

MINUTES

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Clallam County Courthouse, Room 160

Port Angeles, Washington

March 26, 2013

3:00 p.m.

1a
4/23/13

COMMISSIONERS

MICHAEL CHAPMAN, BRAD COLLINS, MIKE DOHERTY, PATRICK DOWNIE, GARY HOLMQUIST

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

CPD called the meeting to order at 3:05 p.m., also present were Commissioners Chapman, and Holmquist. CBC joined the meeting at 3:023 and CMD was excused.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CMCm to approve as presented, CGHs, mc

PUBLIC COMMENT – Agenda Items Only

There was no public comment.

ACTION ITEMS

- 1a Minutes of February 26, 2013
ACTION TAKEN: CGHm to approve, CGHs, mc
- 1b Minutes of March 19, 2013 (Special Meeting)
ACTION TAKEN: CMCm to approve, CGHs, mc
- 1c Ratification of the March 4, 2013 bill payment in the amount of \$56,216.31
ACTION TAKEN: CMCm to ratify the bill payment dated March 4, 2013 in the amount of \$56,216.31, CGHs, mc
- 1d Revisions of Administrative Manual Section 520 – Purchasing Policy
On page 9, section 10, subsection 10.1, both of the numbers in this paragraph should be \$5,000; one of them currently reads \$5.00.
ACTION TAKEN: CMCm to approve as amended, CGHs, mc

ITEMS FOR DISCUSSION

- 2a Executive Director Report
Steve Burke briefed the board on the money needed for the next phase of the work to be done at the pool. He would like to look into a limited tax general obligation bond that would be payable from taxes and other revenues of the District in the amount of \$650,000. This bond would be used for the energy efficiency improvements to the pool, pay the costs of issuance of the bond, and repay a portion of the outstanding balance on the line of credit from Clallam County. The board directed Steve Burke and Craig Miller to start the process of securing a bond that would need approval from the Clallam County Board of Commissioners and the William Shore Memorial Pool District.
- 2b Financial Report
Charlie McClain explained the budget and finance report in detail and answered questions from the board.

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- 2c Staff Report
Seth Leighton shared the following:
-The last movie night was a success.
-There are currently job opportunities for those fifteen years of age and up.
-The annual Eggstravaganza event is scheduled for April 7, 2013.
- 2d Advisory Committee Report
Greg Shield shared that the advisory board met yesterday and had a good meeting. He shared they discussed showing interest in the issues of the pool and being actively involved to be as effective as possible with a clear sense of purpose.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING DATE

The next meeting will be held on April 23, 2013 at 3:00 p.m. in the Clallam County Commissioners Board Room, Room 160.

PASSED AND ADOPTED this twenty-sixth day of March 2013

WILLIAM SHORE MEMORIAL POOL DISTRICT COMMISSIONERS



Patrick Downie, President

ATTEST:



Tammy Sullenger, Administrative Asst.

KEY TO ABBREVIATIONS:

CBC	Commissioner Brad Collins	m	moved
CDD	Commissioner Patrick Downie	mc	motion carried
CGH	Commissioner Gary Holmquist	s	seconded
CMC	Commissioner Mike Chapman		
CMD	Commissioner Mike Doherty (Howard V. Doherty, Jr.)		
WSMPD	William Shore Memorial Pool District		