

MINUTES- REGULAR MEETING

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Port Angeles, Washington

April 27th, 2021

3:00 p.m.

The Shore Metro Park District Board of Commissioners is now meeting in person. The new location for Board meetings is the Shore Aquatic Center at 225 E. 5th. St. Port Angeles, WA. In order to comply with the State of Washington's Governor's rules relating to COVID-19, there is limited space for the public to attend in person. To allow for adequate public attendance and public comment, we are providing a zoom link you can log into and listen in and see the meeting. We will take public comment at the beginning and end of the meeting. Please raise the hand button if you would like to make a public comment. Any questions can be sent to our Clerk of the Board, Virginia Smith at Virginia@sacpa.org.

COMMISSIONERS

RANDY JOHNSON, BILL PEACH, LATRISHA SUGGS, CHARLIE MCCAUGHAN, GREG SHIELD

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Commissioner McCaughan called the meeting to order at 3:02pm. Also present were Commissioners Johnson, Peach, Shield, and Suggs via Zoom.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CBPm, CRJs, mc

PUBLIC COMMENT- none

CONSENT AGENDA

- Minutes for March 23rd, 2021
- Ratification of the March 1-31st bill payments in the amount of \$154,643.23.

ACTION TAKEN: CRJm to approve consent agenda items, CBPs, mc

ITEMS FOR DISCUSSION

2a Executive Director Report-

Steve Burke begins with good news about a large capital budget grant and flows into discussion of where to put that money, arising conversation about the levy, construction reimbursements, and childcare needs. He then addressed the budget items and highlighted mostly labor and utility costs. Steve also reported the state audit findings to the Board, his reply, and notified members of the audit report being pushed back to our next meeting in May. Board members unanimously approved Steve's reply to the state auditors.

2b Financial Report-

Chris Jackson discusses budget categories more in depth, also highlighting labor and utility costs and the change from cash basis to accrual reporting.

2c Staff Report-

Jessica Compton explains the increase in labor cost the Board sees in the budget, along with the childcare, pass sales, and entrance fee numbers that may be skewed due to monthly reporting. We have about 400 swimmers coming through the doors each day, aerobics classes and swim lessons full, and pass sales still coming in. Lap swim reservations have been taken away and patrons including Greg Shield, or Commissioner, have only heard good feedback about the system changes. Lastly, she shares the news of the "graduation" of a long-time employee of 10 years.

2d Advisory Committee Report-

Jessica reports for Advisory in place of Steve Zenovic, addressing only the request for a certain donation category that we don't currently offer but could benefit the district. We currently use the Rotary as a pass through and Bill Peach offered up other options.

PUBLIC COMMENT- none

NEXT MEETING DATE

The next WSMPD meeting will be held on May 25th, 2021 at 3:00 p.m.

ADJOURNMENT

Commissioner McCaughan adjourned the meeting at 4:00pm.

PASSED AND ADOPTED this twenty-fifth of May, 2021.

William Shore Memorial Pool District Commissioners

Charlie McCaughan, President

ATTEST;

Virginia Smith, Clerk