

AGENDA- REGULAR MEETING

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Port Angeles, Washington

October 25th, 2022

3:00 p.m.

The Shore Metro Park District Board of Commissioners is now meeting in person. The new location for Board meetings is the Shore Aquatic Center at 225 E. 5th. St. Port Angeles, WA. In order to comply with the State of Washington's Governor's rules relating to COVID-19, there is limited space for the public to attend in person. To allow for adequate public attendance and public comment, we are providing a zoom link you can log into and listen in and see the meeting. We will take public comment at the beginning and end of the meeting. Please raise the hand button if you would like to make a public comment. Any questions can be sent to our Clerk of the Board, Virginia Smith at Virginia@sacpa.org.

COMMISSIONERS

RANDY JOHNSON, BILL PEACH, LATRISHA SUGGS, CHARLIE MCCAUGHAN, GREG SHIELD

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT

CONSENT AGENDA

-Minutes for September 27th, 2022

-Ratification of the September 1st-30th bill payments in the amount of \$178,304.45.

AGENDA ITEMS

- 1a IFC for 2023 Budget and Property Tax Levy
- 2023 Draft Budget with assumptions
- Resolution 1-2022 for approving the 2023 Property Tax Levy
- 2023 Property Tax Levy Certification

ITEMS FOR DISCUSSION

- 2a Executive Director Report
- 2b Financial Report
- 2c Staff Report
- 2d Advisory Committee Report

PUBLIC COMMENT

NEXT MEETING DATE

The next WSMPD meeting will be held on December 27th, 2022 at 3:00 p.m.

ADJOURNMENT

MINUTES- REGULAR MEETING

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Port Angeles, Washington

September 27th, 2022

3:00 p.m.

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COMMISSIONERS

RANDY JOHNSON, BILL PEACH, LATRISHA SUGGS, CHARLIE MCCAUGHAN, GREG SHIELD

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Commissioner Shield called the meeting to order at 3pm. Also present were Commissioners Johnson, Peach, and Suggs arrived at 3:10pm. Commissioner McCaughan was not present.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CRJm to approve agenda, CBPs, mc

PUBLIC COMMENT- none

CONSENT AGENDA

-Minutes for August 23rd, 2022

-Ratification of the August 1st-31st bill payments in the amount of \$184,035.76

ACTION TAKEN: CBPm to approve consent agenda, CRJs, mc

AGENDA ITEMS

1a 2023 Draft Budget Discussion (Attached)- Steve built a draft budget for the Board to review and discuss before he finalizes for Board approval at October's meeting. Draft Budget included conversations about the surprise increase in county-assessed property value, a built-in levy increase, and the built-in 5% wage increase to stay ahead of national inflation. The Board, Steve, and Jessica talked about reduced hours, staff retainage and availability, and other program and event price increases of 8% starting Oct. 1- Jan. 1. The Board also discussed ending balance and loss, interest revenue, and insurance costs. The Board and Treasurer, Stan C., all commented on and appreciated the conservative budget and agreed on the levy increase to be approved at the next meeting in October.

ITEMS FOR DISCUSSION

2a Executive Director Report- Steve's report was all budget-related with the Agenda Item.

2b Financial Report- Stan's report was all budget-related with the Agenda Item as well, briefly noting again the conservativeness and only being -15,000.

2c Staff Report- Jessica spoke more to the Board relating to the Budget about the ongoing staff shortages, reduced hours, wage increases, and the 8% increase across all programs and admissions based upon Board recommendation. Jessica also reported on recent and upcoming events and programs, including a Halloween Eve dive-in movie and a "Lazy River 5K" scholarship fundraiser. Childcare and swim lesson programs are full, with need more instructors going into the Fall.

2d Advisory Committee Report- Steve Zenovic was present and the Advisory Committee met this month to catch up on 501-C3 paperwork for Friends of the Pool, educate themselves and discuss the district's transgender policy, and will also be starting a scholarship in memory of Advisory member Jaci P.

PUBLIC COMMENT-none

NEXT MEETING DATE

The next WSMPD meeting will be held on October 25th, 2022 at 3:00 p.m.

ADJOURNMENT

Commissioner Shield adjourned the meeting at 3:50pm.

PASSED AND ADOPTED this twenty-fifth of October 2022.

William Shore Memorial Pool District Commissioners

Greg Shield, President

ATTEST;

Virginia Smith, Clerk



Item for Consideration by the Board of Commissioners

Agenda Item: 1

Date: 10-25-22

From: Steven Burke, Executive Director

Subject: 2023 Budget Approval, Tax Levy Approval and Resolution Levy Certification

1. **Summary:** In accordance with District Policy, the Executive Director submitted a draft 2023 budget for the Board to consider. The 2023 draft District budget includes the amount to be levied. The Board of Commissioners is required to pass a resolution to authorize the property tax levy in the amount approved by the Board.
2. **RCW/Policy Requirements:** RCW 35.61.210
3. **Background/Analysis:** The District Board of Commissioners published the draft 2023 District budget as part of the agenda packet for the 9-20-22 Board of Commissioners public Meeting. No public comment has been received relating to the Draft Budget and property tax levy recommendation. Washington State law requires the Board of Commissioners to approve a resolution to authorize the 2023 property tax levy. The 2023 District Budget indicates a property tax levy in the amount of \$1,850,000.00. It is estimated that the levy amount will be \$0.34 per \$1,000.00 of Assessed Property Value. For comparison, the 2022 property tax levy was \$1,750,000.00 and was \$0.39 per \$1,000.00 of Assessed Property Value. Assessed Property Values increased 23% from 2022 to 2023.
4. **Financial Impact:** The 2023 budget has \$2,918,850 in revenue and \$2,934,606 in expenses including paying down \$457,148 in outstanding bond liabilities. The 2023 ending General Fund balance is projected to be \$2,387,846.
5. **Environmental Impact:** None
6. **Recommended Action:**
 - a. Motion to approve the 2023 Budget (attached)
 - b. Motion to approve Resolution 1-2022, a Resolution to approve the 2023 property tax levy in the amount of \$1,850,000.
 - c. Motion to approve the Board President to Certify the 2023 property tax levy.

