

# MINUTES

## WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Clallam County Courthouse, Room 160

Port Angeles, Washington

October 23, 2012

3:00 p.m.

### COMMISSIONERS

MICHAEL CHAPMAN, BRAD COLLINS, MIKE DOHERTY, PATRICK DOWNIE, GARY HOLMQUIST

#### CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

CPD called the meeting to order at 3:07 p.m., also present were CMC, CBC and CMD. CGH is excused.

#### REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

**ACTION TAKEN:** CMCm to approve the agenda as presented, CMDs, mc

#### PUBLIC COMMENT – Agenda Items Only

Peter Ripley, 114 E 6<sup>th</sup>, Apt 102, Port Angeles, WA 98362, addressed the commissioners regarding accessibility. He explained that he donated a wheelchair to the pool when the pool was ran by the City of Port Angeles and wanted to know why it was not readily accessible. Steve Burke explained the elements of the pool air quickly rust wheelchairs. Steve has looked into purchasing pvc pipe wheelchairs but they are very expensive and do not have the weight ratio of a standard wheelchair. Steve will look into getting two wheelchairs available for patrons of the pool.

#### ACTION ITEMS

- 1a Minutes of September 25, 2012  
**ACTION TAKEN:** CMDm to approve, CMCs, mc
- 1b Ratification of the October 5, 2012 bill payment in the amount of \$42, 264.85  
**ACTION TAKEN:** CMDm to ratify the bill payment dated October 5, 2012 in the amount of \$42,264.85, CMCs, mc
- 1c Ratification o the October 15, 2012 bill payment in the amount of \$68,100.23  
**ACTION TAKEN:** CMDm to ratify the bill payment dated October 15, 2012 in the amount of \$68,100.23, CBCs, mc

#### ITEMS FOR DISCUSSION

- 2a Executive Director Report

-2013 Budget Review

Steve Burke presented a copy of the draft 2013 budget and explained the details. Charlie explained that we will most likely not see the full positive results of the improvements of the pool until 2014 and conveyed the 2013 budget remains conservative.

CBC asked about the high fund balance, Steve explained that the balance is higher than usual because of the scheduled capital projects.

- 2b Financial Report

Charlie McClain explained the budget and finance report in detail and answered questions from the board.

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- 2c Staff Report  
Staff was not able to be present at the meeting as they were staffing a five team divisional swim meet. Steve Burke shared the punkin patch was well attended with nearly 250 kids and 150 pumpkins given out. Staff had many games and activities planned for the patrons. Swim lessons are continuing to go strong and the numbers continue to be up.
- 2d Advisory Committee Report  
Greg Shield shared the advisory committee was very impressed with the amount of work that was completed in the time the pool was shut-down. The advisory committee is excited to see the possibility of the salt filtration system.

**PUBLIC COMMENT**

Peter Ripley, asked when the next proposed shut-down is scheduled. He feels that most shut-downs should occur during the winter, not the summer. Steve agreed with Peter but explained the last shut-down had to occur in summer to allow the pool paint to dry and cure. Greg Shield shared that for some winter time is the only option for some as they do not have the option of being outdoors. He still feels it would be best to shut-down during the winter.

**NEXT MEETING DATE**

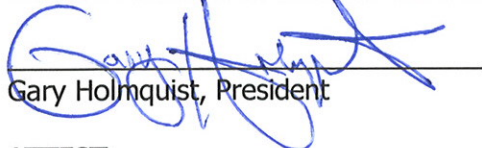
The next meeting will be held on November 27, 2012 at 3:00 p.m. in the Clallam County Commissioners Board Room, Room 160.

**ADJOURNMENT**

**ACTION TAKEN:** CMCm to adjourn the meeting at 3:48, CBCs, mc

PASSED AND ADOPTED this twenty-seventh day of November, 2012

WILLIAM SHORE MEMORIAL POOL DISTRICT COMMISSIONERS

  
\_\_\_\_\_  
Gary Holmquist, President

ATTEST:

  
\_\_\_\_\_  
Tammy Sullenger, Administrative Asst.

**KEY TO ABBREVIATIONS:**

CBC	Commissioner Brad Collins	m	moved
CDD	Commissioner Patrick Downie	mc	motion carried
CGH	Commissioner Gary Holmquist	s	seconded
CMC	Commissioner Mike Chapman		
CMD	Commissioner Mike Doherty (Howard V. Doherty, Jr.)		
WSMPD	William Shore Memorial Pool District		