
Total 347.30 · Activity Fees	467,634.50	513,749.79	91.0%
347.60 · Program Fees			
347.61 · Summer Camp	91,868.73	79,998.00	114.8%
347.62 · Swim Instruction	61,482.50	73,499.94	83.6%
347.63 · After School Care	157,852.83	161,249.94	97.9%
Total 347.60 · Program Fees	311,204.06	314,747.88	98.9%
361.00 · Interest and Other Earnings			
361.10 · Interest/Dividend Income	55,973.36	59,999.94	93.3%
361.00 · Interest and Other Earnings - Other	14.25		
Total 361.00 · Interest and Other Earnings	55,987.61	59,999.94	93.3%
369.00 · Miscellaneous Revenue			
369.90 · Misc.Revenue	-398.00		
369.00 · Miscellaneous Revenue - Other	398.00		
Total 369.00 · Miscellaneous Revenue	0.00		
Total Income	2,141,193.22	2,243,321.37	95.4%
Gross Profit	2,141,193.22	2,243,321.37	95.4%

10/07/25

William Shore Memorial Pool District
Statements of Activities - Actual and Budgeted
January through September 2025

	Jan - Sep 25	Budget	% of Budget
Expense			
57620.1 · Salaries and Wages			
1.1 · Management			
Bookkeeping/Accountant	6,677.86	7,124.94	93.7%
Clerk Services	2,097.64		
Director	54,807.78	52,949.97	103.5%
Executive Director	54,183.63	57,600.00	94.1%
Treasurer	800.00	1,575.00	50.8%
Total 1.1 · Management	118,566.91	119,249.91	99.4%
1.2 · Aquatics			
Aquatics Manager	31,654.43	41,024.97	77.2%
Lifeguards	175,273.65	164,700.00	106.4%
On Site Supervisor/Head Guard	116,531.52	116,100.00	100.4%
Swim Instructor	36,137.94	42,750.00	84.5%
Water Fitness Instructor	16,566.34	16,124.94	102.7%
Total 1.2 · Aquatics	376,163.88	380,699.91	98.8%
1.3 · Dry Land			
Dry Land Fitness Instructors	17,825.88	17,249.94	103.3%
Janitors	58,733.55	47,774.97	122.9%
Maintenance Tech	46,494.22	29,250.00	159.0%
Member Svcs Manager	27,693.75	32,699.97	84.7%
Party Crew	4,540.75	3,600.00	126.1%
Party Crew Supervisor	0.00	0.00	0.0%
Welcome Desk	78,151.50	95,249.97	82.0%
Total 1.3 · Dry Land	233,439.65	225,824.85	103.4%
1.4 · Child Care Programs			
Activity Leaders	101,763.68	97,499.97	104.4%
Child Care Programs Manager	53,133.64	61,349.94	86.6%
Food Service Workers	7,063.74	13,500.00	52.3%
Van Driver	3,953.43	6,449.94	61.3%
Total 1.4 · Child Care Programs	165,914.49	178,799.85	92.8%
1.5 · Misc. Wages			
Holiday Pay	10,306.56	5,474.97	188.2%
Overtime	239.81	3,600.00	6.7%
Paid Time Off	27,482.31	23,924.97	114.9%
Total 1.5 · Misc. Wages	38,028.68	32,999.94	115.2%
Total 57620.1 · Salaries and Wages	932,113.61	937,574.46	99.4%
57620.2 · Benefits			
Cafeteria Plan	-1,649.44	6,374.97	-25.9%
Department of Labor & Industry	19,131.47	21,299.94	89.8%
Federal Payroll Taxes	46,152.01	70,949.97	65.0%
Health Insurance	50,779.21	40,950.00	124.0%
Paid Family Medical Leave	2,456.33	1,949.94	126.0%
Unemployment Compensation	5,038.72	8,924.94	56.5%
Total 57620.2 · Benefits	121,908.30	150,449.76	81.0%

10/07/25

William Shore Memorial Pool District
Statements of Activities - Actual and Budgeted
January through September 2025

