MINUTES- *REGULAR MEETING*

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Port Angeles, Washington

July 28th, 2026
3:00 p.m.

The Shore Metro Park District Board of Commissioners is now meeting in person. The new location for Board meetings is the Shore Aquatic Center at 225 E. 5th. St. Port Angeles, WA. In order to comply with the State of Washington's Governor's rules relating to COVID-19, there is limited space for the public to attend in person. To allow for adequate public attendance and public comment, we are providing a zoom link you can log into and listen in and see the meeting. We will take public comments at the beginning and end of the meeting. Please raise the hand button if you would like to make a public comment. Any questions can be sent to our Clerk of the Board, Justin McNeal at justinmc@sacpa.org

COMMISSIONERS

Mike French, LaTrisha Suggs, Randy Johnson, Greg Shield, Mark Hodgson

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Commissioner Mike French called the meeting to order. Present were Commissioner Mike French, Commissioner Randy Johnson, Commissioner LaTrisha Suggs, Commissioner Greg Shield, Commissioner Mark Hodgson, Treasurer Mark Gregg, Interim Director Ryan Amiot, Member Service Manager Justin McNeal, and Aquatics Manager Brie Hales.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CRJm to approve agenda, CMHs, M/C

PUBLIC COMMENT-

Some community members showed up in person to voice both support and opposition toward the Community Hygiene Access Program. Supporters citing compassion and humanity as driving factors in their support and urged the board and staff to do the same. Opponents' concerns included things like "risk factor" being raised, public safety, connection to the "Harm Reduction Center", and some advocated finding a different way to help that does not include the Shore Aquatic Center facilities.

CONSENT AGENDA

- Minutes for June 2026
- Ratifications for Payroll and Expenses June 2026 - $454,818.61

ACTION TAKEN: CLSm to approve, CRJs, M/C

Action Items:

- Community Hygiene Access Program policy

  Commissioner LaTrisha Suggs motions to approve, motion carries, the board unanimously approved the Community Hygiene Access Program policy with a motion to add "Monday through Friday" specifications under "Hours of access" in section number 4 of the "Community Hygiene Access" program policy.

- Sign-in sheet with waiver literature.

  Commissioner Randy Johnson motioned to approve the use of the presented sign-in sheet, for all patrons with no active account, who wish to use a day pass, shower voucher, gift certificate or any other form of one time use entry. The board seconds and the motion is carried.

Agenda Items:

- Swim instructor retention bonus discussion.

Brie presented a swim instructor bonus program policy draft to address an issue with high turn-over rate. The board unanimously approved the proposed policy draft, with a board review for effectiveness after 6 months.

Items for Discussion:

2A Executive Directors Report – Ryan provided updates on facility operations, including the switch from a saltwater chlorination system to direct chlorine addition, ongoing maintenance issues, and recent patron incidents. Including one that lead to the ban of an annual membership holder for bringing marijuana into the facility. Ryan discusses, again, the need for better surveillance system and estimates that $1800.00 should cover the expenses for an upgraded system but recommends holding off on this expense until the next budget cycle.

2B Financial Report- Treasurer Mark Gregg pointed out that financial reports showed stable revenues but rising expenses, particularly in health insurance and capital maintenance.

2C 2027 Financial Discussion- Mark presented the board with a "2027 budget Assumptions" packet. The discussion included 2027 outlook, reviewing property tax assessment adjustments affecting the facility's budget, anticipation of stable participation levels, and projected health benefits exceeding the budget, due to changes in the health care plan earlier this year. The board also discussed eliminating the director position and redistributing the responsibilities among the four managers. Also addressed the need for a facilities maintenance plan and capital reserves for future expenses.

2D Staff Report- Staff discussed capacity issues with swim lessons, noting that while group lessons are nearly full, private lessons are completely booked for summer with people on a waiting list. Ongoing challenges with instructor shortages are also mentioned. Budgets are on track for the year. Justin points out that there was a small increase in payroll for the month of June, reasons noted as staffing more than normal for party crew and vacation time during the busy summer months.

Public comment:

No further public comment.

ADJOURNMENT

Commissioner Mike French ended the meeting at 4:52pm
PASSED AND ADOPTED July 28, 2026

William Shore Memorial Pool District Commissioners

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President, Mike French

ATTEST;

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Justin McNeal, Clerk