Shore Metro Park District
The General Fund Summary
Statement of Revenues, Expenses and Changes in Fund Balances

	2018 Actual	2021 Actual	2022 Budget	2022 Est	2023 Budget	% Change 21-22	% Change 22-23
Opening Balance	\$0	\$2,368,846	\$2,386,430	\$2,386,430	\$2,403,602	0.74%	0.72%
Operational Revenue							
Sales of Merchandise	\$7,983	\$21,534	\$23,000	\$30,560	\$33,000	41.92%	7.98%
Activity /Use Fees	\$195,800	\$483,951	\$529,000	\$566,100	\$609,800	16.97%	7.72%
Recreation Programing	\$288,802	\$281,386	\$288,000	\$293,000	\$319,000	4.13%	8.87%
Total Operational Revenue	\$492,584	\$786,872	\$840,000	\$889,660	\$961,800	13.06%	8.11%
Non Operating Revenue							
Property Tax	\$747,165	\$1,659,061	\$1,750,000	\$1,750,000	\$1,850,000	5.48%	5.71%
County Shared Revenue	\$82,910	\$53,177	\$40,000	\$59,400	\$64,900	11.70%	9.26%
Interest and Other Misc Revenue	\$95,463	\$204	\$0	\$1,650	\$42,000	708.07%	2445.45%
Gifts from Private Sources	\$1,000	\$0	\$0	\$0	\$0		
Covid-19 Funds	\$0	\$0	\$0	\$158,700	\$0		-100.00%
State Grants	\$0	\$165,930	\$0	\$0	\$0		
Misc Revenue	\$4,502	\$795	\$0	\$0	\$0		
Debt Proceeds	\$0	\$0	\$0	\$0	\$0		
Lease of County Lands	\$433	\$172	\$50	\$150	\$150	-12.91%	0.00%
Proceeds from Sale of Capital Assets	\$0	\$0	\$0	\$0	\$0		
Total Non Operational Revenue	\$931,473	\$1,879,339	\$1,790,050	\$1,969,900	\$1,957,050	4.82%	-0.65%
Total Revenue	\$1,424,058	\$2,666,211	\$2,630,050	\$2,859,560	\$2,918,850	7.25%	2.07%
Operational Expense							
Wages	\$555,082	\$874,249	\$952,915	\$962,345	\$1,015,750	10.08%	5.55%
Benefits	\$95,617	\$172,438	\$162,400	\$176,600	\$185,300	2.41%	4.93%
Supplies	\$85,910	\$137,341	\$126,850	\$159,243	\$164,485	15.95%	3.29%
Services	\$228,985	\$384,839	\$380,550	\$443,381	\$490,900	15.21%	10.72%
Total Operational Expenses	\$965,593	\$1,568,867	\$1,622,715	\$1,741,569	\$1,856,435	11.01%	6.60%
Non Operational Expense							
Intergovernmental Services	\$0	\$18,639	\$0	\$0	\$20,000	-100.00%	100.00%
Debt Interest	\$29,555	\$629,407	\$617,616	\$617,616	\$601,023	-1.87%	-2.69%
Cost of Debt Issuance	\$146,620	\$0	\$0	\$0	\$0		
Total Non Operational Expense	\$176,175	\$648,046	\$617,616	\$617,616	\$621,023	-4.70%	0.55%
TOTAL EXPENSE	\$1,141,768	\$2,216,913	\$2,240,331	\$2,359,185	\$2,477,458	6.42%	5.01%
Pre Capital Commitment Income (Loss)	\$282,290	\$449,298	\$389,719	\$500,375	\$441,392	11.37%	-11.79%
Capital Commitments							
Debt Service Principle	\$134,066	\$378,734	\$483,243	\$483,243	\$457,148	27.59%	-5.40%
Capital Projects	\$0	\$0	\$0	\$0	\$0		
Total Capital Commitments	\$134,066	\$378,734	\$483,243	\$483,243	\$457,148	27.59%	-5.40%
Increase (Loss) in Net Position	\$148,223	\$70,564	-\$93,524	\$17,132	-\$15,756		
Ending Balance	\$148,223	\$2,439,410	\$2,292,906	\$2,403,562	\$2,387,846	-1.47%	-0.65%

2023 Budget Assumptions:

2022 Observations

1. 2022 Operational Revenues are estimated to finish 13% above 2021. 3% from price increase and 10% in growth.
2. Reserves were in all cash for 2022 so very little interest revenue occurred.

Operational Revenue Assumptions:

1. 2023 Pricing will increase 8% across all programs and admissions based upon Board recommendations.
2. No growth increase was calculated. District is unsure how much more growth is possible.
3. District is laddering T-bills in 3-month increments that are paying a minimum of 4%. \$40,000 in interest revenue is in the 2023 budget.

Non-Operational Revenue Assumptions

1. Property Assessed values will increase by 11%.
2. Increase in District levy from 1,750,000 to 1,850,000. A 5.7% increase. Levy miliage will go down from \$0.39 per \$1,000 to \$0.38 per \$1,000 of AV.

Operational Expense Assumptions

1. Wage increase of 5% was included in Budget.
2. Wages and Utility costs account for 85% of our expense budget.

Non-Operational Expense Assumptions

1. Insurance cost has risen 75% from 50k to 90k.

Levy Certification

Submit this document to the county legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected and forward a copy to the assessor.

In accordance with RCW 84.52.020, I, Greg Shield,
(Name)

District Board President, for William Shore Memorial Pool District, do hereby certify to
(Title) (District Name)

the Clallam County County legislative authority that the Commissioners
(Name of County) (Commissioners, Council, Board, etc.)

of said district requests that the following levy amounts be collected in 2023 as provided in the district's
(Year of Collection)

budget, which was adopted following a public hearing held on 10-25-2022:
(Date of Public Hearing)

Regular Levy: \$1,850,000.00
(State the **total** dollar amount to be levied)

Excess Levy: \$0
(State the **total** dollar amount to be levied)

Refund Levy: \$0
(State the **total** dollar amount to be levied)

Signature: _____

Date: 10-25-22

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Ordinance / Resolution No. 01-2022
RCW 84.55.120

WHEREAS, the Board of Commissioners of William Shore Pool District has met and considered
(Governing body of the taxing district) (Name of the taxing district)
its budget for the calendar year 2023; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 1,850,000.00; and,
(Previous year's levy amount)

WHEREAS, the population of this district is ☒ more than or ☐ less than 10,000; and now, therefore,
(Check one)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy
is hereby authorized for the levy to be collected in the 2023 tax year.
(Year of collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 100,000.00
which is a percentage increase of 5.714% from the previous year. This increase is exclusive of
(Percentage increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines,
solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations
that have occurred and refunds made.

Adopted this 25 day of October, 2022.

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

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William Shore Memorial Pool District
Statements of Financial Position
As of September 30, 2022 and 2021

