

# **AGENDA**

## **WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS**

**Clallam County Courthouse, Room 160**

**Port Angeles, Washington**

**December 28, 2010**

**3:00 p.m.**

### **COMMISSIONERS**

**MICHAEL CHAPMAN, MIKE DOHERTY, PATRICK DOWNIE, GARY HOLMQUIST, CHERIE KIDD**

**CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

**REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA**

**PUBLIC COMMENT – Agenda Items Only**

#### **ACTION ITEMS**

- 1 Minutes of November 23, 2010
- 2 Vouchers for the Period Ending December 28, 2010
- 3 Resolution to participate in the Washington State Deferred Compensation Program
- 4 Election of 2011 WSMPD President
- 5 Election of 2011 WSMPD Clerk

#### **ITEMS FOR DISCUSSION**

#### **PUBLIC COMMENT**

#### **FUTURE AGENDA ITEMS**

#### **NEXT MEETING DATE**

The next meeting will be held on January 25, 2010 at 3:00 p.m. in the Clallam County Commissioners Board Room, Room 160.

#### **ADJOURNMENT**

# MINUTES

## WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Clallam County Courthouse, Room 160

Port Angeles, Washington

November 23, 2010

3:00 p.m.

### COMMISSIONERS

MICHAEL CHAPMAN, MIKE DOHERTY, PATRICK DOWNIE, GARY HOLMQUIST, CHERIE KIDD

#### CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

CMC called the meeting to order at 3:02 p.m. All Commissioners were present.

#### REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

**ACTION TAKEN:** CMDm to approve the agenda as presented, CGHs, mc

#### PUBLIC COMMENT – Agenda Items Only

There was no public comment.

#### ACTION ITEMS

- 1 Employment Contract for Executive Director  
Craig Miller has reviewed the background investigation and it is acceptable and adequate and there is no reason that Steve Burke cannot be considered for the job of Executive Director. Craig shared that any personal questions should be addressed in an Executive Session. The Commissioners had no questions.  
**ACTION TAKEN:** CCKm to employ Mr. Steven Burke as the Executive Director for the William Shore Memorial Pool District, CPDs, mc  
  
CMC explained some of the specifics of the contract and explained the contract was prepared in the event the board decides to employ Mr. Burke as the Executive Director.  
**ACTION TAKEN:** CGHm to accept the employment agreement and attachment A, CCKs, mc.  
The motion passed unanimously.
- 2 Minutes of October 21, 2010  
**ACTION TAKEN:** CPDm to approve as presented, CCKs, mc
- 3 Minutes of October 26, 2010  
**ACTION TAKEN:** CMCm to approve as presented, CPDs, mc
- 4 Minutes of November 2, 2010  
**ACTION TAKEN:** CPDm to approve as presented, CCKs, mc
- 5 Minutes of November 9, 2010  
**ACTION TAKEN:** CMCm to approve as presented, CCKs, mc
- 6 Vouchers for the Period Ending November 23, 2010  
Steve Burke acting in his capacity of a member of the financing committee explained the bills for the period ending November 23, 2010. Steve explained there was a \$75,000 payment made to Clallam County on the debt owed.  
**ACTION TAKEN:** CGHm to approve the vouchers for the period ending November 23, 2010 for a total of \$100,731.62, CPDs, mc
- 7 Public Hearing and consideration of adoption of 2011 WSMPD Budget

**AGENDA for the Meeting of November 23, 2010**  
**WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD OF COMMISSIONERS**  
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Steve Burke shared this document is very similar to the budget that was presented at the October meeting with minor changes. He explained the changes in detail and shared based on this budget it is very possible that the debt owed to the county will be paid off by the end of 2011.

**ACTION TAKEN:** CMC opened the public hearing and no member of the public was present, CMDm close the public hearing. CGHm to approve the 2011 Levy Certification as presented, CPDs, mc

- 8 Public Hearing and consideration of adoption of 2011 Levy Certification  
**ACTION TAKEN:** CMC opened the public hearing and no member of the public was present, CMDm close the public hearing, CPDs, mc. CPDm to approve the 2011 Levy Certification as presented, CCKs, mc
- 9 Letter to Kitsap Bank to remove prior Interim Pool Manager and add Executive Director  
**ACTION TAKEN:** CMDm to approve the clerk to write the letter under the chairs signature, CCKs, mc

**ITEMS FOR DISCUSSION**

- 10 WSMPD Staff Update  
Erika Bryant shared information about swimming lessons and the number of participants. There will a lifeguard course offered the end of December and there is still room if there are any other people who are interested.

