

# MINUTES

## WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Clallam County Courthouse, Room 160

Port Angeles, Washington

August 23, 2016

3:00 p.m.

### COMMISSIONERS

MICHAEL CHAPMAN, BRAD COLLINS, CHERIE KIDD, ANNA MANILDI, BILL PEACH

#### CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Commissioner Brad Collins called the meeting to order at 3:00 p.m. Also present were Commissioners Chapman, Kidd, Manildi, and Peach.

#### REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

**ACTION TAKEN:** CBPm to approve the agenda as presented, CCKs, mc

#### PUBLIC COMMENT – Agenda Items Only

None

#### ACTION ITEMS

1a Minutes of July 26, 2016

**ACTION TAKEN:** CAMm to approve, CMCs, mc

1b Ratification of the August 12, 2016 bill payment in the amount of \$30,311.46

- Steve Burke noted that an ARC Architect payment of \$8,500 was also included.

**ACTION TAKEN:** CMCm to approve, CBPs, mc

#### ITEMS FOR DISCUSSION

2a Executive Director Report

- Steve Burke explained details of the visual design study handout given during the meeting and answered questions from the board.
- Now in the 'estimating' stage with the design study.
- Steve Burke and Christi Wojnowski are also working on an Expansion Proforma, a document that will explain what the expansion would accomplish, the cost associated with it, what it would gain program-wise, the anticipated revenue, and available funding capabilities.
- Charlie McClain noted, from a funding standpoint, the interest rates within the next two years will be lower than the following two years. From a cost analysis standpoint, the cost of building the expansion during the next two years will also be lower than the following two. This is all something to consider in finding the most optimal time for the expansion. He suggests we don't proceed any earlier than 2018, however.
- Steve Burke also mentioned one benefit of the west entrance design is that the closure time would be much shorter.

2b Financial Report

Charlie McClain explained the budget and finance report in detail and answered questions from the board.

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2c Staff Report

Christi Wojnowski shared the following:

- Summer has been going well - general admissions have increased.
- Registration for swim lessons started strong and are now wrapping up.
- Fall schedule is planned, including four swim lessons available instead of three.
- Had to increase the allowance of participants for Homeschool PE program.
- Currently working with Boys & Girls Club to participate in swim lessons, starting in September.
- Receiving an increase in employee applications, and recently hired a couple more swim instructors.
- Picnic at the Pool event on Sunday, August 28<sup>th</sup> from 10a.m.- 4p.m.

2d Advisory Committee Report

Greg Shield explained they did not have an Advisory Committee meeting, but he and Steve Burke met to discuss details of the locker room design and other design details.

**PUBLIC COMMENT**

None

**NEXT MEETING DATE**

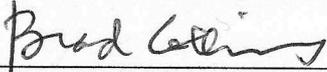
The next WSMPD meeting will be held on October 25, 2016 at 3:00 p.m. in the Clallam County Commissioners Board Room, Room 160.

**ADJOURNMENT**

Brad Collins adjourned the meeting at 4:10 p.m.

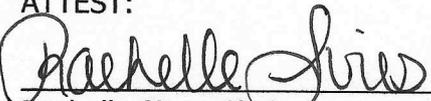
PASSED AND ADOPTED this twenty-fifth of October, 2016

William Shore Memorial Pool District Commissioners



Brad Collins, President

ATTEST:

  
Rachelle Sires, Clerk