	Sep 30, 22	Sep 30, 21
ASSETS		
Current Assets		
Checking/Savings		
10000 · County Fund Balance	0.00	37,860.53
10100 · Cash in Till	1,100.00	1,100.00
10150 · Kitsap Bank		
10200 · Credit Card Processing Account	-5.00	313,258.72
10400 · Cash in Operating Account	573,633.39	218,699.33
10500 · Money Market Account	236,897.87	120,048.31
Total 10150 · Kitsap Bank	810,526.26	652,006.36
10550 · Construction Funds		
10020 · D A Davidson & Co		
10070 · DADCO - Money Market	839,153.66	799,411.31
Total 10020 · D A Davidson & Co	839,153.66	799,411.31
10600 · Kitsap Construction Account		
10090 · Bond Reserve Fund	482,222.41	480,682.95
Total 10600 · Kitsap Construction Account	482,222.41	480,682.95
Total 10550 · Construction Funds	1,321,376.07	1,280,094.26
Total Checking/Savings	2,133,002.33	1,971,061.15
Accounts Receivable		
11300 · Accounts Receivable	-7,016.70	0.00
Total Accounts Receivable	-7,016.70	0.00
Other Current Assets		
12000 · Deposit in Transit	0.00	1,276.29
12001 · Undeposited Funds	23,936.88	8,250.24
Total Other Current Assets	23,936.88	9,526.53
Total Current Assets	2,149,922.51	1,980,587.68
Fixed Assets		
15000 · Building and Improvements	1,998,731.72	1,998,731.72
16000 · Equipment	75,791.71	75,791.71
16300 · Shore Aquatic Center Expansion		
16305 · Land	88,403.13	88,403.13
16310 · Project Management Services	130,788.53	130,788.53
16320 · Architecture and Engineering	1,350,193.00	1,350,193.00
16330 · Pre-Construction Services	233,833.55	233,833.55
16340 · Permitting	180,142.92	180,142.92
16350 · Construction - Aquatic Center	17,935,288.42	17,975,021.58
16355 · County Property Exchange	356,929.59	356,929.59
16360 · Testing and Inspection	2,242.50	2,242.50
16370 · Survey, Testing & Commissioning	89,974.29	89,974.29
16380 · Equipment and Furnishings	28,726.60	28,726.60
Total 16300 · Shore Aquatic Center Expansion	20,396,522.53	20,436,255.69
Total Fixed Assets	22,471,045.96	22,510,779.12
TOTAL ASSETS	24,620,968.47	24,491,366.80
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
20000 · Accounts Payable	24,382.37	440.00
Total Accounts Payable	24,382.37	440.00

William Shore Memorial Pool District
Statements of Financial Position
As of September 30, 2022 and 2021

	Sep 30, 22	Sep 30, 21
Credit Cards		
21005 · Citi Cards	10,125.20	6,085.92
Total Credit Cards	10,125.20	6,085.92
Other Current Liabilities		
24000F · Federal Unemployment	688.01	1,245.87
24000-L · Labor & Industries	8,970.98	21,199.13
24000-E · Employment Security	3,237.60	2,110.04
24000PF · PFML	1,218.76	656.56
22500 · Accrued Cafeteria Plan Liab	4,230.30	15,300.32
23000 · Deferred Compensation Liability	50.00	50.00
24000 · Payroll Liabilities	8,786.23	521.72
24500 · Accrued Sales Tax Liability	5,204.32	3,330.74
26500 · Uncashed old paychecks	209.35	1,755.16
Total Other Current Liabilities	32,595.55	46,169.54
Total Current Liabilities	67,103.12	52,695.46
Long Term Liabilities		
27100 · Pre-existing Debt		
27300 · LOCAL Loan I	0.13	16,044.13
27310 · LOCAL Loan II	59,348.75	107,753.75
27400 · 2013A LTGO - Kitsap	74,992.68	147,606.68
Total 27100 · Pre-existing Debt	134,341.56	271,404.56
28000 · New Construction Loans		
28200 · 2020A Revenue Bond (Kitsap)	7,383,916.75	7,565,000.00
28100 · 2018A Bond (Public)	9,295,000.00	9,475,000.00
Total 28000 · New Construction Loans	16,678,916.75	17,040,000.00
25700 · Deferred Premium on Issuance	0.00	317,980.76
Total Long Term Liabilities	16,813,258.31	17,629,385.32
Total Liabilities	16,880,361.43	17,682,080.78
Equity		
32000 · Unrestricted Net Assets	7,426,872.59	6,663,738.61
Net Income	313,734.45	145,547.41
Total Equity	7,740,607.04	6,809,286.02
TOTAL LIABILITIES & EQUITY	24,620,968.47	24,491,366.80

William Shore Memorial Pool District Statements of Activities

for the nine months ended September 30, 2022 and 2021

	Sep 22	Sep 21
Income		
3300000 · Operating Income		
3111000 · Real and Property Taxes	32,016.12	31,232.65
3172000 · Leasehold Excise Tax	189.18	47.90
3417000 · Merchandise Sales		
3417100 · Merchandise Sales	2,586.00	2,039.50
Total 3417000 · Merchandise Sales	2,586.00	2,039.50
3470000 · Activities/User Fees		
3473013 · Special Events/Gift Certif.	1,437.50	207.00
3625062 · Group Entrance Fees	1,960.00	801.00
3473010 · General Admissions	11,055.75	9,330.00
3473011 · Pass Sales	25,399.25	21,240.45
3473012 · Room Rentals	7,098.50	1,200.00
Total 3470000 · Activities/User Fees	46,951.00	32,778.45
3500000 · Programming		
3476565 · Summer Camp	11,241.53	9,652.63
3476035 · Swim Instruction	6,115.08	2,880.50
3500010 · After School Care	21,409.35	36,567.20
Total 3500000 · Programming	38,765.96	49,100.33
3620000 · Non Operational Rentals		
3625000 · Lease of Cnty Land (DNR) Other	91.16	79.68
Total 3620000 · Non Operational Rentals	91.16	79.68
3951030 · Sale of County Timber	954.34	6,498.57
48000 · Interest Income From Operating	0.00	4.19
Total 3300000 · Operating Income	121,553.76	121,781.27
48200 · Interest Income From Reserves		
48210 · Interest Income	1.20	0.27
48220 · Dividend Income	0.00	6.71
48240 · Unrealized Gains and Losses	0.00	7.38
48200 · Interest Income From Reserves - Other	356.27	0.00
Total 48200 · Interest Income From Reserves	357.47	14.36
Total Income	121,911.23	121,795.63
Gross Profit	121,911.23	121,795.63
Expense		
57620 · Operating Costs		
100001 · Salaries and Wages		
100070 · Executive Director	5,884.60	5,551.50
100060 · Maintenance	1,642.50	1,335.00
100050 · Manager	5,692.20	5,370.00
100027 · Janitorial	4,945.89	4,052.51
100028 · Child Care		
100021 · Spark Squad Personnel Costs		
100023 · Spark Van Driver	749.25	0.00
100024 · Spark Squad Coordinator	6,818.56	5,391.00
100025 · Spark Squad Leaders	10,038.70	5,328.51
100026 · Food Service Workers	1,676.25	1,857.38
Total 100021 · Spark Squad Personnel Costs	19,282.76	12,576.89
Total 100028 · Child Care	19,282.76	12,576.89
100015 · Treasurer	400.00	250.00
100010 · Clerk Services	127.20	120.00
100011 · Dry Land Wages	650.00	0.00
100012 · Aquatics Wages		
100065 · Front Desk	10,960.27	9,641.57
100450 · Party Staff	238.50	221.25
100425 · Party Supervisor	201.14	627.00
100020 · Lifeguards/Swim Instructor	21,019.38	23,727.33
100040 · Head Guards	5,363.31	7,070.02
100030 · Fitness Instructor	2,027.92	1,568.02