Leah Gould shared the pool is taking applications for support staff. There is a Water Safety Instructor (WSI) course offered at SARC the first of the year and they will be sending three current staff members to the training. The boiler heating elements blew out at the pool and caused a day closure of the pool

Leah Gould gave kudos to Dan Wonderly, a staff-member at the pool. He came in on his own time and shoveled the walkway of the pool and has been a great help with the short staff and has stepped up in filling responsibilities. Way to go Dan!

- 11 Citizens Advisory Committee Update  
Steve Burke shared this will be his last update for the advisory committee. The structure of the advisory committee is in place and the board will be schooling up to look at the long-term projects for the pool.

Steve shared the City of Port Angeles conducted a feasibility study on the pool in 1999 and he has obtained a copy and has made the report on-line on the WSMP web-site. This is one of the projects the advisory committee will be working on.

The engineer structural survey will be presented to the board in January.

**PUBLIC COMMENT**

There was no public comment.

**AGENDA for the Meeting of November 23, 2010**  
**WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD OF COMMISSIONERS**  
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**FUTURE AGENDA ITEMS**

Elect President and Clerk of the Board for 2011  
Minutes  
Vouchers  
Executive Director Report

**NEXT MEETING DATE**

The next meeting will be held on December 28, 2010 at 3:00 p.m. in the Clallam County Commissioners Board Room, Room 160.

**ADJOURNMENT**

CMC adjourned the meeting at 3:52 p.m.

PASSED AND ADOPTED this 28<sup>th</sup> Day of December, 2010

WILLIAM SHORE MEMORIAL POOL DISTRICT COMMISSIONERS

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Michael C. Chapman, President

ATTEST:

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Tammy Sullenger, Administrative Asst.

**KEY TO ABBREVIATIONS:**

CCK	Commissioner Cherie Kidd	m	moved
CDD	Commissioner Patrick Downie	mc	motion carried
CGH	Commissioner Gary Holmquist	s	seconded
CMC	Commissioner Mike Chapman		
CMD	Commissioner Mike Doherty (Howard V. Doherty, Jr.)		
WSMPD	William Shore Memorial Pool District		

William Shore Memorial Pool District  
FINANCIAL STATEMENTS

As of November 30, 2010



Certified Public Accountants

**Charles S. McClain**

**Karen L. Crouse**

December 22, 2010

Board of Directors

William Shore Memorial Pool District  
Port Angeles, Washington

Dear Board Members:

We have compiled the accompanying statement of financial position of William Shore Memorial Pool District (a nonprofit corporation) as of November 30, 2010 and the related statements of activities - actual and budgeted for the one and eleven months then ended in accordance with Statement on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The budgeted statement of activities is presented for supplementary analysis purposes only.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them. In addition, the budgeted statement of activities information for the same period has not been audited or reviewed by us, and, accordingly, we do not express an opinion or any other form of assurance on it.

Management has elected to omit substantially all of the disclosures required by generally accepted accounting principles. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Company's financial position and changes in net assets. Accordingly these financial statements are not designed for those who are not informed about such matters.

McClain, Crouse and Co. P.S.

**William Shore Memorial Pool District**  
**Statement of Financial Position**  
As of November 30, 2010

	Nov 30, 10
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
10000 · County Fund Balance	81,962.87
10100 · Cash in Till	218.53
10200 · Credit Card Processing Account	10,178.88
10400 · Cash in Payroll Account	29,377.04
Total Checking/Savings	121,737.32
Accounts Receivable	
11300 · Credit Card Receivable	151.00
Total Accounts Receivable	151.00
Total Current Assets	121,888.32
<b>TOTAL ASSETS</b>	<b>121,888.32</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
22000 · Wages Payable	6,593.83
24000 · Payroll Liabilities	6,358.86
25000 · Due to Others	9,293.16
26000 · Due for Professional Services	2,448.50
27000 · Due to the City of Port Angeles	17,528.00
Total Other Current Liabilities	42,222.35
Total Current Liabilities	42,222.35
Long Term Liabilities	
27200 · Loan from Clallam County	142,957.69
Total Long Term Liabilities	142,957.69
Total Liabilities	185,180.04
Equity	
32000 · Unrestricted Net Assets	-244,701.57
Net Income	181,409.85
Total Equity	-63,291.72
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>121,888.32</b>