	Jan - Sep 25	Budget	% of Budget
57620.3 · Supplies			
3.10 Office Supplies			
3.11 Office Supplies	2,430.01	6,224.94	39.0%
3.12 Computer Supplies	3,797.00	1,125.00	337.5%
3.13 Subscriptions	2,844.35	2,999.97	94.8%
3.14 Memberships and Dues	832.07	1,649.97	50.4%
3.15 Print and Copying	0.00	1,649.97	0.0%
3.16 Uniforms and Clothing	5,553.77	4,874.94	113.9%
Total 3.10 Office Supplies	15,457.20	18,524.79	83.4%
3.20 Front of House			
3.21 Inventory/Resale	8,208.70	17,249.94	47.6%
3.22 Promotional	370.58	1,874.97	19.8%
3.23 Coffee Supplies	66.49	299.97	22.2%
3.24 Friends of Pool Contrib	0.00	0.00	0.0%
Total 3.20 Front of House	8,645.77	19,424.88	44.5%
3.30 Lifeguard Supplies			
3.32 Lifeguard Supplies	6,987.46	3,749.94	186.3%
Total 3.30 Lifeguard Supplies	6,987.46	3,749.94	186.3%
3.40 Program Supplies			
3.41 Instructor Supplies	3,301.51	2,099.97	157.2%
3.42 Party Good & Supplies	5,759.47	6,975.00	82.6%
3.43 Special Events	4,158.11	3,974.94	104.6%
Total 3.40 Program Supplies	13,219.09	13,049.91	101.3%
3.50 Child Care Programs			
3.51 After School Child Care			
3.51.1 Uniforms	0.00	0.00	0.0%
3.51.2 Program/Office Supplies	1,944.30	1,575.00	123.4%
3.51.3 Food Supplies	7,056.45	7,499.97	94.1%
3.51.4 Field Trips	0.00	74.97	0.0%
3.51.5 Transportation	107.59	749.97	14.3%
3.51.6 Rent Expense	0.00	0.00	0.0%
3.51 After School Child Care - Other	37.00		
Total 3.51 After School Child Care	9,145.34	9,899.91	92.4%
3.52 Summer Camp Program			
3.52.1 Uniforms	1,909.80	2,500.00	76.4%
3.52.2 Program/Office Supplies	1,717.24	3,000.00	57.2%
3.52.3 Food Supplies	8,926.22	0.00	100.0%
3.52.4 Field Trips	0.00	100.00	0.0%
3.52.5 Transportation	1,544.90	400.00	386.2%
3.52.6 USDA Food Program	0.00	13,999.98	0.0%
Total 3.52 Summer Camp Program	14,098.16	19,999.98	70.5%
Total 3.50 Child Care Programs	23,243.50	29,899.89	77.7%
3.70 Maintenance Supplies			
3.71 Pool Chemicals	5,290.19	22,500.00	23.5%
3.72 Janitorial Supplies	15,816.83	11,250.00	140.6%
3.73 Maintenance Supplies	13,293.08	7,499.97	177.2%
3.74 Tools and Equipment	2,209.10	1,649.97	133.9%
3.75 Fuel Allowance	2,722.93	3,825.00	71.2%
Total 3.70 Maintenance Supplies	39,332.13	46,724.94	84.2%
Total 57620.3 · Supplies	106,885.15	131,374.35	81.4%

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William Shore Memorial Pool District
Statements of Activities - Actual and Budgeted
January through September 2025