William Shore Memorial Pool District Statements of Activities

for the nine months ending September 30, 2022 and 2021

	Sep 22	Sep 21
100055 · Coordinators		
100058 · Recreation Programmer	2,791.08	3,378.38
100057 · Member Svcs Coordinator	2,931.70	2,185.00
100056 · Aquatics Coordinator	3,372.76	3,089.63
100055 · Coordinators - Other	3,588.00	0.00
Total 100055 · Coordinators	12,683.54	8,653.01
Total 100012 · Aquatics Wages	52,494.06	51,508.20
100090 · Sick/Vacation Pay	3,570.93	3,212.32
Total 100001 · Salaries and Wages	94,690.14	83,976.42
200000 · Personnel Benefits		
200020 · Federal Payroll Taxes	9,153.14	6,529.48
200032 · Cafeteria Plan	555.15	555.15
200035 · Health Insurance - Sal Employee	8,412.26	3,765.17
200040 · Unemployment Compensation	1,051.45	1,917.90
200045 · Department of Labor & Industry	1,669.67	8,176.37
200050 · Paid Family Medical Leave	0.00	656.56
Total 200000 · Personnel Benefits	20,841.67	21,600.63
300000 · Supplies		
310020 · Lifeguard Supplies		
310027 · Lifeguard supplies & equipment	436.00	403.20
Total 310020 · Lifeguard Supplies	436.00	403.20
310013 · Front of House		
310018 · Items for Resale	493.81	1,907.98
310017 · Promotional	0.00	50.00
310016 · Coffee	93.74	0.00
Total 310013 · Front of House	587.55	1,957.98
310000 · Office Supplies		
310010 · Office Supplies	3,093.28	158.81
310040 · Subscriptions	252.95	729.52
310042 · Memberships and Dues	675.00	0.00
310019 · Print and Copying Service	94.53	154.12
Total 310000 · Office Supplies	4,115.76	1,042.45
310050 · Program Supplies and Equipment		
310300 · Instructor Supplies	0.00	228.42
310320 · Party Good & Supplies	860.74	499.44
310325 · Special Events	0.00	137.65
310330 · After School Program		
310340 · Program/Office Supplies	469.18	260.80
310350 · Food Service Supplies	1,015.97	72.06
310370 · Transportation	77.11	75.84
Total 310330 · After School Program	1,562.26	408.70
310400 · Summer Camp Program		
310450 · Food Service Supplies	0.00	56.56
310470 · Transportation	20.00	0.00
Total 310400 · Summer Camp Program	20.00	56.56
Total 310050 · Program Supplies and Equipment	2,443.00	1,330.77
310100 · Maintenance Supplies and Repair		
310030 · Pool Chemicals	3,219.36	1,282.92
310035 · Cleaning & Janitorial Supplies	3,121.60	2,492.35
310135 · Maintenance Supplies	182.09	182.65
310100 · Maintenance Supplies and Repair - Other	157.26	0.00
Total 310100 · Maintenance Supplies and Repair	6,680.31	3,957.92
350010 · Small Tools and Minor Equipment	324.49	19.18
Total 300000 · Supplies	14,587.11	8,711.50

William Shore Memorial Pool District
Statements of Activities
for the nine months ending September 30, 2022 and 2021

	Sep 22	Sep 21
4000000 · Charges for Services		
410020 · Professional Services		
41090 · Licenses and Permits	0.00	0.00
410010 · Direct Deposit Fees/Bank Charge	202.06	174.69
410013 · Network/Computer Service	0.00	880.00
410041 · Accounting Services	2,500.00	1,450.00
410071 · Legal Services/Background Check	0.00	68.50
41080 · Credit Card Charges	2,287.23	6,236.33
Total 410020 · Professional Services	4,989.29	8,809.52
420000 · Communications		
420010 · Telephone	961.01	897.51
420020 · Postage, Mailing Service	8.75	0.00
420023 · Website and Internet	856.29	328.60
Total 420000 · Communications	1,826.05	1,226.11
430000 · Training		
430010 · Conference, Convention, Meeting	18.00	144.80
430015 · Fuel Allowance	617.08	654.00
430020 · Training, Meetings & Conference	360.09	0.00
Total 430000 · Training	995.17	798.80
440010 · Advertising	42.85	0.00
450000 · Operating Rentals and Leases		
450030 · Office Equipment Leases/Rents	188.59	0.00
Total 450000 · Operating Rentals and Leases	188.59	0.00
470090 · Utilities	10,671.07	10,005.61
480000 · Repair and Maint-Contracted		
480130 · Landscape Maintenance	1,128.80	1,088.00
480010 · Building-Repair and Maintenance	0.00	509.38
480040 · Equipment-Repair & Maintenance	0.00	2,525.62
Total 480000 · Repair and Maint-Contracted	1,128.80	4,123.00
500000 · Intergovernmental Services		
530040 · State Sales and B & O Tax	5,204.32	3,330.74
Total 500000 · Intergovernmental Services	5,204.32	3,330.74
Total 4000000 · Charges for Services	25,046.14	28,293.78
Total 57620 · Operating Costs	155,165.06	142,582.33
Total Expense	155,165.06	142,582.33
Net Income	-33,253.83	-20,786.70

William Shore Memorial Pool District
Statement of Revenue and Expense and Budget
for the month ending September 30, 2022

	Sep 22	Budget	Jan - Sep 22	YTD Budget	Annual Budget
Income					
3300000 · Operating Income					
3111000 · Real and Property Taxes	32,016.12	145,833.33	1,055,609.02	1,312,499.97	1,749,999.96
3113000 · Sale of Tax Title Property	0.00		99.55		
3172000 · Leasehold Excise Tax	189.18	1,291.67	7,661.37	11,625.03	15,500.04
3174000 · Timber Excise Tax	0.00	375.00	3,073.05	3,375.00	4,500.00
3417000 · Merchandise Sales					
3417100 · Merchandise Sales	2,586.00	1,916.67	26,670.47	17,250.03	23,000.04
3417000 · Merchandise Sales - Other	0.00		3.25		
Total 3417000 · Merchandise Sales	2,586.00	1,916.67	26,673.72	17,250.03	23,000.04
3470000 · Activities/User Fees					
3473013 · Special Events/Gift Certif.	1,437.50	1,250.00	10,195.25	11,250.00	15,000.00
3625062 · Group Entrance Fees	1,960.00	2,916.67	28,697.00	26,250.03	35,000.04
3473010 · General Admissions	11,055.75	13,750.00	124,330.22	123,750.00	165,000.00
3473011 · Pass Sales	25,399.25	21,666.67	230,529.71	195,000.03	260,000.04
3473012 · Room Rentals	7,098.50	4,500.00	30,231.38	40,500.00	54,000.00
Total 3470000 · Activities/User Fees	46,951.00	44,083.34	423,983.56	396,750.06	529,000.08
3500000 · Programming					
3476565 · Summer Camp	11,241.53	20,000.00	96,989.23	80,000.00	80,000.00
3476035 · Swim Instruction	6,115.08	8,333.33	52,679.32	74,999.97	99,999.96
3500010 · After School Care	21,409.35	9,166.67	118,799.64	82,500.03	110,000.04
3500020 · Full Day Camp	0.00	0.00	0.00	0.00	0.00
Total 3500000 · Programming	38,765.96	37,500.00	268,468.19	237,500.00	290,000.00
3620000 · Non Operational Rentals					
3625000 · Lease of Cnty Land (DNR) Other	91.16	4.17	181.95	37.53	50.04
Total 3620000 · Non Operational Rentals	91.16	4.17	181.95	37.53	50.04
3670000 · Direct Public Support					
44680 · Cares Act Funds	0.00		158,700.00		
Total 3670000 · Direct Public Support	0.00		158,700.00		
3699000 · Other Miscellaneous Revenue					
3951030 · Sale of County Timber	0.00		36.22		
48000 · Interest Income From Operating	954.34	1,666.67	20,741.08	15,000.03	20,000.04
	0.00		926.56		
Total 3300000 · Operating Income	121,553.76	232,670.85	1,966,154.27	1,994,037.65	2,632,050.20
48200 · Interest Income From Reserves					
48210 · Interest Income	1.20		23.07		
48240 · Unrealized Gains and Losses	0.00		362.67		
48200 · Interest Income From Reserves - Other	356.27		363.60		
Total 48200 · Interest Income From Reserves	357.47		749.34		
Total Income	121,911.23	232,670.85	1,966,903.61	1,994,037.65	2,632,050.20
Gross Profit	121,911.23	232,670.85	1,966,903.61	1,994,037.65	2,632,050.20