## Statement of Activities

for the one month and eleven months ending November 30, 2010

	Nov 10	Jan - Nov 10
<b>Income</b>		
41110 · Real and Property Taxes	58,288.61	459,284.99
41120 · Leasehold Excise Tax	0.00	4,256.91
41130 · DNR Other than Timber	0.00	158.19
41140 · Sale of County Timber	0.00	19,405.07
45000 · Rental Income		
45030 · Facility Rental		
45031 · Contracted Rental	3,131.50	3,131.50
45032 · One time use Rental	412.50	412.50
45030 · Facility Rental - Other	0.00	24,902.23
Total 45030 · Facility Rental	3,544.00	28,446.23
45040 · Miscellaneous Rental		
45050 · Locker Rental	16.75	962.94
45060 · Equipment Rental	0.00	378.76
Total 45040 · Miscellaneous Rental	16.75	1,341.70
Total 45000 · Rental Income	3,560.75	29,787.93
46400 · Merchandise Sales		
46450 · Sale Items	162.00	4,645.57
Total 46400 · Merchandise Sales	162.00	4,645.57
47200 · Admissions		
47230 · Pass Sales	3,839.00	3,839.00
47240 · General Admissions	3,729.95	118,461.86
47250 · Exercise Classes	1,660.00	8,840.00
47260 · Swim Instruction	4,324.00	52,008.15
Total 47200 · Admissions	13,552.95	183,149.01
47981 · Cash Overages and Shortages	-1.00	111.18
47990 · Other Miscellaneous Revenue	0.00	2,989.26
Total Income	75,563.31	703,788.11
<b>Cost of Goods Sold</b>		
50010 · Items for Resale	0.00	4,665.11
Total COGS	0.00	4,665.11
Gross Profit	75,563.31	699,123.00
<b>Expense</b>		
60900 · Operating Costs		
62100 · Personnel		
62110 · Regular Time	16,643.20	253,033.85
62150 · Overtime	0.00	2,355.70
62160 · Benefits	1,273.19	31,010.78
62170 · Cafeteria Plan - Salaried	0.00	1,202.69
62180 · Unemployment Compensation	491.52	8,232.71
62190 · Department of Labor & Industry	3.97	3,497.85
Total 62100 · Personnel	18,411.88	299,333.58
65000 · Office and Administrative		
65010 · Office Supplies	3,299.36	13,625.38
65020 · Postage, Mailing Service	50.50	75.90
65030 · Printing and Copying	598.70	2,363.60
65040 · Operating Supplies	0.00	11,765.43
Total 65000 · Office and Administrative	3,948.56	27,830.31
67200 · Program Supplies and Equipment		
67260 · Swim Instruction	54.00	54.00
67270 · Camps and Specials Events	0.00	522.00
Total 67200 · Program Supplies and Equipment	54.00	576.00
68000 · Charges for Services		
68100 · Telephone	169.17	3,008.02
68300 · Travel and Meetings		
68310 · Conference, Convention, Meeting	1,385.80	1,452.26
68320 · Travel - Training	0.00	1,329.65
68330 · Travel - Other	95.19	95.19
Total 68300 · Travel and Meetings	1,480.99	2,877.10



