

MINUTES

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Clallam County Courthouse, Room 160

Port Angeles, Washington

March 27, 2012

3:00 p.m.

3
4/24/12

COMMISSIONERS

MICHAEL CHAPMAN, BRAD COLLINS, MIKE DOHERTY, PATRICK DOWNIE, GARY HOLMQUIST

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

CGH called the meeting to order at 3:03 p.m. Also present were CMC, CBC, and CPD. CMD joined the meeting at 3:07 p.m.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CMCm to approve the agenda as presented, CBCs, mc

PUBLIC COMMENT – Agenda Items Only

There was no public comment.

ACTION ITEMS

1. Ratification of the March 2, 2012 bill payment in the amount of \$35,866.02
ACTION TAKEN: CMCm to ratify the bill payment dated March 2, 2012 in the amount of \$35,866.02, CPDs, mc
2. Ratification of the March 16, 2012 bill payment in the amount of \$25,668.57
ACTION TAKEN: CMCm to ratify the bill payment dated March 16, 2012 in the amount of \$25,668.57, CPDs, mc
3. Selection of Advisory Committee Members
Steve Burke shared the advisory committee met and is recommending the appointment of Michael Jakobcin to fill an open position.
ACTION TAKEN: CMCm to appointment Michael Jakobcin to a term ending December 31, 2013, CBCs, mc.

ACTION TAKEN: CMDm to reappoint Brian Albright to a term ending December, 31, 2013, CMCs, mc

ITEMS FOR DISCUSSION

4. Executive Director Report
Steve Burke distributed the 2011 WSMPD Annual Report. The report highlights what occurred in 2011 and things to look for in 2012. Steve walked the board through the report and answered questions.

The invitation to bid for the pool plumbing replacement project has gone out and bids will be open at the April meeting.

Steve explained the pool maintenance shut-down will occur mid-May and be closed for approximately 30 days. This number may change depending on the timelines for the projects that will be completed.

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5. Budget and Finance Report
Charlie McClain explained the budget and finance report in detail and answered questions from the board.

6. Staff Report
Erika Salgado shared the following:
 - The 5th annual Eggstravaganza will take place this weekend with hundreds of plastic eggs will be thrown in the pool; children will be given prizes for the eggs that are found.
 - There were 190 children in lessons in March.
 - WSMP will not be following the Red Cross lifeguarding certification because of many changes that have been made. Different options have been looked at and the pool staff will be trained with Star Guard courses. Erika and Seth will be attending a conference to be certified to teach the courses to other staff.

Jenna Bruce shared the following:

 - Three staff members will be attending the arthritis foundation training in Yakima. Two new aerobics instructors have recently been hired.

Seth shared the following:

 - There is a Spring Break camp scheduled for April 3 and April 5 from 8-12. They will be having field trips scheduled at each of the camps.
 - Seth also shared that Jenna will be getting married this weekend and all at the meeting congratulated her.

7. Advisory Committee Report
Greg Shield shared the results of the lap swimmer survey. The advisory committee will be working on new by-laws and policies regarding board and committees.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING DATE

The next meeting will be held on April 24, 2012 at 3:00 p.m. in the Clallam County Commissioners Board Room, Room 160.

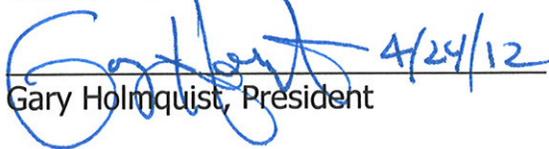
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ADJOURNMENT

CMCm to adjourn at 3:42, CPDs, mc

PASSED AND ADOPTED this twenty-fourth day of April, 2012

WILLIAM SHORE MEMORIAL POOL DISTRICT COMMISSIONERS

 4/24/12
Gary Holmquist, President

ATTEST:


Tammy Sullenger, Administrative Asst.

KEY TO ABBREVIATIONS:

CCK	Commissioner Cherie Kidd	m	moved
CDD	Commissioner Patrick Downie	mc	motion carried
CGH	Commissioner Gary Holmquist	s	seconded
CMC	Commissioner Mike Chapman		
CMD	Commissioner Mike Doherty (Howard V. Doherty, Jr.)		
WSMPD	William Shore Memorial Pool District		