

MINUTES

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Clallam County Courthouse, Room 160

Port Angeles, Washington

May 28, 2013

3:00 p.m.

COMMISSIONERS

MICHAEL CHAPMAN, BRAD COLLINS, MIKE DOHERTY, PATRICK DOWNIE, GARY HOLMQUIST

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

CPD called the meeting to order at 3:01 p.m., also present were Commissioners Chapman, Holmquist and Doherty. Commissioner Collins joined the meeting at 3:13 p.m.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

Steve Burke asked to have an executive session on pending litigation to last no more than 45 minutes.

ACTION TAKEN: CMDm to approve as amended, CGHs, mc

PUBLIC COMMENT – Agenda Items Only

There was no public comment.

ACTION ITEMS

- 1a Minutes of April 23, 2013
ACTION TAKEN: CGHm to approve, CMDs, mc
- 1b Ratification of the May 10, 2013 bill payment in the amount of \$45,585.06
ACTION TAKEN: CGHm to ratify the bill payment dated May 10, 2013 in the amount of \$45,484.06, CMCs, mc
- 1c Ratification of the May 15, 2013 bill payment in the amount of \$8,323.02
ACTION TAKEN: CGHm to ratify the bill payment dated May 15, 2013 in the amount of \$8,323.02, CMDs, mc
- 1d Resolution amending the provisions of Resolution 3, 2013
Steve Burke explained that the resolution is needed to adjust the payment dates to line up with County payment dates (June and December instead of April and October).
ACTION TAKEN: CGHm to approve Resolution 4, 2013 as read into the record, CMDs, mc
- 1e Policy 518 – Post Issuance Bond Compliance Procedures
This is a policy that bond council (Foster Pepper) and the Internal Revenue Service (IRS) would like to bring the district into compliance.
ACTION TAKEN: CMDm to adopt Policy 518 – Post Issuance Bond Compliance Procedures, CGHs, mc

ITEMS FOR DISCUSSION

- 2a Executive Director Report
Steve Burke shared the pool is now closed for the energy upgrades and expects to come in under budget.
- 2b Financial Report
Charlie McClain explained the budget and finance report in detail and answered questions from the board.

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- 2c Staff Report
Steve Burke shared the swimming (75) and home school (42) programs went well this month and are well ahead of where the pool was last year.

There will be a promotion of "Dollar Days" when the pool opens to the rest of June. This will be an incentive for the community to see the changes that have been done with the pool during the closure. CMD asked if there was a policy in place to allow for special prices and special events. Craig Miller shared that other entities that he represents do have policies in place. Steve will prepare a draft for possible adoption at the next meeting.

- 2d Advisory Committee Report
Michael Jakubcin shared the advisory committee regular meets late afternoon prior to the regular WSMPD meeting. The members made comments to the contract with the Port Angeles Swimming Club contract. The advisory provided input on the issue and appreciates the ability to contribute in this way.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION

The meeting was recessed to executive session at 3:35 to last no more than 45 minutes. The meeting reconvened at 4:15 and no action was taken.

NEXT MEETING DATE

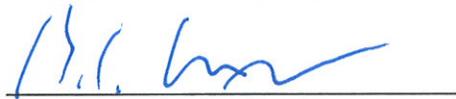
The next meeting will be held on June 25, 2013 at 3:00 p.m. in the Clallam County Commissioners Board Room, Room 160.

ADJOURNMENT

ACTION TAKEN: CMDm to adjourn the meeting at 4:16 p.m., CGHs, mc

PASSED AND ADOPTED this twenty-fifth of June 2013

WILLIAM SHORE MEMORIAL POOL DISTRICT COMMISSIONERS



Patrick Downie, President

ATTEST:



Tammy Sullenger, Administrative Asst.

KEY TO ABBREVIATIONS:

CBC	Commissioner Brad Collins	m	moved
CDD	Commissioner Patrick Downie	mc	motion carried
CGH	Commissioner Gary Holmquist	s	seconded
CMC	Commissioner Mike Chapman		
CMD	Commissioner Mike Doherty (Howard V. Doherty, Jr.)		
WSMPD	William Shore Memorial Pool District		