William Snore Memorial Pool District

Statement of Activities

for the one month and eleven months ending November 30, 2010

	Nov 10	Jan - Nov 10
68500 · Advertising	0.00	1,081.52
68600 · Network Maintenance	0.00	135.51
<b>Total 68000 · Charges for Services</b>	<b>1,650.16</b>	<b>7,102.15</b>
<b>Total 60900 · Operating Costs</b>	<b>24,064.60</b>	<b>334,842.04</b>
<b>60901 · Maintenance and Facility Costs</b>		
62099 · Contract Labor	4,800.00	12,000.00
62101 · Personnel		
62111 · Regular Time	0.00	9,513.66
62151 · Overtime	0.00	1,362.38
62161 · Benefits	0.00	3,382.66
62171 · Retirement	0.00	377.37
<b>Total 62101 · Personnel</b>	<b>0.00</b>	<b>14,636.07</b>
62800 · Facilities and Equipment		
62830 · Repair and Maintenance		
62840 · Building-Repair and Maintenance	1,851.39	3,346.56
<b>Total 62830 · Repair and Maintenance</b>	<b>1,851.39</b>	<b>3,346.56</b>
66000 · Small Tools and Minor Equipment	0.00	184.85
<b>Total 62800 · Facilities and Equipment</b>	<b>1,851.39</b>	<b>3,531.41</b>
65001 · Supplies		
65041 · Maintenance Supplies	6,596.99	18,114.53
65050 · Pool Chemicals	328.65	7,456.17
65060 · Cleaning & Janitorial Supplies	406.15	4,509.11
65070 · Lifeguard supplies & equipment	562.43	987.65
65001 · Supplies - Other	10.35	10.35
<b>Total 65001 · Supplies</b>	<b>7,904.57</b>	<b>31,077.81</b>
<b>Total 60901 · Maintenance and Facility Costs</b>	<b>14,555.96</b>	<b>61,245.29</b>
62890 · Utilities	6,972.94	78,366.18
65120 · Insurance-Property & Liability	0.00	8,318.00
65150 · State Sales Tax	414.43	5,261.10
65160 · Professional Services		
65170 · Legal Services	1,312.50	14,027.50
65180 · Accounting Services	800.00	6,395.00
65190 · County Clerk Services	336.00	4,032.00
<b>Total 65160 · Professional Services</b>	<b>2,448.50</b>	<b>24,454.50</b>
65500 · Other Expenses		
65510 · Miscellaneous Expense	340.71	2,162.27
65515 · Interest Expense	0.00	2,900.51
65550 · State Excise Tax	0.00	163.26
<b>Total 65500 · Other Expenses</b>	<b>340.71</b>	<b>5,226.04</b>
<b>Total Expense</b>	<b>48,797.14</b>	<b>517,713.15</b>
<b>Net Income</b>	<b>26,766.17</b>	<b>181,409.85</b>

William Shore Memorial Pool District  
**Statement of Activities - Actual and Budgeted**  
 January through November 2010

	Jan - Nov 10	Budget
<b>Income</b>		
41110 · Real and Property Taxes	459,284.99	445,000.00
41120 · Leasehold Excise Tax	4,256.91	
41130 · DNR Other than Timber	158.19	
41140 · Sale of County Timber	19,405.07	
45000 · Rental Income		
45030 · Facility Rental		
45031 · Contracted Rental	3,131.50	
45032 · One time use Rental	412.50	
45030 · Facility Rental - Other	24,902.23	24,300.00
<b>Total 45030 · Facility Rental</b>	<b>28,446.23</b>	<b>24,300.00</b>
45040 · Miscellaneous Rental		
45050 · Locker Rental	962.94	
45060 · Equipment Rental	378.76	
<b>Total 45040 · Miscellaneous Rental</b>	<b>1,341.70</b>	
<b>Total 45000 · Rental Income</b>	<b>29,787.93</b>	<b>24,300.00</b>
46400 · Merchandise Sales		
46450 · Sale Items	4,645.57	3,666.00
<b>Total 46400 · Merchandise Sales</b>	<b>4,645.57</b>	<b>3,666.00</b>
47200 · Admissions		
47230 · Pass Sales	3,839.00	
47240 · General Admissions	118,461.86	99,916.66
47250 · Exercise Classes	8,840.00	2,566.00
47260 · Swim Instruction	52,008.15	32,908.34
<b>Total 47200 · Admissions</b>	<b>183,149.01</b>	<b>135,391.00</b>
47981 · Cash Overages and Shortages	111.18	
47990 · Other Miscellaneous Revenue	2,989.26	
<b>Total Income</b>	<b>703,788.11</b>	<b>608,357.00</b>
<b>Cost of Goods Sold</b>		
50010 · Items for Resale	4,665.11	3,666.00
<b>Total COGS</b>	<b>4,665.11</b>	<b>3,666.00</b>
<b>Gross Profit</b>	<b>699,123.00</b>	<b>604,691.00</b>
<b>Expense</b>		
60900 · Operating Costs		
62100 · Personnel		
62110 · Regular Time	253,033.85	279,293.66
62150 · Overtime	2,355.70	
62160 · Benefits	31,010.78	
62170 · Cafeteria Plan - Salaried	1,202.69	
62180 · Unemployment Compensation	8,232.71	
62190 · Department of Labor & Industry	3,497.85	
<b>Total 62100 · Personnel</b>	<b>299,333.58</b>	<b>279,293.66</b>
65000 · Office and Administrative		
65010 · Office Supplies	13,625.38	7,333.00
65020 · Postage, Mailing Service	75.90	
65030 · Printing and Copying	2,363.60	
65040 · Operating Supplies	11,765.43	5,500.00
<b>Total 65000 · Office and Administrative</b>	<b>27,830.31</b>	<b>12,833.00</b>
67200 · Program Supplies and Equipment		
67260 · Swim Instruction	54.00	
67270 · Camps and Specials Events	522.00	
<b>Total 67200 · Program Supplies and Equipment</b>	<b>576.00</b>	