	Jan - Sep 25	Budget	% of Budget
57620.4 · Services			
4.10 Professional Services			
4.11 Licenses and Permits	905.16	974.97	92.8%
4.12 Payroll Fees/Bank Charge	753.92	0.00	100.0%
4.13 IT Service	5,500.00	4,500.00	122.2%
4.14 POS Services (CivicRec)	7,472.49	7,400.00	101.0%
4.15 Accounting Services	4,498.30	0.00	100.0%
4.16 Legal/Background Check	13,525.16	15,750.00	85.9%
4.17 CC Merchant Fees	29,642.60	45,000.00	65.9%
Total 4.10 Professional Services	62,297.63	73,624.97	84.6%
4.20 Communications			
4.21 Telephone/Cellphone	6,315.23	7,499.97	84.2%
4.22 Postage, Mailing Service	101.29	149.94	67.6%
4.23 Website/Internet	1,836.00	2,999.97	61.2%
Total 4.20 Communications	8,252.52	10,649.88	77.5%
4.30 Training/Travel			
4.31 Training/Conferences	3,335.35	7,499.97	44.5%
Total 4.30 Training/Travel	3,335.35	7,499.97	44.5%
4.40 Marketing/Advertising	3,556.44	2,250.00	158.1%
4.50 Equipment Leases			
4.51 Office Copier	4,105.30	1,874.97	219.0%
Total 4.50 Equipment Leases	4,105.30	1,874.97	219.0%
4.60 Insurance	136,554.00	165,000.00	82.8%
4.70 Utilities	113,847.48	108,749.97	104.7%
4.80 Repair/Maintenance			
4.81 Landscape Maintenance	8,706.96	1,250.00	696.6%
4.83 Building Repair/Maint	8,529.67	7,499.97	113.7%
4.84 Equipment-Repair/Maint	47,657.84	54,000.00	88.3%
4.86 Child Care Grant Expense	33,758.00	55,500.00	60.8%
Total 4.80 Repair/Maintenance	98,652.47	118,249.97	83.4%
4.90 Miscellaneous Expense			
4.91 Recon Discrepancies	-0.12		
4.92 Misc. Expense	823.28		
4.95 State Sales/B & O Tax	36,436.44	39,749.94	91.7%
4.96 Taxes/Assessments	0.00	100.00	0.0%
4.97 County Tax	4,348.02	4,500.00	96.6%
4.98 State Auditor	27,136.70		
Total 4.90 Miscellaneous Expense	68,744.32	44,349.94	155.0%
Total 57620.4 · Services	499,345.51	532,249.67	93.8%
592.75 · Debt Interest			
2018A Bond (Public)	176,193.75	176,193.75	100.0%
2020A Revenue Bond (Kitsap)	109,261.00	109,261.00	100.0%
Total 592.75 · Debt Interest	285,454.75	285,454.75	100.0%
59476.6 · Capital Improvements			
Machinery and Equipment	0.00	37,499.94	0.0%
Total 59476.6 · Capital Improvements	0.00	37,499.94	0.0%
Total Expense	1,945,707.32	2,074,602.93	93.8%
Net Income	195,485.90	168,718.44	115.9%

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William Shore Memorial Pool District
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January through September 2025

	401 Child Care Fund	001 General Fund	TOTAL
Income			
311.00 · Property Tax			
311.01 · Property Taxes	0.00	1,174,676.26	1,174,676.26
Total 311.00 · Property Tax	0.00	1,174,676.26	1,174,676.26
334.00 · State Grants			
334.01 · Child Care Grants	53,000.00	0.00	53,000.00
334.02 · USDA Food Grant	13,875.10	0.00	13,875.10
Total 334.00 · State Grants	66,875.10	0.00	66,875.10
337.00 · County Shared Revenue/Grants			
337.01 · Timber Excise Tax	0.00	6,289.79	6,289.79
337.02 · Leasehold Excise Tax	0.00	11,912.87	11,912.87
337.03 · County Timber Trust (335.02)	0.00	23,312.43	23,312.43
Total 337.00 · County Shared Revenue/Grants	0.00	41,515.09	41,515.09
341.00 · Merchandise Sales			
341.70 · Merchandise Sales	0.00	23,300.60	23,300.60
Total 341.00 · Merchandise Sales	0.00	23,300.60	23,300.60
347.30 · Activity Fees			
347.31 · Special Events/Gift Certif.	0.00	13,676.00	13,676.00
347.32 · Group Entrance Fees	0.00	26,773.73	26,773.73
347.33 · General Admissions	0.00	137,719.75	137,719.75
347.34 · Pass Sales	0.00	246,099.04	246,099.04
347.35 · Party Room Rentals	0.00	43,365.98	43,365.98
Total 347.30 · Activity Fees	0.00	467,634.50	467,634.50
347.60 · Program Fees			
347.61 · Summer Camp	91,868.73	0.00	91,868.73
347.62 · Swim Instruction	0.00	61,482.50	61,482.50
347.63 · After School Care	157,837.83	15.00	157,852.83
Total 347.60 · Program Fees	249,706.56	61,497.50	311,204.06
361.00 · Interest and Other Earnings			
361.10 · Interest/Dividend Income	0.00	55,973.36	55,973.36
361.00 · Interest and Other Earnings - Other	0.00	14.25	14.25
Total 361.00 · Interest and Other Earnings	0.00	55,987.61	55,987.61
369.00 · Miscellaneous Revenue			
369.90 · Misc.Revenue	0.00	-398.00	-398.00
369.00 · Miscellaneous Revenue - Other	0.00	398.00	398.00
Total 369.00 · Miscellaneous Revenue	0.00	0.00	0.00
Total Income	316,581.66	1,824,611.56	2,141,193.22
Gross Profit	316,581.66	1,824,611.56	2,141,193.22
Expense			
57620.1 · Salaries and Wages			
1.1 · Management			
Bookkeeping/Accountant	0.00	6,677.86	6,677.86
Clerk Services	0.00	2,097.64	2,097.64
Director	0.00	54,807.78	54,807.78
Executive Director	0.00	54,183.63	54,183.63
Treasurer	0.00	800.00	800.00
Total 1.1 · Management	0.00	118,566.91	118,566.91

