

MINUTES

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Clallam County Courthouse, Room 160

Port Angeles, Washington

January 26, 2010 3:00 p.m.

COMMISSIONERS

MICHAEL CHAPMAN, MIKE DOHERTY, PATRICK DOWNIE, GARY HOLMQUIST, CHERIE KIDD

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

CMC called the meeting to order at 3:05 p.m. CPD, CMC, CCK, CGH and CMD were all in attendance.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

CGHm to approve the agenda as presented, CPDs, mc

PUBLIC COMMENT – Agenda Items Only

There was no public comment.

ACTION ITEMS

1 Minutes of January 5, 2010

ACTION TAKEN: CMDm to approve the minutes as presented, CCKs, CPD abstained, mc

2 Approval of Vouchers for the Period Ending January 26, 2010

Charlie McClain gave a summary of the invoices presented.

ACTION TAKEN: CCKm to approve the vouchers in the amount of \$10,793.10, CGHs, mc

3 Election of Officers for 2010

CMC welcomed Pat Downie, newly appointed Commissioner to the William Shore Memorial Pool District. CPD is a City of Port Angeles Councilman and will be replacing Mayor Dan Di Guilio on the board.

Dan Di Guilio was in attendance at the meeting and reminded the board that he is currently the representative to the Washington Cities Insurance Authority (WCIA). CMC explained that when Dan was appointed one of the duties of the president was being the delegate to the WCIA. CMC thanked Dan Di Guilio for serving on the district and doing a wonderful job in the formation of the district.

ACTION TAKEN: CCKm to nominate CMC as the 2010 President, CMDs, mc. CGHm to nominate CCK as the 2010 clerk, CMCs, mc

4 Approval of Personal Services Agreement (PSA) for Clerk Services

Tammy Sullenger explained that the agreement is for 10 hours of administrative support to the district at the benefited hourly rate of \$33.60. This agreement will be in place for one year.

ACTION TAKEN: CPDm, CCKs, mc. CMD and CMC abstain from the vote.

5 Request for Proposal (RFP) - Pool Operations and/or Maintenance Services

At the last special meeting of the district the board tasked the Finance Committee (Charlie McClain, Gary Holmquist, and Mike Chapman) to continue discussions with the YMCA for contracting services. CMC said that they have continued discussion with the YMCA and are ready to present a recommendation today.

Charlie said the finance committee has received a preliminary maintenance contract arrangement with the City of Port Angeles. Craig Miller is reviewing the contract and hopes to come back with more information at the February 23, 2010 meeting.

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Charlie McClain distributed a document with the conclusion of the finance committee from their meeting of January 22, 2010. Charlie explained the document and said this proposal will be brought before the YMCA board on January 27, 2010 and if the proposal is approved by both parties they will then go into negotiations on a final proposal.

Charlie explained that if the final proposal was approved the first month's payment to the YMCA will be made on the first day the YMCA takes over the pool. This is considered a pre-pay of expenses and the next month the amount of income earned by the YMCA and subtract that income from the next month's stipend. Another function of the contract is that if the YMCA is able to earn more than the average income (\$171,600 over 11 months) \$15,600 per month the excess will be divided between the YMCA and the WSMPD.

CCK believes that the public has many questions about the YMCA running of the pool and are fearful that you would have to be a member of the YMCA to swim at the pool.

If the board approves the proposal today Charlie said the finance committee would be prepared to bring the contract back for approval at the February 23, 2010 regular meeting of the WSMPD. CMD asked if Craig Miller was comfortable with paying the YMCA up front for their services. Craig Miller said this is a function of starting up a new service to have prepayment under the staging guidelines.

CMC introduced Kyle Cronk, Executive Director of the YMCA. Kyle said he likes the idea of revenue sharing and working with the pool district. CPD shared there is a national model of the YMCA running pools throughout the country and Kyle shared they have a lot of aquatic history. CMC said the finance committee is sure that the YMCA can run the pool more efficiently and more economically than the WSMPD.

Tom Bock, WSMPD advisory committee member, said this was an agenda item at the January 25 advisory committee meeting and was unanimous that the district should run the pool.

Gordon Gardner, Port Angeles, does not understand how it can be less expensive than what is already being run at the pool. CMC addressed his concerns and stated that he is happy to sit down with him to explain all of the information in detail. Mr. Gardner wanted to know if inserting the YMCA will affect or remove the current staff of the pool. CMC shared that if the contract was approved the YMCA would be in charge of the staffing and hiring.