**William Shore Memorial Pool District**  
**Statement of Activities - Actual and Budgeted**  
 January through November 2010

	Jan - Nov 10	Budget
68000 · Charges for Services		
68100 · Telephone	3,008.02	2,054.00
68300 · Travel and Meetings		
68310 · Conference, Convention, Meeting	1,452.26	
68320 · Travel - Training	1,329.65	2,016.00
68330 · Travel - Other	95.19	
Total 68300 · Travel and Meetings	2,877.10	2,016.00
68500 · Advertising	1,081.52	1,834.00
68600 · Network Maintenance	135.51	
Total 68000 · Charges for Services	7,102.15	5,904.00
<b>Total 60900 · Operating Costs</b>	<b>334,842.04</b>	<b>298,030.66</b>
60901 · Maintenance and Facility Costs		
62099 · Contract Labor	12,000.00	
62101 · Personnel		
62111 · Regular Time	9,513.66	24,566.00
62151 · Overtime	1,362.38	
62161 · Benefits	3,382.66	
62171 · Retirement	377.37	
Total 62101 · Personnel	14,636.07	24,566.00
62800 · Facilities and Equipment		
62830 · Repair and Maintenance		
62840 · Building-Repair and Maintenance	3,346.56	
Total 62830 · Repair and Maintenance	3,346.56	
66000 · Small Tools and Minor Equipment	184.85	
Total 62800 · Facilities and Equipment	3,531.41	
65001 · Supplies		
65041 · Maintenance Supplies	18,114.53	
65050 · Pool Chemicals	7,456.17	24,834.00
65060 · Cleaning & Janitorial Supplies	4,509.11	2,933.00
65070 · Lifeguard supplies & equipment	987.65	
65001 · Supplies - Other	10.35	
Total 65001 · Supplies	31,077.81	27,767.00
<b>Total 60901 · Maintenance and Facility Costs</b>	<b>61,245.29</b>	<b>52,333.00</b>
62890 · Utilities	78,366.18	87,083.00
65120 · Insurance-Property & Liability	8,318.00	13,000.00
65150 · State Sales Tax	5,261.10	
65160 · Professional Services		
65170 · Legal Services	14,027.50	6,152.00
65180 · Accounting Services	6,395.00	5,800.00
65190 · County Clerk Services	4,032.00	3,696.00
Total 65160 · Professional Services	24,454.50	15,648.00
65500 · Other Expenses		
65510 · Miscellaneous Expense	2,162.27	
65515 · Interest Expense	2,900.51	
65550 · State Excise Tax	163.26	
Total 65500 · Other Expenses	5,226.04	
<b>Total Expense</b>	<b>517,713.15</b>	<b>466,094.66</b>
<b>Net Income</b>	<b>181,409.85</b>	<b>138,596.34</b>

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CLAIMS PAYMENT REQUEST

William Shore Memorial Pool District

Fund Number

District Name

Period Ending: 12/28/2010

Date Submitted: 12/28/2010

Designate if you are picking up the warrants or if we are to mail (if picking up, they will be in the Treasurer's Office.)