William Shore Memorial Pool District
Statement of Revenue and Expense and Budget
for the month ending September 30, 2022

	Sep 22	Budget	Jan - Sep 22	YTD Budget	Annual Budget
Expense					
57620 · Operating Costs					
100001 · Salaries and Wages					
100070 · Executive Director	5,884.60	5,884.58	52,794.85	52,961.22	70,614.96
100060 · Maintenance	1,642.50	1,666.67	15,030.00	15,000.03	20,000.04
100050 · Manager	5,692.20	5,633.33	51,193.51	50,699.97	67,599.96
100027 · Janitorial	4,945.89		44,716.60		
100028 · Child Care					
100021 · Spark Squad Personnel Costs					
100023 · Spark Van Driver	749.25		4,967.28		
100024 · Spark Squad Coordinator	6,818.56	5,166.67	29,164.25	46,500.03	62,000.04
100025 · Spark Squad Leaders	10,038.70	4,575.00	65,698.07	41,175.00	54,900.00
100026 · Food Service Workers	1,676.25	708.33	10,660.63	6,374.97	8,499.96
Total 100021 · Spark Squad Personnel Costs	19,282.76	10,450.00	110,490.23	94,050.00	125,400.00
Total 100028 · Child Care	19,282.76	10,450.00	110,490.23	94,050.00	125,400.00
100015 · Treasurer	400.00		1,900.00		
100010 · Clerk Services	127.20	125.00	1,077.60	1,125.00	1,500.00
100011 · Dry Land Wages	650.00		3,450.00		
100012 · Aquatics Wages					
100065 · Front Desk	10,960.27	9,750.00	86,257.12	87,750.00	117,000.00
100450 · Party Staff	238.50	116.67	5,395.13	1,050.03	1,400.04
100425 · Party Supervisor	201.14	1,575.00	4,888.57	14,175.00	18,900.00
100020 · Lifeguards/Swim Instructor	21,019.38	25,833.33	183,825.78	232,499.97	309,999.96
100040 · Head Guards	5,363.31	6,908.33	63,625.24	62,174.97	82,899.96
100030 · Fitness Instructor	2,027.92	983.33	18,373.26	8,849.97	11,799.96
100055 · Coordinators					
100058 · Recreation Programmer	2,791.08	4,333.33	29,993.64	38,999.97	51,999.96
100057 · Member Svcs Coordinator	2,931.70	3,508.33	32,675.67	31,574.97	42,099.96
100056 · Aquatics Coordinator	3,372.76	3,166.67	29,754.27	28,500.03	38,000.04
100055 · Coordinators - Other	3,588.00		3,588.00		
Total 100055 · Coordinators	12,683.54	11,008.33	96,011.58	99,074.97	132,099.96
Total 100012 · Aquatics Wages	52,494.06	56,174.99	458,376.68	505,574.91	674,099.88
100080 · Overtime	0.00		324.24		
100090 · Sick/Vacation Pay	3,570.93	850.00	16,742.49	7,650.00	10,200.00
Total 100001 · Salaries and Wages	94,690.14	80,784.57	756,096.20	727,061.13	969,414.84
200000 · Personnel Benefits					
200060 · WA Cares Fund Refund	0.00		791.24		
200020 · Federal Payroll Taxes	9,153.14	5,800.00	58,552.11	52,200.00	69,600.00
200032 · Cafeteria Plan	555.15	758.33	3,934.45	6,824.97	9,099.96
200035 · Health Insurance - Sal Employee	8,412.26	3,100.00	45,776.58	27,900.00	37,200.00
200040 · Unemployment Compensation	1,051.45	1,066.67	8,739.86	9,600.03	12,800.04
200045 · Department of Labor & Industry	1,669.67	2,166.67	13,545.62	19,500.03	26,000.04
200050 · Paid Family Medical Leave	0.00		1,050.18		
Total 200000 · Personnel Benefits	20,841.67	12,891.67	132,390.04	116,025.03	154,700.04

William Shore Memorial Pool District
Statement of Revenue and Expense and Budget
for the month ending September 30, 2022