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Statements of Activities
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	401 Child Care Fund	001 General Fund	TOTAL
1.2 · Aquatics			
Aquatics Manager	0.00	31,654.43	31,654.43
Lifeguards	2,825.38	172,448.27	175,273.65
On Site Supervisor/Head Guard	0.00	116,531.52	116,531.52
Swim Instructor	2,290.53	33,847.41	36,137.94
Water Fitness Instructor	0.00	16,566.34	16,566.34
Total 1.2 · Aquatics	5,115.91	371,047.97	376,163.88
1.3 · Dry Land			
Dry Land Fitness Instructors	0.00	17,825.88	17,825.88
Janitors	0.00	58,733.55	58,733.55
Maintenance Tech	0.00	46,494.22	46,494.22
Member Svcs Manager	0.00	27,693.75	27,693.75
Party Crew	0.00	4,540.75	4,540.75
Welcome Desk	0.00	78,151.50	78,151.50
Total 1.3 · Dry Land	0.00	233,439.65	233,439.65
1.4 · Child Care Programs			
Activity Leaders	96,089.73	5,673.95	101,763.68
Child Care Programs Manager	51,568.09	1,565.55	53,133.64
Food Service Workers	7,063.74	0.00	7,063.74
Van Driver	3,953.43	0.00	3,953.43
Total 1.4 · Child Care Programs	158,674.99	7,239.50	165,914.49
1.5 · Misc. Wages			
Holiday Pay	1,741.76	8,564.80	10,306.56
Overtime	0.00	239.81	239.81
Paid Time Off	2,227.87	25,254.44	27,482.31
Total 1.5 · Misc. Wages	3,969.63	34,059.05	38,028.68
Total 57620.1 · Salaries and Wages	167,760.53	764,353.08	932,113.61
57620.2 · Benefits			
Cafeteria Plan	0.00	-1,649.44	-1,649.44
Department of Labor & Industry	2,520.96	16,610.51	19,131.47
Federal Payroll Taxes	9,041.76	37,110.25	46,152.01
Health Insurance	1,587.40	49,191.81	50,779.21
Paid Family Medical Leave	299.00	2,157.33	2,456.33
Unemployment Compensation	616.25	4,422.47	5,038.72
Total 57620.2 · Benefits	14,065.37	107,842.93	121,908.30
57620.3 · Supplies			
3.10 Office Supplies			
3.11 Office Supplies	0.00	2,430.01	2,430.01
3.12 Computer Supplies	0.00	3,797.00	3,797.00
3.13 Subscriptions	175.35	2,669.00	2,844.35
3.14 Memberships and Dues	0.00	832.07	832.07
3.16 Uniforms and Clothing	0.00	5,553.77	5,553.77
Total 3.10 Office Supplies	175.35	15,281.85	15,457.20
3.20 Front of House			
3.21 Inventory/Resale	0.00	8,208.70	8,208.70
3.22 Promotional	98.00	272.58	370.58
3.23 Coffee Supplies	0.00	66.49	66.49
Total 3.20 Front of House	98.00	8,547.77	8,645.77
3.30 Lifeguard Supplies			
3.32 Lifeguard Supplies	0.00	6,987.46	6,987.46
Total 3.30 Lifeguard Supplies	0.00	6,987.46	6,987.46