Pickup McClain & Crouse

Mail to us

Invoice #	Invoice Date	Vendor No.	Vendor Name	G or S (Goods or Service)	Quantity	Cost per Unit	Total Invoice	1099 Box	Bars Number	Line #	Description	Account Type	Check Group
16369	11/30/2010	0003197	Craig Miller	S			1,312.50		66870.000.57621.41.0071	1	Legal	E	PD
2340	11/30/2010	0023222	Charles McClain	S			800.00		66870.000.57621.41.0041	1	Accounting	E	PD
	11/30/2010	0000334	Callam County Commissioners	S			336.00		66870.000.57621.51.0066	1	Clerk	E	PD
	11/30/2010	0025330	WSMSPD PAYROLL FUND	S			18,954.70		66870.000.57620.10.0010	1	Regular Payroll	E	PD
	11/30/2010	0025330	WSMSPD PAYROLL FUND	S			1,450.06		66870.000.57620.20.0020	1	Benefits	E	PD
	11/30/2010	0025330	WSMSPD PAYROLL FUND	S			(331.30)		66870.000.57620.20.0045	1	L & I	E	PD
	11/30/2010	0024998	Steve Burke	S			1,868.37		66870.000.57620.31.0010	1	Office Supplies	E	PD
	11/30/2010	0024998	Steve Burke	S			772.60		66870.000.57621.48.0010	1	Building R & M	E	PD
1511000071	11/24/2010	0004942	Crescent School District	S			54.00		66870.000.57620.31.0010	1	Supplies	E	PD
2797	11/15/2010	0001252	City of Port Angeles	S			7,991.83		66870.000.57621.41.0128	1	Labor and Supplies	E	PD
27981	12/17/2010	0001252	City of Port Angeles	S			2,563.23		66870.000.57621.41.0128	1	Labor and Supplies	E	PD
68	12/3/2010	0000352	Callam County Info Tech	S			46.21		66870.000.57620.49.0031	1	Printing and Copying	E	PD
8947	12/7/2010	0000270	Captain T's	S			429.49		66870.000.57621.30.0056	1	Supplies	E	PD
3604179767	12/2/2010	0004211	Qwest	S			169.17		66870.000.57620.42.0010	1	Telephone	E	PD
543404584601	12/3/2010	0001882	Office Depot	S			165.87		66870.000.57620.31.0010	1	Office Supplies	E	PD
543404615001	12/3/2010	0001882	Office Depot	S			18.87		66870.000.57620.31.0010	1	Office Supplies	E	PD
	19751	11/11/2010	JD Pence	S			41.00		66870.000.57621.30.0056	1	Supplies	E	PD
81451619	12/3/2010	0001014	Moore Medical	S			10.35		66870.000.57621.30.0056	1	Supplies	E	PD
81451191	10/25/2010	0003993	Bailey Signs	S			59.94		66870.000.57621.30.0056	1	Supplies	E	PD
	201549	11/29/2010	National Recreation and Park Assoc	S			208.13		66870.000.57620.49.0090	1	Printing and Copying	E	PD
	107820010	11/30/2010	Pro Pools	S			575.00		66870.000.57620.49.0090	1	Miscellaneous	E	PD
	552645	11/8/2010	Recreonics	S			317.45		66870.000.57621.31.0135	1	Training	E	PD
	551922	10/26/2010	Recreonics	S			524.48		66870.000.57621.31.0135	1	Maintenance Supplies	E	PD
	1308	12/9/2010	American Red Cross	S			32.00		66870.000.57621.30.0056	1	Supplies	E	PD
	9726392674	11/12/2010	City of Port Angeles	S			6,972.94		66870.000.57620.47.0090	1	Utilities	E	PD
	8641	12/14/2010	Fairchild Floors	S			1,078.79		66870.000.57621.48.0010	1	Building R & M	E	PD
	10538493	11/21/2010	Canon Financial Services	S			344.36		66870.000.57620.49.0031	1	Printing and Copying	E	PD
	846398	12/9/2010	Pacific Office Equipment	S			527.90		66870.000.57620.31.0010	1	Office Supplies	E	PD
	846717	12/16/2010	Pacific Office Equipment	S			79.66		66870.000.57620.31.0010	1	Office Supplies	E	PD
	846284	12/7/2010	Pacific Office Equipment	S			133.00		66870.000.57620.31.0010	1	Office Supplies	E	PD