	Sep 22	Budget	Jan - Sep 22	YTD Budget	Annual Budget
300000 · Supplies					
310020 · Lifeguard Supplies					
310026 · Uniforms and Clothing	0.00	208.33	4,613.35	1,874.97	2,499.96
310027 · Lifeguard supplies & equipment	436.00	408.33	3,666.75	3,674.97	4,899.96
310020 · Lifeguard Supplies - Other	0.00		15.00		
Total 310020 · Lifeguard Supplies	436.00	616.66	8,295.10	5,549.94	7,399.92
310013 · Front of House					
310018 · Items for Resale	493.81	1,916.67	20,073.73	17,250.03	23,000.04
310017 · Promotional	0.00	8.33	1,978.10	74.97	99.96
310016 · Coffee	93.74	41.67	741.31	375.03	500.04
Total 310013 · Front of House	587.55	1,966.67	22,793.14	17,700.03	23,600.04
310000 · Office Supplies					
310010 · Office Supplies	3,093.28	750.00	6,985.62	6,750.00	9,000.00
310028 · Computer Supplies	0.00	258.33	141.04	2,324.97	3,099.96
310040 · Subscriptions	252.95	208.33	6,862.08	1,874.97	2,499.96
310042 · Memberships and Dues	675.00	41.67	1,336.92	375.03	500.04
310019 · Print and Copying Service	94.53	166.67	1,461.20	1,500.03	2,000.04
Total 310000 · Office Supplies	4,115.76	1,425.00	16,786.86	12,825.00	17,100.00
310050 · Program Supplies and Equipment					
310300 · Instructor Supplies	0.00	200.00	181.16	1,800.00	2,400.00
310320 · Party Good & Supplies	860.74	333.33	8,307.14	2,999.97	3,999.96
310325 · Special Events	0.00	83.33	1,777.86	749.97	999.96
310330 · After School Program					
310340 · Program/Office Supplies	469.18	250.00	3,488.89	2,250.00	3,000.00
310350 · Food Service Supplies	1,015.97	416.67	7,089.60	3,750.03	5,000.04
310360 · Field Trips	0.00	41.67	0.00	375.03	500.04
310370 · Transportation	77.11	41.67	951.15	375.03	500.04
310375 · Uniforms	0.00	125.00	0.00	1,125.00	1,500.00
Total 310330 · After School Program	1,562.26	875.01	11,529.64	7,875.09	10,500.12
310400 · Summer Camp Program					
310440 · Program/Office Supplies	0.00	41.67	876.64	375.03	500.04
310445 · Uniforms	0.00	29.17	1,813.29	262.53	350.04
310450 · Food Service Supplies	0.00	750.00	20,196.43	6,750.00	9,000.00
310460 · Field Trips	0.00	83.33	875.56	749.97	999.96
310470 · Transportation	20.00	83.33	830.00	749.97	999.96
Total 310400 · Summer Camp Program	20.00	987.50	24,591.92	8,887.50	11,850.00
Total 310050 · Program Supplies and Equipment	2,443.00	2,479.17	46,387.72	22,312.53	29,750.04
310100 · Maintenance Supplies and Repair					
310030 · Pool Chemicals	3,219.36	1,666.67	19,173.06	15,000.03	20,000.04
310035 · Cleaning & Janitorial Supplies	3,121.60	1,666.67	25,554.55	15,000.03	20,000.04
310135 · Maintenance Supplies	182.09	625.00	2,054.31	5,625.00	7,500.00
310100 · Maintenance Supplies and Repair - Other	157.26		157.26		
Total 310100 · Maintenance Supplies and Repair	6,680.31	3,958.34	46,939.18	35,625.06	47,500.08

William Shore Memorial Pool District
Statement of Revenue and Expense and Budget
for the month ending September 30, 2022

	Sep 22	Budget	Jan - Sep 22	YTD Budget	Annual Budget
350010 · Small Tools and Minor Equipment	324.49	83.33	1,305.18	749.97	999.96
Total 300000 · Supplies	14,587.11	10,529.17	142,507.18	94,762.53	126,350.04
4000000 · Charges for Services					
410020 · Professional Services					
41090 · Licenses and Permits	0.00		904.00		150.00
410010 · Direct Deposit Fees/Bank Charge	202.06	12.50	1,805.12	112.50	5,199.96
410013 · Network/Computer Service	0.00	433.33	3,080.00	3,899.97	9,500.04
410030 · Transaction Services (Rec1)	0.00	791.67	0.00	7,125.03	21,000.00
410041 · Accounting Services	2,500.00	1,750.00	13,415.00	15,750.00	2,000.04
410071 · Legal Services/Background Check	0.00	166.67	906.50	1,500.03	12,999.96
41080 · Credit Card Charges	2,287.23	1,083.33	19,221.26	9,749.97	
Total 410020 · Professional Services	4,989.29	4,237.50	39,331.88	38,137.50	50,850.00
420000 · Communications					
420010 · Telephone	961.01	625.00	6,379.74	5,625.00	7,500.00
420020 · Postage, Mailing Service	8.75	25.00	80.37	225.00	300.00
420023 · Website and Internet	856.29	191.67	3,043.66	1,725.03	2,300.04
Total 420000 · Communications	1,826.05	841.67	9,503.77	7,575.03	10,100.04
430000 · Training					
430010 · Conference, Convention, Meeting	18.00		18.00		5,400.00
430015 · Fuel Allowance	617.08	450.00	6,174.03	4,050.00	2,000.04
430020 · Training, Meetings & Conference	360.09	166.67	14,613.61	1,500.03	
430000 · Training - Other	0.00		13.48		
Total 430000 · Training	995.17	616.67	20,819.12	5,550.03	7,400.04
440010 · Advertising	42.85	208.33	4,001.07	1,874.97	2,499.96
450000 · Operating Rentals and Leases					
450030 · Office Equipment Leases/Rents	188.59	216.67	1,508.72	1,950.03	2,600.04
Total 450000 · Operating Rentals and Leases	188.59	216.67	1,508.72	1,950.03	2,600.04
460030 · Insurance-Property & Liability	0.00	4,166.67	52,258.00	37,500.03	50,000.04
470090 · Utilities	10,671.07	14,166.67	116,948.91	127,500.03	170,000.04
480000 · Repair and Maint-Contracted					
480130 · Landscape Maintenance	1,128.80	1,083.33	7,276.03	9,749.97	12,999.96
480010 · Building-Repair and Maintenance	0.00	208.33	2,954.69	1,874.97	2,499.96
480040 · Equipment-Repair & Maintenance	0.00	2,500.00	65,524.14	22,500.00	30,000.00
Total 480000 · Repair and Maint-Contracted	1,128.80	3,791.66	75,754.86	34,124.94	45,499.92
49000 · Miscellaneous Expense					
66900 · Reconciliation Discrepancies	0.00	41.67	0.00	375.03	500.04
Total 49000 · Miscellaneous Expense	0.00	41.67	0.00	375.03	500.04

William Shore Memorial Pool District
Statement of Revenue and Expense and Budget
for the month ending September 30, 2022

	Sep 22	Budget	Jan - Sep 22	YTD Budget	Annual Budget
500000 · Intergovernmental Services					
530040 · State Sales and B & O Tax	5,204.32	3,166.67	46,697.16	28,500.03	38,000.04
530070 · Clallam County Treas - Prop Tax	0.00	258.33	3,858.58	2,324.97	3,099.96
Total 500000 · Intergovernmental Services	5,204.32	3,425.00	50,555.74	30,825.00	41,100.00
Total 4000000 · Charges for Services	25,046.14	31,712.51	370,682.07	285,412.59	380,550.12
Total 57620 · Operating Costs	155,165.06	135,917.92	1,401,675.49	1,223,261.28	1,631,015.04
5850000 · Nonoperational Expenses					
510005 · State Auditor	0.00	833.33	0.00	7,499.97	9,999.96
830020 · Interest Expense					
5927676 · 2020A Revenue Bond (Kitsap)	0.00	19,347.25	0.00	174,125.25	232,167.00
5927675 · 2018A Bond (Public)	0.00	31,486.50	188,918.75	283,378.50	377,838.00
5927672 · 2013A LTGO Kitsap	0.00	252.67	1,813.00	2,274.03	3,032.04
5927671 · Local Loan II	0.00	348.17	2,694.17	3,133.53	4,178.04
5927670 · Local Loan I	0.00	33.42	401.00	300.78	401.04
Total 830020 · Interest Expense	0.00	51,468.01	193,826.92	463,212.09	617,616.12
Total 5850000 · Nonoperational Expenses	0.00	52,301.34	193,826.92	470,712.06	627,616.08
Total Expense	155,165.06	188,219.26	1,595,502.41	1,693,973.34	2,258,631.12
Net Income	-33,253.83	44,451.59	371,401.20	300,064.31	373,419.08

**WILLIAM SHORE POOL DISTRICT
PAYMENT RATIFICATION AND APPROVAL**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed. I am authorized to approve/ratify/certify payments of the William Shore Pool District on the attached listed claims and the annual budget shall be adjusted if needed reflect these payments.