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	401 Child Care Fund	001 General Fund	TOTAL
3.40 Program Supplies			
3.41 Instructor Supplies	0.00	3,301.51	3,301.51
3.42 Party Good & Supplies	0.00	5,759.47	5,759.47
3.43 Special Events	0.00	4,158.11	4,158.11
Total 3.40 Program Supplies	0.00	13,219.09	13,219.09
3.50 Child Care Programs			
3.51 After School Child Care			
3.51.2 Program/Office Supplies	1,919.25	25.05	1,944.30
3.51.3 Food Supplies	7,056.45	0.00	7,056.45
3.51.5 Transportation	107.59	0.00	107.59
3.51 After School Child Care - Other	37.00	0.00	37.00
Total 3.51 After School Child Care	9,120.29	25.05	9,145.34
3.52 Summer Camp Program			
3.52.1 Uniforms	1,909.80	0.00	1,909.80
3.52.2 Program/Office Supplies	1,686.81	30.43	1,717.24
3.52.3 Food Supplies	8,926.22	0.00	8,926.22
3.52.5 Transportation	1,544.90	0.00	1,544.90
Total 3.52 Summer Camp Program	14,067.73	30.43	14,098.16
Total 3.50 Child Care Programs	23,188.02	55.48	23,243.50
3.70 Maintenance Supplies			
3.71 Pool Chemicals	0.00	5,290.19	5,290.19
3.72 Janitorial Supplies	0.00	15,816.83	15,816.83
3.73 Maintenance Supplies	0.00	13,293.08	13,293.08
3.74 Tools and Equipment	0.00	2,209.10	2,209.10
3.75 Fuel Allowance	0.00	2,722.93	2,722.93
Total 3.70 Maintenance Supplies	0.00	39,332.13	39,332.13
Total 57620.3 - Supplies	23,461.37	83,423.78	106,885.15
57620.4 - Services			
4.10 Professional Services			
4.11 Licenses and Permits	0.00	905.16	905.16
4.12 Payroll Fees/Bank Charge	0.00	753.92	753.92
4.13 IT Service	0.00	5,500.00	5,500.00
4.14 POS Services (CivicRec)	0.00	7,472.49	7,472.49
4.15 Accounting Services	0.00	4,498.30	4,498.30
4.16 Legal/Background Check	0.00	13,525.16	13,525.16
4.17 CC Merchant Fees	1,521.13	28,121.47	29,642.60
Total 4.10 Professional Services	1,521.13	60,776.50	62,297.63
4.20 Communications			
4.21 Telephone/Cellphone	1,065.47	5,249.76	6,315.23
4.22 Postage, Mailing Service	0.00	101.29	101.29
4.23 Website/Internet	0.00	1,836.00	1,836.00
Total 4.20 Communications	1,065.47	7,187.05	8,252.52
4.30 Training/Travel			
4.31 Training/Conferences	0.00	3,335.35	3,335.35
Total 4.30 Training/Travel	0.00	3,335.35	3,335.35
4.40 Marketing/Advertising	0.00	3,556.44	3,556.44
4.50 Equipment Leases			
4.51 Office Copier	0.00	4,105.30	4,105.30
Total 4.50 Equipment Leases	0.00	4,105.30	4,105.30
4.60 Insurance	0.00	136,554.00	136,554.00
4.70 Utilities	0.00	113,847.48	113,847.48

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William Shore Memorial Pool District
Statements of Activities
January through September 2025

	401 Child Care Fund	001 General Fund	TOTAL
4.80 Repair/Maintenance			
4.81 Landscape Maintenance	0.00	8,706.96	8,706.96
4.83 Building Repair/Maint	0.00	8,529.67	8,529.67
4.84 Equipment-Repair/Maint	204.73	47,453.11	47,657.84
4.86 Child Care Grant Expense	33,758.00	0.00	33,758.00
Total 4.80 Repair/Maintenance	33,962.73	64,689.74	98,652.47
4.90 Miscellaneous Expense			
4.91 Recon Discrepancies	0.00	-0.12	-0.12
4.92 Misc. Expense	0.00	823.28	823.28
4.95 State Sales/B & O Tax	0.00	36,436.44	36,436.44
4.97 County Tax	0.00	4,348.02	4,348.02
4.98 State Auditor	0.00	27,136.70	27,136.70
Total 4.90 Miscellaneous Expense	0.00	68,744.32	68,744.32
Total 57620.4 · Services	36,549.33	462,796.18	499,345.51
592.75 · Debt Interest			
2018A Bond (Public)	0.00	176,193.75	176,193.75
2020A Revenue Bond (Kitsap)	0.00	109,261.00	109,261.00
Total 592.75 · Debt Interest	0.00	285,454.75	285,454.75
Total Expense	241,836.60	1,703,870.72	1,945,707.32
Net Income	74,745.06	120,740.84	195,485.90