

MINUTES

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Clallam County Courthouse, Room 160

Port Angeles, Washington

March 27, 2018

3:00 p.m.

COMMISSIONERS

CHERIE KIDD, ANNA MANILDI, BILL PEACH, RANDY JOHNSON, MICHAEL MERIDETH

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Commissioner Bill Peach called the meeting to order at 3:00 p.m. Also present were Commissioners Manildi, Kidd, Johnson, and Merideth.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CCKm to approve with the addition of action item 1i, CRJs, mc

CCKm to Board to draft a thank-you letter on behalf of the community and those that have helped fund our new pool, including Representative Mike Chapman and Senator Van De Wege, CRJs, mc

PUBLIC COMMENT – Agenda Items Only

None

ACTION ITEMS

- 1a Minutes of February 27, 2018
ACTION TAKEN: CRJm to approve, CAMs, mc
 - 1b Ratification of the March 19, 2018 bill payment in the amount of \$39,616.33
Steve Burke highlighted the \$12,600 as it relates to consultant costs for the expansion project.
ACTION TAKEN: CRJm to approve, CCKs, mc
 - 1c **Motion to Approve Resolution 3-2018:** A RESOLUTION approving the application and submission of a grant from the Recreation and Conservation Office's (RCO) Land and Water Conservation Fund (WCF) (presented by Steven Burke, Executive Director)
ACTION TAKEN: CAMm to approve, CCKs, mc
 - 1d **Motion to Approve Resolution 5-2018:** A RESOLUTION authorizing the purchase of real property located at 223 E. 8th St., Port Angeles, WA. (Presented by Craig Miller, District Legal Council)
ACTION TAKEN: CRJm to approve with the addition to phase 1 including an environmental review of property as well as the adjustment to paragraph 7 of Recitals and 3 of Resolutions, CAMs, mc
 - (7) "The District has received a market analysis of the property at 223 East 8th St. which finds that its fair market value is \$80,000 and that other factors justify the addition of cost."
 - (3) "The Board hereby authorizes the Executive Director to enter into a Real Estate Purchase and Sales Agreement containing a feasibility study"
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contingency to examine the environmental acceptability of the property between the District and the Westrems for the purchase..."

- 1e **Motion to Approve Resolution 6-2018:** A RESOLUTION to accept grant funds from the Clallam County Opportunity Fund for the renovation and expansion of William Shore Pool facility. (presented by Steven Burke, Executive Director)
ACTION TAKEN: CAMm to approve, CMMs, mc
- 1f **Motion to Introduce Resolution 7-2018 (1st Reading).** A RESOLUTION of the Board of Metropolitan Park Commissioners of William Shore Memorial Pool District, Clallam County, Washington, adopting a system of registration of bonds and obligations of the District; and providing for other related matters. (Presented by Lindsay Coats of Foster Pepper)
Discussion followed
ACTION TAKEN: CAMm to approve introduction, CRJs, mc
- 1g **Motion to Introduce Resolution 8-2018 (1st Reading).** A RESOLUTION of the Board of Metropolitan Park Commissioners of William Shore Memorial Pool District, Clallam County, Washington, relating to contracting indebtedness; providing for the issuance, sale and delivery of not to exceed \$10,500,000 aggregate principal amount of limited tax general obligation bonds to provide funds to (i) pay costs of expanding, renovating and constructing improvements to the District's pool facility including repayment of a warrant issued by Kitsap Bank to finance such costs prior to the issuance of the bonds and (ii) pay the costs of issuance and sale of the bonds; fixing or setting parameters with respect to certain terms and covenants of the bonds; appointing the District's designated representative to approve the final terms of the sale of the bonds; creating a special fund for the payment of the bonds; and providing for other related matters. (Presented by Lindsay Coats of Foster Pepper)
ACTION TAKEN: CAMm to approve introduction, CRJs, mc
- 1h **Motion to approve ARC contract:** A contract with ARC Architects for the renovation and expansion of the William Shore Pool facility (AIA Contract).
ACTION TAKEN: CRJm to approve, CAMs, mc
- 1i Motion to approve Engagement Letter for Foster Pepper for bond issuance.
ACTION TAKEN: CRJm to approve, CBPs, mc

ITEMS FOR DISCUSSION

- 2a Report from Jim Nelson of DA Davidson on Bond Issuance
Jim Nelson gave an overview of the financing and bond issuance for WSMP.
- 2b Executive Director Report
- Last Thursday, presented to the PRC Committee regarding using GC/CM, and were approved unanimously.
 - Monday RFP was issued for request for potential contractors.
 - Site visit will be held in three weeks.
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- Commissioner Johnson and Peach have been informed on the training for selection process for general contractor based on RFP's response.
- Tentative milestones sheet was handed out to board.

2c Financial Report

Charlie McClain explained the budget and finance report in detail and answered questions from the board.

2d Staff Report

- 100 participants for EGGstravaganza
- 5 scholarships given out for memberships/S.P.A.R.K Squad
- April swim lessons still registering – currently at 75% capacity
- S.P.A.R.K Squad – 38 kids involved in program
- Spring Break Camp - 21 kids signed up.
- Special Olympics are practicing on Friday's and gearing up for Swim Season

2e Advisory Committee Report

Greg Shield shared that they discussed the GC/CM and presentation to PRC Committee at their last meeting. He thanked the presenters from Foster Pepper and DA Davison for the information.

PUBLIC COMMENT

None

NEXT MEETING DATE

The next WSMPD meeting will be held on April 24, 2018 at 3:00 p.m. in the Clallam County Commissioners Board Room, Room 160.

ADJOURNMENT

Bill Peach adjourned the meeting at 5:08 p.m.

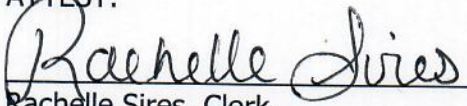
PASSED AND ADOPTED this twenty-fourth of April, 2018

William Shore Memorial Pool District Commissioners



Bill Peach, President

ATTEST:



Rachelle Sires, Clerk.