

MINUTES

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Clallam County Courthouse, Room 160

Port Angeles, Washington

October 28, 2014

3:00 p.m.

COMMISSIONERS

MICHAEL CHAPMAN, BRAD COLLINS, MIKE DOHERTY, CHERIE KIDD, ANNA MANILDI

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Commissioner Brad Collins called the meeting to order at 3:03 pm. Also present were Commissioners Manildi, and Kidd. CMC and CMD joined the meeting at 3:08 pm and stayed for the duration of the meeting.

ACTION TAKEN: CCKm to excuse CMD and CMC from the meeting, CAMs, mc

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CBCm approved the agenda as presented

PUBLIC COMMENT – Agenda Items Only

None

ACTION ITEMS

1a Minutes of September 23, 2014

ACTION TAKEN: CCKm to approve, CAMs, mc

1b Ratification of the October 13, 2014 bill payment in the amount of \$52,926.90

ACTION TAKEN: CAMm to approve, CCKs, mc

ITEMS FOR DISCUSSION

2a Executive Director Report
-2015 Budget

Steve Burke distributed the proposed 2015 annual budget as well as a budget-at-a-glance which is a shortened condensed version of the full annual budget document. The budget is expected to be 3% over last year's budget. Steve shared some of the capital projects that are expected to be done next year.

The finance committee has recommended a 1% increase in the budget (about \$5,000). The budget will go to \$480,000 from \$475,000 for the levy, which is \$45,000 less than the voters agreed to in 2009. The budget also reflects no fee increases.

Steve shared the district will be able to put away \$150,000 for a one-year reserve of bond payments, a reserve fund of \$25,000 per year will be started for equipment replacement, and will still have an unrestricted balance of about \$160,000 which is about 4 months operating costs.

The proposed draft budget will be published on the web-site to allow the public 30 days prior to the adoption at the November 25th meeting. Next month will include a resolution for the adoption of the 2015 budget, levy certification, and the strategic plan.

2b Financial Report

Steve Burke filled in for Charlie McClain and explained the budget and finance report in detail and answered questions from the board.

ACTION TAKEN: CAMm to approve, CPDs, mc

2c Staff Report

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Christi Wojnowski attended the World Aquatic Health Conference in Portland, OR. She attended various seminars and will be working with Steve and Leah to get some adjustments based on the recommended information that was received.

The aquatics community has developed a Model Aquatic Health Code which is from the Center of Disease Control (CDC) and includes guidelines for everything aquatic. She and Leah will be going through the information and start adopting the standards in-house. She shared some of the proposed standards and hopes the pool will be ahead of the curve.

She and Leah attended the Washington Parks and Recreation Association Business Institute. This concentrates on the business aspects of the business and less on aquatics. Some good information was shared and will be looked at for implementation.

Seasoning planning is underway for the Dec/Jan/Feb time period. This will be finalized and out to the community in the coming weeks.

- 2d Advisory Committee Report
Greg Shield shared the committee met last week and talked about the standards that Christi shared. They are looking at establishing a 501(c) 3 much like the Save the Pool efforts. This would allow local entities to donate and get the tax deduction and would make the pool eligible for foundation contributions and specific grants. Craig Miller shared that donations to the pool are currently deductible because it is a public entity.

PUBLIC COMMENT

None

NEXT MEETING DATE

The next regularly scheduled WSMPD meeting will be held on November 25, 2014 at 3:00 p.m. in the Clallam County Commissioners Board Room, Room 160. This will be the last meeting of the year.

ADJOURNMENT

CMC adjourned the meeting at 3:28 pm

CMCm, CCKs, mc

PASSED AND ADOPTED this twenty-fifth day of November 2014

William Shore Memorial Pool District Commissioners



Michael C. Chapman, President

ATTEST:



Tammy Sullenger, Administrative Asst.