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MINUTES

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Clallam County Courthouse, Room 160

Port Angeles, Washington

December 1, 2009 3:00 p.m.

COMMISSIONERS

MICHAEL CHAPMAN, DAN DI GIULIO, MIKE DOHERTY, GARY HOLMQUIST, CHERIE KIDD

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

CDD called the meeting to order at 1:02 p.m. CMC, CMD, CGH, CDD were present. CCK joined the meeting in session at 3:12.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

CMDm to approve the agenda, CCKs, mc

PUBLIC COMMENT – Agenda Items Only

There was no public comment

ACTION ITEMS

1 RFP Opening for Pool Operations and/or Maintenance Services

One proposal was received from the Clallam County Family YMCA for operations and maintenance for the William Shore Memorial Pool at a monthly cost of \$34,600. CMD would like to know if there can be anything included to address alternative energy/utilities and cost savings.

Action Taken: CMCm to accept the written proposal from the YMCA and refer the proposal to the finance committee for further review, evaluation, and recommendation back to the WSMPD Board of Commissioners, CGHs, mc

Craig asked that the motion include the delegation of authority to the finance committee to negotiate terms subject to full board approval.

Action Taken: CMDm to delegate the authority to the finance committee to negotiate terms subject to full board approval, CGHs, mc

CDD asked about the maintenance proposal from the City of Port Angeles and whether they had submitted any information. Charlie expressed that they had not received anything from the City of Port Angeles but would check with Glenn Cutler to see where they were in the process.

Action Taken: CMDm to give the finance committee the authority to negotiate a maintenance agreement with the City of Port Angeles, CCKs, mc

The board talked about scheduling two meeting in January. They will meet for a special meeting on January 5, 2010 and a regular meeting on January 26, 2010. Both meetings will be held in the Clallam County Commissioners Board Room, Room 160.

2 Approval of Bills

A corrected Summary of the bills ending 12/1/09 was presented to the board for the total of \$36,631.45.

ACTION TAKEN: CMCm to adopt the claims request for the period ending 12/1/2009 for the amount of \$36,641.45, CCKs, mc.

AGENDA for the Meeting of December 1, 2009
WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD OF COMMISSIONERS
Page 2

CONTRACTS AND AGREEMENTS

3 Interlocal Agreement with Clallam County

Craig Miller expressed that this agreement relates to the providing payroll services to the WSMPD. Although the district does not need the service at this time the agreement will serve to accommodate this service in the future. This agreement also allows the bills of the WSMPD to be paid through the Clallam County Auditor's office as a junior taxing district.

Action Taken: CCKm to approve the Interlocal Agreement #100221.09.04 with Clallam County, CGHs, mc. CMC and CMD recuse themselves from the vote.

4 Contract extension with City of Port Angeles

The WSMPD approached the City of Port Angeles to extend the current agreement to March 1, 2010. CDD expressed that

Action Taken: CMCm to approve the amendment to extend the contract with the City of Port Angeles to March 1, 2010, CGHs, mc. CCK and CDD recuse themselves from this issue, CGHs, mc.

5 Use Agreement with the Port Angeles Swim Club

A question was asked how the contract will continue if another facility takes over the operations of the pool. The contract will not be affected as the contract is with the WSMPD and not the agency running the operations of the pool.

Action Taken: CMCm to accept the use agreement with the Port Angeles Swim Club, CCKs, mc

REPORTS AND PRESENTATIONS

6 Financial Update

Charlie McClain explained the statement through December, 2009. The WSMPD has received \$197,754.47 from Clallam County for the five months since the district was established. He shared the district is running between 34,000 and 36,000 per month which includes insurance and utilities.

Action Taken: CMCm to approve the financial report, CGHs, mc

7 Activity / Staff Report

Jayna Lafferty, Aquatics Manager, shared the activity report about special events at the pool and programs that they are currently offering. She shared that revenue has increased 28% increase from last year at this time. This percentage does include \$60,000 in donations to keep the pool running from the "Save the Pool" committee. Jayna shared that she is currently working with OMC to establish a program for rehabilitation patients at OMC. There is also a program that is done through Peninsula College that students get physical education credits for participating in swimming at the pool.

8 Advisory Committee Update

The advisory Committee met and discussed some of the ideas of tasks that could be taken on in the coming months. Jayna shared that there was a swimming pool in Poulsbo that switched from the chlorine tablet system to liquid and had an estimated costs savings of \$50,000 per

AGENDA for the Meeting of December 1, 2009
WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD OF COMMISSIONERS
Page 3

year. Some other ideas that the committee had were hours of operations, marketing, public outreach, grant opportunities, cost savings, alternative energy options etc. CGH felt that the energy issues/efficiency should be a priority. The committee will look at the options and bring information back to the board.

Tammy Sullenger shared that an application was received for the vacancy on the citizen's advisory committee. The application was emailed to CCK and CGH for further review.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING DATE

A special meeting will be held on January 5, 2010 at 3:00 p.m. in the Clallam County Commissioner Board Meeting Room, Room 160. The next regular meeting will be held on January 26, 2009 in the Clallam County Commissioners Board Meeting Room, Room 160.

ADJOURNMENT

CDD adjourned the meeting at 3:52 p.m.

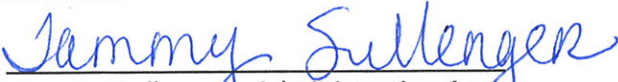
PASSED AND ADOPTED this twenty-sixth day of January 2010

WILLIAM SHORE MEMORIAL POOL DISTRICT COMMISSIONERS



Dan Di Giulio, President

ATTEST:



Tammy Sullenger, Administrative Asst.

KEY TO ABBREVIATIONS:

| | | | |
|-------|--|----|----------------|
| CCK | Commissioner Cherie Kidd | m | moved |
| CDD | Commissioner Dan Di Giulio | mc | motion carried |
| CGH | Commissioner Gary Holmquist | s | seconded |
| CMC | Commissioner Mike Chapman | | |
| CMD | Commissioner Mike Doherty (Howard V. Doherty, Jr.) | | |
| WSMPD | William Shore Memorial Pool District | | |