DATES: September 1, 2022 to September 30, 2022

GENERAL FUND

General Payments	Begin Check #	End Check #	
Accts Payable Checks (computer):	3994	4023	\$40,489.35
Payroll Checks 9-2	3974	3993	\$12,047.84
Payroll Checks 9-20	4005	4022	\$9,335.55
Direct Deposit Payroll - 9-2	DD	DD	\$30,927.31
Direct Deposit Payroll - 9-20	DD	DD	\$25,581.88
Wire Transfer/ACH			\$33,702.54
Payroll Tax Deposit/ACH Transfers			\$26,219.98
Manual Checks:			

CAPITAL FUND

Capital/Debt Service Payments	Begin Check #	End Check #
Payable Checks (computer):		
Manual Checks:		
Wire Transfer/ACH's		

Total Disbursements **\$178,304.45**

Date of Approval: October 25, 2022

District Treasurer

Executive Director

Commissioner Peach*

Commissioner Shield

Commissioner Johnson*

Commissioner Suggs**

Commissioner McCaughan**

*Recused from Clallam County Payments

**Recused from City of Port Angeles Payments

William Shore Memorial Pool District
Payables - Operating Account
September 2022

Check	09/08/2022	3994	Burke, Steve	\$	2,042.45
Check	09/08/2022	3995	Burke, Steve	\$	24,325.21
Check	09/08/2022	3996	Dan Blood's Creative Landscaping, Inc.	\$	1,128.80
Check	09/08/2022	3997	Canon Financial Services, Inc	\$	188.59
Check	09/08/2022	3998	Cascade Columbia Distribution Company	\$	1,725.99
Check	09/08/2022	3999	Angeles Communications, Inc.	\$	161.02
Check	09/08/2022	4000	Hartnagel Building Supply Inc	\$	24.97
Check	09/08/2022	4001	angeles millwork	\$	32.77
Check	09/08/2022	4002	Swains General Store	\$	38.65
Check	09/08/2022	4003	Pacific Office Equipment	\$	94.53
Check	09/08/2022	4004	Thurmans	\$	55.30
Check	09/26/2022	4023	City of PA	\$	<u>10,671.07</u>
				\$	40,489.35

William Shore Memorial Pool District
Payroll Checks
September 2, 2022

Paycheck	09/02/2022	3974	Adams, Chloe I.	\$	791.54
Paycheck	09/02/2022	3975	Arndt, Ana K.	\$	378.19
Paycheck	09/02/2022	3976	Boyd, Adam E.	\$	479.09
Paycheck	09/02/2022	3977	Branscum-Higuera, Jacob M.	\$	1,666.64
Paycheck	09/02/2022	3978	Burke, Steven D.	\$	1,732.58
Paycheck	09/02/2022	3979	Clark, Holli E.	\$	477.19
Paycheck	09/02/2022	3980	Edwards, Anne C.	\$	70.10
Paycheck	09/02/2022	3981	Fu, Yau	\$	525.03
Paycheck	09/02/2022	3982	Hjelmeseth, Julie	\$	61.40
Paycheck	09/02/2022	3983	Jones, Ramona L	\$	97.15
Paycheck	09/02/2022	3984	Latson-Lacy, Drake A.	\$	1,513.36
Paycheck	09/02/2022	3985	Merideth, Blake A.	\$	541.70
Paycheck	09/02/2022	3986	Murphy, James H.	\$	616.73
Paycheck	09/02/2022	3987	Oliver, Barb *	\$	270.93
Paycheck	09/02/2022	3988	Quarto, Julianna F.	\$	187.36
Paycheck	09/02/2022	3989	Reid, Emilee F.	\$	220.93
Paycheck	09/02/2022	3990	Rockett, Lisabeth	\$	886.69
Paycheck	09/02/2022	3991	Soiseth, Justyce R.	\$	653.09
Paycheck	09/02/2022	3992	Williams, Sallie	\$	258.59
Paycheck	09/02/2022	3993	Wray, Olivia DJ	\$	619.55

\$ 12,047.84

William Shore Memorial Pool District
Payroll Checks
September 20, 2022

Paycheck	09/20/2022	4005	Adams, Chloe I.	\$	330.73
Paycheck	09/20/2022	4006	Arndt, Ana K.	\$	614.16
Paycheck	09/20/2022	4007	Boyd, Adam E.	\$	509.40
Paycheck	09/20/2022	4008	Branscum-Higuera, Jacob M.	\$	1,538.44
Paycheck	09/20/2022	4009	Burke, Steven D.	\$	1,730.62
Paycheck	09/20/2022	4010	Clark, Holli E.	\$	258.90
Paycheck	09/20/2022	4011	Edwards, Anne C.	\$	218.34
Paycheck	09/20/2022	4012	Fu, Yau	\$	105.86
Paycheck	09/20/2022	4013	Hjelmeseth, Julie	\$	133.22
Paycheck	09/20/2022	4014	Latson-Lacy, Drake A.	\$	1,272.88
Paycheck	09/20/2022	4015	Merideth, Blake A.	\$	395.22
Paycheck	09/20/2022	4016	Murphy, James H.	\$	703.71
Paycheck	09/20/2022	4018	Quarto, Julianna F.	\$	142.78
Paycheck	09/20/2022	4019	Rockett, Lisabeth	\$	581.49
Paycheck	09/20/2022	4020	Soiseth, Justyce R.	\$	130.39
Paycheck	09/20/2022	4021	Williams, Sallie	\$	159.13
Paycheck	09/20/2022	4017	Oliver, Barb *	\$	424.75
Paycheck	09/20/2022	4022	Woodward, Kiera M	\$	85.53

\$ 9,335.55

QuickBooks Payroll Services

Sent: 08/31/2022

Subject: Details of Funds to be Withdrawn

Actual funds to be withdrawn:	
Payroll service fee	\$99.01
Direct Deposit	\$30828.30

Total payment	\$30927.31

to be withdrawn from Kitsap Bank.