2

846206	12/6/2010	0001179	Pacific Office Equipment	S			\$	486.72		66870.000.57620.31.0010	1	Office Supplies	E	PD
235737756	12/3/2010	0000073	Amsan	S			\$	349.70		66870.000.57621.31.0035	1	Janitorial Supplies	E	PD
236079323	12/9/2010	0000073	Amsan	S			\$	158.37		66870.000.57621.31.0035	1	Janitorial Supplies	E	PD
236079315	12/9/2010	0000073	Amsan	S			\$	151.93		66870.000.57621.31.0035	1	Janitorial Supplies	E	PD
236159588	12/10/2010	0000073	Amsan	S			\$	(253.85)		66870.000.57621.31.0035	1	Janitorial Supplies	E	PD
234902815	11/17/2010	0000073	Amsan	S			\$	328.65		66870.000.57621.31.0030	1	Chemicals	E	PD

Page 1 Total: 49,343.12  
Page 2 Total: 0.00  
Grand Total: 49,343.12

I do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due, and unpaid obligation against the district. I am authorized to auth

Signature \_\_\_\_\_ Secretary / William Shore Memorial Pool District \_\_\_\_\_ Date \_\_\_\_\_

Board Authorization: As the duly appointed board member for the the district named above, we reviewed the claims listed above. We hereby certify that the services or merchandise herein specified have been received and that the claims listed above are he

Michael C. Chapman Commissioner Recused from any bills related to Clallam County

Patrick Downie Commissioner Recused from any bills related to the City of Port Angeles

Howard V. Doherty, Jr. Commissioner Recused from any bills related to Clallam County

Gary Holmquist Commissioner Date \_\_\_\_\_

Cherie Kidd Commissioner Recused from any bills related to the City of Port Angeles

# William Shore Memorial Pool District

223 East 4<sup>th</sup> Street, Suite 4  
Port Angeles, WA 98362-3015  
Fax: 360.417.2493

## COMMISSIONERS

**MICHAEL CHAPMAN, MIKE DOHERTY, PATRICK DOWNIE, GARY HOLMQUIST, CHERIE KIDD**

### RESOLUTION N<sup>o</sup> 13, 2010

#### PARTICIPATION IN THE WASHINGTON STATE DEFERRED COMPENSATION PROGRAM

THE WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD OF COMMISSIONERS find as follows:

1. The William Shore Memorial Pool District (WSMPD) was formed in accordance with RCW 35.61 on June 2, 2009.
2. The Department of Retirement Systems, Deferred Compensation Program in accordance with RCW 41.50.770; administers the deferred compensation plan for the employees of the State of Washington as outlined in WAC Chapter 415-501. RCW 41.50.770 permits Counties, Municipalities, and other political subdivisions to participate in the State of Washington Employee's Deferred Compensation Plan.
4. The WSMPD has reviewed the State plan and agrees to accept all terms and conditions of the State plan as established and as hereafter amended. The WSMPD understands and agrees that all monies deferred by its employees are held in trust by the Washington State Investment Board for the exclusive benefit of program participants and eligible beneficiaries.

NOW, THEREFORE, BE IT RESOLVED by the William Shore Memorial Pool District Board of Commissioners, in consideration of the above findings of fact:

1. The William Shore Memorial Pool District requests approval by the Department of Retirement Systems, Deferred Compensation Program to participate in the aforementioned deferred compensation plan for the employees of the William Shore Memorial Pool District , subject to the requirements of RCW 41.50.770 and WAC Chapter 415-501.

PASSED AND ADOPTED this twenty-third day of Nov 2010

WSMPD PRESIDENT

ATTEST:

\_\_\_\_\_  
Tammy Sullenger, Admin Asst.

\_\_\_\_\_  
Michael C. Chapman, President

CC: Department of Retirement Systems, Deferred Compensation Program