

# MINUTES

**WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS**  
Clallam County Courthouse, Room 160  
Port Angeles, Washington  
March 28, 2017  
3:00 p.m.

## COMMISSIONERS

**BRAD COLLINS, CHERIE KIDD, ANNA MANILDI, BILL PEACH, RANDY JOHNSON**

### CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Commissioner Anna Manildi called the meeting to order at 3:05 p.m. Also present were Commissioners Peach, Collins and Johnson. Commissioner Kidd was excused.

### REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

**ACTION TAKEN: CRJm to approve the agenda with the addition of 1d, CBPs, mc**

### PUBLIC COMMENT – Agenda Items Only

None

### ACTION ITEMS

- 1a Minutes of February 28, 2017  
**ACTION TAKEN: CRJm to approve, CBPs, mc**
- 1b Ratification of the March 14, 2017 bill payment in the amount of \$25,340.92  
**ACTION TAKEN: CBPm to approve, CRJs, mc**
- 1c Policy 520 Purchasing (Revised) – Attached  
Steven Burke noted that this document was updated to match the laws changed by the Metropolitan Park District.  
**ACTION TAKEN: CRJm to approve, CBPs, mc**
- 1d Credit Card Issuance to Christi Wojnowski in the amount of \$10,000  
**ACTION TAKEN: CRJm to approve, CBPs, mc**

### ITEMS FOR DISCUSSION

- 2a Executive Director Report
  - 1. Craig Miller's report on annexation of additional territory to a Metropolitan Park District- He discussed in thorough the statutes and procedures in regard to the annexation of any additional territory.

Steve Burke shared that after Elizabeth Hogen's appearance at last months meeting, he attended the community meeting in Joyce to discuss with the community leaders the potential of annexing the Crescent School District. If decided to move forward, Steve would like to have an information sheet sent home from Crescent School to reach as many registered voters in order to receive feedback and evaluate the interest level. With the commissioner's approval, Steve will build a timeline and move forward in the process.

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Commissioner Manildi called an executive session for one item of personnel regarding expansion details and one item for negotiation regarding health compensation for employees. Session with last 30 minutes and no action will be taken at conclusion of session. Reconvened at 4:38 p.m.

2b Financial Report  
Steve Burke explained the budget and finance report in detail and answered questions from the board.

2c Staff Report  
Christi Wojnowski shared the following:

1. Last weekend was the lifeguard class, with 4 newly certified daytime lifeguards. Several other strong lifeguard candidates finish out the class as well, so they have available staff as needed.
2. This past weekend, Christi was in Oregon attending a lifeguard instructor training class with one of their opening head guard's. This now gives them a third qualifying lifeguard instructor.
3. As a lifeguard instructor trainer, Christi was asked by the trainer of the lifeguard instructor class to help co-train with him during the class.
4. Spring break is next week. Along with the extra programs added in, an increase in admissions is expected.

James Shultz shared the following:

1. March cardboard boat races – 22 teams participated.
2. April 15<sup>th</sup> – Eggstravaganza.
3. April 23<sup>rd</sup> – National Water Safety Day.

2d Advisory Committee Report  
Greg Shields shared that there was no meeting last month. He proposed bringing up the annexation in Joyce during the summer.

**PUBLIC COMMENT**

None

**NEXT MEETING DATE**

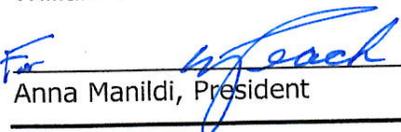
The next WSMPD meeting will be held on April 25, 2017 at 3:00 p.m. in the Clallam County Commissioners Board Room, Room 160.

**ADJOURNMENT**

Anna Manildi adjourned the meeting at 4:39 p.m.

PASSED AND ADOPTED this twenty-fifth of April, 2017

William Shore Memorial Pool District Commissioners

  
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Anna Manildi, President

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ATTEST:

  
Rachelle Sires, Clerk.

