

MINUTES- REGULAR MEETING

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Port Angeles, Washington

February 22nd, 2022

3:00 p.m.

The Shore Metro Park District Board of Commissioners is now meeting in person. The new location for Board meetings is the Shore Aquatic Center at 225 E. 5th. St. Port Angeles, WA. In order to comply with the State of Washington's Governor's rules relating to COVID-19, there is limited space for the public to attend in person. To allow for adequate public attendance and public comment, we are providing a zoom link you can log into and listen in and see the meeting. We will take public comment at the beginning and end of the meeting. Please raise the hand button if you would like to make a public comment. Any questions can be sent to our Clerk of the Board, Virginia Smith at Virginia@sacpa.org.

COMMISSIONERS

RANDY JOHNSON, BILL PEACH, LATRISHA SUGGS, CHARLIE MCCAUGHAN, GREG SHIELD

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Commissioner Shield called the meeting to order at 3:04pm. Also present were Commissioners Johnson, Peach, McCaughan, and Suggs via Zoom.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CRJm to approve, CBPs, mc

PUBLIC COMMENT- none

CONSENT AGENDA

-Minutes for January 25th, 2022

-Ratification of the November 1st-30th bill payments in the amount of \$109,126.65

-Ratification of the January 1-31st bill payments in the amount of \$170,816.89

ACTION TAKEN: CRJm to approve consent agenda, CBPs, mc

AGENDA ITEMS- none

ITEMS FOR DISCUSSION

2a Executive Director Report- *Steven Burke reported on receiving two grants from the city and county and discussed allocation of funds including our childcare program costs and increases because of COVID-19. Steve answered questions from the Board about SPARK Squad's financial stability and the discussion led into Stan and Steve explaining the work they are doing to "peel the onion" and "unpack" bookkeeping procedures from the past and to improve going forward. Steve ended with an update on the upcoming shutdown to include a pool drainage and repair of the cement, plaster, and grout in multiple areas.*

2b Financial Report- *Stan Creasey's report was covered mostly by discussion with Steve in Director Report. Additionally, Stan requested having the financial reports more in advance but noted that Steve and himself are working together to improve the process of bookkeeping and financial reporting.*

2c Staff Report- *Jessica Compton reports still be short-staffed, at about 70% capacity; Shore Aquatic Center announced a wage increase to attract new swim instructors and after school program leaders. There will be limited lessons in March due to this availability, but Aquatics Coordinator Sarah T. will be holding more trainings and opportunities for instructors that month in hopes of April returning to a normal schedule. Sarah also has an all-staff in-*

service next month for large-scale emergency scenarios. Upcoming events for the community include "Bunnies & Buns", cardboard boat races, water aerobics training course, a youth/teen triathlon, world's largest swimming lesson, and continuation of the new on-land yoga class. Jessica closed the report and answered questions from Board members about transient issues, mask policy complaints, and the future lift of the mandate.

2d Advisory Committee Report- *Steve Zenovic was not present but communicated the advisory board deciding not to meet amid COVID unless the Board or Shore management had something for the committee to discuss or approve.*

PUBLIC COMMENT- none

NEXT MEETING DATE

The next WSMPD meeting will be held on March 22nd, 2022 at 3:00 p.m.

ADJOURNMENT

Commissioner Shield adjourned the meeting at 3:50pm.

PASSED AND ADOPTED this twenty-second of March, 2022.

William Shore Memorial Pool District Commissioners



Greg Shield, President

ATTEST;


Virginia Smith, Clerk