

MINUTES

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Clallam County Courthouse, Room 160

Port Angeles, Washington

November 27, 2012

3:00 p.m.

1a
1/22/13

COMMISSIONERS

MICHAEL CHAPMAN, BRAD COLLINS, MIKE DOHERTY, PATRICK DOWNIE, GARY HOLMQUIST

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

CGH called the meeting to order at 3:02 p.m., also present were CMC, CBC and CGHMD. CMD joined the meeting at 3:08 p.m.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CMCm to approve the agenda as presented, CBCs, mc

PUBLIC COMMENT – Agenda Items Only

There was no public comment.

PUBLIC HEARING – 2013 Budget

There was no public comment.

ACTION TAKEN: CGH opened the public hearing with no member of the public had comment, CMCm to close the public hearing, CBCs, mc

ACTION ITEMS

1a Minutes of October 23, 2012

ACTION TAKEN: CMCm to approve, CPDs, mc

1b Ratification of the November 7, 2012 bill payment in the amount of \$35,351.79

ACTION TAKEN: CMCm to ratify the bill payment dated November 7, 2012 in the amount of \$35,351.79, CPDs, mc

1c 2013 Budget

CPD asked about the decreased in month to month expenses on the report. Steve Burke shared the City of Port Angeles maintenance contract will be cut in half, repair costs will be lower with the new equipment and the energy savings will be substantial. The dollar amount of the levy will remain the same for 2013 (\$465,000.00).

CBC asked ultra violet and how it works. Steve Burke explained that in an outdoor pool the ultra violet from the sun sanitizes the water with the addition of chlorine. Because the pool is located inside there is no ultra violet and it has to be added for sanitation purposes.

Steve Burke explained the 2013 budget report in detail and answered additional questions from the board.

ACTION TAKEN: CMCm to approve resolution 5, 2012 regarding the 2013 annual budget as recommended by the finance committee, CPDs, mc

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- 1d Regular Property Tax Levy for Collection in the 2013 Calendar Year
CMC shared the finance committee once again is not recommending the 1% tax increase that is allowed by law.
ACTION TAKEN: CMCm to adopt the regular property tax levy for collection in the 2013 calendar year, CBCs, mc
- 1e 2013 Levy Certification
ACTION TAKEN: CMCm to approve the levy certification in the amount of \$465,000.00 and authorize the president to sign, CPDs, mc

ITEMS FOR DISCUSSION

- 2a Executive Director Report
Steve Burke spoke briefly about the capital projects that have been completed:
-Pool Plumbing Project
This project is now completed and closed. There was one change order for approximately \$10,000 to reroute some pipes into the attic of the pool instead of the tunnel. With this project complete there is no metal piping left in the domestic water system or the pool system.
-Lighting Upgrade Project
This project is now completed and closed. There were two change orders that equaled an estimated \$5,000 in saving. This allowed them to add a couple of items that will allow additional lighting to be put on the automatic system. Additionally with the saving they were also able to change out the sump pump and stay within the contracted amount.

CBC asked about the expected closure with the phase 2 capital project that will begin in the spring. Steve answered that he would like to begin the bidding process in December but is not sure how long the pool will have to be closed to complete the project.

- 2b Financial Report
Charlie McClain explained the budget and finance report in detail and answered questions from the board.
- 2c Staff Report
- Seth Leighton shared that there are currently 150+ children enrolled in swimming lessons.
 - A new masters program has began at the pool. They have hired a coach that is paid from the fees collected for the club. They are currently swimming in between aerobic classes and continues to grow.
 - The aerobic classes continue to be very popular with over 20 people in each class; this is up from last year.
 - Leah Gould shared they are cross-training swimming instructors to be certified to teach all of the aerobic classes.
 - The Pun' Kin patch was a success again this year, reaching full capacity at the pool. They were very close to getting enough donations to cover all of the fees of this event. The information was sent to all of the local schools and was a great way to get the information out.
- 2d Advisory Committee Report

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Greg Shield the committee met and discussed the shut-down as well as the energy upgrades that have occurred at the pool. He also shared that there will be an opening on the advisory committee as Larry Doyle's term will expire the end of this year.

PUBLIC COMMENT

Peter Ripley, 114 E. 6th Street, Apt 102, shared that he was thankful that no taxes were being raised. He thanked the staff for providing new wheelchairs to be used by the disabled at the pool.

Sandra Guoan, 934 W. Lauridsen Boulevard, Apt 213, Port Angeles, WA 98363, shared that she is an employee at the pool as spoken with Patsy Feeley at Senator Jim Hargrove's office about personnel issues. She shared that Ms. Feeley is going to assist with her with the issues and would like to meet with the board of commissioners to discuss.

ACTION TAKEN: CPDm to recess into executive session to discuss with retained legal counsel representing the district matters relating to personnel issues for a time period not to exceed 10 minutes, CMDs, mc and session convened at 4:02 p.m.

Board reconvened in open session at 4:11

NEXT MEETING DATE

The next meeting date will be held on January 22, 2013 unless a need arises to hold a special meeting. The December meeting is cancelled as it falls on the Christmas holiday.

ADJOURNMENT

ACTION TAKEN: CMCm to adjourn the meeting at 3:12, CPDs, mc

PASSED AND ADOPTED this twenty-second day of January, 2013

WILLIAM SHORE MEMORIAL POOL DISTRICT COMMISSIONERS



Gary Holmquist, President

ATTEST:



Tammy Sullenger, Administrative Asst.

KEY TO ABBREVIATIONS:

CBC	Commissioner Brad Collins	m	moved
CDD	Commissioner Patrick Downie	mc	motion carried
CGH	Commissioner Gary Holmquist	s	seconded
CMC	Commissioner Mike Chapman		
CMD	Commissioner Mike Doherty (Howard V. Doherty, Jr.)		
WSMPD	William Shore Memorial Pool District		