Greg Shield, a member of the advisory committee, feels the YMCA is only taking this on because it is profitable for them. He said if there is money to be made why is that money not going to the citizens of Clallam County? CGH addressed the concerns that Mr. Shield expressed.

Kyle Cronk, Executive Director of the YMCA, shared they are a non-profit, charitable organization and the motivation for running the pool is to serve more people from a healthy lifestyle point of view and increase the usage.

Lynne Bryant, Port Angeles, asked about the current staff and if they would receive the same wages and benefits as they are currently making. CMC expressed that if the contract is

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negotiated and approved the current staff would be paid at the YMCA rate of pay and benefit package (if offered).

ACTION TAKEN: CMDm to take the framework of the conclusions of the finance committee (\$363,552.00) and authorize the members of the finance committee and the attorney to negotiate a final contract with the YMCA and present to the board at the February 25, 2010 meeting, CGHs, mc

6 Pool Usage for Senior Games

The Port Angeles Senior Center has asked to use the swimming pool for the senior games which will be held on August 27, 28 & 29, 2010. Jayna Lafferty shared the only conflict is the high school girls who have practice during this time. CGH asked about a fee as in the past they have not been charged anything to use the facility. Jayna felt that if charged they should be matched to the fee of the PASC and PASD, \$40/hr. The WSMPD advisory Committee also felt that \$40/hr would be appropriate.

ACTION TAKEN: CGHm to accept the advisory committee's recommendation and to charge them \$40 per hour for the Olympic Peninsula Senior Games, CCKs, mc

ITEMS FOR DISCUSSION

7 Finance Committee Update

Charlie McClain shared that the final numbers from the City of Port Angeles have not been received and he hopes to have a final year report by the February meeting.

8 Advisory Committee Update

The advisory committee has been working on the tasks given to them by the board. The main topic is energy savings and some of the things that have been accomplished are; the pool covers are installed and ready to use, and the maintenance staff has sealed up some air leaks. The committee is researching grant possibilities and alternative heating methods. Tom Bock shared that Linda Fairchild, the newest member of the advisory committee, has attended her first meeting. If anyone has any agenda items that they would like for the advisory committee to discuss please forward ideas to Tammy Sullenger and she will forward to the committee.

9 Activity/Staff Update

Jayna Lafferty, Aquatics Manager, said the pool has made some scheduling changes including closing earlier on the weekends. The pool covers that were discussed at the last meeting have been installed on the pool deck and will have a pulley system installed in the near future. They are currently working on setting up training for the staff on the usage and safety measures of the pool covers.

PUBLIC COMMENT

Tom Bock, Port Angeles Swim Club member, shared they are in the process of ordering an additional panel for the scoreboard. PASC received monies from Wilder Auto for the cost of the installation of the panel. This panel can be programmed to read whatever you would like, this will be the seventh panel installed at the swimming pool. He wanted to know if they need to have permission to continue with replacing the panels.

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February 6 and 7 PASC is hosting a meet with 9 other teams that will be participating. Last year there were 220 associated swimmers and their families that were in Port Angeles for the meet.

He also asked about an electrical panel that needs to be fixed. CMC asked him to get an estimate and bring it back to the district for approval of the payment.

ADJOURNMENT

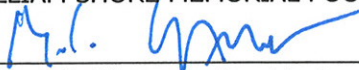
CMC adjourned the meeting at 4:23 p.m.

NEXT MEETING DATE

The next meeting will be held on February 23, 2010 at 3:00 p.m. in the Clallam County Commissioners Board Room, Room 160.

PASSED AND ADOPTED this twenty-third day of February 2010

WILLIAM SHORE MEMORIAL POOL DISTRICT COMMISSIONERS



Michael C. Chapman, President

ATTEST:



Tammy Sullenger, Administrative Asst.

KEY TO ABBREVIATIONS:

CCK	Commissioner Cherie Kidd	m	moved
CDD	Commissioner Dan Di Guilio	mc	motion carried
CGH	Commissioner Gary Holmquist	s	seconded
CMC	Commissioner Mike Chapman		
CMD	Commissioner Mike Doherty (Howard V. Doherty, Jr.)		
WSMPD	William Shore Memorial Pool District		