Payroll Run Summary for 09/02/2022:

Paychecks

	Direct Deposit
Total	30,828.30
DD4801 Amiot, Jessica L.	1,551.79
DD4802 Amiot, Ryan	981.92
DD4803 Anderson, Michael P.	638.42
DD4804 Bower, Victoria	150.26
DD4805 Broadfoot, Liam J	707.68
DD4806 Burwell, Wendy L.	40.94
DD4807 Calhoun, Jennifer M.	97.96
DD4808 Che, Alex	1,012.92
DD4809 Close, Landon J.	584.95
DD4810 Commerton, Saylah M	852.61
DD4811 Compton, Jessica R	2,157.22
DD4812 Cooper, Linda K	483.57
DD4813 Cooper, Rachel L.	28.03
DD4814 Cuellar, Daniel E.	168.13
DD4815 Day, Joel M.	200.86
DD4816 DeGroote, Marcus	55.82
DD4817 Dessler, Hayden M	629.47
DD4818 Dessler, Logan	359.29
DD4819 Elliott, William L.	1,471.75
DD4820 Finta, Dina V.	136.89
DD4821 Fish, Cassidy J.	640.88
DD4822 Gavin, Joshua M.	1,192.82
DD4823 Grosz, Elyse	102.33
DD4824 Hall, Kathleen D.	91.26
DD4825 Hogan, Elizabeth M	545.98
DD4826 Holshouser, Samara G.	101.52
DD4827 Horton, Christine M.	250.02
DD4828 Kasten, Kowen L.	262.48
DD4829 Lingvall, Mollie	444.40
DD4830 Lomax, Addie C.	834.19
DD4831 Martin, Trevor G.	481.56
DD4832 McClain, Keane T.	390.60
DD4833 Mills, Alyssa L.	256.25
DD4834 Murphy, Clara R.	1,110.69
DD4835 Nelson, Melia M.	291.89
DD4836 Peterson, Madison H.	678.80
DD4837 Pluff, Chance J.	326.52
DD4838 Possinger, Grace M.	376.54
DD4839 Pullara, Zachary J.	109.83
DD4840 Schmitt, Leandra N.	1,219.67

QuickBooks Payroll Services

Sent: 08/31/2022

Subject: Details of Funds to be Withdrawn

DD4841	Segars, Chadwick R.	136.89
DD4842	Smith, Virginia	1,880.13
DD4843	Taber, Lori A.	922.96
DD4844	Taber, Thomas M.	357.66
DD4845	Tiemersma, Brianna J	256.91
DD4846	Tiemersma, Sarah	1,572.56
DD4847	Tunheim, Jackson T.	479.07
DD4848	Turrey, Brenda L.	1,121.78
DD4849	Wallace, Lydia J.	724.86
DD4850	Wilson, Sara P.	524.37
DD4851	Wold, Jayde A	218.35
DD4852	Wolfe, Gillian E.	614.05

QuickBooks Payroll Services

Sent: 09/16/2022

Subject: Details of Funds to be Withdrawn

Actual funds to be withdrawn:	
Payroll service fee	\$97.10
Direct Deposit	\$25484.78

Total payment	\$25581.88

to be withdrawn from Kitsap Bank.

Payroll Run Summary for 09/20/2022:

Paychecks

	Direct Deposit
Total	25,484.78
DD4853 Amiot, Jessica L.	1,027.10
DD4854 Anderson, Michael P.	727.28
DD4855 Bower, Victoria	184.48
DD4856 Broadfoot, Liam J	269.67
DD4857 Burwell, Wendy L.	61.39
DD4858 Calhoun, Jennifer M.	78.36
DD4859 Che, Alex	533.79
DD4860 Close, Landon J.	602.71
DD4861 Commerton, Saylah M	272.54
DD4862 Compton, Jessica R	2,157.22
DD4863 Cooper, Linda K	186.68
DD4864 Cooper, Rachel L.	45.58
DD4865 Creasey, Stanton R.	364.82
DD4866 Cuellar, Daniel E.	409.19
DD4867 Day, Joel M.	170.56
DD4868 DeGroote, Marcus	287.42
DD4869 Dessler, Hayden M	354.06
DD4870 Dessler, Logan	281.52
DD4871 Elliott, William L.	1,471.75
DD4872 Finta, Dina V.	91.26
DD4873 Fish, Cassidy J.	330.43
DD4874 Gavin, Joshua M.	1,158.24
DD4875 Grosz, Elyse	102.34
DD4876 Hogan, Elizabeth M	621.84
DD4877 Holshouser, Samara G.	180.28
DD4878 Horton, Christine M.	392.99
DD4879 Kasten, Kowen L.	144.11
DD4880 Lingvall, Mollie	205.75
DD4881 Lomax, Addie C.	201.01
DD4882 Manildi, Anna L.	19.46
DD4883 Martin, Trevor G.	43.93
DD4884 McClain, Keane T.	281.07
DD4885 Mills, Alyssa L.	252.58
DD4886 Murphy, Clara R.	1,264.68
DD4887 Nelson, Melia M.	34.31
DD4888 Peterson, Madison H.	516.11
DD4889 Pluff, Chance J.	323.11
DD4890 Porter-DeBello, Luciano T.	54.90
DD4891 Possinger, Grace M.	474.80
DD4892 Pullara, Zachary J.	63.83

QuickBooks Payroll Services

Sent: 09/16/2022

Subject: Details of Funds to be Withdrawn

DD4893	Schmitt, Leandra N.	1,146.20
DD4894	Segars, Chadwick R.	136.88
DD4895	Smith, Virginia	1,417.75
DD4896	Taber, Lori A.	1,121.54
DD4897	Taber, Thomas M.	357.67
DD4898	Tiemersma, Brianna J	1,243.38
DD4899	Tiemersma, Sarah	1,511.76
DD4900	Turrey, Brenda L.	714.73
DD4901	Wallace, Lydia J.	599.84
DD4902	Wilson, Sara P.	369.10
DD4903	Wolfe, Gillian E.	622.78

William Shore Memorial Pool District
Wire Transfers/ACH
September 2022

Check	09/02/2022	eft	Gateway Billing	\$	30.00
Check	09/02/2022	eft	Merchant Settlement	\$	53.15
Check	09/30/2022	eft	bank fee	\$	5.00
Check	09/01/2022	eft	Bill Pay	\$	5.95
Check	09/01/2022	eft	Unum Life Ins	\$	178.50
Liability Check	09/02/2022	eft	Deferred Compensation Program	\$	1,125.50
Check	09/06/2022	eft	DMP Management, LLC	\$	2,500.00
Check	09/07/2022	eft	Regence Blue Shield	\$	4,116.88
Check	09/12/2022	eft	Citi Cards	\$	24,562.06
Liability Check	09/20/2022	eft	Deferred Compensation Program	\$	<u>1,125.50</u>

\$ 33,702.54

William Shore Memorial Pool District
Payroll Tax/ACH Transfer
September 2022

Liability Check	09/07/2022	eftps	Kitsap Bank	\$	11,614.90
Liability Check	09/23/2022	eftps	Kitsap Bank	\$	9,202.12
Check	09/27/2022	eft	Department of Revenue	\$	<u>5,402.96</u>
				\$	26,219.98